Application Form:

NDRIO-Portage COVID-19 Data Curation Funding

Please complete all sections and return to portage@engagedri.ca by May 21, 2021.

Please provide complete answers to facilitate the adjudication of your application. Incomplete applications may be rejected without notification.

Please respect word limits where provided, but note that there is no imperative or direct advantage to using the maximum number of words.

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| **Section 1 - Research Project Information** |
| Principal investigator / Project director name: |
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| Affiliated institution / non-profit organization name: |
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| Contact information (postal address, email & telephone): |
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| Preferred language of correspondence (EN / FR): |
|   |
| Research project name: |
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| Please provide an overview of the research project, including its connection to the COVID-19 pandemic. (Max. 500 words) |
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| For projects involving human participant data, including secondary use of human participant data, confirmation of ethics approval or exemption from a research ethics board will be required. Please indicate whether research ethics approval or exemption is being sought or has been obtained for research covered by this application. |
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| **Section 2 - Scoring Criteria** |
| 1. Please describe the significance of the research to its domain. You may cite a literature review placing the research within the context of its domain, describe gaps in the literature that the research addresses, describe its importance to a particular community, etc. (Max. 500 words)
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| 1. Please describe the proposed stewardship and curation activities to be performed using this funding (e.g. preparing a Data Management Plan, curating data, planning for the deposit of data into a designated repository, etc).
	1. Include the relative proportion of time expected to be allocated to each activity.
	2. Include a brief description of the highly-qualified personnel (HQP)[[1]](#footnote-1) expected to perform this work, including their qualifications relative to the tasks outlined.
	3. Include a brief budget for this project, including information about rates of pay and time allocated per person.
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| 1. Please describe how the work undertaken with this funding will support and grow research data management expertise among the highly qualified personnel engaged in the project. You may cite information provided about HQP above in your answer. Please elaborate on any anticipated knowledge-sharing initiatives or other initiatives expected to increase the impact of skills acquired through the project. (Max. 500 words)
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| 1. Please describe the need for funding from this call to achieve the proposed activities and/or need for research data management support from Portage. (Max. 250 words)
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| 1. Please describe the research project’s commitment to equity, diversity, and inclusion in the research team and research environment, including team composition and recruitment processes, training and development opportunities, and value and respect for all individuals.[[2]](#footnote-2) (Max. 500 words)
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| **Section 3 - Additional comments (optional section)** |
| If you would like to provide additional comments, please include them here. |
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1. HQP are individuals with a degree at the Bachelor level or above. Typically, they will have expertise in the discipline in which research is conducted. Trained data curation students or professionals will also be considered HQP for the purposes of this call. [↑](#footnote-ref-1)
2. This is intended to reflect the Tri-Agencies’ commitment to equity, diversity and inclusion. See for example Canada Research Coordinating Committee, “Best Practices in Equity, Diversity and Inclusion in Research” <<https://www.sshrc-crsh.gc.ca/funding-financement/nfrf-fnfr/edi-eng.aspx>> (accessed Mar 1 2021). [↑](#footnote-ref-2)