



MARKER POSTING
Dalhousie University
Halifax, Nova Scotia B3H 4R2

POSTING DATE: 11 Apr 2024
APPLICATION DEADLINE: 21 Apr 2024 (or until position is filled)

POSITION: Marker – 1 or 2 positions available (May to August 2024)
DEPARTMENT/LOCATION: Faculty of Management, Studley Campus
PAY RATE: \$24.00 per hour (up to 100 hours) In accordance with CUPE Collective Agreement
WORK ASSIGNMENT: Assist with **COMM 2801 – Co-op Work Term**

DUTIES include, but are not limited to:

1. Review all course materials to have a firm understanding of Fall academic work term report.
2. Assist with marking second (fall) work term reports and completing rubrics in Excel and Brightspace
3. Communicate regularly with the professor.
4. Complete general administrative work.

REQUIREMENTS OF POSITION: Candidates must be able to commit to complete the marking the work term reports at the beginning of the semester as grading is time sensitive. Must be available to complete other tasks throughout the semester. Must have: excellent writing and grammar skills; knowledge of APA format; good academic track record. Marking experience is preferred. Must be a self-starter, have the ability to work independently, and have excellent skills in time management and communication.

Applicants must be enrolled in or have completed a master's degree. Education related to business and previous experience grading Bachelor of Commerce work term reports highly preferred.

PLEASE APPLY BY THE APPLICATION DEADLINE WITH A CV TO:

Prof. Kathleen Wooden
kathleen.wooden@dal.ca
Faculty of Management
Dalhousie University

All offers of employment are conditional upon sufficient student enrolment in the course and approval by the University.

Dalhousie University is committed to fostering a collegial culture grounded in diversity and inclusiveness. The university encourages applications from Indigenous persons, persons with a disability, racially visible persons, women, persons of a minority sexual orientation and/or gender identity, and all candidates who would contribute to the diversity of our community.