**Belong Fellowship**

Application Form

Applicants must be pre-tenure, tenure-track faculty who are Indigenous and/or members of one or more [equity-deserving groups](https://www.dal.ca/dept/hr/employment_equity/definitions-equity-deserving-groups.html) as defined by Dalhousie.

**SECTION A**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name:** | Click or tap here to enter text. | | | | |
| **Email:** | Click or tap here to enter text. | | **B00#** | Click or tap here to enter text. | |
| **Department & Faculty:** | Department  Click or tap here to enter text. | | Faculty  Click or tap here to enter text. | | |
|  | | | | | |
| **I confirm that I am eligible to apply for the Belong Fellowship\*** |  | I have not held and do not currently hold an external research grant as PI or co-PI, and I do not hold a funded chair. | | |
|  | I am pre-tenure in a tenure-track faculty position. | | |
|  | I am Indigenous and/or a member of an [equity-deserving group](https://www.dal.ca/dept/hr/employment_equity/definitions-equity-deserving-groups.html) as defined by Dalhousie. | | |
| *\*Note: Eligibility and self-identification information will be confirmed via Dalhousie’s internal systems.* | | | | | |
|  | | | | | |
| **Title of Research Proposal:** | Click or tap here to enter text. | | | | |

**SECTION B**

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| **RESEARCH PROPOSAL**   * **Provide a clear explanation of the research problem or phenomenon of interest and its significance, with references to the relevant literature.** * **Provide a clear statement of the objectives/aims/purpose of the proposed research.** * **Briefly describe the methods/approach to be used in language suitable for a non subject-matter expert.** * **Describe how the principles of equity, diversity, inclusion and accessibility will be considered and incorporated.** * **Include an explanation of how the project will further your overall program of research.** * **Note any current funding applications and your timeline for future applications.**   ***Limit 2 pages*** | |
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|  | |
| **References:** |  |

**SECTION C**

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| --- | --- | --- | --- |
| **BUDGET**  **REQUEST** | **Please provide an itemized budget with brief justification/description of each budget item. Funds may be held for up to two years.**  *Note: Any equipment requested must be directly related to the project and must not exceed 25% of the total requested budget. Conference travel is not an eligible expense.* | | |
|  |  | | |
| **ITEM & brief description/ justification** | | **Amount (CAD)** | |
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| **TOTAL Funds Requested (max $5000)** | | Click or tap here to enter text. | |
|  | |  |  |
| **Details of other sources of funds for this project (if any). Indicate source and whether requested or secured.** | | **Amount (CAD)** | |
|  | | Click or tap here to enter text. | |

**SECTION D**

**SUBMISSION INSTRUCTIONS**

A complete application package includes:

This completed form

A current version of your curriculum vitae

Supporting letter from your respective Department Head, Chair or Director

**Submit your application package via the ROMEO Researcher Portal**

**Login to the Portal:**

via <https://www.dal.ca/dept/research-services/resources/ROMEO-Researcher-Portal.html>

or via MyDal – Research – ROMEO Researcher

**Role:** Principal Investigator

**Select APPLY NEW**

Scroll down to bottom of page to *Dalhousie - Awards and Clinical Trials.* Under Application Name,

select *Investigator Checklist*

Enter information under each of the tabs. Save your work regularly. Some details that apply to this

competition are:

**Project Info Tab**

*Start Date* = March 1, 2024

*End Date* = February 28, 2026

**Project Sponsor Info Tab**

Click on *Add New*

Click on *Agency* button - Select *Dalhousie University* from the list

*Program* – select *Belong Research Fellowship* from the dropdown menu

*Competition Date* = February 9, 2024

*Start Date* = March 1, 2024

*End Date* = February 28, 2026

Click *GENERATE* button – enter budget total in the Requested Cash field

**Attachments Tab**

Upload this **application form**, your **CV** and **Letter of Support** as attachments.

Once all information has been entered click **Save** and then **Submit**

Your proposal will be automatically routed to your Department head and your Dean for approval. Once they have approved the submission it will be routed to the Office of Research Services. **Please take into account the time required for these approvals when submitting your application** to ensure the submission is received by ORS by the deadline. Belong applications received by ORS via ROMEO **will be considered final.** Please do not submit draft versions of your application via ROMEO.

Question? Please email [OVPRI@dal.ca](mailto:OVPRI@dal.ca)