

TEACHING ASSISTANT POSTING
Dalhousie University
Halifax, Nova Scotia
B3H 4R2

POSTING DATE: September 2, 2026
APPLICATION DEADLINE: September 17, 2026
Or until the positions are filled.

POSITION: TA for MIS (BUSI 5511)

DEPARTMENT/LOCATION: Faculty of Management

LOCATION: Studley Campus (In-Person): Rowe Building

PAY RATE: \$878 (For TA25) (In accordance with CUPE Collective Agreement)

WORK ASSIGNMENT:

Duties include, but are not limited to:

1. **Preparing and attending the labs (Please see details below): (7 x 3 hours (including prep and attendance at the lab classes = 21 hours))**
2. Communicating regularly with the professor for lab sessions: **4 hours.**

REQUIREMENTS OF POSITION:

Must-have requirements (Please note that applicants **must clearly indicate whether they meet the following three requirements (A-C). Candidates who do not provide this information will not be contacted by the instructor for further consideration.**)

- A. The candidate **must have completed BUSI5511-CR or BUSI6532 in the academic year of 2025-2026** (the reason: major lab exercise changes were made in the last academic year), with an excellent grade.
- B. The candidate **must have solid knowledge of SAP Analytics Cloud, Excel Pivot, and Tableau**, which are **closely related to the hands-on exercises taught in BUSI5511-CR or BUSI6532 courses.**
- C. The candidate **must be available to attend seven synchronous lab sessions (Wednesdays 10:05 AM ~ 11:25 AM) during in-person classes**, as specified in the table below.

Weeks and dates	Works
Week 3, Sept 23	Lab #2 SAP Analytics Cloud-1
Week 5, Oct 14	Lab #3 SAP Analytics Cloud-2 & Tableau
Week 7, Oct 28	Lab #4 SAP Business Builder Game #1
Week 9, Nov 18	Lab #5 SAP Business Builder Game #2 (Graded)
Week 10, Nov 25	Lab #6 SAP Business Builder Game #3 (Graded)
Week 11, Dec 2	Lab #7 Data for Social Good Challenge -1
Week 12, Dec 9	Lab #8 Data for Social Good Challenge -2

Additional requirements:

- Ability to communicate clearly and effectively to a wide range of audiences and for a variety of purposes
- Ability to interact well with students—to listen, clarify, question, and respond effectively to student needs
- Deadline-oriented time management skills are essential
- Skills in organizing information, materials, and people

Applicants must be in Halifax, as attendance at in-person classes and training session(s) before grading assignments will be required during the Fall 2026 term.

Please note that your previous instructors who have taught the above-mentioned courses will be contacted for your reference, with your permission (or, when applying, please provide me with the names of your previous instructors who taught the above-mentioned courses as your referees).

IF YOU ARE INTERESTED IN THE ABOVE POSITION, PLEASE SEND YOUR CV BY THE APPLICATION DEADLINE TO:

Kyung Young Lee
kyunglee@dal.ca
Faculty of Management
Dalhousie University

All offers of employment are conditional upon sufficient student enrolment in the course and approval by the University.

Dalhousie University is committed to fostering a collegial culture grounded in diversity and inclusiveness. The university encourages applications from Indigenous persons, persons with a disability, racially visible persons, women, persons of a minority sexual orientation and/or gender identity, and all candidates who would contribute to the diversity of our community.