

TEACHING ASSISTANT POSTING
Dalhousie University
Halifax, Nova Scotia
B3H 4R2

POSTING DATE: Aug 18, 2026
APPLICATION DEADLINE: Sep 1, 2026
Or until position is filled

POSITION: Teaching Assistant - 3 positions
September - December 2026

DEPARTMENT/LOCATION: Faculty of Management

PAY RATE: \$1,229 (35 hours)
\$1,580 (45 hours)
(in accordance with CUPE Collective Agreement)

WORK ASSIGNMENT: Assist with **COMM 3114 External Auditing**

Duties: Duties include, but are not limited to, the following:

- Assist the professor in managing the course
- Help manage course materials and the grade book on Brightspace
- Meet with students to answer questions regarding course content (online) and discuss with groups
- Assist the professor in setting up online tests
- Assist with proctoring tests and mark term tests
- Assist the instructor as needed and maintain regular communicate with the professor

REQUIREMENTS OF POSITION:

- Confidence and enthusiasm in working with students and supporting their success.
- High integrity, strong communication (including online), and proficient writing skills (in English).
- Well organized, detail-oriented, and strongly committed to completing tasks on time.
- Must have completed COMM 3114 or a closely related course with a final grade of A or better.
- **Preference will be given to applicants who have their CPA designation, having written in the assurance role and those who have experience with marking for CPA Canada. Preference will be given to those who have experience working in assurance.**
- Applicants must be available to commit to marking at least 10-12 hours the October 3d and the October 31st weekend to assist with test marking.

PLEASE DO NOT APPLY FOR THIS POSITION IF YOU DO NOT HAVE THE REQUIRED ATTRIBUTES.

IF YOU ARE INTERESTED IN THE ABOVE POSITION, PLEASE SEND YOUR C.V., MOST RECENT UNOFFICIAL TRANSCRIPTS, AND A LETTER OF APPLICATION OUTLINING YOUR QUALIFICATIONS TO:

(IMPORTANT. Subject line of your email: TA APPLICATION-COMM 3114)

Prof. Tammy Crowell
Tammy.Crowell@dal.ca
Faculty of Management
Dalhousie University

All offers of employment are conditional upon sufficient student enrolment in the course and approval by the University.

Dalhousie University is committed to fostering a collegial culture grounded in diversity and inclusiveness. The university encourages applications from Indigenous persons, persons with a disability, racially visible persons, women, persons of a minority sexual orientation and/or gender identity, and all candidates who would contribute to the diversity of our community.