TEACHING ASSISTANT POSTING
Dalhousie University
Halifax, Nova Scotia
B3H 4R2

POSTING DATE: Aug 7, 2026
APPLICATION DEADLINE: Aug 21, 2026
Or until position is filled

POSITION:	Teaching Assistant - 2 positions September - December 2026
DEPARTMENT/LOCATION:	Faculty of Management
PAY RATE:	$3,160 (90 hours) (in accordance with CUPE Collective Agreement)
WORK ASSIGNMENT:	Assist with **MGMT 3603 Beyond Google (Online)**

Duties: Duties include, but are not limited to, the following:

- Assess student assignments and deliverables using established rubrics and course guidelines
- Provide clear, constructive, and timely feedback that supports student learning and aligns with instructor expectations and examples
- Maintain accurate and up-to-date records in Brightspace, including entering and updating grades on an ongoing basis
- Communicate regularly with the instructor to ensure consistency in marking standards and to address questions as they arise
- Complete all marking according to the course schedule, with timely turnaround expected to keep pace with the course.

REQUIREMENTS OF POSITION:

Required:

- The successful applicant should be a graduate or professional student at Dalhousie University.
- Strong academic background and critical thinking skills
- Excellent written communication, grammar, and attention to detail
- Highly organized and reliable, with the ability to manage ongoing deadlines in a structured and timely way
- Comfortable providing constructive feedback aligned with course expectations
- Confidence and enthusiasm in working with students and supporting their success.

Preferred:

- Demonstrated familiarity with information and AI literacy, and/or related areas such as Technology and Society, Digital Citizenship, or Knowledge Management
- Previous experience as a Teaching Assistant or Marker
- Familiarity with Brightspace or other course management systems

IF YOU ARE INTERESTED IN THE ABOVE POSITION, PLEASE SEND YOUR C.V., MOST RECENT UNOFFICIAL TRANSCRIPTS, AND A LETTER OF APPLICATION OUTLINING YOUR QUALIFICATIONS TO:

(IMPORTANT. Subject line of your email: TA APPLICATION-MGMT 3603)

Melanie Parlette-Stewart
m.parlette@dal.ca
Faculty of Management
Dalhousie University

All offers of employment are conditional upon sufficient student enrolment in the course and approval by the University.

Dalhousie University is committed to fostering a collegial culture grounded in diversity and inclusiveness. The university encourages applications from Indigenous persons, persons with a disability, racially visible persons, women, persons of a minority sexual orientation and/or gender identity, and all candidates who would contribute to the diversity of our community.