

Commemoration Grant Overview

Project Criteria

In order to be considered for a Commemoration Research Grant, proposed projects must meet the following criteria:

- a) All, or most, of the research must be carried out in Nova Scotia or involve specimens or artifacts of Nova Scotia origin.
- b) Studies must be collections-based and/or increase knowledge of Nova Scotia's role in the events of 1917.
- c) The Board of Governors encourages proposals that support the use of multi-media such as the World Wide Web in museum activities, and can be directly used in support of Nova Scotia Museum interpretation initiatives.
- d) Proposed projects can be in any Nova Scotia Museum Curatorial discipline area (Archaeology, Botany, Cultural History, Ethnology, Marine History or Zoology), but must clearly demonstrate their link to a 2017 commemorative event. Only events that are strongly tied to the heritage of Nova Scotia will be considered.

Selection will be made by the Board of Governors on the recommendation of a Committee consisting of one or more members of the Board of Governors and Nova Scotia Museum staff and/or other professionals (both staff and from the community). The Commemoration Grants committee will be focused solely on commemoration submissions, and will not determine the outcome of the annual Nova Scotia Museum Research Grant awards.

Eligible costs to which the grant may apply include travel, field expenses, report preparation, photography, rental of equipment, and other costs directly associated with the project, including a stipend for the proponent where deemed appropriate.

The grant may be combined with other funding sources supporting the project.

The grant will not be awarded to an applicant if their proposed project is deemed unachievable by the Awards Committee.

Individuals receiving grants should be associated with a recognized research institution or society, such as a museum, university, or an incorporated society. In cases where individuals are not so associated, they *may* be made research associates of the Nova Scotia Museum.

In the event that projects are judged to be of equal value, the project which involves the greater use of Nova Scotian people and resources will be favoured.

Should suitable proposals not be received, the Board of Governors reserves the right not to award any grants in that year.

Individuals receiving commemoration grants will:

- a) Give the Nova Scotia Museum right of first refusal to any collections generated during the course of the grant research, unless otherwise negotiated.
- b) Acknowledge support by noting the name of the grant in full in all publications or press releases resulting from grant supported research.
- c) Provide a final report of research carried out and any significant findings by project due date. **(March 1, 2017).**
- d) Provide the following to the Board of Governors: a single reprint of any technical or popular papers, books, or monographs reporting research supported by the grant and, in the case of students, a single copy of the final thesis, which will be deposited in the Nova Scotia Museum Library.
- e) Give the Nova Scotia Museum permission to use materials generated in the report in interpretive materials in commemoration of the events of 1917. The recipient will be consulted on the use of their research materials in Nova Scotia Museum projects.

The successful applicant will receive 80% of the award at the beginning of the project, with the balance withheld pending receipt of a satisfactory final report by the Executive Director of Archives, Libraries and Museums.

Any person who has received a grant may not apply for an annual Nova Scotia Museum Research Grant until they have provided an acceptable interim or final report.

Recipients of the Commemoration Grant may apply to other granting agencies for support for the same project.

The Nova Scotia Museum reserves the right to publicize the awarding of grants and the results of research.

Note: The Research Grants are considered by Canada Revenue Agency to be taxable income for the individual recipient. For up-to-date taxation information contact Canada Revenue Agency.

Project Submission Format

Please read the Project Submission Format carefully, and include all requested components in the application. Be sure to include four copies of the application or an electronic pdf copy. Incomplete or late submissions will not be processed or returned.

Cover Page - Include all of the following information:

- a) Project title.
- b) Research grant topic to which you are applying. Each application can only be submitted to one topic.
- c) Overview of the linkage of the project to a 2017 event.
- d) Amount of money being requested from the Nova Scotia Museum.
- e) Name of the applicant. (The grant for each project will be awarded to only one individual).
- f) Date of submission.
- g) Home address (in order to process cheques for the successful applicant).
- h) Daytime telephone number. (Successful applicants will be contacted for their Social Insurance Numbers)

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Summary - A short summary of the project proposal that outlines the scope and objectives of the project, and its relationship to other work. An emphasis should be placed on the new knowledge or benefits that may result. Other sponsors of the project, if any, must be indicated.

Body of the Proposal (Please begin each item on separate page)

- a) Introduction - a precise statement of the research objective and/or the question to be investigated. This should include a précis of the existing state of knowledge and references to existing literature.
- b) Methodology - an outline of the methodology to be used in the course of the work.
- c) Work Schedule - a clear statement of goals and associated target dates, including where appropriate field work, analysis, and reporting.
- d) Budget - a detailed cost breakdown and list of other financial contributors. Please show complete project budget, identify other sources of support and amounts contributed, and indicate the proposed use of funds provided by the Nova Scotia Museum Commemoration Research Grant.
- e) Interpretive potential – outline how your project can be used as an interpretive product for the Nova Scotia Museum or a specific Nova Scotia Museum site (Reference the Interpretive Master Plan where applicable)

Background Materials

- a) The Curriculum Vitae of the proponent is required. If the applicant is a student, the CV of the supervisor and a letter in support of the submission is also required.
- b) Applicants must provide names of two references. In the case of students, one of these should be an academic supervisor.
- c) A list of publications of the proponent and/or supervisor, if appropriate. Do not send copies of the publications unless requested to do so.
- d) Any other documentation to demonstrate the proponent's capability to carry out the research project.

The applicant will submit four copies of the grant application to:

Research Grant Program
Nova Scotia Museum
1747 Summer Street
Halifax, NS B3H 3A6

OR (new for 2016)

Submit electronically (PDF only) to
museumgrants@novascotia.ca

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