**Principal Investigator (PI) Eligibility Request Form**

*March 2023*

Date of PI Eligibility Request Form submission:

|  |  |
| --- | --- |
| Name of Proposed Dalhousie PI, Position, Department, Faculty |  |
| Status of position, including end date |  |
| Name of Designated Account Holder, Position, Department, Faculty |  |
| Relationship with Proposed PI |  |
| Funding Agency and Program |  |
| Funder’s guidelines on PI Eligibility (provide link or attachment) |  |
| Application Deadline |  |

I, [name and position], confirm that I have read [Dalhousie’s Guidelines on Principal Investigator (PI) Eligibility](https://cdn.dal.ca/content/dam/dalhousie/pdf/research-services/Policies/PI%20Eligibility%20Guidelines%20March%202023.pdf), and that:

* Research is an expected component of the Proposed Principal Investigator’s position.
* The proposed research is consistent with the unit’s research program and priorities.
* All normal and necessary administrative and other unit support for the project will be provided.
* The unit head or Proposed PI’s supervisor will take responsibility for ensuring the University’s standards of financial, ethical and scientific accountability in the conduct of the funded research project and has formally established intensified reporting arrangements with the non-academic staff member to this end.
* Any students involved in the project will be appropriately supervised by a Co-PI.
* The designated account holder will monitor, prevent and – if needed – cover over-expenditures and/or ineligible costs.

I acknowledge that the University may terminate the project at any time if accountability standards are not maintained.

Signed by,

[Unit Head, name and title and/or Designated Account Holder, name and title]

Approved by, and date: *[to be completed by the Office of Research Services]*