# **Getting citations into Refworks from various sources**

\*\*NOTE\*\* To import webpage info (not for PDFs from the web), try installing the RefGrab-It tool from RefWorks (from the Tool tab), just click and drag it to your Favorites Toolbar

## CINAHL:

- 1. Save your citations into your Folder.
- 2. Open your Folder and select the citations you want to send (or Select All).
- 3. Click the Export icon.



- 4. Select the Radio Button for Direct Export to Refworks
- 5. Click Save.
- 6. Log into Refworks when you see the prompt.





1. C lick on the title for an item you want to import to Refworks.

Get it GDAL

- 2. Click the GetIt@Dal icon
- 3. Look for the Export tool under Citation

Citation	
Download Record into RefWorks Direct Export Tool	<b>©</b>

- 4. Click GO
- 5. Log into Refworks as requested.

**Note:** RefGrab-it will also work and is available in RefWorks under Tools. Just click and drag it to your Favourites Toolbar

- 1. Click the radio buttons beside the desired articles.
- 2. From the Send To menu, choose Citation manager,
- 3. Click Create File then click OK
- 4. The records will be saved to the location of your choice in a file called citations.nbib

Note: If you have more than 200 citations in a set, or need to open the

file to check it, choose File as the destination. Make sure to select the MEDLINE option

for the format

- 5. Login to Refworks at this point.
- 6. Under References select Import.
- 7. Select NLM PubMed from the dropdown list for Import Filter/Data Source.
- 8. Browse to find your .nbib or .txt file
- 9. Select the Folder you want the citation to go into.
- 10. Click Import.

#### **Exporting a single record** NovaNet:

1. Click on the title for an item you want to import to Refworks.



- Click on the Cite/Export menu. 2.
  - Select "RefWorks" in the menu.
    - Login to your Refworks account and records are automatically imported.

Send to - Filters: Manage Filter

Choose Destination

Download 209 items Format

Collections

Clipboard

My Bibliography

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1 Import

File

Order

Citation manager

MEDLINE Summary (text) Abstract (text)

XML PMID List

CSV

Specify only if you specifically set the encoding when saving the text file; otherwise leave it as is

(Note that references are also put in the Last Imported folder)

Select Text File: \Desktop\citations.nbib Browse... Encoding ANSI - Latin I

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Database PubMed

Import Filter/Data Source NLM PubMed

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My Bibliography

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### **Exporting your e-shelf**

- 1. Sign into your account.
- 2. Perform search and mark records you wish to export by clicking the star between the image and the title or by going into the record, clicking the cite/email menu and choosing add to e-shelf.

- 3. On the results page click on the "<u>e-shelf</u>".
- 4. Select the articles that you wish to export or select the entirety of your e-list.
- 5. Select "Push to RefWorks" from the drop-down menu and click Go.

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1	Article	Gruzd, Anatoliy ; Haythornthwaite, Caroline	Enabling community through	socia	l me	dia	02/26	6/17		
-	Article	Mccay-Peet, Lori ; Toms, Elaine G. ; Kelloway, E	Examination of relationships	amoi	ng se	rendij	oity02/26	6/17	$\neg$	
1	Article	Müller, Simone M ; Tworek, Heidi J.S	'The telegraph and the bank'	on t	he in	erde	pe 02/08	3/17	$\Box$	
-	Review	Connolly, Michael	Western Union and the Creat	tion o	f the	Ame	ric 02/08	3/17	$\neg$	
1	Book	Finn, Bernard S. 1932-; Yang, Daqing 1964-	Communications under the se	eas :	the e	volvir	ng02/21	1/17	$\neg$	
1	Article	Dickinson, Zoe ; <mark>Smit</mark> , <mark>Mike</mark>	Being where the people are:	the c	halle	nges	an 02/20	6/17	$\neg$	
1	Article	Dicken, Peter	Territories of profit: communi	catio	ns, ca	pitali	st 02/08	3/17	$\neg$	

- 6. Login to your Refworks account.
- 7. Records are automatically imported into the Last Imported Folder.

#### Google Scholar – setting it up for Full Text @ Dalhousie Libraries

- 1. Go to Google Scholar <u>http://scholar.google.ca/</u>
- 2. Go to Settings and select "Library links"
- 3. Enter Dalhousie in the search box
- 4. Click the box in front of Dalhousie University Full Text @Dal Libraries
- 5. Click Save

### Google Scholar – setting it up for Refworks

- 1. Go to Settings and select Search results
- 2. Under Bibliography Manager select Refworks from the list
- 3. Click Save

#### **EMBASE – Direct export**

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Age	$\vee$						
Gender	V						
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Publication types	$\vee$						



BIOMEDICAL ANSWERS		
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# Attaching PDFs or other documents to the record in RefWorks

Click on the ed	lit icon t	o open the full record:				
Ref ID 349 Journal Article Reference 4 of 7057						
Title Clinical decision support systems are costly to develop and rely heavily on physician and pharmacist expertise Source RES ACTIVITIES, 2009, 345, 9-9						
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