

## Appendix A: Form to Request Continuation of Time- or Resource-Critical Research

This form must be completed and submitted to your Department Chair or Dean (as appropriate) by **noon on Monday 23 March 2020**, in order to request an **exemption to continue on-campus research** after Tuesday 24 March 2020.

The criteria for being approved for an exemption to continue research include:

- Adequate personnel available to safely conduct the research while respecting social distancing measures (at least 2m distance); and
- A demonstrated critical need to continue research past Tuesday 24 March, which must be clearly justified in this form. Only research projects that are time- or resource-critical will be considered for continuation.

Name of Principal Investigator:	
Department:	
Room number(s):	
Title of Project:	
Level of project: <input type="checkbox"/> Faculty <input type="checkbox"/> Graduate student <input type="checkbox"/> Post-doctoral Fellow	
Required resources: <input type="checkbox"/> Laboratory <input type="checkbox"/> Office <input type="checkbox"/> Other (please specify):	
Required certifications applicable: <input type="checkbox"/> Human <input type="checkbox"/> Animal <input type="checkbox"/> Biosafety <input type="checkbox"/> Other (please describe in detail):	
Rationale for requesting an exemption – PLEASE USE NEXT PAGE	
<b>APPROVALS</b> ( <i>scanned or e-signatures/JPEGs/emailed approvals all acceptable</i> )	
_____ Department Chair (Name & Signature)	_____ Dean (Name & Signature)
_____ Dr. Alice B. Aiken Vice-President Research and Innovation	_____ Dr. Teri Balsler Provost and Vice-President Academic

**Rationale** for requesting an exemption to continue research past 24 March 2020:  
*Please provide sufficient detail for a decision to be made. Include details of your plan to ensure only minimal, essential personnel will be in the lab.*