

# SUSPECTED LAPSE OF ACADEMIC INTEGRITY NOTIFICATION FORM

All fields must be completed.

<b>Instructor name:</b>			
<b>Email address:</b>		<b>Phone:</b>	<b>Alternate phone:</b>
<b>Term:</b>	<b>Year:</b>	<b>Course code/#:</b>	<b>Course name:</b>
<b>Date I became aware of alleged academic offence:</b>			

A **common allegation** is a case involving 2 or more students facing allegations arising from the same fact situation. Please note: in the case of a **common allegation**, please endeavour to submit allegations and supporting documents against all students in the group at the same time.

<b>Is this a common allegation?</b>	<b>Number of students involved:</b>
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<b>Student name:</b>	<b>B00</b>	<b>Program:</b>
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<b>Describe specifics of suspected offence; describe included documentation (max characters 770).</b>

<b>PROVIDE CONTEXT</b>
<b>Describe type of work</b> (assignment/term paper/exam/midterm exam, etc.)
<b>Is this group work or individual work?</b>
<b>Provide assignment or test value. Also provide overall value within course.</b> (i.e. assignment value is 10 points; assignments comprise 15% of the total grade.)

<b>Syllabus attached:</b>	<b>List relevant documentation attached:</b>
<b>If you have not attached the syllabus and/or documentation please explain why:</b>	

<b>Mitigating circumstances: include any reason or possible cause of misunderstanding why this may have occurred.</b>

<b>Submission:</b> Scan and email the <i>complete</i> allegation package to the <b>Academic Integrity Administrator</b> (jennifer.ziobrowski@dal.ca)
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Base conditions in place: I confirm that at the beginning of this class, students were asked if they understand the Faculty's rules on academic integrity and an opportunity was created for discussion or questions on the Faculty's rules and processes on academic integrity. I also confirm that my course syllabus and other related documentation includes references to Faculty rules and processes on academic integrity.

<b>Date submitted to AI Assistant:</b>	<b>Instructor's signature:</b>	
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