Dalhousie University

**Operations & Maintenance Response Fund**

**for Canada Foundation for Innovation (CFI) Projects**

**APPLICATION**

**PLEASE NOTE:**

* Faculty Dean must complete this Application (as a Word document) and submit to ORS.
* Faculties:
	+ must have committed or exhausted their Infrastructure Operating Fund (IOF) allocation and have no other means of support. Faculties must provide an appendix that outlines the funding commitments if the IOF allocation has not been exhausted;
	+ must have eligible expenses under the CFI IOF;
	+ will have priority if they have encountered emergency issues, e.g., equipment breakage;
	+ will have priority for projects that are in the first 5 years of operation.
* Application requests are expected to be between $1,000 - $10,000 (total) over a 1year timeframe.
* Applications can include eligible O&M expenses incurred and paid for in the 2022-23 and 2023-24 fiscal years. Appropriate backup documentation will be required.
1. Total funding request:
2. Please provide the following information on the original CFI award(s) and CFI equipment requiring operations and maintenance support. Add additional tables as necessary.

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| --- |
| **Project Information** |
| CFI Project Number and Funding Program |  |
| CFI Project Leader/ major user |  |
| CFI Project End Date |  |
| **Equipment Information** |
| Is the equipment located in a core facility? (yes/no) |  |
| CFI Item Number and Name; Equipment Name (from Finance Module itemized list) |  |
| **Budget Information** |
| Budget Request  |  |
| Detailed Rationale (attach quote from supplier if applicable) |  |

1. Describe the how the equipment is being used to support [Dalhousie’s Strategic Research Clusters](https://www.dal.ca/research/SignatureResearchClusters.html).
2. In one paragraph, state why the Faculty requires funding from the Operations & Maintenance Response Fund at this time, e.g., impact on research and/or highly qualified personnel, etc.
3. Explain how the Faculty will address long-term O & M costs for this equipment.
4. Provide any other information that would be useful for the Review Committee (½ page maximum).
5. If applicable, if the Faculty’s IOF allocation is not exhausted, outline the Faculty’s O&M funding commitments.