

**TEACHING ASSISTANT POSTING**  
**Dalhousie University**  
**Halifax, Nova Scotia**  
**B3H 4R2**

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**POSTING DATE: 12-October--2024**  
**APPLICATION DEADLINE: 22 -October-2024**  
**Or until position is filled**

**POSITION:** Teaching Assistant (1 position available)  
(January - April 2025)

**DEPARTMENT/LOCATION:** Strategy, Entrepreneurship and International Department,  
Faculty of Management (on-line)

**PAY RATE:** \$2,705 (90 hours) (In accordance with CUPE Collective  
Agreement)

**WORK ASSIGNMENT:** The Teaching Assistants will assist with **BUSI 5801 –  
International Business**

Duties include, but are not limited to:

1. Marking assignments and other deliverables and maintaining an on-line grade book on Brightspace
2. Helping with preparation for the intensive
3. Corresponding with students online for assistance regarding content and logistics of course
4. Handle the questions on the discussion boards that have to do with deadlines, and where to find the information students have missed
5. Attend Live Events
6. Create one tutorial per assignment to help students understand the rubric and the feedback.
7. Assist Instructor when needed
8. Communicate regularly with the professor

**REQUIREMENTS OF POSITION:**

All tasks and roles will be completed online. Candidates should have completed a strategy course at the undergraduate or graduate level and obtained a grade of A or better. Candidates should:

- have good writing and grammar skills;
- have good interpersonal skills;
- have online proficiency required to work with groups of students or individuals;
- be well organized;
- have previous TA and marking experience; and
- be proficient in Microsoft Office and Brightspace.
- Previous experience as a TA for BUSI 5801 would be an asset.

**IF YOU ARE INTERESTED IN THE ABOVE POSITION, PLEASE SEND YOUR CV BY THE APPLICATION DEADLINE:**

**Dr. C. McLarney**  
[mclarney@dal.ca](mailto:mclarney@dal.ca)  
**Faculty of Management**  
**Dalhousie University**

All offers of employment are conditional upon sufficient student enrolment in the course and approval by the University.

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*Dalhousie University is committed to fostering a collegial culture grounded in diversity and inclusiveness. The university encourages applications from Indigenous persons, persons with a disability, racially visible persons, women, persons of a minority sexual orientation and/or gender identity, and all candidates who would contribute to the diversity of our community.*