

## **Alberta**

### **University of Alberta-refers students to Kings University College**

Rick Toews

9125 50th Street, Edmonton, Alberta T6B 2H3

[rick.toews@kingsu.ca](mailto:rick.toews@kingsu.ca)

800-661-8582

Fee: \$120 per student and per exam, if more than 1 student \$80 per

### **University of Calgary**

Nina Klimczuk

Examinations & Grades

2500 University Drive, North West, Calgary, Alberta T2N 1N4

[klimczuk@ucalgary.ca](mailto:klimczuk@ucalgary.ca)

403-220-2822

Fee: \$100 per student

### **University of Lethbridge**

Rhonda Paisley

c/o Counseling Services

University of Lethbridge, 4401 University Drive, Lethbridge, Alberta, T1K 3M4

[counselling.services@uleth.ca](mailto:counselling.services@uleth.ca)

403-317-2845

Fee: \$25 room booking + \$25 per hour for invigilation. Needs at least 2 weeks' notice for scheduling

## **British Columbia**

### **Capilano University**

Jacqui Chow or Karen Watkinson

Birch 267, 2055 Purcell Way, North Vancouver, BC, V7J AH5

[counseling@capilanou.ca](mailto:counseling@capilanou.ca)

604-984-1744

Fee: \$40 per exam

### **Simon Fraser University**

Sophie Larsen

Centre For On Line & Distance Education

Simon Fraser University, 8888 University Drive, 1300 Lohn Bldg., West Mall Centre

Burnaby, BC, V5A 1S6

[slarsen@sfu.ca](mailto:slarsen@sfu.ca)

778-782-4772

Fee: \$50 per student during regular hours

Note: Cannot invigilate April, August and December

**University of British Columbia**

Sheila Williamson

University of British Columbia, 2016-1874 East Mall, Vancouver, B.C., V6T 1Z1

[sheila.williamson@ubc.ca](mailto:sheila.williamson@ubc.ca)

604-822-8116

Fee: \$75.00 per exam period

**University of Victoria**

Rhiannon Bray

University of Victoria, Undergraduate Admissions and Records

P.O. Box 3025, Victoria, BC V8W 3P2

[rbray@uvic.ca](mailto:rbray@uvic.ca)

250-721-8112

Fee: \$68.00+tax for Room Rental and \$50.00 for invigilation

**Manitoba**

**Brandon University**

Christine Hearn

Financial Registration Services, 270 18th Street, Winnipeg, Manitoba, R7A 6A9

[hearn@brandonu.ca](mailto:hearn@brandonu.ca)

204-727-7312

Fee: \$40 for first 2 hrs and \$20 for each hr after that

**University of Manitoba**

Debbie Monaghan,

Room 400, University Centre, 65 Chancellor's Circle, Winnipeg, Manitoba, R3T 2N2

[Debbie.Monaghan@ad.umanitoba.ca](mailto:Debbie.Monaghan@ad.umanitoba.ca)

204-474-8608

Fee: \$75 per exam

**University of Winnipeg**

Debbie Machula, Examination Coordinator University of Manitoba

515 Portage Ave. Winnipeg, MB, R3B 2E9

[d.machula@uwinnipeg.ca](mailto:d.machula@uwinnipeg.ca)

204-786-9008

Fee: \$80 per exam

**New Brunswick**

**Crandall University**

Office of the Registrar

333 Gorge Road, Moncton, NB, E1C 9L7

[registrar@crandallu.ca](mailto:registrar@crandallu.ca)

506-858-8970

**Mount Allison University**

Heather Patterson  
Continuous Learning  
65 York Street, Sackville, N.B. E4L 1E4  
[hpatterson@mta.ca](mailto:hpatterson@mta.ca)  
506-364-2266  
Fee: \$20 per student

**Universite de Moncton**

Valmond Cormier  
Registrar Office  
Universite de Moncton, Moncton, NB, E1A 3E9  
[valmond.cormier@umoncton.ca](mailto:valmond.cormier@umoncton.ca)  
506-858-4645  
Fee: \$25 per hour

**University of New Brunswick**

Janette Robertson  
Program Assistant Client Services  
College of Extended Learning, PO Box 4400, Fredericton, NB, E1B 5A3  
[jar@unb.ca](mailto:jar@unb.ca)  
866-599-4646  
Fee: \$20 per hour

**Newfoundland**

**Memorial University**

Claudette Kennedy  
Examinations & Transcript Officer  
Memorial University of Newfoundland, Office of Registrar, St. John's, NF, A1C 5S7  
[claudett@mun.ca](mailto:claudett@mun.ca)  
709-737-8267  
Fee: \$25 per hr. After 4:30PM Mon-Fri - \$90/3hrs Sat is \$100, and Sunday is \$125

**Nova Scotia**

**Cape Breton University**

Patricia McComb Boone  
Data Analysis/Logistics Coordinator  
Cape Breton University, PO Box 5300, 1250 Grand Lake Road Sydney, NS B1P 6L2  
[Patricia\\_boone@cbu.ca](mailto:Patricia_boone@cbu.ca)  
902-563-1165  
902-563-1371

**St. Francis Xavier**

Judy Burke  
Office of Registrar  
St. Francis Xavier University, P.O. Box 5000, Antigonish, N.S. B2G 2W5  
[jburke@stfx.ca](mailto:jburke@stfx.ca)  
902-867-5118

**St. Mary's University**

Sarah MacLean  
c/o Registrar's Office  
923 Robie St., Halifax, NS, B3H 3C3  
[Sarah.MacLean@smu.ca](mailto:Sarah.MacLean@smu.ca)  
902-420-5587  
Fee: \$30 per hour week days; \$60 per hour on evenings and weekends

**Ontario**

**Brock University**

Pat Cane  
Associate Registrar, Examinations & Timetables  
Brock University, St. Catharines, Ont. L2S 3A1  
[schedule@brocku.ca](mailto:schedule@brocku.ca)  
905-688-5550 ext. 3436  
Fee: \$80.00 per exam

**Carleton University**

Leanne Dicintio  
Carleton University Television, 1125 Colonel By Drive, 401 Dunton Tower, Ottawa, Ont. K1S 5B6  
[leanne\\_dicintio@carleton.ca](mailto:leanne_dicintio@carleton.ca)  
613-520-2600 ext. 7095  
Fee: \$50.00 per student

**George Brown College**

P.O. Box 1015, Station B, Toronto, Ontario, Canada, M5T 2T9  
[gbctest@georgebrown.ca](mailto:gbctest@georgebrown.ca)  
416-415-5000 ext. 4565

**McMaster University**

Diane Johnson  
1280 Main St. West, 114 Gilmor Hall, Hamilton, Ont. L8S 4L8  
[exams@mcmaster.ca](mailto:exams@mcmaster.ca)  
905-525-9140 ext. 24716  
Fee: \$75.00 outside exam session

**Nipissing University**

Patricia Czaolpwski, Office of the Registrar  
Nipissing University, 100 College Drive, PO Box 5002, North Bay ON P1B 8L7  
patricic@nipissingu.ca  
705-474-3450 ext. 4520  
Fee: \$60 per exam

**Queens University (uses St. Lawrence Testing Centre)**

Kyle Armstrong, St. Lawrence Testing Centre  
St. Lawrence College 100 Portsmouth Ave, Kingston, ON K7L 5A6  
ktestcentre@sl.on.ca  
613-544-5400 ext. 1236  
Fees: \$60 per exam

**Ryerson University**

Mansa Trotman  
350 Victoria St., Room CED 212D, Toronto, Ont. M5B 2K3  
[manso.trotman@ryerson.ca](mailto:manso.trotman@ryerson.ca)  
416-979-5000 ext. 4508  
Fee: \$50 per exam

**Seneca College- King Campus**

Sandra Masci  
13990 Dufferin Street, King City, ON, L7B 1B3  
[Sandra.Masci@senecacollege.ca](mailto:Sandra.Masci@senecacollege.ca)  
416-491-5050 ext. 55114  
Fee: \$100 per exam

**Seneca College- Markham Campus**

Karen Newman  
8 The Seneca Way, Markham, ON, L3R 5Y1  
[Karen.Newman@senecacollege.ca](mailto:Karen.Newman@senecacollege.ca)  
[Testcentre.mk@senecacollege.ca](mailto:Testcentre.mk@senecacollege.ca)  
416-491-5050 ext. 77464 or ext. 77463  
Fee: \$100 per exam

**Seneca College- Newnham Campus**

Alicia Bedford  
1750 Finch Ave. East, Room B1050  
Toronto, ON M2J 2X5  
[Alicia.Bedford@senecacollege.ca](mailto:Alicia.Bedford@senecacollege.ca)  
416-491-5050 Ext. 22716  
Fee: \$100 per exam

**Seneca College-York Campus**

Joyce Wong  
70 The Pond Road, Toronto, ON, M3J 3M6  
[Joyce.Wong@senecacollege.ca](mailto:Joyce.Wong@senecacollege.ca)  
416-491-5050 ext. 33090  
Fee: \$100 per exam

**Sheridan College- Brampton Assessment Centre**

Varinder Ubhi  
7899 McLaughlin Road, Room B123, Brampton, ON L6V 1G6  
905-459-7533 x5088  
[assessmentcentre@sheridancollege.ca](mailto:assessmentcentre@sheridancollege.ca) (specify Brampton location in subject line)  
Fee: \$50 debit only

**Sheridan College-Mississauga Assessment Centre**

Karen Agaton  
4180 Duke of York Boulevard, Room A246, Mississauga, ON L5B 0G5  
905-845-9430 x. 2476  
[assessmentcentre@sheridancollege.ca](mailto:assessmentcentre@sheridancollege.ca) (specify Mississauga location in subject line)  
Fee: \$50 debit only

**Sheridan College-Oakville Assessment Centre**

Rose Voorwinden  
407 Iroquois Shore Rd., Oakville, ON L6H 1M3  
[assessmentcentre@sheridancollege.ca](mailto:assessmentcentre@sheridancollege.ca) (specify Oakville in subject line)  
905-845-9430 ext.8100  
Fee: \$50 debit only

**St Lawrence College- St. Lawrence Testing Centre**

Kyle Armstrong  
St. Lawrence College, 100 Portsmouth Ave, Kingston, ON K7L 5A6  
[ktestcentre@sl.on.ca](mailto:ktestcentre@sl.on.ca)  
613-544-5400 ext. 1236  
Fees: \$60 per exam

**University of Ottawa**

Pauline Belanger  
550 Cumberland Street, Room 104, Ottawa, Ontario K1N 6N5  
[pauline.belanger@uottawa.ca](mailto:pauline.belanger@uottawa.ca)  
613-562-5800 ext 1612  
Fees: \$20/30 hour (depends on hours of the exam)

**University of Toronto**

Anna Fleming

Admissions and Awards

315 Bloor St. West, Toronto, Ont. B5S 1A3

[anna.fleming@utoronto.ca](mailto:anna.fleming@utoronto.ca)

416-978-3104

Fees: \$14.00 per hour (proctor) plus \$25.00+ GST (room and courier)

**York University (Glendon College)**

Georgette Wong

Manager – Office of Student Programs

C-102 York Hall, Glendon College

[gwong@glendon.yorku.ca](mailto:gwong@glendon.yorku.ca)

416-487-6715

Fee: \$75 per exam +\$25 mailing fee

**York University (Keel Campus)- Bennett Centre for Student Services**

Kathy Jo Pinder

4700 Keels Street, Toronto, ON M3J 1P3

[altexams@yorku.ca](mailto:altexams@yorku.ca)

416-736-5262

Fee: \$150 plus courier fees

**PEI**

UPEI

Erin Peterson

550 University Avenue, Charlottetown , P.E.I., C1A 4P3

[epeterson@upei.ca](mailto:epeterson@upei.ca)

902-566-0439

Fee: \$45 Room Rental, \$15 per hour/per student

**Quebec**

**McGill University**

Elvie Chiappetta, Enrollment Services, McGill University

3415 McTavish, Montreal, PQ, H3A 0C8

[elvirachiappetta@mcgill.ca](mailto:elvirachiappetta@mcgill.ca)

514-398-3335

**Universite de Laval**

Lucie Beaumier

Bureau de la formation a distance

Pavillon J. A. DeSeve, bureau 1153, 1025, Avenue des Science Humaines

Universite de Laval, Quebec, G1V 0A6

[lucie.beaumier@bfad.ulaval.ca](mailto:lucie.beaumier@bfad.ulaval.ca)

418-656-2131 ext. 8507 or ext. 3202

**Universite de Montreal**

Rock Faulkner

Universite de Montreal, Box 6205, P.O. Box Centreville, Montreal, Quebec H3A2T5

[rock.faulkner@umontreal.ca](mailto:rock.faulkner@umontreal.ca)

514-343-2219

**Saskatchewan**

**University of Regina**

Sharon Wainwright

Examinations Office of Registrar, 210 Adhum Bldg., Regina, Saskatchewan S4S 0A2

[sharon.wainwright@uregina.ca](mailto:sharon.wainwright@uregina.ca)

306-585-5696

Fee: \$60 if less than 3hrs and \$75 if 3hrs or more

**University of Saskatchewan**

Debi Bokshowan

Examination Academic Services

E1 Administration Bldg., University of Saskatchewan 105 Administration Place, Saskatoon ,  
Saskatchewan S7N 5A2

[debi.bokshowan@usask.ca](mailto:debi.bokshowan@usask.ca)

306-966-6726

Fee: \$100 per exam student

Note: Only during 8:30am - 4:30pm