

TEACHING ASSISTANT POSTING
Dalhousie University
Halifax, Nova Scotia
B3H 4R2

POSTING DATE: Aug 18, 2026
APPLICATION DEADLINE: Sep 1, 2026
Or until position is filled

POSITION: Teaching Assistant – 450 hours
September - December 2026

DEPARTMENT/LOCATION: Faculty of Management

PAY RATE: \$1,580 (45 hours)
\$2,283 (65 hours)
\$3,160 (90 hours)
(in accordance with CUPE Collective Agreement)

WORK ASSIGNMENT: Assist with **COMM 1503 Introduction to Quantitative Decision Making**

Main duties include the following.

- 1. Holding of weekly 1.5-hour labs** (12 weeks in total, 2 TAs per lab, 50 students max)
[For 45-hour contracts: 36 hours (2 labs per week, 24 labs in total)]
[For 65-hour contracts: 54 hours (3 labs per week, 36 labs in total)]
[For 90-hour contracts: 72 hours (4 labs per week, 48 labs in total)]
- 2. Assistance with marking midterm and final exam (about 2 hours for each lab)**
[For 45-hour contracts: 6 hours (4 hours for 2 labs, 1 hour extra for midterm and final)]
[For 65-hour contracts: 8 hours (6 hours for 3 labs, 1 hour extra for midterm and final)]
[For 90-hour contracts: 10 hours (8 hours for 4 labs, 1 hour extra for midterm and final)]
- 3. Preparation and other communication with instructor, peers and students** [3 hours]
- 4. Additional Duties for Lead TAs** [for 90-hour contracts only, 5 hours]

REQUIREMENTS OF POSITION:

- **Essential:** Confidence and joy in working with students/peers and helping their success
- **Essential:** High integrity, and strong oral and written communication skills (in English)
- **Essential:** Good knowledge of quantitative methods (math/stats/analytics) in Bus/Mgmt
- **Essential:** Strong Excel skills (use of formulas, formatting, data analysis, charts, Solver)
- **Essential:** Be well organized, detail-oriented, and committed to complete tasks on time
- **Desirable:** Having passed this same or a related course with a final grade of A- or better
- **Desirable:** Prior experience as a teaching assistant, tutor, marker, or in a similar position

IF YOU ARE INTERESTED IN THE ABOVE POSITION, PLEASE SEND YOUR C.V., MOST RECENT UNOFFICIAL TRANSCRIPTS, AND A LETTER OF APPLICATION OUTLINING YOUR QUALIFICATIONS TO:

(IMPORTANT. Subject line of your email: TA APPLICATION-COMM 1503)

Prof. Alexander Engau
Alexander.Engau@dal.ca
Faculty of Management
Dalhousie University

All offers of employment are conditional upon sufficient student enrolment in the course and approval by the University.

Dalhousie University is committed to fostering a collegial culture grounded in diversity and inclusiveness. The university encourages applications from Indigenous persons, persons with a disability, racially visible persons, women, persons of a minority sexual orientation and/or gender identity, and all candidates who would contribute to the diversity of our community.