

**MARKERS POSTING
Dalhousie University
Halifax, Nova Scotia
B3H 4R2**

**POSTING DATE: 08 – JAN 2025
APPLICATION DEADLINE: 20 – JAN 2025
Or until position is filled.**

POSITION: Marker (1 or 2 positions available)
(January – April 2025)

DEPARTMENT/LOCATION: Faculty of Management

PAY RATE: \$24.00 per hour (In accordance with CUPE Collective Agreement)

WORK ASSIGNMENT: Markers will assist with COMM3801

Duties include, but are not limited to:

1. Review all course materials to have a firm understanding of Fall academic work term report.
2. Assist in marking the second (fall) work term reports and completing rubrics in Excel and Brightspace
3. Communicate regularly with the professor.
4. Complete general administrative work.

REQUIREMENTS OF POSITION:

Candidates must be able to commit to completing the marking of the work term reports at the beginning of the semester as work term reports are submitted the first week of January and grading is time sensitive as well as be available for completing other tasks throughout the semester. The individual must have excellent knowledge of writing and grammar skills; knowledge of APA format; good academic track record and marking experience is preferred. Candidates also must be a self-starter, have the ability to work independently; and have excellent skills in time management, and communication.

Applicants must be enrolled in/completed a master's degree or be a graduates of an undergraduate business program of the Faculty of Management. Education related to business and previous experience marking work term reports are highly preferred.

IF YOU ARE INTERESTED IN THE ABOVE POSITION, PLEASE SEND YOUR CV BY THE APPLICATION DEADLINE TO:

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**Professor Kathleen Wooden
kathleen.wooden@dal.ca
Faculty of Management**

Dalhousie University

All offers of employment are conditional upon sufficient student enrolment in the course and approval by the University.

Dalhousie University is committed to fostering a collegial culture grounded in diversity and inclusiveness. The university encourages applications from Indigenous persons, persons with a disability, racially visible persons, women, persons of a minority sexual orientation and/or gender identity, and all candidates who would contribute to the diversity of our community.