



TEACHING ASSISTANT POSTING
Dalhousie University
Halifax, Nova Scotia B3H 4R2

POSTING DATE: 15 Apr 2024
APPLICATION DEADLINE: 25 Apr 2024 or until filled

POSITION: TAs (up to 6 positions) (May to August 2024)
DEPARTMENT: Faculty of Management
LOCATION: Studley Campus
PAY RATE: \$1352 (45 hours) (In accordance with CUPE Collective Agreement)
WORK ASSIGNMENT: Assist with **COMM 2310 – Business Ethics and Corporate Social Responsibility**

Duties include, but are not limited to:

1. Facilitating and teaching the following in-person, weekly tutorial sessions of up to 55 students for the Summer Term 2024. The instructor will lead a portion of tutorials, in discussion with the TA.
2. Assisting with development of materials for tutorials. Guidance and overviews will be provided, but the TA will have considerable latitude to develop original materials and activities
3. Taking attendance of students at all tutorials and uploading it to the course Brightspace
4. Meeting and corresponding with students online and/or in person for assistance regarding content and logistics of course
5. Communicate regularly with the instructors and markers using a Microsoft Teams group
6. It is unlikely that this position will entail marking, but if time allows and the instructors and markers require assistance, the TA may be asked to assist with grading

REQUIREMENTS OF POSITION: Tasks and roles will be completed in person and online. Candidates should have an undergraduate grade average in good standing. Attention to detail and timeliness are required. Candidates must be able to responsively correspond with students online regarding course logistics, content, and marks. Previous experience as a TA or marker would be an asset.

PLEASE SEND YOUR CV BY THE APPLICATION DEADLINE TO:

Dr. Christopher Bennett
Christopher.Bennett@dal.ca
Faculty of Management
Dalhousie University

All offers of employment are conditional upon sufficient student enrolment in the course and approval by the University.

Dalhousie University is committed to fostering a collegial culture grounded in diversity and inclusiveness. The university encourages applications from Indigenous persons, persons with a disability, racially visible persons, women, persons of a minority sexual orientation and/or gender identity, and all candidates who would contribute to the diversity of our community