

**TEACHING ASSISTANT POSTING**  
**Dalhousie University**  
**Halifax, Nova Scotia**  
**B3H 4R2**

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| <b>POSTING DATE:</b>         | <b>Feb 10 2025</b>   |
| <b>APPLICATION DEADLINE:</b> | <b>Feb 17, 2025, or until the position is filled.</b>                          |
| <b>POSITION:</b>             | Teaching Assistant (TA) – 1 position available<br>[January – April 2025]       |
| <b>DEPARTMENT/LOCATION:</b>  | Faculty of Management  |
| <b>PAY RATE:</b>             | <b>\$3,907 for 130 hours</b>   |
| <b>WORK ASSIGNMENT:</b>      | The TA will assist with <b>PUAD 5180 (Research Methods in Policy Analysis)</b> |

Duties include, but are not limited to:

1. Jointly plan student group research project in collaboration with an external partner.
2. Liaise between the partner, the professor, the students, and overall MPA program objectives.
3. Develop and lead tutorials on Wednesdays from 11:30 to 14:30 (in-person). This includes the planning and organization of sessions for external speakers.
4. Support student projects through in-person and/or online consultations.
5. Provide feedback to students on individual project components.
6. Assist with the development and maintenance of a course website in Brightspace.
7. Assist with the planning and delivery of dissemination of project results.
8. Assist with evaluation of students' individual assignments.

**REQUIREMENTS OF POSITION:**

Candidates must have completed and excelled at a graduate level research methods course, ideally in a graduate public administration program.

Candidates must have superb written and verbal communication skills in the English language.

Candidates must have outstanding organizational skills and attend to detail.

Previous experience with teaching or teaching assistance would be an asset.

Professional experience in the public sector would be an asset.

**IF YOU ARE INTERESTED IN THE ABOVE POSITION, PLEASE SEND YOUR C.V. BY THE APPLICATION DEADLINE:**

**Prof. Wieslawa Dominika Wranik** || **mailto: [dwl@dal.ca](mailto:dwl@dal.ca)** || **FOM** || **Dalhousie University**

All offers of employment are conditional upon sufficient student enrolment in the course and approval by the University.

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*Dalhousie University is committed to fostering a collegial culture grounded in diversity and inclusiveness. The university encourages applications from Indigenous persons, persons with a disability, racially visible persons, women, persons of a minority sexual orientation and/or gender identity, and all candidates who would contribute to the diversity of our community.*