

## Environmental Science Internship Contract

**ENVS 3000.03 Term and Year:** Year: \_\_\_\_\_ fall [ ] winter [ ] spring/summer [ ]

**Student Name:** \_\_\_\_\_

**Student ID:** \_\_\_\_\_

**Student Phone:** \_\_\_\_\_

**Student Email:** \_\_\_\_\_

**Sponsoring Agency Name:** \_\_\_\_\_

**Sponsoring Agency Supervisor:** \_\_\_\_\_

**Sponsoring Agency Phone:** \_\_\_\_\_

**Sponsoring Agency Email:** \_\_\_\_\_

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**Job title for intern (if applicable):** \_\_\_\_\_

**Work schedule:** \_\_\_\_\_

**Types of duties to be performed:** (please attach page with description of research project)

**Expected outcomes of internship:**

**Sponsoring Agency Supervisor Commitment:**

The Environmental Science Student Internship is designed:

- To give a student a meaningful opportunity to gain experience in the field of environmental science in a supervised learning context
- To give a student an opportunity to work on a specific project related to the field of environmental science.
- To give a student an opportunity to reflect on practice and to present lessons learned at the end of the term

As an agency supervisor, you agree to have the above-mentioned student work as an intern for 12 weeks (at a minimum of 6 hours per week) on a specific project within your organization. The student will receive guidance from you as the sponsoring agency supervisor, as well as the Environmental Science Internship Coordinator at Dalhousie University (Tarah.wright@dal.ca).

At the end of the term, you will fill out a form that offers an evaluation of the student's learning. Throughout the semester, the student will also produce a project journal, and produce a final reflection paper about their internship project which will be graded by the Environmental Science Internship Coordinator. The final grade that a student receives for the class will be determined by the Environmental Science internship Coordinator in consultation with the sponsoring agency supervisor.

Please sign below to indicate that you have read and understood your responsibilities as a sponsoring agency and supervisor.

Signature of Supervisor: \_\_\_\_\_

Date: \_\_\_\_\_

**Student Commitment:**

The Environmental Science Student Internship is designed:

- To give a student a meaningful opportunity to gain experience in the field of environmental science in a supervised learning context
- To give a student an opportunity to work on a specific project related to the field of environmental science.
- To give a student an opportunity to reflect on practice and to present lessons learned at the end of the term

As a student, you agree to work as an intern for 12 weeks (at a minimum of 6 hours per week) on a specific project within your sponsoring agency. You recognize the course requirement to be present at the internship workplace at a minimum of once every two weeks. If you miss 2 or more scheduled workdays you will be asked to withdraw from the course or will automatically be given an F on your transcript. You will receive guidance on your internship from the above mentioned sponsoring agency supervisor, as well as the Environmental Science Internship Coordinator at Dalhousie University (Tarah.wright@dal.ca).

Please sign below to indicate that you have read this entire syllabus and understand your responsibilities as a student.

Signature of Student: \_\_\_\_\_

Date: \_\_\_\_\_

***For Departmental Use:***

Internship approved?      Yes [  ]                      No [  ]

Signature of Coordinator: \_\_\_\_\_

Date: \_\_\_\_\_