

LeMARCHANT PLACE

LeMarchant Place is located at [1246 LeMarchant St.](#)

Move-in Times

- **By appointment only**
- Available move-in dates and time periods: Thursday, Sept. 1 - Saturday, Sept. 3 between 9 a.m. to 4 p.m.
- Please email residence@dal.ca if you are unable to check-in during one of the available appointment times.

Check-in Protocols

- Residents must show up at the appointment time for their check-in appointment.
- Do not join the line before the beginning of your check-in time.

How to Check in

1. **Arrive & Unload:** Follow Seymour St. towards South St. and turn right at the fire lane between the Dalhousie Student Union building and Risley Hall. Please note that **this is a fire lane** and, therefore, a line-up of traffic will not be permitted in the actual lane. Our staff will be controlling access to the lane so it does not become blocked. Staff located at this entrance can also answer any of your questions while you are waiting to gain access to the unloading area.
2. **Finish Unloading & Move Your Vehicle:** Once you are given access to the unloading area, you can unload your vehicle. When you have finished unloading your vehicle, please move your car from the unloading area to the DalPlex parking lot or on a side street away from traffic flow. Please observe all parking signs and [on-street parking](#).
3. **Check-In at the front desk**
 - **Returning Students** - Encode Your DalCard. Returning students are reminded to bring their DalCard with them for check-in as they must be encoded at the front desk. Your DalCard acts as a key card for your room.
 - **New Students** - If you are a new student and sent in a DalCard photo ahead of time, please proceed to the LeMarchant Place front desk for check-in and to pick up your DalCard. If you have not submitted a photo ahead of check-in, you will be required to visit the DalCard Office at 6230 Coburg Rd. prior to checking in.

DalCards for New Students

- Submitting your photo in advance will save you time on check-in day. For new students who submit a photo [via the online portal](#) and receive approval before **August 28, 2022**, your DalCard will be available at your residence upon check-in.
- For those who do not send in a photo in advance, the **DalCard offices will be open to serve students during check-in dates**.
- You may also make a deposit on your DalCard at this time, or by logging on to dalcard.dal.ca using your NetID and password. (**Family & Friends:** select *Parental Log-In* to deposit money on your student's DalCard.