

TEACHING ASSISTANT POSTING
Dalhousie University
Halifax, Nova Scotia
B3H 4R2

POSTING DATE: Aug 10, 2026
APPLICATION DEADLINE: Aug 24, 2026
Or until position is filled

POSITION: Teaching Assistant - 7 positions
September - December 2026

DEPARTMENT/LOCATION: Faculty of Management

PAY RATE: \$2,283 (65 hours)
\$1,229 (35 hours)

(in accordance with CUPE Collective Agreement)

WORK ASSIGNMENT: Assist with COMM 1101 Introductory Accounting I:
Financial

Duties: Duties include, but are not limited to, the following:

Six 65-hour TA positions

Primary responsibilities include:

- Lead weekly tutorial sessions and prepare the related tutorial materials
- Mark term tests and the final examination using rubrics and guidance provided by the instructors
- Help set up and invigilate term tests and the final examination
- Communicate regularly with the instructors and TA team
- Complete assigned duties and marking by established deadlines
- Attend coordination meetings as required

One 35-hour TA position

Primary responsibilities include:

- Assist with marking as assigned
- Support Brightspace administration, including setting up online quizzes and maintaining course materials
- Hold scheduled weekly office hours and respond to routine student questions
- Communicate regularly with the instructors and TA team
- Assist with other course-related activities as required

REQUIREMENTS OF POSITION:

- Successful completion of COMM 1101 (or an equivalent introductory financial accounting course) with a grade of A or A+
- Strong understanding of introductory financial accounting concepts
- Preference will be given to students majoring in Accounting
- Confidence and enthusiasm for supporting first-year students
- Strong written and spoken communication skills in English
- Well-organized, dependable, and able to complete assigned responsibilities and meet deadlines
- Comfortable applying established marking rubrics and course guidelines consistently

- Available for required course activities throughout the appointment period, including tutorials, office hours, tests, and the final examination period, as applicable
- Previous teaching assistant, marking, tutoring, or peer-support experience is an asset

IF YOU ARE INTERESTED IN THE ABOVE POSITION, PLEASE SEND YOUR C.V., MOST RECENT UNOFFICIAL TRANSCRIPTS, AND A LETTER OF APPLICATION OUTLINING YOUR QUALIFICATIONS TO:

(IMPORTANT. Subject line of your email: TA APPLICATION-COMM 1101)

**Jenny Zhang
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Faculty of Management
Dalhousie University**

All offers of employment are conditional upon sufficient student enrolment in the course and approval by the University.

Dalhousie University is committed to fostering a collegial culture grounded in diversity and inclusiveness. The university encourages applications from Indigenous persons, persons with a disability, racially visible persons, women, persons of a minority sexual orientation and/or gender identity, and all candidates who would contribute to the diversity of our community.