

Subject: Eligible Users of Dalhousie University Libraries' Proxy Service

Approval Date: January 14, 2003	Effective Date: January 14, 2003
Approved By: LPAC	Supersedes: NA
Administered By: Head, Library Systems	Superseded By: NA

Introduction

The Dalhousie University Libraries' proxy service allows eligible users access to licensed library resources from remote locations such as offices, homes and student residences. This popular service is particularly important to Dalhousie students, staff and faculty who work outside of the Halifax area, and who cannot always visit the libraries on campus.

License agreements vary among vendors of the electronic information products to which the libraries subscribe, and there is considerable room for confusion about which resources are legitimately available to whom. The University has ties of varying complexity to different organizations, leading some members of those organizations to have an incomplete understanding of their proxy service privileges.

This policy ensures that university staff understands who is eligible for the service, and informs library users of their proxy service privileges.

Scope

This policy identifies eligible proxy service users.

Intended Audience

The intended audience is students, faculty and staff and others who may wish to access licensed electronic resources from remote locations.

Policy

1. All students, staff and faculty of the university may use the proxy service. Faculty of Medicine preceptors, University of Kings' College faculty, and Arctic College faculty are Dalhousie faculty and are therefore entitled to use the proxy service.
2. Alumni and adjunct faculty may not use the proxy service to access electronic library resources. Arctic College students and Nova Scotia Agricultural College graduate students also may not use the proxy service, UNLESS they are registered in courses given through Dalhousie University.

Note: Users are authenticated to a list of authorized users generated from the university's Banner system. The Registrar administers individual student accounts, while the Personnel Services department administers staff and faculty accounts.

Revision History

Version	January 2003, Initial Version
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