TEACHING ASSISTANT POSTING
Dalhousie University
Halifax, Nova Scotia
B3H 4R2

POSTING DATE: November 5, 2026
APPLICATION DEADLINE: Post for 10 days
Or until the positions are filled.

POSITION: **TA(25) for PUAD6515 under Professor Kevin Quigley**

DEPARTMENT/LOCATION: Faculty of Management

LOCATION: **Studley Campus (Current: In-Person): Post until November 19, 2026 or until position is filled.**

PAY RATE: $878 (25 hours) (In accordance with CUPE Collective Agreement)

WORK ASSIGNMENT:

Duties include, but are not limited to:

1. Required to participate in training for assignments and review all assignment materials (PowerPoints, readings, and videos) to be prepared to answer student questions.
2. Attend part of in-person classes on occasion (Tuesdays 1130-230); Assist with in-class activities, support AI learning and scenario planning exercises
3. Manage Panopto recordings, if needed (closed captioning, move to appropriate folder, adjust release dates, add links to proper modules)
4. Support maintaining student grades in Excel and Brightspace and other general administrative work.
5. Assist with marking and/or provide feedback on assignments in online format in collaboration with the instructor
6. Required to speak and engage during class, not just in front of the room but in the role of answering student questions during activities.

REQUIREMENTS OF POSITION:

- Strong awareness of current public policy debates, including in trade, immigration, natural resources, defence, health, economic redistribution, federalism
- Strong awareness of government institutions and policy processes and practices
- Advanced knowledge of public policy analysis, the policy cycle and public administration theories
    - Practical experience is an asset
- Advanced knowledge of risk governance and scenario planning
    - Course design and experience in these areas is an asset
- Deadline-oriented time management skills are essential
- Ability to interact well with mature students—to listen, clarify, question, and respond effectively to their needs
- Skills in organizing information, materials, and people
- Ability to provide positive and constructive oral and written feedback
- Discretion with respect to sensitive material and critical awareness of diverse policy views

Applicants must be in Halifax, as attendance at in-person classes and training session(s) is required

IF YOU ARE INTERESTED IN THE ABOVE POSITION, PLEASE SEND YOUR CV BY THE APPLICATION DEADLINE TO:

Kevin Quigley
Kevin.Quigley@Dal.Ca
Faculty of Management
Dalhousie University

All offers of employment are conditional upon sufficient student enrolment in the course and approval by the University.

Dalhousie University is committed to fostering a collegial culture grounded in diversity and inclusiveness. The university encourages applications from Indigenous persons, persons with a disability, racially visible persons, women, persons of a minority sexual orientation and/or gender identity, and all candidates who would contribute to the diversity of our community.