



O.P. JINDAL GLOBAL
INSTITUTION OF EMINENCE DEEMED TO BE
UNIVERSITY
A Private University Promoting Public Service



STUDENT HANDBOOK

2021 - 2022



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ABOUT O.P. JINDAL GLOBAL [INSTITUTION OF EMINENCE DEEMED TO BE UNIVERSITY]

O. P. Jindal Global [Institution of Eminence Deemed to be University] (JGU) is a non-profit global university established in 2009 by the Government of Haryana and entitled by the University Grants Commission (UGC). JGU is a philanthropic initiative of its Founding Chancellor and benefactor, Mr. Naveen Jindal established in memory of his father, Mr. O. P. Jindal. JGU is a truly international university with over 8000+ students and 900+ full-time faculty from 42 countries in the world and from all states and union territories of India.

JGU is a research intensive university, which is deeply committed to its core institutional values of interdisciplinary and innovative pedagogy; pluralism and rigorous scholarship; and globalism and international engagement.

JGU has established twelve interdisciplinary schools: Jindal Global Law School (JGLS), Jindal Global Business School (JGBS); Jindal School of International Affairs (JSIA); Jindal School of Government and Public Policy (JSGP); Jindal School of Liberal Arts & Humanities (JSLH); Jindal School of Journalism & Communication (JSJC); Jindal School of Art & Architecture (JSAA); Jindal School of Banking & Finance (JSBF); Jindal School of Environment & Sustainability (JSES); Jindal School of Psychology & Counselling (JSPC); Jindal School of Languages & Literature (JSLL); and the Jindal School of Public Health & Human Development (JSPH).

JGU has been granted with “Autonomy” by the University Grants Commission and the Ministry of Human Resource Development, Government of India, for receiving the then highest “A” Grade from the National Assessment and Accreditation Council (NAAC).

JGU has been ranked the number one private university in India in the QS World University Rankings 2022. JGU is also the only Indian private university in the top 150 'young' universities in the world (under 50 years of age) in the QS Young University Rankings 2021.

The Ministry of Education, Government of India has conferred the status of an Institution of Eminence (IoE) to JGU in 2020.



MESSAGE FROM THE VICE CHANCELLOR



Dear Students,

I have great pleasure in welcoming you to O.P. Jindal Global [Institution of Eminence Deemed To Be University] (JGU). Over the last few years, our university has taken remarkable strides in teaching, research and institution building. JGU's persistent focus on developing world-class education in India has resulted in the university's recognition as an institution of global repute.

JGU has recently been recognised as **India's number one private university**, by the **QS World University Rankings 2022**. JGU is also among the only 20 universities in India recognised as an **Institution of Eminence (IoE)** by the Ministry of Education, Government of India. JGU has also been certified for '**E-Learning Excellence for Academic Digitisation**' by **QS I-GAUGE**. Therefore, we acknowledge our responsibility to ensure that you have a truly global and well-rounded experience, and maintain academic continuity in all possible formats to overcome the challenges of the ongoing pandemic.

JGU has also been granted "Autonomy" by the University Grants Commission (UGC) and the Ministry of Education, Government of India, for receiving a score equivalent to 'A' grade by the National Accreditation & Assessment Council (NAAC), Government of India. This has made JGU the only private university in the State of Haryana and one of the only two private universities in India to be given this status.

JGU has also achieved the following in recent times:

- The Jindal Global Law School (JGLS) has been ranked number 1 in India and 76 in the world by the QS World University Rankings by Subject.
- JGU was ranked amongst the QS top 150 young universities across the globe that are under 50 years of age as per the QS Young University Rankings.
- The Jindal Global Business School's BBA (Hons.) programme has been ranked 3rd in India among 125 such programmes that were ranked by the coveted Outlook-ICARE Rankings 2021.

Since its inception, JGU has continuously taken steps to ensure a quality teaching, learning and research environment for its community. Some steps taken broadly in this direction are recounted below.

First, JGU's faculty members are drawn from some of the leading universities of the world. Around 60% of our faculty members have international academic qualifications from the leading universities of the world. This means that they bring with them deep knowledge of their fields, diverse educational and professional experiences, and a passion to create innovative and rigorous learning experiences for their students.

Second, our faculty members are encouraged to pursue research, contributing not only to their respective academic disciplines, but also to the quality of courses that they deliver to you. JGU's research infrastructure provides substantial opportunities for students to explore and pursue their research interests across a wide range of disciplines. JGU's three research and capacity-building institutes, more than 55 interdisciplinary research centres, and ongoing research projects play an active role in helping the undergraduate, postgraduate and doctoral students across all the schools to pursue research initiatives.

Third, JGU has established 300+ international collaborations across 65 countries. These tie-ups have created multiple opportunities for you to explore programmes such as study-abroad and student exchange initiatives, global internships and also international research opportunities. Our collaborations also enable a global impact across the programmes and courses that you will be enrolled in. Additionally, we have faculty members from 40 countries and regions of the world, thereby ensuring diversity in the student experiences.

Fourth, we have always been conscious that you, our students, are the raison d'être for the University. Hence, all our academic and administrative capacities are oriented towards providing the best environment for you to have a holistic educational experience at JGU. To help us accomplish this, we have developed a number of policies that are relevant for promoting good governance and student participation within the university. These policies have drawn upon the best practices from leading universities and institutions in India and across the world.

Fifth, keeping in mind the challenges of the ongoing unfortunate COVID-19 crisis, we have ensured the required digital intervention to enable academic continuity. We have ensured a strong technology governance framework, invested in upgrading our digital infrastructure, implemented innovative solutions for online classrooms, and digitalized support mechanisms for our students. JGU has also focused on innovation in artificial intelligence and the creation of online channels of communication to support the emotional health of the members of the JGU community.

This Student Handbook is a comprehensive guide to the university policies, in addition to other essential information that will be useful during your time at JGU. I would like to request you to read the Student Handbook carefully and to take note of all aspects of your academic and social life at the university campus. I would like to draw your attention particularly to two important aspects of this Handbook.

One, as a university, we consistently emphasize the importance of ensuring honesty and integrity among our students. It is important that all students of JGU adhere to the principles of academic honesty, imbibe these values and uphold professional and personal integrity.

Two, I would like to underscore JGU's zero-tolerance policy towards any form of violence. This includes ragging and sexual harassment, regardless of the school, the programme or the year the students belong to. Please acquaint yourself with the JGU Anti-Ragging Regulations and JGU Rules against Sexual Harassment. I strongly recommend that you adhere to these and all other rules and regulations of the University.

Over the past year, JGU has streamlined several institutional processes related to academic administration, student welfare, and other administrative departments and undergone the desired digital transformation to ensure that the university systems are aligned to your academic and non-academic engagements at the university in all formats. I request you to acquaint yourself with the relevant departments and officers of the university and contact them for any support.

I sincerely hope that your time at JGU would be productive and positive and that your experience here will enable you to pursue careers and life paths that you value and continue to build on.

I am confident that the University – faculty, staff, peers and all other members of the JGU community – will inspire and motivate you to work hard and engage with important issues that will help you make a difference in the world.

Of course, I still look forward to seeing you sooner than later as we miss our students profoundly being with us on the campus. There is no campus life without the most special people in it, i.e., our wonderful students. We look forward to bringing you back into the campus as soon as possible, keeping in mind the safety, security and well-being of you as well as the faculty and staff members, while ensuring compliance with government and regulatory guidelines.

I once again take this opportunity to welcome you to JGU.

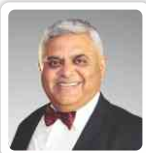


Professor (Dr.) C. Raj Kumar

LEADERSHIP & GOVERNANCE OF JGU



Prof. (Dr.) C. Raj Kumar
Founding Vice Chancellor, JGU and
Dean, Jindal Global Law School



Prof. (Dr.) Sanjeev P. Sahni
Principal Director, Jindal Institute
of Behavioural Sciences (JIBS) and
Advisor to the Vice Chancellor, JGU



Prof. Dabiru Sridhar Patnaik
Professor and Registrar
JGU



Prof. (Dr.) Mayank Dhaundiyal
Professor and Dean
Jindal Global Business School



Prof. (Dr.) Sreeram S. Chaulia
Professor and Dean
Jindal School of International Affairs



Prof. Sudarshan Ramaswamy
Professor and Dean
Jindal School of Government
and Public Policy



Prof. Kathleen A. Modrowski
Professor and Dean
Jindal School of Liberal Arts
and Humanities



Prof. Tom Goldstein
Professor and Dean
Jindal School of Journalism and
Communication



Prof. (Dr.) Ashish Bharadwaj
Professor and Dean
Jindal School of Banking & Finance



Prof. (Dr.) Thomas Mical
Professor and Dean
Jindal School of Art & Architecture



Prof. (Dr.) Armin Rosencranz
Professor and Dean
Jindal School of Environment and
Sustainability



Prof. (Dr.) Derick Hall Lindquist
Professor and Dean
Jindal School of Psychology and Counselling



Prof. Arjya B. Majumdar
Professor and Dean
Office of Ranking, Benchmarking and
Institutional Transformation (ORBIT)



Prof. (Dr.) Indranath Gupta
Professor, Jindal Global Law School
Dean, Office of Research and Controller of
Examinations, JGU Director, JIRICO



Prof. (Dr.) Kenneth Holland
Professor and Dean (Academics
Research & International Affairs)



Prof. (Dr.) Mohan Kumar
Dean, Office of International Affairs and
Global Initiatives



Prof. (Dr.) Pankaj Gupta
Professor, Jindal Global Law School
Dean, Office of Career Services



Mr. Rituraaj Juneja
Senior Director, Office of Career Services and
Chief Industry Engagement Officer



Prof. (Dr.) Upasana Mahanta
Professor and Dean
Office of Admissions and Outreach



Mr. Jitu Mishra
Senior Director, Human Resources and
Chief Operating Officer



Mr. Arun Kumar Jain
Chief Finance Officer and
Senior Director, Finance

ACADEMIC CALENDAR 2021-2022

DATE	JGLS	JGBS*	JSIA	JSGP	JSLH	JSJC	JSBF	JSES	JSAA	JSPC
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FALL SEMESTER (A) 2021

02.08.2021	Semester Classes Begin	Semester Classes Begin	Semester Classes Begin	Semester Classes Begin	Semester Classes Begin	Semester Classes Begin	Semester Classes Begin	Semester Classes Begin	Semester Classes Begin	Semester Classes Begin
16.08.2021	Semester Classes Begin									
01.11.2021 to 05.11.2021	Mid Semester Break	Mid Semester Break	Mid Semester Break	Mid Semester Break	Mid Semester Break	Mid Semester Break	Mid Semester Break	Mid Semester Break	Mid Semester Break	Mid Semester Break
20.11.2021	Semester Classes End	Semester Classes End	Semester Classes End	Semester Classes End	Semester Classes End	Semester Classes End	Semester Classes End	Semester Classes End	Semester Classes End	Semester Classes End
22.11.2021 to 28.11.2021	Reading & Revision Period	Reading & Revision Period	Reading & Revision Period	Reading & Revision Period	Reading & Revision Period	Reading & Revision Period	Reading & Revision Period	Reading & Revision Period	Reading & Revision Period	Reading & Revision Period
29.11.2021 to 15.12.2021	Examination Period**	Examination Period**	Examination Period**	Examination Period**	Examination Period**	Examination Period**	Examination Period**	Examination Period**	Examination Period**	Examination Period**
16.12.2021 to 31.01.2022	Winter Break	Winter Break	Winter Break	Winter Break	Winter Break	Winter Break	Winter Break	Winter Break	Winter Break	Winter Break

SPRING SEMESTER (B) 2022

01.02.2022	Semester Classes Begin	Semester Classes Begin	Semester Classes Begin	Semester Classes Begin	Semester Classes Begin	Semester Classes Begin	Semester Classes Begin	Semester Classes Begin	Semester Classes Begin	Semester Classes Begin
13.05.2022	Semester Classes End	Semester Classes End	Semester Classes End	Semester Classes End	Semester Classes End	Semester Classes End	Semester Classes End	Semester Classes End	Semester Classes End	Semester Classes End
14.05.2022 to 22.05.2022	Reading & Revision Period	Reading & Revision Period	Reading & Revision Period	Reading & Revision Period	Reading & Revision Period	Reading & Revision Period	Reading & Revision Period	Reading & Revision Period	Reading & Revision Period	Reading & Revision Period
23.05.2022 to 10.06.2022	Examination Period**	Examination Period**	Examination Period**	Examination Period**	Examination Period**	Examination Period**	Examination Period**	Examination Period**	Examination Period**	Examination Period**
11.06.2022 to 31.07.2022	Summer Break/ Internship	Summer Break/ Internship	Summer Break/ Internship	Summer Break/ Internship	Summer Break/ Internship	Summer Break/ Internship	Summer Break/ Internship	Summer Break/ Internship	Summer Break/ Internship	Summer Break/ Internship

For JGU 2021 Batches

* Some examinations for 1.5 credit courses for JGBS may be conducted during [13.9.21 to 24.9.21] & [14.3.22 to 25.3.22]

** Some examinations may be conducted during reading & revision period.

PUBLIC HOLIDAYS 2021-2022

15.08.2021	Sunday	Independence Day	25.12.2021	Saturday	Christmas Day
02.10.2021	Saturday	Mahatma Gandhi's Birthday	26.01.2022	Wednesday	Republic Day
15.10.2021	Friday	Dussehra	18.03.2022	Friday	Holi
01.11.2021	Monday	Haryana Day	15.04.2022	Friday	Good Friday
04.11.2021	Thursday	Diwali	02.05.2022	Monday	Declared Holiday **
05.11.2021	Friday	Declared Holiday **	03.05.2022	Tuesday	Eid-ul-Fitar
19.11.2021	Friday	Guru Nanak's Birthday	10.07.2022	Sunday	Id-ul-Juha (Bakrid) *

NOTES

* Subject to change

** in lieu of declared holiday, 13.11.2021 and 07.05.2022 shall be a working day

* the Fridays which involve Biswamil and Magnus shall be declared holidays, in lieu of which, the preceding Saturday shall be working days

EVENTS

07.08.2021	Saturday	Founder's Day Celebration & Tenth Convocation
30.09.2021	Thursday	Twelfth University Day Celebration
31.03.2022	Thursday	Shradhanjali

In 2009, JGU began its first academic session with the establishment of India's first global law school. The Jindal Global Law School (JGLS) is recognized by the Bar Council of India and offers a 3-year LL.B. Programme, a 5-year B.A. LL.B. (Hons.), a 5-year B.B.A. LL.B. (Hons.), and a 5-year B.Com. LL.B. (Hons.) Programmes, and a 3-year B.A. (Hons.) In Legal Studies, and 1-year LL.M. Programme. JGLS also offers a 1-year LL.M. in Corporate & Financial Law, Intellectual Property and Technology Law, and Alternative Dispute Resolution through online mode and blended learning with live lectures and classroom experiences. JGLS has 23 specialized research centers in fields like Global Corporate and Financial Law and Policy; Women, Law, and Social Change; Penology, Criminal Justice and Police Studies; Human Rights Studies; International Trade and Economic Laws; Global Governance and Policy; Health Law, Ethics, and Technology; Intellectual Property Rights Studies; Public Law and Jurisprudence; Environment and Climate Change Studies; South Asian Legal Studies, and Clinical Legal Programmes. JGLS has also entered into various collaborations with top universities and institutions across the world for short-term and long-term student-mobility, dual-degree programmes, pathway programmes, joint conferences, joint researches, and joint projects. JGLS has active and regular academic collaborations with leading law schools like Harvard Law School, Yale Law School, Cornell Law School, Maurer Law School (Indiana University), Dickinson Poon School of Law (King's College London), and the University of Sydney Law School, and Faculty of Law Monash University.

In the year 2020 and 2021, JGLS has been ranked as the Number 1 Law School in India by the QS World University Rankings by Subject (Law).

Distinctive features of JGLS

- Global curriculum and pedagogy
- Internationally qualified teaching and research faculty
- Internationally benchmarked quality assurance systems
- Law library with extensive electronic databases
- International student and faculty exchange programmes
- Green campus with modern halls of residence
- State of the art classrooms
- Globally networked career development and placement division

Eligibility and Fees

- Admission to 5-year B.A./B.B.A./B.Com. LL.B. (Hons.) is done ONLY on the basis of merit in the LSAT - India Entrance Test.
- Admission to 3-year B.A. (Hons.) Legal Studies is done on the basis of merit in the LSAT-India or JSAT-Law Entrance Test.
- Admission to 3-year LL.B. programmes is done on the basis of merit in the LSAT-India or DU LL.B. Entrance tests
- Admission to 1-year LL.M. is done on the basis of merit in the LSAT-India JSAT-Law, CLAT PG and DU LL.M. Entrance tests.
- Please register for LSAT-India exam at <https://www.discoverlaw.in/> ; or for JSAT-Law exam at <https://home.pearsonvue.com/jsat.aspx>

LSAT-India Test Centres

North: Chandigarh, Delhi [NCR], Jaipur, Lucknow, Dehradun

South: Bengaluru, Chennai, Hyderabad, Kochi

East: Bhubaneshwar, Kolkata, Raipur, Ranchi, Guwahati, Patna

West: Ahmedabad, Bhopal, Mumbai, Nagpur, Indore

Two Step Application Process

Register online for the LSAT-India entrance test by logging on to www.pearsonvueindia.com / LSAT- INDIA. The LSAT-India registration fee is Rs. 3799/-; the fee can be paid online or by Demand Draft. Please contact Pearson VUE at lsatindia@pearson.com for more information. Students can find additional details at: www.pearsonvueindia.com/lsatindia.

Apply to JGLS on the prescribed online application form available on the website: www.jgls.edu.in

B.A. LL.B. (Hons.), B.B.A. LL.B. (Hons.), B.Com. LL.B. (Hons.) Programme:

Minimum Eligibility: 10+2 or equivalent with a minimum of 45% marks (CBSE, ISC, State Boards, IB, Cambridge and other Govt. recognized boards)

Eligibility Criteria: LSAT-India Exam.

Programme Fee:	Rs. 6, 00,000 per year
Residence hall, dining and laundry:	Rs. 2, 76,000 per year
Application Fee:	Rs. 1500/-

LL.B. Programme:

Minimum Eligibility: Bachelor's degree in any subject with not less than 45% aggregate marks.

Admission Criteria: Admission is strictly based on LSAT-India or DU. LL.B. entrance test.

Programme Fee:	Rs. 6, 00,000 per year
Residence hall, dining and laundry:	Rs. 2, 76,000 per year
Application Fee:	Rs. 1000/-

B.A. (Hons.) (Legal Studies) Programme:

Minimum Eligibility: 10+2 or equivalent with a minimum of 45% marks (CBSE, ISC, State Boards, IB, Cambridge and other Govt. recognized boards)

Admission Criteria: LSAT-India and JSAT entrance tests. SAT/ACT/ CLAT-UG scores are also accepted.

Programme Fee:	Rs. 3, 50,000 per year
Residence hall, dining and laundry:	Rs. 2, 76,000 per year
Application Fee:	Rs. 1500/-

LL.M. Programme and Specialisations:

LL.M. in Corporate and Financial Law*	LL.M. in Intellectual Property and Technology Law*
LL.M. in Competition Law*	LL.M. in International Trade and Investment Law*
LL.M. in Law of Taxation*	LL.M. in Alternative Dispute Resolution*
LL.M. in General Legal Studies*	
LL.M. in Environment Law, Energy & Climate Change (Non-Residential) <i>Offered in collaboration with WWF-India</i>	

*Residential

Minimum Eligibility: Bachelor's degree in law from any University in India or abroad that is duly recognized under the law and by the regulatory authority.

Note: Students graduating in 2020/21 can apply, however they should submit their final certificate/mark sheet at the time of admission.

Selection Criteria: Admission will be based on the performance in either of the entrance examination JSAT, LSAT=India, DU LL.M. and CLAT PG which holds 70% weightage, statement of purpose and curriculum vitae will have 30% weightage.

a. JSAT- Entrance Test 2021 – For online JSAT-India entrance test and any other related information, kindly visit <https://home.pearsonvue.com/jsat.aspx>

- b. LSAT=India Entrance Test 2021: For online LSAT- India entrance test and any other related information, kindly visit <https://www.discoverlaw.in/>
- c. JGLS also accepts applications (subject to availability of seats) through:
- Delhi University Entrance Examination 2021; or
 - PG-CLAT Entrance Test 2021

Residential Programme:

Programme Fee:	Rs. 3,50,000 per year
Residence hall, dining and laundry:	Rs. 2,76,000 per year
Application Fee:	Rs. 1000/-

Non-Residential Programme:

Programme Fee:	Rs. 4,00,000 per year
Application Fee:	Rs. 1000/-

Ph.D. Programme

An applicant seeking admission to the Ph.D. Programme must satisfy the following academic criteria: LL.M. with at least 55% marks or an equivalent grade. Master's Degree in a discipline relevant to the proposed research with at least 55% marks or equivalent grade having minimum of 3 years managerial/ professional experience.

Note:

1. JGLS offers merit-based scholarships to deserving candidates.
2. A fully refundable security deposit of Rs. 50,000 shall be collected at the time of admission as per University rules.
3. All dining halls serve vegetarian food. Non-vegetarian food is available on payment in other outlets on campus.
4. Students' accommodation in JGU is on double, triple and four-sharing basis which includes composite bed units. There is no single occupancy available.
5. The Programme Fee and the Residence Hall, Dining and Laundry charges are subject to an annual increase of up to ten percent (10%)

Curriculum and Pedagogy

JGLS is committed to provide global legal education to its students. To fulfil this objective, the curriculum and pedagogy are designed to give extensive exposure to students to domestic, international and comparative law courses. Students at JGLS study compulsory courses in law and liberal disciplines and get to study elective courses on specialized branches of law. JGLS offers 100+ elective courses in law and 120+ interdisciplinary elective courses. Senior students also get to study under leading practitioners of law through the Lawyering Excellence through Advocacy and Development (LEAD) Programme and Corporate Lawyering Advancement through Immersion and Mentoring (CLAIM) programme. JGLS also actively promotes Clinical Legal Education through legal clinics and community engagements. Students are also given the opportunity to pursue their research interests through the research centres of JGLS.

Research Centres

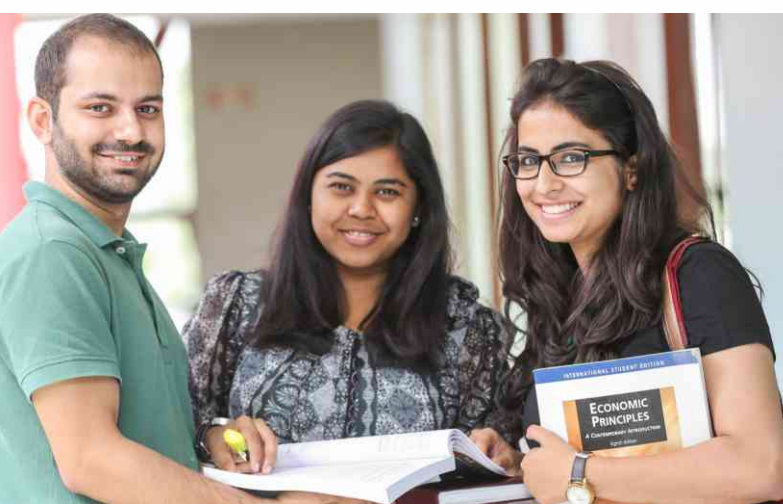
1. Centre for Global Corporate and Financial Law and Policy (CGCFLP)
2. Centre for Penology, Criminal Justice and Police Studies (CPCJPS)
3. Centre for Human Rights Studies (CHRS)
4. Centre for International Trade and Economic Laws (CITEL)
5. Centre for Public Law and Jurisprudence (CPLJ)
6. Centre for Women, Law, and Social Change (CWLSC)

7. Centre for Intellectual Property and Technology Law (CIPTTEL)
8. Centre for Environment and Climate Change (Ec3)
9. Centre for Health Law, Ethics and Technology (CHLET)
10. Centre for International Legal Studies (CILS)
11. Centre for Public Interest Law (CPIL)
12. Centre for South Asian Legal Studies (CSALS)
13. Centre for Law and Humanities (CLH)
14. Centre for Alternative Dispute Resolution (CADR)
15. Clinical Programmes (CP)
16. Centre for International Criminal Justice and Humanitarian Law (CICJHL)
17. Centre for the Study of United Nations (CSUN)
18. Centre for India-China Studies (CICS)
19. Centre for Comparative and International Taxation Studies (CCITS)
20. Centre of India Australia Studies (CIAS)
21. Centre for Constitutional Law Studies (CCLS)
22. Centre for Sports Law Business and Governance (CSLBG)
23. Mahatma Gandhi Centre for Peace Studies (MGCPS)

For further information visit our website at www.jgls.edu.in

or

Contact JGLS Admissions Office, +91 8930110758



Jindal Global Business School

Jindal Global Business School (JGBS) began its first academic session with an MBA programme in 2010. Subsequently, in 2013, a five-year integrated B.B.A. (Hons.) + MBA programme was started, and in 2016, a B.B.A. programme was started. In 2020-21, JGBS' first blended programme, MBA-DFB was started, in association with UpGrad. JGBS will have 10 programmes in its portfolio in the Academic Year 2021-22 with 3 new specialised B.B.A. (Hons.) programmes, and MBA (Business Analytics) offered in collaboration with Coursera. The JGBS vision is, "to be a globally acclaimed business school, developing transformative ideas and people". In pursuit of this vision JGBS will create impactful intellectual contributions; impart interdisciplinary, experiential and value-based education; create future-ready professionals and promote a global outlook. JGBS offers a multidisciplinary global business education to foster academic excellence, industry partnerships, and global collaborations. JGBS allows students to participate in exchange programmes with our partner institutions overseas. Subject to meeting requirements of these host institutions, such students may qualify for an additional degree.

Distinctive features of JGBS

Multi-disciplinary Education: The Curriculum extends beyond business and management subjects, allowing students to take courses from the Law School, School of Government & Public Policy, and the School of International Affairs, in addition to foreign languages.

World-class Faculty: JGU has faculty from the best schools in the world, which provides students a unique opportunity to learn from the top academics and professionals of the business world.

Global Curriculum: With businesses crossing borders, you cannot afford to be left behind. That is why our programmes teach you the best global business practices, and equip you with the skills to work anywhere in the world.

International Collaborations:

Queen Mary University of London; Birmingham City University; Nottingham University Business School, University of Nottingham; Nottingham Trent University; Queen's University of Belfast; Aston University (UK); Stirling Management School, University of Stirling (UK); Varna University of Management, Bulgaria; Goethe University, Germany; IQS School of Management, University of Ramon Llull, Spain; University of Coimbra, Portugal; University of New Brunswick (Canada); Naveen Jindal School of Management, University of Texas, Dallas; Pace University (USA); Florida State University; Clark University (USA); Kelley School of Business, Indiana University (USA); Sacred Heart University (USA); Illinois Institute of Technology; Northeastern University (USA); Singapore Management University; University of New South Wales; Bond University, Australia; Deakin University, Australia; Macquarie University, Australia and many others are our partners in promoting higher education, action learning projects, student exchanges, internships, conferences, and research projects.

Career Management:

JGU's Office of Career Services works consistently to ensure that when you are ready to graduate, you have the opportunity to pursue the career areas where your passion and skills lie.

Curriculum and Pedagogy:

Business education is witnessing a shift from conventional to innovative learning. Increasingly, students need to be trained in real life situations which enable them to effectively respond to business issues. In this scenario, there is an increasing emphasis on experiential learning, acquiring work experience prior to postgraduate studies, and sharing past knowledge to help chart a road map for the future of business. In addition, inter-cultural and cross-cultural understanding has become an important component in a global manager's profile.

The minimum credit requirement criteria for different programs:

- Integrated B.B.A. (Hons.), MBA- 240 Credits
- B.B.A. (Hons.) – 150 Credits
- B.B.A. (Hons.) Business Analytics – 150 Credits
- B.B.A. (Hons.) Family Business – 150 Credits
- B.B.A. (Hons.) Financial Markets – 150 Credits
- MBA – 111 Credits
- MBA Digital Finance & Banking – 96 Credits

We, at JGBS, feel that in the contemporary world, business education should enable students to:

- Deal with issues and ideas that are important for business value creation and development
- Develop skills and competencies that go beyond theoretical knowledge
- Make their education relevant to the emerging global business paradigm
- Create not just excellent managers, but also instill the spirit of entrepreneurship
- Evolve into leaders and wealth creators in the years to come

The Management programmes at JGBS are among the most rigorous in the country and are designed to give students a global management perspective through a unique pedagogy of learning and interaction among peers in a modular format. Activities like, live projects, field assignments, and simulation games form an integral part of the programmes. The Programmes incorporate industry internships to achieve holistic learning and a comprehensive understanding of the contemporary business environment.

Eligibility and Fees

B.B.A. (Hons.) Programme

Minimum Eligibility:

- 10+2 or equivalent with minimum 60% marks (CBSE, ISC, state boards, IB, Cambridge, and other Govt. recognized boards)
- SAT score of above 1100 and ACT score of above 27 are exempted from JSAT and move to Personal interview round. UGAT percentile of above 60 are exempted from JSAT

Selection Process

Academics (10th, 12th) + Entrance Score + Personal Interview

Programme Fee: Rs. 4,00,000 per year

Residence hall, dining and laundry: Rs. 2,76,000 per year

Application Fee: Rs. 3000/-

Integrated B.B.A. (Hons.) + MBA

Minimum Eligibility:

- 10+2 or equivalent with minimum 60% marks (CBSE, ISC, state boards, IB, Cambridge, and other Govt. recognized boards)
- SAT score of above 1100 and ACT score of above 27 are exempted from JSAT and move to Personal interview round. UGAT percentile of above 60 are exempted from JSAT

Selection Process

Academics (10th, 12th) + Entrance Score + Personal Interview

Programme Fee: Rs. 3,50,000 per year

Residence hall, dining and laundry: Rs. 2,76,000 per year

Application Fee: Rs. 3000/-

B.B.A. (H) Business Analytics

B.B.A. (H) Financial Markets

B.B.A. (H) Family Business

Minimum Eligibility:

- 10+2 or equivalent with minimum 60% marks (CBSE, ISC, state boards, IB, Cambridge, and other Govt. recognized boards). Maths in Class 12th Preferred for BBA(H) Business Analytics & BBA (H) Financial Markets
- SAT score of above 1100 and ACT score of above 27 are exempted from JSAT and move to Personal interview round. UGAT percentile of above 60 are exempted from JSAT

Selection Process

Academics (10th, 12th) + Entrance Score + Personal Interview

Programme Fee:	Rs. 4,50,000 per year
Residence hall, dining and laundry:	Rs. 2,76,000 per year
Application Fee:	Rs. 3000/-

MBA Programme

Minimum Eligibility:

- Bachelor's degree in any subject with minimum of 50% marks.
- Minimum 50 Percentile in CAT, MAT, ATMA, CMAT, XAT, GMAT, NMAT, GRE or any other equivalent MBA entrance exam. NMAT Score > 160, GMAT > 450, GRE > 295.

Selection Process

Academics (10th, 12th & Graduation) + Entrance Score + Personal Interview

Programme Fee:	Rs. 5,50,000 per year
Residence hall, dining and laundry:	Rs. 2,76,000 per year
Application Fee:	Rs. 1,000

MBA (Digital Finance & Banking) : In association with Upgrad

Minimum Eligibility:

- Bachelor's degree in any subject
- Minimum 50 Percentile in CAT, MAT, ATMA, CMAT, XAT. GMAT, NMAT, GRE or any other equivalent MBA entrance exam. NMAT Score > 160, GMAT > 450, GRE > 295
- In case student has not appeared for any of the above exams he can appear for JMAT –Online National Entrance Exam.

Selection Process

Academics (10th, 12th & Graduation) + Entrance Score

Programme Fee:	Rs. 4,00,000 (2 Years)
Residence hall, dining and laundry:	Nil
Application Fee:	Nil

Full-time Ph.D. Programme:

Master's Degree or any other degree recognized equivalent thereto in (a) Business Administration or Economics or Commerce or in allied subjects with at least 55% marks OR (b) Post Graduate Diploma in Management recognized as equivalent to M.B.A. by AICTE with at least 55% marks or equivalent grade. Professional qualification such as CA/ICWA/ CFA/ CS (both 5 years integrated or 3 years after graduation) with at least 55% marks. Master's Degree in Engineering/ Technology with at least 55% marks in aggregate marks. Students in final year of MBA/PGDM can also apply. UGC NET/JRF scholars will be given preference.

For the full-time Ph.D. programme there are only two fellowship-based positions available at JGBS each academic year, and these are only merit-based fellowships.

Part-Time Ph.D. Programme:

In addition to the above qualifications mentioned for full time Ph.D. candidates, corporate candidates should ideally possess more than five years of relevant industry work-experience. However, an exception can be considered for bright candidates with less than five years and more than three-year work experience. Full time/ Adjunct/ Visiting faculty members working with AICTE approved business schools/universities can also apply for part time Ph.D. program. Preference will be given to scholars if they have relevant work experience in the area of their Ph.D..

For further details please go to the JGU Office of Doctoral Studies website About us - O.P. Jindal Global [Institution of Eminence Deemed To Be University] | (jgu.edu.in)

Research Centres:

- Centre for Research in Emerging Economies (CREE)
- Centre for Supply Chain and Logistics Management (CSCLM)
- Centre for Responsible Management (CRM)
- Centre for Applied Marketing Research (CAMR)

Centre for Learning and Innovative Pedagogies:

The Centre for Learning and Innovative Pedagogies (CLIP) is a novel centre of JGBS which aims at developing new and exciting pedagogical approaches to enhance learning experiences. In pursuit of this, the Centre aims to assist teachers in constructively reaching out to students by adopting cutting-edge pedagogical tools and catering their instruction to the specific needs of students.

For Application process visit: www.jgbs.edu.in/jgbs-phd-programme

For further information, visit our website at: www.jgbs.edu.in

or

Contact JGBS Admission Office, +91 8396907440

Jindal School of International Affairs

India's rising economic and military might must be complemented with a world class international affairs and social science base that will generate and test theories and advance a special Indian variant or brand of political and global studies. Jindal School of International Affairs (JSIA) aims to become the locus of such an ambitious vision by situating India as a vibrant ground for social science ideas and debates, and giving India a leadership role on the world stage. JSIA aims to place India on the global map as a provider of knowledge that is internationally relevant, and of the highest standards. As India's 'First Global Policy School', JSIA has been enhancing Indian and international capacities to analyze and solve world problems. It intends to strengthen India's intellectual base in political science, international relations and affiliated social science disciplines and practices with an interdisciplinary approach, which has hitherto been largely neglected by Indian academic institutions.

JSIA commenced its academic session in August 2011 with a Master of Arts in Diplomacy, Law and Business [M.A. (DLB)] programme. The programme is the first of its kind in Asia, drawing upon the resources of global faculty in Jindal Global Law School, Jindal Global Business School, Jindal School of Government and Public Policy as well as Jindal School of International Affairs, to create a unique interdisciplinary pedagogy. In 2015, JSIA started India's first undergraduate degree on international issues, the Bachelor of Arts in Global Affairs [B.A. Hons. (GA)]. This was followed by the launch of a Ph.D. degree in 2016, and a unique Bachelor of Arts in Political Science [B.A. Hons. (PSc)] in 2020. In 2021, JSIA has commenced another unprecedented degree programme, the online Master's in International Relations, Security, and Strategy (M.A. (IRSS)) in collaboration with Coursera.

JSIA has established international collaborations with the United Nations University in Tokyo, the School of Public and Environmental Affairs (SPEA) of Indiana University, Queen Mary University of London, Carleton University in Canada, and the Geneva School of Diplomacy, to name a selected few. JSIA also hosts one of the five Taiwan Education Centres in India which has been established by National Tsing Hua University of Taiwan, with the backing of the Ministry of Education, Government of Taiwan. The school publishes the Jindal Journal of International Affairs (JJIA), a critically acclaimed bi-annual academic journal, featuring writings of Indian and international scholars, and practitioners of contemporary world affairs.

Distinctive features of JSIA

- Global curriculum and pedagogy;
- Multidisciplinary courses to train students in various areas of global policy studies and politics;
- Experiential learning facilitated via field trips, internships and initiatives in 12 research centres; analytical thinking and critical reasoning enhanced through scenario building exercises, research papers, and interactive learning sessions;
- Internationally qualified teaching and research faculty from top universities of the world;
- Efficient and effective faculty-student interaction-smaller classes, mentor-mentee programme, extra tutorial sessions;
- Global library with approximately 60,000 volumes and extensive electronic databases;
- Partnerships with the best educational establishments around the world- international student and faculty exchange programmes, summer schools and the “Globally Networked Future Diplomats Development Programme”;
- Regular public lecture series- seminars, symposiums, and workshops engaging eminent scholars from around the world;
- Training in foreign languages including Arabic, French, Mandarin, Spanish, and Dari: optional for B.A. (Hons.) Political Science students and mandatory for all other students;

- Elective courses that focus in depth on specific themes, regions, organizational forms, and frameworks of analysis. These include region-focused courses on the politics of Europe, the Middle East and North Africa, Latin America and the Caribbean, Afghanistan, and China and Southeast Asia, and emerging economies and the global south. Topic-focused courses include, new national and global challenges like, the changing landscape of war, nuclear proliferation, nationalism and populism, urban politics and infrastructure, organized crime, human rights and transnationalism, gender and sexuality, as well as courses focused on Indian and global political thought. Some of our electives allow advanced undergraduate students the opportunity to study alongside M.A. students, with different assessment requirements;
- Monthly faculty board meetings, and regular open-house sessions with students for constant curriculum, pedagogy, administrative, and behavioral review and reform.

Eligibility and Fees

B.A. (Hons.) Global Affairs and B.A. (Hons.) Political Science

Minimum Eligibility: 10+2 or equivalent with minimum 60% marks (CBSE, ISC, State Boards, IB, Cambridge, and other Govt. recognized boards).

Admission Criteria: Applicants are selected through a holistic admission process conducted over three rounds based on a personal statement, 10th and 12th grade marks, faculty interview, and JSAT score of 55% or equivalent (LSAT-India, SAT, ACT).

Programme Fee:	Rs. 3,50,000 per year
Residence hall, dining, and laundry:	Rs. 2,76,000 per year
Application Fees:	Rs. 3,000/-

M.A. (Diplomacy, Law and Business) (Residential)

Minimum Eligibility: Bachelor's degree in any subject from recognized university in India or abroad.

Admission Criteria: Take the open book online entrance exam on the selected date followed by a personal interview-face to face or online.

Programme Fee:	Rs. 3,00,000 per year
Residence hall, dining and, laundry:	Rs. 2,76,000/- per year
Application Fees:	Rs. 1,000/-

M.A. (Diplomacy, Law and Business) (Non-Residential)

Minimum Eligibility: Bachelor's degree in any subject from recognized university in India or abroad.

Programme Fee:	Rs. 3,00,000 per year
Application fees:	Rs 1,000/-

Residence hall, dining and laundry are not applicable to the non-residential M.A. DLB programme

Ph.D. Programme

• Full-time Ph.D. Programme

- The candidate must possess a Master's level degree with a minimum of 55% or its equivalent from an accredited institution prior to being admitted to the Programme.
- S/he must provide two references, a letter of motivation and his/her CV during application.
- A Ph.D. student in JSIA cannot be enrolled in another higher education institution for full or part time Programmes, with or without financial assistance.

• Part-Time Ph.D. Programme

- In addition to the above qualifications mentioned for full- time Ph.D. candidates, the candidates who have experience in politics, international relations should ideally possess more than five years of relevant experience. However, an exception can be considered for bright candidates with less than five years and more than three-year work experience.
- Full time/ Adjunct/ Visiting faculty members working with diplomatic missions, international or regional organizations and / or approved political schools/ universities can also apply for part- time Ph.D programme.
- Preference will be given to scholars if they have relevant work experience in the area of their Ph.D.

Curriculum and Pedagogy

M.A. (Diplomacy, Law & Business) Programme

The M.A. (DLB) degree requires completion of 83 credits over 4 semesters.

All students are required to take 6 mandatory courses covering the fields of International Relations, International Economics, International Law, Research Methods, Academic Writing, and completion of level one foreign language (Mandarin, French, Spanish, or German) in semester one of the programme. In addition, students can opt for one JSIA elective course worth 4 credits.

In the second semester, students are required to take 4 mandatory courses covering the field of Political and Business Risk Management, International History, Advanced Academic Writing, and level 2 of the same foreign language taken in semester one. In addition, students must take up at least two elective courses worth a total of 8 credits, which may be chosen from a wide range of elective courses offered by the JSIA, and other schools at JGU.

Students may choose to develop an area of specialization by choosing electives from one of the five elective clusters on offer, namely: Peace and Conflict Studies; Economics and Foreign Policy; Defence and National Security Studies; Human Rights and International Development; and Global South Studies. A minimum of three electives worth 12 credits need to be taken from one cluster between semester 1 to 4 in order to be eligible to award a certificate of specialization from the school after graduation. The cluster specialization is only applicable to JSIA elective and cross-elective courses.

Semester three onwards students have the option of either choosing elective courses worth 18 credits or pursuing an exchange semester abroad with a partner university.

In the final semester, students have four pathways to select from, each worth 18 credits, namely: semester exchange; electives; completing a dissertation; or undertaking a capstone internship for a period of three months with an external organization.

M.A. students are also required to complete three mandatory industry internships in semester I, II, and III. And they must submit an internship report worth 3 credits in their semester IV. JSIA has a dedicated team of faculty and staff to assist students with obtaining internships, in both India and abroad, as per student preferences and interests.

The typical format for a class at JSIA is a discussion-based seminar on the principle of student-centred teaching. Students are encouraged to engage in critical thinking and lively debate, to draw links between theory, history, and current affairs, and to become better aware of the relationship between power, politics, business, law and justice.

For more information about the M.A. (DLB) programme curriculum, see <https://jgu.edu.in/jsia/course-structure-for-m-a-in-diplomacy-law-and-business/>

B.A. (Hons.) Global Affairs & B.A. (Hons.) Political Science Programmes

B.A. (Hons.) degree programme at JSIA requires completion of 150 credits over 6 semesters.

- The typical format for a class at JSIA is a discussion-based seminar on the principle of student-centred teaching. Students are encouraged to engage in critical thinking and lively debate, to draw links between theory, history, and current affairs, which makes students better aware of the relationships between power and politics, systems of governance and justice.
- Students complete mandatory core courses in their first four semesters (more details below).
- From the Semester D onwards, students can choose electives from a wide range of courses offered by different Schools across the University, including JSIA, Jindal Global Law School (JGLS), Jindal Global Business School (JGBS), Jindal School of Government and Public Policy (JSGP), Jindal School of Liberal Arts and Humanities (JSLH), Jindal School of Journalism and Communication (JSJC) and several others.

- Students may choose to develop an area of specialization. Students of both Global Affairs and Political Science can choose from one of five elective clusters on offer: 1. Peace and Conflict Studies; 2. Economics and Foreign Policy; 3. Defence and National Security Studies; 4. Human Rights and International Development; 5. Global South Studies.
- In the semester F, students in B.A. programmes can choose 5 electives or opt for an Independent Research Study of 9 credits under faculty supervision plus 3 electives, or opt for a semester exchange programme with a partner university.
- All undergraduate students have to complete five mandatory industry internships in semester A, B, C, D & E. They must submit two internship reports of 5 credits in their semester E (2 credits) & F (3 credits). The certificates of completion of internships are to be submitted to the Office of Career Services (OCS).
- JSIA has a dedicated team of faculty and staff to assist students with obtaining internships, in both India and abroad, as per student preferences and interests.

The curricula for both programmes are as follows:

1. B.A. (Hons.) Political Science Programme

The Bachelor of Arts (Hons.) in Political Science at JSIA focuses on training students in all forms and manifestations of politics at the local, regional, national, and international levels. The programme is designed to equip students with a deep understanding of politics of different regions of the world, which include aspects of political economy, the role of regional organisations, and debates on issues of war and peace. At JSIA, students are offered a strong mix of core political science subjects and subjects from allied disciplines so that the inter-relatedness of politics and its manifestations are well comprehended. In the process, students learn to value insights and appreciate perspectives on diverse issues both in the Indian and global context. In addition, the curriculum is designed to give students a grounding in the dynamics of a wide variety of areas of practice, and develop valuable analytical, communication and research skills.

A Political Science degree enables students to pursue postgraduate studies in a wide range of related social science discipline, like law, public policy, peace and conflict studies, international relations and development studies, journalism, and several others. It also opens up career pathways in civil services, politics, field of political analysis and consultancy organisations, think tanks, Embassies and High Commissions, news media, nongovernmental organisations (NGOs), risk analysis, activist and advocacy groups, and higher education, among others.

For more information, including a full list of mandatory core courses, see <https://jgu.edu.in/jsia/courses/ba-hons-political-science/course-structure/>

2. B.A. (Hons.) Global Affairs Programme

The Bachelor of Arts (Hons.) in Global Affairs trains students in wide areas of foundational courses in Political Science, International History, Economics, Political Philosophy, Academic Writing, and a mandatory foreign language in the first semesters A and B of the programme. It is compulsory for students to complete the five levels of a language of their choice in order to graduate in Global Affairs. The languages offered include, Mandarin, German, French and Spanish.

The training in foundational courses in the first two semesters enable students to apply theories and concepts as they proceed further into second and third year of the programme where they delve deeper into subjects of global politics and international relations, like International Security, Introduction to the UN system, Conflict Management and Peace Negotiations, World News from Multiple Perspectives, Indian Foreign Policy, and several others.

BAGA students start opting for electives in semester D. In addition to the core courses, students opt for one elective within the school. The options for cross-electives starts in Semester E, where students can opt for 4 electives and 5 in Semester F. Of the various choices of cross-elective, the School also offers Dari and Arabic languages as electives.

For more information including a full list of mandatory core courses, see <https://jgu.edu.in/jsia/courses/ba-hons-global-affairs/course-structure>

Students with a B.A. degree in Global Affairs can have a wide-ranging career pathways from think tanks and research organizations, to news media, risk analysis firms, and consultancy firms. Working knowledge of a foreign language is a huge value addition to a student's CV and for a future career in corporate law firms or in international legal tribunals or at national and international non-governmental organizations. B.A. (Hons.) in Global Affairs exposes students to different regions of the world like Middle East, Asia Pacific, South Asia, Europe, Africa, and Latin America. The rigorous academic training in the Global Affairs degree programme prepares students to go for higher education and find career pathways in research and academia.

Research Centres

To become a premier graduate school on global policy studies, JSIA established a number of thematic research centres catering to a variety of issue areas and geographical regions of the world:

- Centre for European Studies (CES)
- Centre for A New South Asia (CNSA)
- Centre for Afghanistan Studies (CAS)
- Jindal Centre for Israel Studies (JCIS)
- Centre for Middle East Studies (CMES)
- Nehginpao Kipgen Centre for Southeast Asian Studies (NKCSEAS)
- Centre for Global Governance and Policy (CGGP)
- Centre for African, Latin American and Caribbean Studies (CALACS)
- Centre on Migration & Mobility Studies (CMMS)
- Centre for Border Studies (CBS)
- Centre for Security Studies (CSS)
- Jindal Centre for the Global South (JCGS)

For further information, visit our website at www.jsia.edu.in

Or

Contact JSIA Admissions Office, +91 8930300763, +91 8396901240 and +91-8930110960

Jindal School of Government and Public Policy

Jindal School of Government and Public Policy (JSGP), one of the eleven schools in the University, engages with the contemporary policy environment, which demands new imaginations, methodologies, and revitalized ethics. Through national and international collaborations, JSGP promotes interdisciplinary studies, teaching and research programmes, and strives to develop a comparative perspective on local and global policy issues.

JSGP offers students a well-grounded education and exposes them to the field in both rural and urban contexts and the institutional mechanisms of governance. JSGP regularly invites academicians, activists, senior officials, politicians, NGO-workers, policymakers from the United Nations (UN) and other international organizations to deliver lectures and interact with students and faculty members.

Distinctive features of JSGP

- Curriculum of international standard
- Exposure to the latest research trends
- Strong emphasis on quantitative and qualitative research skills
- Internationally-trained faculty
- Library with extensive electronic databases
- International student and faculty exchange programmes
- Globally networked career development and placement division
- Green campus with modern halls of residence

Eligibility and Fees

B.A. (Hons.) Economics Programme

Minimum Eligibility: 10+2 or equivalent with minimum 60% marks (CBSE, ISC, state boards, IB, Cambridge, and other Govt. recognized boards). Mathematics in grade 12th preferred.

Admission Criteria: Applicants are selected through a holistic admission process conducted over three rounds based on personal statement, supplemental application, 10th and 12th grade marks, faculty interview, and JSAT score of 55% or equivalent (LSAT-India, SAT, ACT). Applicants without Mathematics in class 11th and 12th need to secure at least 65% unweighted score in the quantitative section of the applicable test to qualify.

Programme Fee: Rs. 3,50,000 per year

Residential Fee: Rs. 2,76,000 per year

Application Fee: Rs. 3,000/-

B.A. (Hons.) Social Science & Policy Programme

Minimum Eligibility: 10+2 or equivalent with minimum 60% marks (CBSE, ISC, state boards, IB, Cambridge, and other Govt. recognized boards).

Admission Criteria: Applicants are selected through a holistic admission process conducted over three rounds based on personal statement, supplemental application, 10th and 12th grade marks, faculty interview, and JSAT score of 55% or equivalent (LSAT-India, SAT, ACT).

Programme Fee: Rs. 2,50,000 per year

Residential Fee: Rs. 2,76,000 per year

Application Fee: Rs. 3,000/-

M.A. (Public Policy) Programme

Minimum Eligibility: Bachelor's degree in any subject from any recognized university.

Admission Criteria: Online Public Policy Entrance Test (PPET) on the selected date followed by a personal interview- in-person or online.

Programme Fee:	Rs. 2,50,000 per year
Residential Fee:	Rs. 2,76,000 per year
Application Fee:	Rs. 1,000/-

M.A. (Economics) Programme

Eligibility: Students must have a bachelor's degree in Economics or any another social science subject; or in Statistics, Physics, Mathematics, Commerce, Business and Engineering from any recognized university in India or abroad.

Selection Criteria: Online entrance test on the selected date followed by a personal interview – in-person or online.

Programme Fee:	Rs. 2,50,000 per year
Residential Fee:	Rs. 2,76,000 per year
Application Fee:	Rs. 1,000/-

Ph.D. Programme

Master's Degree in a discipline relevant to the proposed research with at least 55% marks or equivalent grade. Applicants with more than 3 years' industry/ teaching/ practicing/ managerial/ professional experience will be given preference.

Curriculum and Pedagogy

The B.A. (Hons.) Economics programme provides theoretical and practical knowledge that makes the most accurate analysis of the economic situation possible. JSGP Economics graduates must be able to understand the interrelation between the economy and society; to consider economic problems from a global perspective and take a local approach to solving them; to make connections between an economic system's different components; to gauge the implications of decisions related to economic policy; and to respond to the economic problems arising in the society in general and the different units that interact therein (e.g. institutions, private companies and sectors of the economy). The B.A. (Hons.) Economics programme is a captivating three-year programme that focuses on recent happenings related to economics and business. This programme will develop your analytical and problem-solving skills. It will also develop your writing, reading, speaking and presentation skills during the programme. Building upon the foundation laid in the first two years in economics and quantitative courses, you can choose from a wide variety of elective courses and specializations in your third year.

The B.A. (Hons.) in Social Science and Policy programme [BA (Hons.) (SSP)] is a unique and first of its kind interdisciplinary programme in India, which provides the students with a solid grounding in social science theories and their application. The BA (Hons.) (SSP) programme offers core courses in Sociology, Political Science, and Economics along with analytical and professional skill development courses. In line with the University's emphasis on interdisciplinarity, it opens opportunities for students to take elective courses offered by other schools of the University as well as foreign language courses. Students will be provided adequate guidance and mentoring to plan their career pathways. The core courses ensure a strong training in foundational theories, while skill development courses prepare them for work or further education. Electives allow students to deepen their knowledge in thematic issues they are interested in.

The Masters in Public Policy programme [M.A. (PP)] at the JSGP has been developed with an intention to meet the challenges of governance and to find ways to improve its efficiency drawing upon comparative and international perspectives. The M.A. (PP) is an interdisciplinary degree programme that teaches the students to delve into contemporary issues in a coherent and holistic manner, and to see the linkages among various aspects of public policy and governance. JSGP has developed academic and research collaborations with the School of Public and Environmental Affairs (SPEA) of Indiana University, and McCourt School of Public Policy, Washington.

Students are required to complete 90 credits, obtained from 15 core courses and 6 elective courses spread over 4 semesters (2 years), and write a dissertation or undertake a capstone project.

The M.A. (Economics) programme fills an important gap in post-graduate Economics courses as they are presently taught in most places in India and abroad. It is designed to equip students with a solid grasp of classical paradigms in this well-established discipline, enabling them to creatively combining orthodox and heterodox approaches, and undertake realistic application of its insights to solve problems experienced by economies in the real world, which is now much more interconnected, complex and uncertain than ever before. The programme has adopted a curriculum with a global perspective, taught by research-oriented, internationally trained full-time faculty. There is an emphasis on building both quantitative and analytical skills and students are exposed to new developments and research in the discipline. The curriculum includes writing a research thesis under faculty supervision, which provides a solid foundation for those seeking to pursue higher studies or research in Economics. Students benefit from the presence of several research centres established in the university. By hosting the programme in JSGP, practical applications of insights derived from Economics are identified for public policy design and implementation. There is an exposure to the actual policymaking process, unlike most graduate Economics courses taught elsewhere. The curriculum comprises core and elective courses that are carefully balanced, drawing upon the classical tradition and the modern theoretical developments in the discipline and their application to real-world issues. The two years programme spans over four semesters comprising a total of 90 credits. This includes 12 core courses in economics, 6 electives and a dissertation.

Research Centres

- Centre for Ethics, Law and Political Economy (CELPE)
- Centre for Development and Finance (CDF)
- Centre for Complexity Economics, Applied Spirituality and Public Policy (CEASP)
- Centre of Sustainability (CFS)

For further information, visit our website at: www.jsgp.edu.in

or

Contact JSGP Admission Office, +91-7419748162, 9810571225, 7027850346



Jindal School of Liberal Arts & Humanities

Jindal School of Liberal Arts & Humanities (JSLH) offers a three-year interdisciplinary undergraduate degree programme leading to the award of B.A. (Hons.) (Liberal Arts & Humanities). Students enrolled in this degree programme also have the opportunity to pursue a 2+2 dual degree pathway through Rollins College, U.S.A and Deakin University, Australia. In 2020, JSLH introduced the Jindal Fellowship Programme, which is a one-year Postgraduate Diploma in Research and Innovation. A four-year Bachelor in Fine Arts (BFA) is set to begin in 2021.

JSLH aspires to provide a thorough and rigorous education founded on the Arts, Humanities and Social Sciences that will foster critical thinking, a dedication to service at the local and global levels and an appreciation for creativity in both learning and practice. Through an interdisciplinary curriculum and globally diverse faculty, JSLH creates academic courses with integrated service learning to serve community and university interests. The JSLH curriculum shapes the mind of successful, thoughtful and informed individuals. The solutions to overarching problems which the global order grapples with, will have to go beyond the limited discipline-specific or region-specific varieties that have been formulated in the past. JSLH seeks to become one of the places that will produce the next generation of leaders to confront these problems.

Distinctive Features of JSLH

- Experiential learning pedagogy
- Small class size to enable interactive learning
- Focus on interdisciplinarity
- Internationalization and diversity in curriculum
- Focus on research
- Community engagement

Eligibility and Fees

B.A. (Hons.) Liberal Arts & Humanities Programme

Minimum Eligibility: 10+2 or equivalent with minimum 60% marks (CBSE, ISC, state boards, IB, Cambridge, and other Govt. recognized boards).

Selection Criteria: Applicants are selected through a holistic admission process conducted over three rounds based on a personal statement, supplemental application, 10th and 12th grade marks, faculty interview, and JSAT score of 55% or equivalent (LSAT-India, SAT, ACT).

Programme Fee:	Rs. 6,50,000 per year
Residential Fee:	Rs. 2,76,000 per year
Application Fee:	Rs. 3,000/-

Jindal Fellowship Programme (Post Graduate Diploma in Research and Innovation)

Undergraduate degree from a recognized university in India or abroad.

Programme Fee:	Rs. 5,00,000
Residential Fee:	Rs. 2,76,000

Bachelor of Fine Arts (B.F.A.)

Minimum Eligibility: 10+2 or equivalent with minimum 60% marks (CBSE, ISC, state boards, IB, Cambridge, and other Govt. recognized boards).

Programme Fee:	Rs. 4,50,000 per year
Residential Fee:	Rs. 2,76,000 per year
Application Fee:	Rs. 3,000/-

Curriculum and Pedagogy

B.A (Hons.) Liberal Arts & Humanities Programme

The B.A. (Hons.) (Liberal Arts & Humanities) degree requires the completion of a minimum of 150 credits. This comprises nineteen Foundation courses in semesters 1-3. In semesters 4-6, students focus their study on an area of Major of their choice (Economics, International Business, Literary Studies, Sociology and Anthropology, Political Science, Philosophy, Psychology, Environmental Studies, History and Self-Designed). In addition, students are able to take elective courses from a range of offerings from the various schools at JGU. In the final two semesters students also write a dissertation in their area of specialization. Internships are an integral part of JSLH curriculum, and students are required to complete at least four internships over their course of study. Key features of Foundation courses include an emphasis on communication skills, on a set of inter-disciplinary seminars as well as a focus on expressive arts. The Major courses, along with advanced electives train students in critical thinking and continue to emphasize interdisciplinarity while building knowledge in a specific discipline.

P.G. Diploma on Research and Innovation (Jindal Fellowship Programme):

JFP is a one-year programme that builds on a liberal arts sensitivity to train students in advanced research skills. The first semester includes courses in advanced research writing and methodology; Future Studies; advanced courses in a student's area of interest and optional language courses. In addition to carrying out individualized research, students will have the opportunity to undertake an extended internship of up to four months during the second semester. The internship will be related to the students' future study and career plans. Students will work closely with a mentor who has expertise in their chosen field of study. A student is required to complete courses and internships worth a minimum of 30 credits.

Bachelor of Fine Arts (BFA) (Hons.)

The BFA (Hons.) degree requires the completion of 196 credits in course work and internships, over a period of four years. This is a unique programme that combines liberal arts courses (64 credits), as well as studio-based and theoretical courses (124 credits). Broadly the courses are organized within four interconnected thematic areas: study, skill, concept, creativity. Students are required to complete a minimum of four internships over their course of study, as well as write a dissertation and work on a project in their final year.²³

Research Centres:

- Centre for Environment, Sustainability and Human Development (CESH)
- Centre for Social Theory and Political Research
- Centre for New Economic Studies
- Jindal Centre of Visual Arts
- Jindal Centre for Material Culture Studies

For further information, visit our website at www.jslh.edu.in

Or

Contact JSLH Admission Office, +91 8396907376

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Jindal School of Journalism & Communication

Jindal School of Journalism and Communication (JSJC) offers a three-year undergraduate programme leading to a B.A. (Hons) degree in Journalism and Media Studies. It builds on an interdisciplinary liberal arts framework, at the same time introducing students to the latest technology in media and communication. It trains students in a range of career options including, but not limited to, journalism and the communications sector. It will open doors to the world of postgraduate studies in many disciplines.

Distinctive Features of JSJC

The increasingly globalised environment of our times requires each one of us to make sense of our complex social worlds through multiple disciplinary angles. But mere understanding is not enough. To be able to bring about positive change in the world that we live in, we need to pick up sophisticated skills to tell stories that matter, to communicate effectively, using the latest technologies. We distinguish ourselves from all other undergraduate programmes in journalism, communication and media studies by our emphasis on the need for developing critical thinking through a cross-disciplinary liberal arts perspective as well as building skills in the latest communications technologies. For imparting liberal arts training, we have faculty trained in the best universities around the world in a variety of social science disciplines. For skills-training, we have industry experts and highly experienced professionals training students in state-of-the-art studios and media laboratories. A special emphasis is put on media studies. Upon finishing the degree, our students not only develop an incisive understanding of the world, but also acquire sophisticated skills, talk about it effectively, and bring about positive transformations to our global environment. Just as our infrastructure and faculty, our students compare favourably with their peers trained in the best universities in the world.

B.A. (Hons.) Journalism and Media Studies

Minimum Eligibility: 10+2 or equivalent with minimum 60% marks (CBSE, ISC, state boards, IB, Cambridge, and other Govt. recognized boards).

Admission Criteria: Applicants are selected through a holistic admission process conducted over three rounds based on a personal statement, 10th and 12th grade marks, faculty interview, and JSAT score of 55% or equivalent (LSAT-India, SAT, ACT).

Programme Fee:	Rs. 3,50,000 per year
Residential Fee:	Rs. 2,76,000 per year
Application Fee:	Rs. 3,000/-

Curriculum and Pedagogy

Our students develop critical thinking rooted in a multidisciplinary liberal arts pedagogy. They acquire technical skills at par with the requirements of industry leaders.

Training in liberal arts disciplines and advanced communication skills progress parallelly through the first four semesters of the programme. Students receive instruction in media studies, popular culture, economics, politics, history, and sociology, while undergoing rigorous hands-on skills training in print, audio-visual and multimedia communications technologies. Technical training is imparted in state-of-the-art studios and media laboratories, with students handling the most sophisticated equipment in the industry. All courses involve a combination of time-tested and innovative pedagogical methods, frequently involving on-the-ground field training, as well as extensive instructions in writing and reading in multiple genres.

The final year is reserved for advanced courses in multiple fields. Students are typically required to curate their own final-year programme, choosing from an array of electives offered exclusively to JSJC students.

While we have students who know what exactly they want to do from the first day, there are also those who like to focus on developing transferable skills of all kinds before they decide what directions to specialise in. Electives offered in the third year give opportunities to all students to develop specialized skills in directions they want to take. Students who can demonstrate a high degree of competence in conducting original research also have the chance to write an undergraduate dissertation under the close supervision of a faculty in lieu of some elective courses. Some students also go abroad for a semester exchange in a foreign university during the third year of their studies.

In the course of the three-year undergraduate programme, students get the opportunity to take elective courses from other schools in JGU. Students are also expected to do internships during all semester breaks. For such internships, our students get placed in the best organisations in the field of their choice. However, students often choose to attend a summer school during one of the semester breaks.

After finishing the degree, our students choose a range of professions. Many go into journalism, or seek a career in the media and communication industry. Others go in for non-profits and advocacy work. There are others who prefer to study further and often get themselves admitted to the best universities abroad, especially in Europe and North America.

For further information, visit our website at www.jsjc.edu.in

or

Contact JSJC Admissions Office, +91 7027850361



Jindal School of Art and Architecture

Jindal School of Art and Architecture is a unique multidisciplinary school that promotes the best of global pedagogy in the fields of planning, architecture, development, design and sustainability. Run by academics trained at best universities around the world, the school is focused on its most vital assets – the students. The school envisions to revolutionise the philosophy, methods and processes of teaching available in the field and offered in the country today. Architects, historians, engineers, geographers, artists, conservationists work in unison here, providing a nuanced but rigorous grounding to students which opens up frontiers of their imagination. The school is committed to develop students as critical thinkers. It is achieved by allowing them design their own curriculum, helping them to learn by doing, using cities and villages as their classrooms, embedding them into deep reading of key texts. At the same time, project-based learning prepares the students for real-life problems and makes them industry-ready.

The school was launched in 2018 as a part of O.P. Jindal Global [Institution of Eminence Deemed To Be University] (JGU), the #1 private university in the country according to QS the most-trusted university ranking system around the world. JGU is already recognized as a Centre of Excellence by the Govt. of India.

Distinctive Features of JSAA

Globally Acclaimed Faculty: Faculty members trained in top universities across the globe, ensuring pedagogy of highest international standards. Harvard, Cornell, Oxford, UC-Berkeley, Heidelberg, Politecnico Di Milano, Cincinnati are among best universities of the world where our faculty members have taught and studied (details in the faculty section). Apart from architects, the faculty comprises urbanists, historians, geographers, anthropologists, artists, lawyers and engineers.

Design your own Curriculum: Critical thinking, research and practice are the focus in the curriculum. Students are trained to think and link various disciplinary approaches to tackle complexities that characterize built environments. There are no intellectual boundaries here. Students are trained in various disciplines simultaneously, a rarity in Indian architecture schools. This enables them to challenge divides and develop expansive approaches to problem solving and conducting research.

Minors: Along with the specialization in the respective streams – architecture, built environment studies or design – students can choose a minor subject of study from within JSAA or eight other schools within the university. For example, a student with a B. Arch degree majoring in architecture can have a minor in economics, sociology, law, anthropology, policy studies and other subjects, which in effect offers a dual degree enrolled in one.

Live Projects: Learning through observation, documentation and action: Cities, villages, sites, studios are where students learn and gather practical experience in problem solving. Here they learn how to improvise, theorise practices and practice theories in real life situations.

Interdisciplinary Approach

The world over, interdisciplinary education is taking over academia gradually. Specialization in one particular subject is as important as to how interdisciplinary can a student be in his/her approach. Special interdisciplinary courses are being introduced increasingly in the best universities of the world. At JSAA, with our commitment of providing the very best of global practices to our students, education is focused on high degree of interdisciplinarity. This is why, apart from architects, we have anthropologists, historians, geographers, artists, lawyers and designers as faculty members who connect different subjects seamlessly to explain students their interconnection.

Curriculum and Pedagogy

The Bachelor of Architecture Programme (B.Arch.) at the JSAA is a five-year programme in architecture accredited by the Council of Architecture which prepares you for a career as a licensed architect in India. The unique program at

JSAA is divided into two parts; the Major and the Minor. In the Major you learn about material and making, about design thinking. You explore the social, historical, political, economic and technological interfaces of architecture. The Major allows you to participate in exchange studios and collaborative works with students from some of the best schools in architecture such as AAP (Cornell), DAAP (University of Cincinnati), Bartlett (University College of London). The programme places you in multiple internships and work experiences with leading firms where you learn from and interface with the best architects in India and abroad. In addition to the Major, the programme at the JSAA also allows you to choose one minor area of study. The minor areas of study are carefully designed to provide you with additional skill sets which no other programme of architecture in the country provides. The result is that you emerge as an architect with a unique combination of abilities which can be applied across multiple industries and sectors.

The B.A. (Hons.) programme in Built Environment Studies at the JSAA is unique in India in that this three + one-year design programme which is primarily based in a Liberal Arts Context. While this course prepares your architectural design sensibilities, it is geared to help you think and work beyond the confines of a traditional architectural practice into the area of urban studies, sustainable design, ecological and environment studies, social and spatial analytics, urban development, urban law and public policy, conservation and landscape design. Through major and minor courses in the programme you learn about the fundamentals of design as well as about law, policy, environmental issues, question of economics, technology, sustainability and urbanism all of which prepare you for joining the Built Environment Sector of the 21st century. Your “classrooms” are live cases and projects where you work with experts to learn how design, policy and law and go hand in hand to secure development that is just and equitable. You visit and intern with firms that work globally in areas of housing, urban development, community design, conservation and heritage management, sustainable development and landscape design to develop your own interests and insights into the entire cross section of peoples who are involved with the built environment. You also avail of many exchange opportunities with similar programmes in some of the top schools of design globally.

The Bachelor of Design (B.Des.)- Interior Design at the JSAA is an interdisciplinary, 4 year (Foundation + 3) programme at the JSAA situates itself within the terrain of complex practices of inhabitation through objects, materials, and memories; to train you to develop into an industry-ready design professional who is hands-on, critical, entrepreneurial; globally competitive, and locally embedded. While following a learner-centric philosophy, it offers a major and minor course of study. The former embeds you in both the intellectual and material components of the primary area of study, while the latter allows you to develop additional and lateral skill sets. Furthermore, the Major allows for collaborations and academic exchanges with other esteemed and international universities. Work experience is not only built into the programme; it forms the bedrock. This is achieved, not only, through mandatory internships, but more importantly by bringing live projects and clients into the studio, thus ensuring a seamless integration into the industry upon graduation. Master classes, workshops, field surveys, and invited talks from a variety of practices further inform the course of study.

Eligibility and Fees

Bachelors of Architecture: B.Arch. (5-year Program)

An aspiring student should have successfully passed the examination conducted by a Board/University at the +2 level of schooling with Physics, Chemistry and Maths (either through formal schooling for 12 years, or through open school system), with 50% marks in Physics, Chemistry and Mathematics and also 50% marks in aggregate of the 10+2 examination. The admission will be on the basis of ranking which will be calculated as per COA mandated combination of 50% PCM score and 50% NATA score.

Programme Fee:	Rs. 4,00,000 per year
Residence hall, dining & laundry:	Rs. 2,76,000 per year

Bachelors of Arts in Built Environment Studies: BA (Hons.) – BES (Architectural Studies) {3 + 1 (fellowship year option) Programme}

An aspiring student should have successfully passed the examination conducted by a Board/University at the +2 level of schooling (either through formal schooling for 12 years, or through open school system) or its equivalent with at least 60% marks in aggregate.

This course is open to students from any stream.

Programme Fee: Rs. 3,50,000 per year

Residence hall, dining & laundry: Rs. 2,76,000 per year

Bachelor of Design (B.Des) – (4 year program)

An aspiring student should have successfully passed the examination conducted by a Board / University at the +2 level of schooling (CBSE, ISC, State Boards, IB, Cambridge, and other Government Recognized Boards) or its equivalent with at least 60% marks in aggregate and NIFT/NID/NATA/UCEED/JEE-2/CEPT Score.

This course is open to students from any stream.

Programme Fee: Rs. 3,00,000 per year

Residence hall, dining & laundry: Rs. 2,76,000 per year

For further details visit:

Or

Contact JSAA Admission Office, Mr. Azad Ali, azad@jgu.edu.in +91 8800209888

Curriculum and Pedagogy

The **Bachelor of Architecture Program (B.Arch)** at the JSAA is an accredited by the Council of Architecture five-year program in architecture which prepares you for a career as a licensed architect in India. The unique program at JSAA is divided into two parts; the Major and the Minor. In the Major you learn about material and making, about design thinking. You explore the social, historical, political, economic and technological interfaces of architecture. The Major allows you to participate in exchange studios and collaborative works with students from some of the best schools in architecture such as AAP (Cornell), DAAP (University of Cincinnati), Bartlett (University College of London). The program places you in multiple internships and work experiences with leading firms where you learn from and interface with the best architects in India and abroad. In addition to the Major, the program at the JSAA also allows you to choose one minor area of study. The minor areas of study are carefully designed to provide you with additional skill sets which no other program of architecture in the country provides. The result is that you emerge as an architect with a unique combination of abilities which can be applied across multiple industries and sectors.

The **BA (Hons.) program in Built Environment Studies (Architectural Studies)**: The BA (Hons.) - BES (Architectural Studies) at the JSAA is a unique 3 + (1 year optional fellowship) program in the country. This program is especially designed for students from a humanistic and social scientific background who are interested in undertaking an architecture program. Through courses in this program you learn about the fundamentals of design & making in addition to learning law, policy, environmental issues question of economics, technology, sustainability and ecology all of which prepare you for becoming active participants in making the Built Environment of the future. Your “classrooms” are live cases and projects where you work with experts to learn how design, policy and law and go hand in hand to make buildings, cities, infrastructure to secure development that is just and equitable for communities. You visit and intern in firms that work globally in areas of housing, urban development, community design and development conservation and heritage management landscape design, sustainable development to develop your own insights into the variety of people who work on the Built Environment.

You also avail of many exchange opportunities with similar programs in some of the top schools of design globally. The **Bachelor of Design (B.Des)**: The Bachelor of Design is a professional degree program for students who wish to work towards improving the inhabited spaces through experimental, experiential, and informed design processes. The program teaches students to imagine, propose, test and refine their ideas about how to live and dwell in the contemporary world and trains students in the knowledge systems that help anticipate changes in the future built environments (from domestic to urban scale). The program uniquely places student-centred inquiry as the core learning, through a sequential studio sequence culminating in a customized capstone design project. These courses are taught by internationally-trained design professors. The professional practice courses include new forms of social and technical knowledge: diversity, sustainability, digital representations and professional ethics. Other features of the program comprise diverse, customizable electives, a flexible system of minors in multiple subjects taught across schools within the university. This is a program for students with ambition, imagination and curiosity who wish to imagine and lead the design of a better world, and wishes to become knowledgeable and influential future design professions.

At present, the B.Des. Program offers following pathways after a common foundation year.

Interior Pathway:

A fundamental aspect of being is incumbent upon inhabiting, itself a continuous and fluid practice. To inhabit means to leave traces – individually or as a collective – through objects, materials, memories and practices, within and without our spaces of living, working and playing, all of which intimately intersect with issues of identity, class, caste, gender, communities, ecologies, social justice, technologies, legalities, and economics, to name a few. How do you, as a future design professional, embed yourself within such a multiplicity of narratives, and craft a new narrative?

The Interior Design pathway at the JSAA situates itself within this terrain to train and develop you into an industry-ready professional who is critical, and entrepreneurial; who is globally competitive but locally embedded; who is invested in making and is able to think on your feet; who exercises empathy and practices judiciously across diverse scales and media. The built-environment, which undergoes constant adaptive re-use, becomes your laboratory.

Urban Pathway:

In the (somewhat modified) words of Julius Norwich, we believe that in a City, more than anywhere else, the whole is greater than the sum of the parts. However majestic the physical structures, the ultimate masterpiece remains the City itself. As such, the Bachelor of Design (Urban) pathway is designed to give students the tools to engage with the City; as object, as people, as metaphor, as relationships, as networks, as an organism. The pathway empowers students to look at urban areas as formations with multiple spatialities and temporalities that are continually interacting.

The Urban pathway provides students with a variety of perspectives by drawing its faculty from a wide spectrum of academic and operational expertise, ranging from history, sociology, engineering, architecture, arts, geography, economics, and anthropology, among others.

Community Pathway:

Quality of life or Standard of living? The question seems rather naive and innocuous. Try answering it and you will realize that it suddenly brings in a range of economic social, ethical, and cultural entanglements and constraints of development. This is what you specialize in solving, equipped with advanced knowledge, analytical skills, and conceptual frameworks required to understand and navigate the complexities of economic and social development.

You learn to enhance lives of communities by regulating land use, designing sustainable waste management or developing finance packages. You ensure that all members of the community are involved and represented in the decision-making processes. You work intimately to create political, social and economic opportunities for communities across the globe.

The Community Pathway provides you with essential and fundamental skills to work within the development sector, economic and social systems, building industry, infrastructure, and planning.

Minor Program(s) of Study

Students at the JSAA can opt for any of the prefigured minor area of concentration or even design their own minor area of concentration in consultation with a faculty mentor. The minor area of study can work in two ways for students. On the one hand, it can provide a student with an area of concentration within their major discipline or as assailed field. For example, a student majoring in architecture can minor in Spatial Analytics. On the other hand, the minor area of study can also provide a student with an additional or a secondary area of study, for example a student majoring in BA (Hons.) – BES, or B. Des, can get a minor in Legal Studies or Public Policy.

At present, students of JSAA can opt from the twelve following minors:

- Liberal Arts
- Business Studies
- Legal Studies
- Government and Political Studies
- Journalism and Communication
- Environmental and Sustainability Studies
- Economics and Politics Studies
- Spatial Analytics
- Architectural Studies (not open to B.Arch. and BES students)
- Interior Studies (not open to B. Des, interior students)
- Urban Studies (not open to B. Des, urban students)
- Community Studies (not open to B.Des, community students)

Academic Regulations

- The minimum credit units required for completion of bachelor's degree programme B.Arch. programme over a period of 5 (five) years in JSAA will be as per the 2017 norms issued by the Council of Architecture and equal to 274 credits units.
- The minimum credit units required for completion of bachelor's degree programme B.A.(Hons.) – BES over a period of 3 + 1 (fellowship) years in JSAA will be 192 Credit units and over a period of 3 years it will be 144 Credit units.
- The minimum credit units required for completion of bachelor's degree programme B. Des – Interior Design over a period of 4 years in JSAA will be 192 Credit units.

Maximum and Minimum credit / unit Load

- In each semester in JSAA, a B.A. (Hons.)- BES student can register with minimum 24 credits units in a semester.
- In each semester in JSAA a B.Des – Interior design student can register with minimum 24 credits units in a semester.

Assessment of Student Performance, Grading and CGPA

1. Assessment System for JSAA all Programs

JSAA student evaluation system comprises jury-based, seminar-based, and written examination-based assessment.

- 1) The jury system: The jury method of evaluation is the hallmark of architectural education all over, nationally and internationally. According to this system students undergo evaluations in which they present their work to their peers and to a group of experts (internal and external). The student is then required to defend her/his design proposal in front of this collective.

- 2) The seminar system: This method of evaluation is adopted for the seminar classes in which students are evaluated through a series of in-class presentations, as well as, a mid-semester presentation and an end of term research(ed) paper and presentation.
- 3) The written examination system: this method is reserved for only a handful of classes within the architectural curricula. In addition to in-class presentation, desk crits, research(ed) term papers, this mode of evaluation will also involve a mid-semester and an end of term question paper-based examination.

The percentage and the weightage distribution of grades to be assigned are as follows:

Internal 70% (Total Marks Assigned: 100)			External 30% (Total Marks Assigned: 100)
Assessment 1 (Mid Term)	Continuous Assessment	Assessment 2 (End Term)	Assessment 2
Assessment Level: Internal Experts	Assessment Level: Internal Experts	Assessment Level: Internal Experts	

2. The Grading Structure for JGU / JSAA

The JSAA follows the guidelines for grading laid down by the university but also as mandated by the various regulatory bodies and best practices of design schools even during this special academic year. The following is the grading template that the JSAA follows. Unlike other schools at the JGU, JSAA does not offer it students pass fail option of grading.

No.	Grade	Percentage of Marks	Grade Points
1.	O	80% and above	8
2.	A+	75% - 79.75%	7.5
3.	A	70% - 74.75%	7
4.	A-	65% - 69.75%	6
5.	B+	60% - 64.75%	5
6.	B	55% - 59.75%	4
7.	B-	50% - 54.75%	3
8.	P1 or C	45% - 49.75%	2
9.	P2 or D	40% - 45.75%	1
			Not applicable for B. Arch Students
10.	F	Below 40%	0
11.	I	Incomplete	Extenuating circumstances preventing the student from completing coursework assessment, or taking the examination; or where the Assessment Panel at its discretion assigns this grade

Students' Academic Progress, Academic Standing and Course of Action

Jindal School of Arts & Architecture

Re-sit and Failure Regulations

A. COURSE OF ACTION FOR STUDENTS FAILING IN VARIOUS SUBJECTS:

a. SEMINAR COURSES (CORE)

i. Debarred/Failure due to lack of attendance:

If the student fails due to not meeting the minimum attendance required in the semester, he/she will be debarred from appearing in the final exam. The student will have to re-attend the course in a future semester, in which this course is available.

ii. Failure due to Poor performance:

If the student fails due to poor performance, they have to repeat all the assignments, in which they have failed.

b. SEMINAR COURSES (ELECTIVE)

i. Failing due to either low attendance:

If the student fails due to not meeting the minimum attendance required in the semester, he/she will be debarred from appearing in the final exam. The student will have to re-attend the course in a future semester, in which this course is available. OR, the student can opt for another elective in a future semester but in such case the grade transcript will show an * mark next to the elective course taken as an alternate to the course in which the student has failed previously.

ii. Failure due to Poor performance:

If the student fails due to poor performance, they have to repeat all the assignments, in which they have failed. OR, the student can opt for another elective in a future semester but in such case the grade transcript will show an * mark next to the elective course taken as an alternate to the course in which the student has failed previously.

B. STUDIO COURSES:

i. Atelier and Architectural Design:

Upon failing due to either low attendance or poor performance, the student will need to re-attend the course and submit all assignments.

ii. Other Studio Courses:

1. Debarred/Failure due to lack of attendance:

If the student fails due to not meeting the minimum attendance required in the semester, he/she will be debarred from appearing in the final exam. The student will have to re-attend the course in a future semester, in which this course is available.

2. Failure due to Poor performance:

If the student fails due to poor performance, they have to repeat all the assignments, in which they have failed.

Conditions for the award of University degree

Jindal School of Arts & Architecture

Completion of the programme requires:

- (i) Satisfactory completion of the programme requirements and credit units/ contact hours for the required degree;
- (ii) In order to graduate with the required degree, students must not have any 'F' in any course;
- (iii) Satisfactory completion of the required internship(s);
- (iv) Meeting such other requirements as the University or other regulatory bodies may prescribe from time to time.

Rules for using JSAA Labs:

To make JSAA a safety place for architectural design realization, please be considerate and pay attention to the following regulations in addition to general University policy:

1. Smoking, eating, drinking and listening audible music are strictly prohibited.
2. No spray activities are allowed in the Fab lab / Survey Levelling Lab.
3. All labs should be kept clean and tidy at all times.
4. You are not allowed to store your model and materials in the Fab Lab. Any remaining materials will be disposed without notification.
5. Use tools and safety protective equipment properly and return to its assigned storage location after use.
6. All users are prohibited to access or operate machines in the Restricted Area without supervision.
7. All manuals are not allowed to be taken out from the Fab Lab/ Survey Levelling Lab.
8. All accidents/incidents/occupational ill health must be reported to the Lab Technician.
9. Users are responsible to act in such a manner as to not cause damage to the physical equipment. Accidental damage, or damage caused by other parties, should be reported to the Lab Technician as soon as possible so that corrective action can be taken.
10. Any violation of rules or misconduct may lead to disciplinary action and suspension of access to the JSAA.
11. Users are not allowed to bring in food or drinks near the computers.
12. Users must enter the computer lab quietly and work quietly.
13. Users are not allowed to change computer settings or backgrounds.
14. Users must take permission from the Lab In-charge for taking printout.
15. Users can take print outs during Lab working hours only.
16. Users are not allowed to lock the computers.
17. Users are not allowed to download movies, games and other social networking sites.
18. Users are not allowed to use computers except for their related work.



Jindal School of Banking & Finance

Jindal School of Banking & Finance (JSBF) is an emerging school for learning, academic scholarship, and practitioner excellence in the area of banking and finance. The vision of JSBF is to create new knowledge, and build capacity in technology-led banking, finance, and socially relevant allied fields. JSBF offers B.Com.(Hons.) and B.A. (Hons.) in Finance & Entrepreneurship programmes designed to give students a global perspective through a world-class pedagogy of learning and interaction among peers and inter-disciplinary research.

Programmes

B.Com. (Hons.)

The three-year fully residential B.Com. (Hons.) degree programme integrates traditional and contemporary courses in emerging areas with international and industry exposure, professional certifications, application of relevant analytical tools, and research collaborations.

Distinctive features:

- Four different inter-disciplinary pathways to choose from (finance and risk management, financial regulation, fintech, consulting)
- Industry relevant curriculum with focus on critical thinking, communication, and leadership skills
- Skill based learning (Training on R, Python, Business Communication, Tableau and MS Excel)
- In-built professional certifications - Association of Chartered Certified Accountants (ACCA), National Institute of Securities Markets (NISM), NSE Academy Certification in Financial Markets (NCFM)
- Student-led and faculty-assisted Finance & Accounting Society, which provides mentoring to CFA, CA, ACCA, GRE, GMAT, and CAT aspirants
- Expert faculty with substantial academic and relevant industry experience

Curriculum and Pedagogy

The B.Com. (Hons.) programme is designed to provide students a strong foundation in banking, finance, and allied topics of practical relevance. In the first two years, students study all the required core courses followed by elective courses in the third year. Our curriculum makes students industry-ready by helping them earn professional certifications, engage with industry professionals through internships and research collaborations. JSBF's partnership with ACCA enables students to earn ACCA along with B.Com. (Hons.). This partnership also opens doors for students to acquire B.Sc. (Hons.) in Applied Accounting from Oxford Brooks University (UK) and M.Sc. in Professional Accountancy from University of London.

Eligibility and Fees

Minimum Eligibility: 10+2 or equivalent (CBSE, ISC, State Boards, IB, Cambridge, and other Government Recognized Boards)

Admission Criteria: Applicants are selected through a holistic admission process conducted over three rounds based on a personal statement, supplemental application, performance in school, JSAT or equivalent (SAT, ACT, UGAT, LSAT-India) and interview with faculty (online or in-person).

Programme Fee: Rs. 3,50,000/- per annum

Residential Fee: Rs. 2,76,000/- per annum

Application Fee: Rs. 3,000/-

B.A. (Hons.) Finance & Entrepreneurship

The three-year B.A. (Hons.) in Finance & Entrepreneurship is the first of its kind programme in India. The three-year fully residential programme provides students with the opportunity to develop skills, knowledge, and perspectives on issues of finance and corporate affairs.

The programme provides students with hands-on training which will enable them to create new products and services.

Distinctive features:

- Foundational courses in different management functions with strong focus on entrepreneurial skills and challenges
- Curriculum utilising cases, simulations, and online courses from Harvard Business Publishing
- Hands-on training programmes using CAPSTONE project (Computer Simulation) and LEGO® Serious Play® methods.
- Skill based learning (Training on Excel, Business Communication, R, Tableau)
- Expert faculty & noted practitioners.

Curriculum & Pedagogy

The curriculum of the B.A. (Hons.) Finance & Entrepreneurship programme is designed to provide the students with a strong understanding and experience in finance, technology, strategic thinking and other skills that are needed to start their own ventures. In the first year, students study the foundational courses in the different functions that an entrepreneur faces in a start-up. Students choose electives from the second year onwards in their areas of interest in order to develop advanced skills in the career pathways of their choice. Our curriculum ensures that students are industry-ready – join the financial services industry or start their entrepreneurial journeys by the time they graduate. The curriculum offers students the opportunities of learning from start-up internships, workshops focused on entrepreneurship, and capstone projects. Students also learn from cases, simulations, and online courses that are offered by Harvard Business Publishing.

Eligibility and Fees

Minimum Eligibility: 10+2 or equivalent (CBSE, ISC, State Boards, IB, Cambridge, and other Govt. Recognized Boards)

Admission Criteria: Applicants are selected through a holistic admission process conducted over three rounds based on a personal statement, supplemental application, performance in school, JSAT or equivalent (SAT, ACT, UGAT, LSAT-India) and faculty interview.

Programme Fee:	Rs. 4,00,000/- per annum
Residential Fee:	Rs. 2,76,000/- per annum
Application Fee:	Rs. 3,000/-

For further information, visit our website at www.jsbf.edu.in

or

Contact JSBF Admission Office +91 893 0110 914/ +91 839 0110 918

The world is facing an increasing array of environmental challenges that require greater levels of innovation and collaboration among industry, government, academics and communities. The ongoing environmental crises comes with research lacunae at various levels. JSES aims to fill these gaps by promoting participatory research, policy advocacy and capacity building. The Jindal School of Environment and Sustainability (JSES) is working to lead the global south and the world toward a sustainable future with innovative teaching, impact-driven research, and practice-based engagement. By combining environmental studies with applied research, JSES endeavors to create a positive discourse on the pathway to sustainable development. The primary goal of the JSES is to offer students a concentration in environmental and sustainability studies with an opportunity to explore how humans interact with the environment, including physical, biological, philosophical, social and legal elements. As a part of this, JSES offers an innovative, multi-disciplinary, engagement-driven B.A. (Hons.) in Environmental Studies. In the near future, JSES will be launching Postgraduate programs (Master of Environmental and Sustainable Development, Master of Environmental Legal Studies, Master of Environmental Management / Sciences and Policy) as well as a Doctoral program (Doctor of Philosophy in Environment and Sustainability).

Distinctive Features of JSES

- Curriculum of international standard.
- Exceptional, globally acclaimed and highly qualified faculty members with diverse interdisciplinary research and teaching backgrounds.
- Strong emphasis on quantitative and qualitative research skills, and exposure to the latest research trends.
- A library with extensive electronic databases
- Partnerships with more than 20 internationally acclaimed organizations in the field of environment and sustainability.
- A cutting-edge research forum – Environmental Law and Science Advocacy Forum – with active student involvement.
- An enriching learning environment complemented by a number of extra-curricular activities, internship opportunities, writing and publication opportunities, and other such skill-enhancement programs.
- A career development and placement division with top-rated placements that suit each student's career choices.

The courses offered at JSES provide multiple perspectives and expertise to students within an interactive classroom environment. Along with deep-diving into terminologies, principles, concepts and applications in the domain of environmental studies, the courses also comprise class discussions, field visits, policy labs, case studies, internships, quizzes, and unique pedagogical approach which is aimed at enhancing interaction and curiosity in the students.

Curriculum and Pedagogy

The current and future courses taught at JSES offer nuanced views on natural capital, scientific approaches to sustainability, fiscal implications of current economics regimes on environment, systems thinking and game theory, impact of population on environment, environment impact assessments, international and domestic legal and policy structures, waste management and recovery, weather regimes, climate change, global warming, climate negotiations and their interactions with tangential issues of politics, ethics, society and public health.

Our common future depends upon striking a balance between human development and environmental conservation. Sustainable Development is a model in which all people prosper and the environment is able to support all our needs and dreams. The JSES B.A. (Hons.) in Environmental Studies will open doors for you to work in this most important and upcoming area.

The curriculum includes forests and other public spaces, land use, all forms of energy, climate change, air, water and toxic chemical pollution, wetlands and delta management, transport and transport fuels, sustainability, environmental crimes, biodiversity and wildlife protection, food security, urban environmental issues, natural resources conservation and management, corporate social responsibility, environmental justice, norms of international environmental law and policy, and so forth.

The JSES B.A. (Hons.) in Environmental Studies opens the pathway for working in the international and national arenas in this complex, challenging and exciting discipline which is set to become more and more sought after as time goes on. A large number of businesses, government bodies and organizations in India and across the world are seeking ways to be more sustainable, energy efficient and climate-appropriate. They are in need of experts in this area.

This is a multi-disciplinary, contemporary degree through which you will gain knowledge of a number of key areas that play a role in sustainable development and the sustainable management of natural resources.

The B.A. (Hons.) in Environmental Studies will enable students to gain a thorough grounding of this subject area in the context of sustainability. You will be empowered to make a difference for the present as well as future generations; helping shape our collective futures and bringing about sustainable policy-making, management and governance that is directed towards the balancing of environmental, economic and social factors.

The organizations with which JSES has collaborations, are leaders in the field of environment and sustainability and will help bring about experiential learning for students who will be pursuing the B.A. (Hons.) in Environmental Studies.

The sky is the limit as you can diversify into a host of sub-areas, whether climate, energy, wildlife and forests, sustainable development or conservation.

Eligibility and Fees

B.A. (Hons.) (Environmental Studies) Program

Minimum Eligibility: 10+2 or equivalent with minimum 60% marks (CBSE, ISC, state boards, IB, Cambridge, and other Govt. recognized boards).

Admission Criteria: Applicants are selected through a holistic admission process conducted over three rounds based on a personal statement, supplemental application, 10th and 12th grade marks, faculty interview, and JSAT score or equivalent (LSAT-India, SAT, ACT).

Program Fee: Rs. 3,00,000 per year

Residence hall, dining & laundry: Rs. 2,76,000 per year

For further information, visit our website at <https://jgu.edu.in/jses/>

Or

Contact JSES Admission Office, +91 8930110914

Jindal School of Psychology & Counselling

At Jindal School of Psychology & Counselling (JSPC), the B.A. (Hons.) degree in Psychology is awarded following completion of a three-year under-graduate programme committed to the study of human mental processes and behaviour. The programme aims to instil the necessary knowledge and skills for each student's personal and academic growth, nurturing the next generation of professional leaders in psychology, counselling, and allied behavioural science fields.

Maintaining the highest academic standards, JSPC students will join a rich and vibrant intellectual community and receive a first-rate interdisciplinary education from an international group of faculty members. Students will be exposed to psychological theory, experimentation, and practice through a range of innovative and rigorous courses that can be customized based on personal interests. They will be taught the value of both critical and creative thinking and the best assessment and treatment procedures for counselling and other forms of mental health care. Collaborations established by JSPC and its faculty, will provide students the opportunity to study and work with eminent universities, schools, and institutions in India and abroad.

Distinctiveness of JSPC

- Experiential Learning Pedagogy
- Diverse Faculty with Interdisciplinary Research Careers
- Real World Knowledge Acquisition via Practicums and Internship
- Course Curriculum Provides Breadth and Depth of Psychological Knowledge
- Customizable Curriculum Based on Personal and Professional Long-Term Goals
- Emphasis on Experimentation and Research

Eligibility and Fees

Course Duration: 3 Years

Minimum Eligibility: 10+2 or equivalent with a minimum of 60% marks (CBSE, ISC, State Boards, IB, Cambridge, and other Government Recognized Boards)

Admission Criteria: Applicants are selected through a holistic admissions process conducted over three rounds based on a personal statement, supplemental application, 10th and 12th Grade Marks, Faculty Interview, and JSAT Score of 55% or equivalent (SAT, ACT, LSAT-India)

Accepted Standardized Tests or Competitive Examinations: JSAT/SAT ACT/LSAT-India

JSAT Weightages: English Verbal: 40%, Logical Reasoning: 40%, Quantitative Skills: 20%

Application Fee: Rs. 3,000

Tuition Fee: Rs. 4,50,000 per annum

Residential Charges: Rs. 2,76,000 per annum

Curriculum and Pedagogy

B.A (Hons.) Degree in Psychology

The B.A. (Hons.) degree requires the completion of a minimum of one hundred and thirty-two (132) credit points. The BA. Psychology curriculum consists of a mix of core courses in psychology and a range of elective courses from different schools at O.P. Jindal Global [Institution of Eminence Deemed To Be University]. This multidisciplinary approach helps students gain the fundamentals of the subject at their fingertips while also allowing them to expand their personal interests.

To graduate, students must complete:

- 19 core (compulsory) courses across semesters 1 to 6. These courses provide instruction in the major areas of Psychology, including Developmental Psychology, Cognitive Psychology, Social Psychology, Counselling and

Clinical Psychology, and so forth. Students will also learn to think critically and write as an academic, as well as acquire requisite knowledge in research design and methodologies.

- 6 practicums based on core courses across semesters 1 to 4.
- 8 Specialized (Track-Specific) elective courses across semesters 5 and 6. These courses are based on specific content that provides relevant knowledge enhancement for students. The courses are intended to: (i) support the student's selected track of study; (ii) provide an expanded scope of study and analysis; and (iii) nurture needed proficiencies and skills.
- 3 General elective courses across semesters 1 to 3. These courses are intended to expand student exposure and knowledge of other disciplines outside psychology.
- 5 mandatory (non-credit-bearing) internships across semesters 1 to 6.

At the end of semester 4, students will select one of three Tracks of Study:

1. *Experimental / Forensic*: Designed for students interested in a career in experimental research of the criminal justice system.
2. *Counselling / Education*: Designed for students interested in a career in counselling, clinical psychology, or the education system.
3. *Industrial / Organization*: Designed for students interested in a career in the world of business or industry.

Research and Experimentation

E-Cog: Emotion & Cognition Psychology Research Centre: A joint research centre established by JSPC and the Jindal School of Liberal Arts and Sciences. The Centre explores emotion and cognition and how both processes independently operate and interact to influence behaviour, decision making, well-being, and other facets of the human psyche.

JSPC Experimental Research Laboratory: Set to open in the fall of 2022, the laboratory will provide psycho-physical equipment, tools, and software for psychological research, assessment, and analysis.

For further information, visit our website at:

www.jgu.edu.in/jspc/

or

Contact Person:
Ms. Hitanshi Thukral
Director, Admissions
+91 7419656533

Jindal Institute of Leadership Development and Executive Education

The Jindal Institute of Leadership Development and Executive Education (JILDEE) drives its philosophy of Learn-Unlearn-Relearn and works with the resources of JGU faculty, industry experts, and experts from academic institutions, and government agencies offering programmes to mid and senior level career officers in various disciplines. JILDEE has a multi-sector focus across Government organizations, Public Sector Undertakings, Corporates and NGOs. In collaboration with the 10 interdisciplinary schools and Jindal Institute of Behavioural Sciences, JILDEE has developed and delivered certificate programs for officers of the Indian Police Services (IPS), the Indian Administrative Services (IAS) and All State Administrative Service, officers of Bangladesh Govt., Civil Service officers from the Govt. of Afghanistan, CAG officers, Central Tibetan Administration, and Senior Officers of Large Public Sector Undertakings like Power Grid Corporation of India, Coal India Limited, Gas Authority of India, NHPC Limited, IFFCO, Indian Oil Corporation, THDC, National Fertilizers Limited and many more.

Vision

The vision of JILDEE is to draw upon the best of the intellectual resources available at O.P. Jindal Global [Institution of Eminence Deemed To Be University] (JGU) in collaboration with its international academic partners with a view to promoting leadership development at the highest levels of decision-making within corporations, government agencies, inter-governmental organizations, public sector organizations, NGOs, regulatory bodies, and other institutions.

Mission

To train and equip the leaders of today and tomorrow who will lead their organizations, the nation, and society for a better future.

JILDEE is headed by **Lt. Gen. Dr. Rajesh Kochhar (Retd.) AVSM and Bar, SM, VSM-Senior Director JILDEE & Professor of Practice-JSIA**. It seeks to draw upon the best of the intellectual resources available at JGU in collaboration with its international academic partners with a view of promoting leadership development at the highest levels of decision-making within organizations. JILDEE aims at training and equipping the leaders of today and tomorrow who will lead their organizations, the nation, and the society for a better future by imparting leadership development, executive education, and knowledge creation as well as build upon a multidisciplinary approach and innovative thinking so as to prepare leaders to take critical strategic decisions in an ethical and socially responsible society.



Five-Day Programme on Public Policy and Governance (02-06 Dec. 2019) at LKY School of Public Policy, National University of Singapore, in collaboration with O.P. Jindal Global University for The Civil Service Officers of West Bengal Government

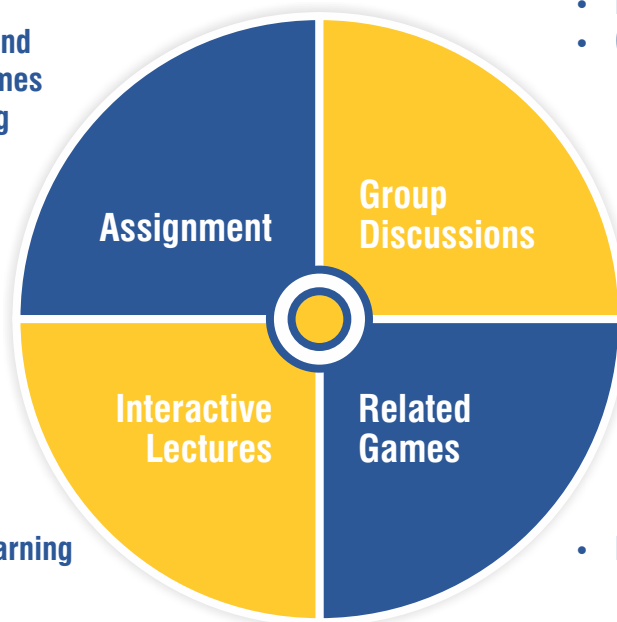
Leadership Development through Certified Management Development Programs

JILDEE defines 'Leadership Development' as the keystone of strategy, which implies competitive advantage, if an organization is to effectively identify and prepare the next generation of top managers and future leaders of the company. The leadership development programme is aimed at equipping executives with skills required for value creation in times of uncertainty and rapid change, in a context populated by multiple actors and complex issues. JILDEE is committed to ensuring that present and future leaders can articulate a compelling vision for their companies and organizations, and to address critical issues such as sustainability, integrity, ethical decision-making, and the complexity of global networks.

JILDEE Pedagogy

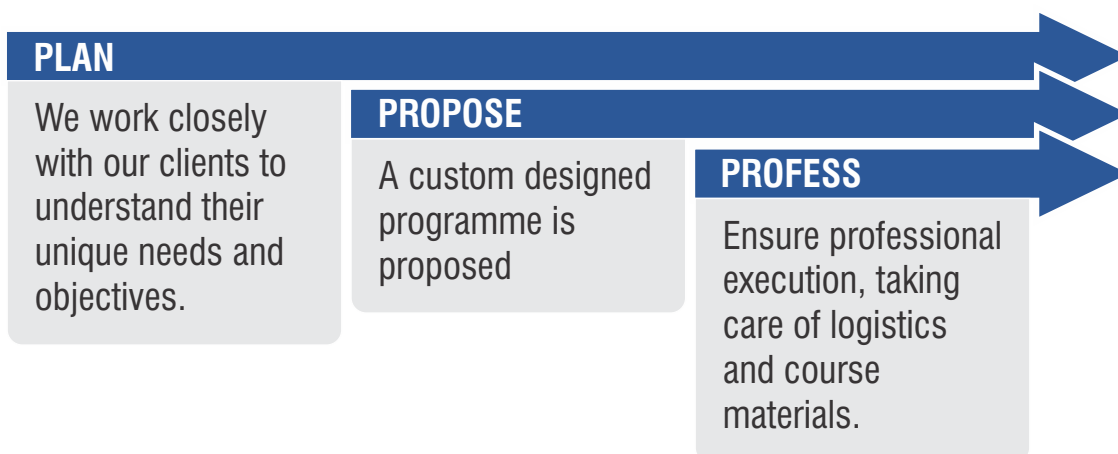
- Case Studies
- Management and Simulation Games
- Action Planning

- Role Plays
- Group Exercises



- Experiential learning

- Brainstorming Sessions



It is aimed at broadening the outlook and strengthening the skills of practicing managers. Participants also obtain valuable insights from the interaction with their counterparts from other organizations. Traditional Management hierarchies are crumbling as more dispersed and virtual organizations become the norm. Global markets and supply sources are affecting every organization, irrespective of size across industries. The intellectual content of work is changing dramatically. Organizations are striving to improve on their reaction time, the quality of products/services and the costs in response to intense competitive pressure; managing horizontally across all the organizational functions requires new skills.

The needs of all stakeholders — employees, customers, suppliers, government, the community, and the environment, are affecting business decisions. JILDEE is responding to these requirements by preparing managers for the accelerating impact of technology on business and the changes in the competitive environment. Executive education programmes are designed for honing the skills of executives and organizations, which are different from diploma programmes of JGU.

The Executive Education Programmes comprise of four broad categories:

- **Open Enrolment Programmes** are anchored on faculty research and expertise across various disciplines of management and draw participants from different organizations. This consists of both short and long duration programmes.
- **Customized Programmes** offered by the Institute are designed/customized to meet the specific needs of organizations.
- **International Programmes** are offered for the benefit of global practicing managers, in collaboration with top international B-schools and universities across the Globe.
- **Online Programmes** are conducted for officers participating all over India through the comfort of their office or home. These programmes are a perfect blend of presentations & live lectures via internet and delivered by top notch faculties across the JGU Schools.

JGU Adventure Club

It is well known that adventure plays a critical role in developing a student's personality as well as learning skills, which remain with them for long. Therefore, JILDEE has established the JGU Adventure Club on campus. The purpose of the club is encouraging activities like Trekking, Sports Climbing, Rafting, Skiing, Mountain Biking, etc., which help students deal with conflict management, coping with stress and team management, taking up leadership and other competencies.

JILDEE is strongly supported by the team members:

Amit Mohapatra

Joint Director

Vishwas Bhatia

Dy. Manager and EA to Senior Director

For more information, visit our website at <https://jgu.edu.in/jildee/>

Jindal Institute of Behavioural Sciences

Established in 2014, Jindal Institute of Behavioural Sciences (JIBS) is a value-based research institute of O.P. Jindal Global [Institution of Eminence Deemed To Be University]. JIBS is a member of the prestigious ACUNS (The Academic Council on the United Nation System). It is dedicated to understanding, developing, and applying human process competencies through continuous experimentation, research and learning related to behavioural sciences. JIBS pursues and propagates fundamental research and innovation in understanding human behaviour and works with top researchers from various disciplines, both locally and internationally, to address critical issues in human behaviour from a multidisciplinary perspective. We at JIBS believe in active learning through a participatory approach to deal with academics, planning of individual or community service needs. We engage in high quality research of social-psychological, bio-psychological, and psycho-legal significance. At JIBS, we aspire to be an icon of quality training that meets international standards.

JIBS has a rich research portfolio spanning four Research Centres – Centre for Victimology and Psychological Studies, Centre for Leadership and Change, Centre for Community Mental Health, and Centre for Criminology and Forensic Studies. Our team comprises faculty members from premier institutions in India and abroad. Since inception, JIBS has completed 9 research projects, and has 11 more currently underway. JIBS has attained remarkable publication milestones including 16 books, 37 book chapters, and 55 journal articles since inception. We welcome you to join and collaborate in our research endeavours.

The vibrant Doctoral programme at JIBS brings together researchers representing diverse interest areas. We are proud to share that 9 students have been awarded PhD since the launch of the program in 2016. At present we have 18 doctoral scholars. Among these students, 6 doctoral scholars are international students who bring along diversity to the academic ecosystem at JIBS.

OBJECTIVES

- To expand and strengthen interdisciplinary, collaborative research programs between behavioural scientists and other disciplines, including basic science and clinical research.
- To assure a cohesive, multidisciplinary, critical mass of behavioural science investigators within well-funded research and training initiatives.
- To conduct and apply the best behavioural and social science research and evaluation towards improving people's lives, with a special emphasis on the underprivileged.
- To provide training to school children, parents, school leaders, government officials, non-governmental organizations (NGOs), and universities in various areas of behavioural sciences.
- To design and introduce interdisciplinary courses on behavioural sciences for JGU students.

Description of Research Centres and Laboratories:

Centre for Victimology & Psychological Studies (CVPS) - Established in 2012:

CVPS studies various aspects of victim and offender psychology and aims to produce constructive research towards holistic rehabilitation of victims. It aims to generate interdisciplinary and collaborative research on socio-behavioural issues related to family functioning, gender roles, safety, crime, and criminal justice system. By understanding the psychological, sociological, cultural, and legal aspects of victimology, it proposes suggestions for the legislature, policy makers and researchers to assist victims in the best possible manner.

Recent Initiatives by the Centre:

- Stories of Difference: Conversation Series'- A Community Impact Initiative, September and October 2020
- 9th International Conference on Victim Assistance, 30th - 31st October 2020

Centre for Leadership & Change (CLC)- Established in 2015:

CLC aims to contribute to making leadership more effective in a competitive environment, and nurture and inspire budding leaders. It seeks to empower and be the crucible of innovative ideas and individuals in the field to develop leadership skills and foster meaningful transformation in society. Future leaders are sensitized for growth of perspective by providing a platform where current leaders share their experiences through Leadership Summits and Panels; by organizing and facilitating Conferences, Seminars and Workshops on relevant issues; undertaking Research Projects and writing research papers, case studies and lectures.

Recent Initiatives by the Centre:

- E-Certificate Course on 'Wellbeing @ Work for a Happier You', 13th - 14th August 2020
- Webinar Talk on 'Social Sciences – Key for Business Success', 5th March 2021

Centre for Community Mental Health (CCMH) - Established in 2017:

CCMH is values-led and inspired by difference and diversity. The major objective of the Centre is to foster research that contributes towards societal health and social change. Within the organizing framework of the objective, efforts are channelized to promote awareness about mental adversities and advocate affirmative action plans. CCMH will thus continue to address social priorities, with the agenda of making a real difference to the well-being of diverse communities.

Recent Initiatives by the Centre:

- Post-graduate Certificate Course on Understanding Criminal Behaviour, 1st - 3rd July 2020
- Webinar Talk of International Association of Young Psychologists, December 2020

Centre for Criminology and Forensic Studies (CCFS) – Established in 2020:

CCFS was founded for more focused efforts in research and pedagogy towards integrating forensic science and criminology in legal education and practice. The Centre specifically focuses on the interdisciplinarity of allied disciplines such as forensic science, law, criminology, and legal psychology and how it assists the criminal justice mechanisms in regional and international regimes. By promoting knowledge sharing amongst these fields, CCFS aims to identify the lacunae in theory and practice and bring forth innovative and futuristic legislation and policy making in negotiating and reforming the issues and limitations of the justice system at various levels.

Recent Initiatives by the Centre:

- Certificate Course on Environmental Crimes & Conservation Studies, 21st – 22nd May 2021
- 1st International Symposium on Crime Studies, 28th – 29th October 2020

All Centres at JIBS invite interested students for various roles on need basis.

Brain-Behaviour Laboratory: The laboratory features exclusive mechanical and written tests that can be used for evaluations and assessments of personality, stress levels, deception, emotional quotient, and other behavioural aspects.

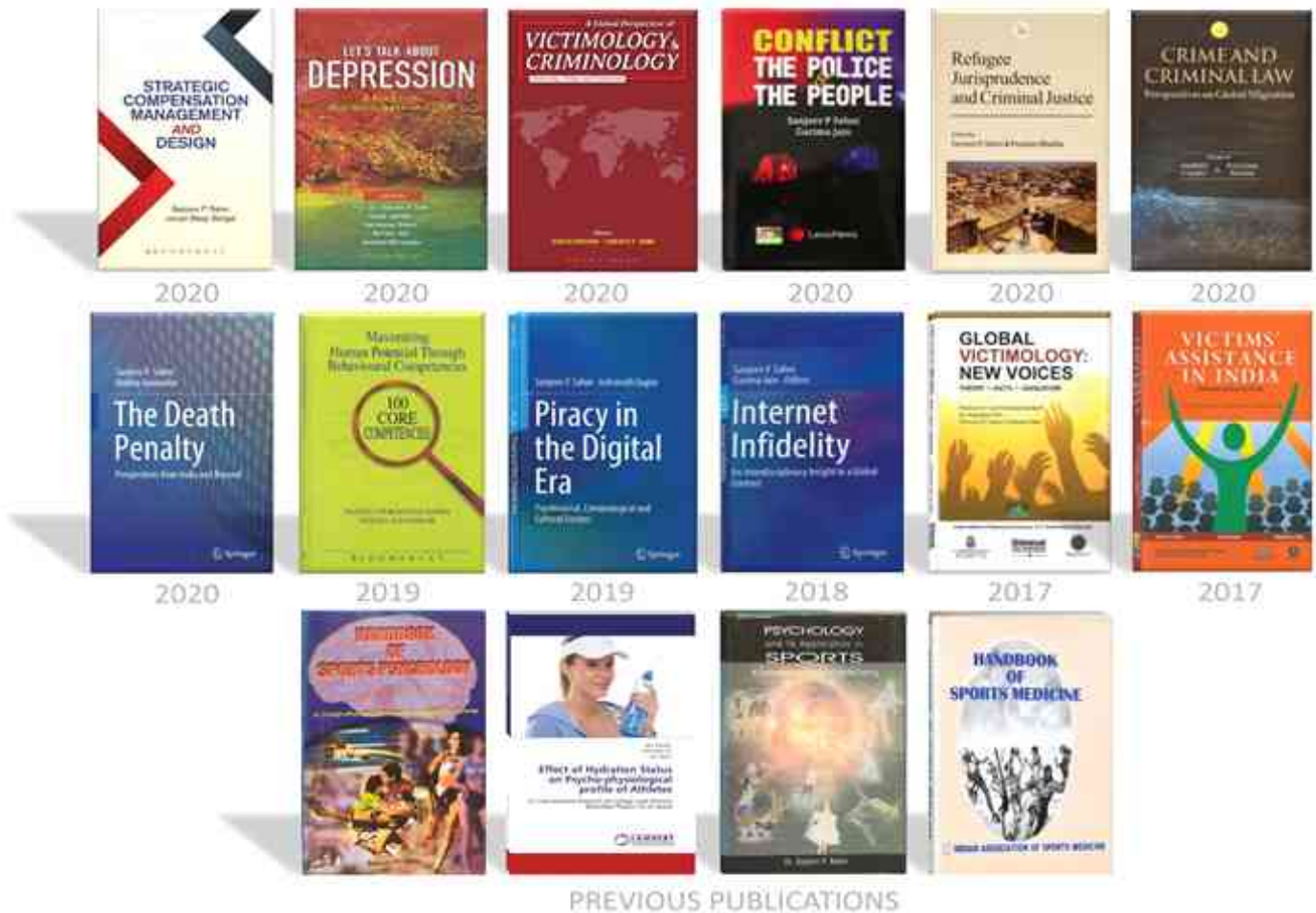
Forensic Laboratory: The laboratory serves to create a suitable environment to propagate the knowledge of forensic science among the students. The laboratory is equipped with microscopes, anatomical models, fingerprinting kits and many more.

Financial Crimes Laboratory: The laboratory aims to increase the awareness on financial crime & white-collar crimes by integrating training and research activities through discussion forums/blogs, webinar/seminar series/conferences, and analysis/consultancy services.

Research and Teaching at JIBS:

JIBS is running several research projects at the moment, in the field of behavioural sciences. Students are welcome to contact us for more information on any topic that might interest them and volunteer to work as a research assistant. Outstanding researchers are also offered a monthly stipend for their contribution.

Books Published



Forthcoming Books:

- Spirituality and Management: From Model to Applications
- Criminal Psychology and the Criminal Justice System in India and Beyond

Ph.D. Programme:

The doctoral programme at JIBS offers students an access to outstanding research facilities and an opportunity to work with some of the country's leading researchers. PhD candidates at JIBS represent many different backgrounds and regions (12 national and 6 international scholars at present), thus bringing along an intellectual and cultural richness and diversity to the research community. For more information on the PhD programme, please visit our website <http://jibs.edu.in/phd-at-jibs/>

Teaching:

JIBS faculty offer a number of interdisciplinary courses across all schools of JGU.

Please note some important policies pertaining to JIBS cross-registered electives:

- Regular attendance in classes is strongly recommended. There is internal assessment based on class participation. A minimum of 75% attendance is mandatory.
- All JIBS Cross-Registered Electives would consist of 50 marks internal assessment and 50 marks end-term component. There is no provision of scaling up of components in the grading structures and patterns for JIBS Electives.

For more information on the courses, you can visit our website <http://jibs.edu.in/semester-courses/>

Interdisciplinary Courses Offered



Outreach & Training:

JIBS is dedicated to disseminating research findings in an easy language to the community so as to enhance the functionality of individuals and groups. Our outreach includes: Teachers' Training Programme, Professional Development Training, School Talks for Students, Webinars and JIBS Infotainment.

Coverage till date under different Programmes:

TEACHERS' TRAINING PROGRAMME & SCHOOL TALK



59074 Participants
4176 Schools nationally

5011 Schools
835 schools globally

PROFESSIONAL DEVELOPMENT TRAINING



584 Sessions

14337 Participants

WEBINARS



318 Webinars for Community Outreach

JIBS INFOTAINMENT



2.4 Million Views

34.3 Million

International Institute for Higher Education Research & Capacity Building

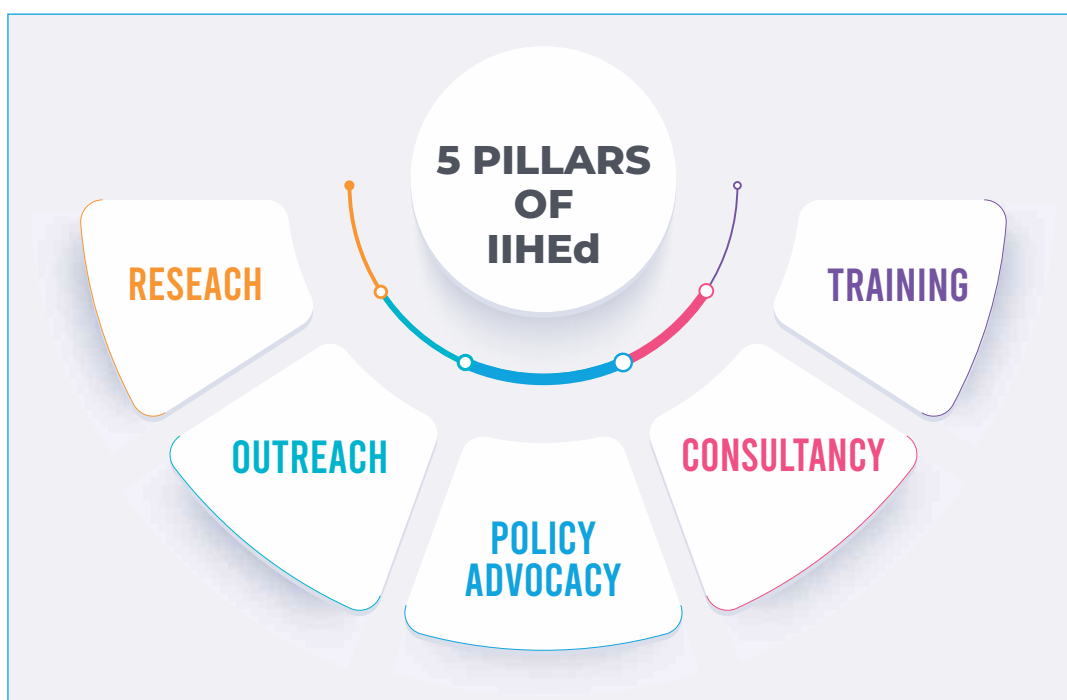
The International Institute for Higher Education Research & Capacity Building (IIHEd) is an independent research institute within JGU that is focused on pursuing research and capacity building initiatives on different aspects of higher education in India and beyond.

The vision of IIHEd is to contribute towards institution building for nation building. IIHEd conducts research, and offers advice on all aspects of higher education with a strong focus on curriculum development; pedagogical innovations; faculty engagement; faculty recruitment, retention and development; research and knowledge creation systems; promotion of scholarship and building research capacities; developing international collaborations; benchmarking and assessments of institutions; and for providing institutional support on law, policy and regulations relating to higher education

The motivated faculty of IIHEd have number of academic publications to their credit, which include six major IIHEd books/reports. IIHEd aims to contribute effectively to the discourse on higher education policy and its various manifestations by working as a policy institute and think tank and engaging in the research on the trends and issues in the higher education landscape in India and the world.

OBJECTIVE

The five pillars on which IIHEd rests its objectives are:



Research:

IIHEd focusses its agenda on developing key projects undertaken through rigorous research leading to national and international publications. These publications include reports on contemporary issues in the higher education sector, articles published in the academic journals, books, chapters in edited books and articles in newspapers and magazines.

Policy Advisory:

IIHEd actively engages in producing policy papers, policy briefs and relevant documents for the use of and consultation by the parliamentarians, government departments, higher education regulatory bodies, international organizations, higher education institutions, policy makers in India and abroad and other stakeholders.

Outreach:

IIHed promotes the cause of higher education and diverse possibilities in various disciplines. This is achieved through talks, speeches and addresses, which are delivered to students of varying levels across the country in schools and colleges of India, and even abroad. The idea is to elevate the consciousness of young minds and cultivate in them an ability to imbibe a new future.

Training: IIHed proposes to offer diverse training programmes for academic administrators, including vice chancellors and deans, and other individuals and institutions engaged with educational administration and education policy-making in their respective organisations around the globe. IIHed envisages to develop curriculum and pedagogy for undertaking faculty development workshops for colleges and universities.

Consultancy: IIHed proposes to offer specific forms of consultancies to various institutions in India and abroad, public and private organizations, governments and international organizations for capacity building initiatives and advisory services in the education sector.

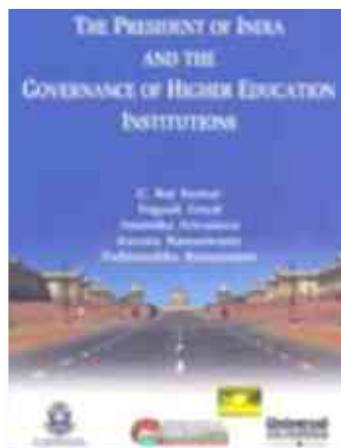
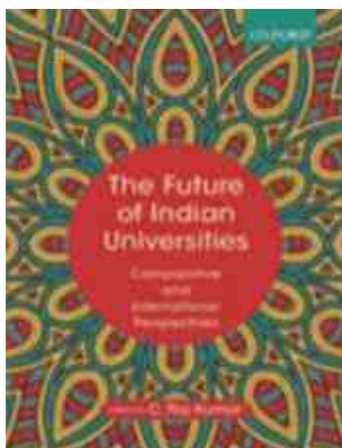
Research

2 Research Centres

- Centre for Comparative and Global Education (CCGE)
- Centre for Excellence in Corporate Responsibility & Sustainability (CECRAS)

Research Publications

24 Research Publications including Journal Articles, Books and IIHed working Paper series.



PAST ACTIVITIES & PROGRAMMES

Capacity Building & Training:

90 Students (national and international) received capacity building training in social and emotional learning and leadership in collaboration with UNESCO-Chair in Higher Education, UNESCO- MGIEP, ACU and British Council.

107 Faculty (national and international) received capacity building training in teaching, research, and leadership in collaboration with Haryana State Govt., USAID & UNESCO-Chair in Higher Education.

Outreach:

53 International Conferences, Seminars, Webinars & Workshops.

15 Collaborations including UNESCO-MGIEP, UNESO-Chair in HE, ACU, AIU, British Council, OCIES, Global University Network for Innovation (GUNI), Pranab Mukherjee Foundation, Qatar Foundation.

Student Engagement:

197 High School Students participated in the Aspire India Scholars Programme since its launch (2017).

16 Short Term Study Abroad Programmes (STSAPs) offered.

200+ Students every year opting for one of the STSAPs.

Research Projects:

Other Ways of Knowing and Doing” Research Symposium – Funded by OCIES Fellowship & Networking Grant.

Bridging Internationalization and Social Responsibility of Higher Education - JGU Faculty Research Grant Funded Project.

Policy Advisory Documents:

2015 December - Release of Sonipat Declaration on Future of Universities.

2016 May - Release of State Higher Education Plan for Haryana.

2019 April - Education Quality Upgradation and Inclusion Programme (EQUIP) report by JGU Task Force.

2019 September - Release of Sonipat Declaration on Academic Leadership.

2020 - COVID-19 Response Toolkit for Indian Higher Education Institutions: Proposals and Suggestions for Implementation" document developed in collaboration with the Association of Indian Universities (AIU) was presented to Shri Ramesh Pokhriyal Nishank, Hon'ble Minister of Education at the 95th National Vice Chancellors' Meet hosted by Dr. Babasaheb Ambedkar Open University, Ahmedabad, Gujarat

Inter-Disciplinary Courses Offered by IHEd Faculty

Global Citizenship and International Understanding: Cross-Elective

Globalization of Education: Cross-Elective

The Current Global Order: East and West Axis - Cross-Elective

Compassion and Secular Ethics for Democracy and SDGs: Cross-Elective

Critical Perspectives on Sustainable Development and Corporate Social Responsibility: Cross Elective

Governance of Higher Education in India: Doctoral-Elective

Comparative and International Education: Doctoral Core

Social and Philosophical Foundations of Education: Doctoral Core

Historical forces shaping Indian Education: Doctoral Core

Research and Publication Ethics: Doctoral Core

IHEd DOCTORAL PROGRAMME

International Institute for Higher Education Research & Capacity Building (IHEd) at O.P. Jindal Global [Institution of Eminence Deemed To Be University] offers both Full Time and Part Time PhD (Doctor of Philosophy) Programme. The PhD in Higher Education program draws upon a rich, interdisciplinary, theoretical, and empirical research base to illuminate thought and practice within the globalizing higher education sector in India and around the world. Higher education sector provides training for a whole range of professions, including teachers in schools and colleges.

What kind of educational training is required for the budding professionals in the 21st Century? Students will gain holistic and critical historic perspectives on college and university policies and practices within India. They will also learn how this landscape is changing in the 21st century within India and elsewhere in the world. More specifically, students will examine educational research questions that will directly impact teaching and learning within higher educational institutions and inform policies, as well as practice within higher education institutions.

Areas of Research:

Social and philosophical foundations of higher education	Faculty & staff development in education (both school and higher education sector)
Comparative and international education	Human resource development in higher education
Higher education administration and management	Student wellbeing and counselling
Educational Leadership and Policy	Life-long skill development & career advancement
Curriculum development in higher education	Governance in Higher Education

CURRENT PROJECTS & ACTIVITIES

Research Projects:

Student Experiences of Distance Learning under COVID-19- in collaboration with SERU consortium at the Centre for Studies in Higher Education, University of California, Berkeley.

Strengths-based School Leadership & Management Practices in collaboration with Monash University, Australia – co-funded by JGU Office of Doctoral Studies.

International Student Experiences in collaboration with Education University of Hong Kong- JGU Faculty Research Grant Funded project.

Critical Thinking Spaces in Education in collaboration with Pranab Mukherjee Foundation.

Educational Outreach-Seminar/Webinar Series:

Eminent Educators' Colloquium: Agenda Setting for School Leadership on the theme- The Future of Education.

Higher Education Leaders' Colloquium.

Aspire India Scholars Programme Webinar Series.

V-Conference:

Re-imagining & Transforming the University V-Conference. The Global Virtual Conference was held during 6th and 7th August 2020. It brought together Vice-Chancellors, Presidents, and experts from the field of higher education from different regions across the globe. This event provided an opportunity to share diverse perspectives and new insights on future contours of global higher education.

For more details, visit www.iihed.jgu.edu.in

Jindal Centre for Social Innovation + Entrepreneurship (JSiE)

The Jindal Centre for Social Innovation + Entrepreneurship (JSiE) is a social impact centre at O.P. Jindal Global [Institution of Eminence Deemed To Be University]. JSiE works to advance knowledge on social innovation and entrepreneurship and bring together networks of global actors working to address some of the most pressing global challenges. JSiE is a member of the Asian Venture Philanthropy Network (AVPN), the Global Social Entrepreneurship Network (GSEN), and the Impact Management Project (IMP).

JSiE is a global hub for catalysing social impact through innovation challenges, digital learning, and research. Conceived as a social innovation lab, JSiE coordinates efforts across the university, as well as with community and international partners, to support youth- and citizen-driven initiatives for inclusive development in North India.

Learn Online

JSiE has developed four massive open online courses (MOOCs) on the FutureLearn platform on the topics of social entrepreneurship and impact investing. To-date 52,000+ students have enrolled from 170 different countries. Take a look at our online course offerings at <http://www.jsie.in/learn>

Social Innovation Challenges

JSiE conducts social innovation challenges to give students with an opportunity to develop solutions to social problems through team activities. In the past, JSiE has hosted students from two partner universities - the University of Southampton and the Lahore University of Management Sciences (Pakistan) - for an international social innovation challenge event.

In October 2018, a student-led social venture project incubated by JSiE, was invited by the Clinton Global Initiative (CGI) to the University of Chicago. On the occasion, two JGU students met Former US President Bill Clinton & Former Secretary of State Hillary Clinton.

Research

JSiE research examines the spectrum of factors that enable social entrepreneurship and innovation to flourish. Embedded in the Indian social enterprise ecosystem, JSiE is a knowledge and resource hub for social impact.

Read our publications at: <http://www.jsie.in/research>

Leadership

Jeremy Wade

Founding Director
Jindal Centre for Social Innovation + Entrepreneurship
Associate Professor of Practice and
Director, Office of Academic Innovation & Online Learning
Email: jwade@jgu.edu.in



In October 2018, a student-led social venture project incubated by JSiE, was invited by the Clinton Global Initiative (CGI) to the University of Chicago. On the occasion, (left side) **Mr. Shine Verghese Saji**, Batch of 2015-2020 B.B.A., LL.B. and (right side) **Mr. Abhishek R. Ganesh**, Batch of 2017-2019, MBA JGU students met **Former US President Bill Clinton**

Office of Academic Innovation & Online Learning

The Office of Academic Innovation & Online Learning was established in April 2020. It works to build an institutional vision for the future of education through innovation, teaching, research, and experimentation in new modes of online education, blended and digital learning.

The office supports JGU faculty and students by establishing partnerships with leading online learning platforms to provide digital learning opportunities and skill development programs. The office has established partnerships with Coursera, edX, and FutureLearn to provide the JGU community with access to online courses.

The office supports JGU faculty to create high-quality online education and blended learning through collaborations with leading online learning platforms, universities, and industry partners. The office offers thought leadership on the future digital transformation of global higher education and new teaching and research initiatives on online and blended learning. By harnessing learning data analytics, the Office aims to improve the quality and impact of education at JGU.

To contact the Office of Academic Innovation & Online Learning, please write to online@jgu.edu.in

Leadership

Prof. Jeremy Wade,

Director,
Office of Academic Innovation & Online Learning
Associate Professor of Practice
Founding Director,
Jindal Centre for Social Innovation + Entrepreneurship
Email: jwade@jgu.edu.in





Startup JGU is about creating, bolstering, and promoting resilient, socially aware, and driven entrepreneurial young leaders from within the JGU community.

A university-based entrepreneurship centre for the purposes of advancing, strengthening, and celebrating entrepreneurial leaders and ventures in the JGU community. What makes Startup JGU different is that the desire to launch ideas comes from a fundamental rooting in improving and contributing to public service. Startup JGU is a place where social, environmental, and public good for-profit businesses can be fostered. Where business models not only are limited to balance sheets, but to the betterment of India and the globe as a whole. By supporting entrepreneurial activities among JGU students, alumni, and faculty.

Startup JGU is student-focused and is always looking for more involvement, ideas and leadership from within the student community.

Startup JGU aims to build a startup culture and ecosystem for innovation and entrepreneurship at O.P. Jindal Global [Institution of Eminence Deemed To Be University]. Startup JGU is a member of GCEC - The Global Consortium of Entrepreneurship Centres.

Visit startup@jgu.edu.in to learn more about Startup JGU and entrepreneurs at the university!

To contact Startup JGU please write to startup@jgu.edu.in and follow us on Instagram at [@startupjgu](https://www.instagram.com/startupjgu)

Leadership

- Prof. Ronita Choudhuri, Director, Startup JGU
Assistant Professor of Practice
- Prof. Jeremy Wade, Director, Startup JGU
Associate Professor of Practice

Email: startup@jgu.edu.in



The first **Taiwan Education Centre (TEC)** in India hosted by JSIA of JGU is one of the first steps of the exclusive initiatives taken by Ministry of Education, Government of Taiwan. Functional support is provided by the National Tsing Hua University (NTHU), Taiwan, and Taipei Economic and Cultural Centre, New Delhi since 2009. To reinforce the cultural nexus and amenable relationship between the two countries, NTHU has facilitated the recruitment of two fully dedicated Native Mandarin Instructors for the first TEC in India. The aim “based on Taiwan government's objectives of cultural promotion and language exposure to Indian Students” is not only to adopt highly competitive and standardized way of teaching Mandarin but also to give coverage to Taiwanese and Chinese culture.

Methodology

TEC provides an atmosphere which will increase students' participation and confidence in a nonthreatening, whole-Mandarin learning environment. Our courses focus on enhancing listening and speaking ability in class and emphasizing reading and writing for homework. Students are encouraged to participate in interactions with dialogues, role play, discussions, written quizzes, and many other activities to engage and make the language into use.

GLOBAL LANGUAGES CENTRE

The **Global Languages Centre** engages in teaching a repertoire of languages including French, Spanish, German, Hindi, and of course, English. Language courses are offered both as core and elective subjects for students from all the different Schools in the University. The Global Languages Centre also offers basic preliminary courses in Hindi to foreign students. Students and Professors sometimes offer their native languages as electives or hobby courses for students across schools.

One of the objectives of the Global Languages Centre is to create awareness about the relevance and aesthetics of languages through different activities like storytelling, debates, discussions, public speech competitions, poetry recitations and other cultural initiatives. The Centre continuously engages students across the different Schools in the University to inculcate the importance of languages in bridging diversity and promoting pluralism which is one of the main goals of JGU.

The Global Languages Centre promotes use of technology for language learning. It has a reading-cum-activity room with about 40 computers with internet connection. Students can use this for self-access learning. The Global Languages Centre provides additional support for students who are preparing for IELTS and TOEFL. In addition, students appearing for international examination on French and German also can seek support and guidance from the language teachers in the Centre.

Students can make an appointment with the teachers in the Global Languages Centre by dropping a mail to the concerned teacher of the language.

THE CENTRE FOR WRITING STUDIES

The **Centre for Writing Studies** at O.P. Jindal Global [Institution of Eminence Deemed To Be University] was established in January 2018. It is India's first and only teaching, training, and research centre devoted to developing and disseminating interdisciplinary writing pedagogy for the university. This flagship centre is committed to enable a culture of writing and a community of writers within JGU and outside. The research and teaching at CWS aims at developing an inter-disciplinary, practical writing pedagogy that has the potential to transform teaching and learning in social sciences and humanities classrooms. The CWS also trains new and existing JGU faculty, in a bid to consolidate a greater awareness about writing pedagogy within JGU faculty as well as strengthen the ecology of writing instruction and support within the university. The CWS makes JGU's commitment to excellence in higher education manifest by promoting transformative education that is built on a teaching-learning environment of care.

What is CWS's pedagogy of writing?

Writing pedagogy or the teaching of writing has in its purview the teaching of critical reading, critical writing and critical thinking that forms the foundation of academic writing produced in a university. We are evolving forms of teaching that bring imaginative play, intellectual rigor and social engagement to the process of reading and writing. The courses and workshops are designed and taught by faculty who are researchers in different disciplines of the social sciences and humanities and teach writing as a motivation to participate in the production of knowledge. In that, this is different from the approach of teaching academic writing as proficiency in language and grammar. Skill in sentence construction, nuance in word choice, elegance in form, conventions of genre are learned in the process of careful reading and repeated feedback on revisions in the crafting of written work.

The CWS writing courses equip students to critically engage with a wide spectrum of writing genres and teaches them to mine vocabulary from the text to form and articulate complex arguments. Our pedagogy nurtures a culture of peer review and encourages a creative, collaborative, and supportive work environment in the classrooms and workshops. Constructive feedback and peer assessment is an important part of this pedagogy. Beyond the techniques of teaching critical reading and writing, we also pay close attention to the “how” of the process of teaching. In this respect, CWS imagines writing pedagogy in a much broader sense, one which is based on an ethics of care. This approach considers the classroom as a social space, where instructors are sensitive to power dynamics of a classroom and strive to make learning an affirmative experience for learners who come with diverse social trajectories and emotional needs. Our writing pedagogy is thus continuous with our research work which focuses on understanding the social, political and pedagogical underpinnings of the classroom as a social space in universities.

The current CWS faculty specialize in disciplines ranging from English and comparative literature, sensory studies, anthropology, political science, creative writing, and education. Faculty members' pedagogic practice is informed by their respective disciplinary training, while simultaneously making the writing courses relevant to specific orientations of the various schools that they teach in. The CWS also hopes to introduce standardized foundational undergraduate critical reading and writing courses from Fall 2021, aiming to introduce consistency in writing instruction across the university.

The work of JGU CWS

- Teaching core academic writing courses to JGU students, with mentoring support
- Walk-in writing consultations for all students of JGU
- Training new faculty in writing pedagogy
- Providing support to JGU faculty in all schools in the form of pedagogy workshops for courses that they teach

- Building resources for writing pedagogy for all faculty and students of JGU
- Research and development of writing pedagogy to establish it as a field of study in higher education in India
- Organize talks, conferences, and workshops to create and document the texture of conversations in this emerging field of writing pedagogy in India
- Outreach for JGU through academic writing workshops within colleges and universities across India
- Form collaborations and consortiums with universities in India and abroad to further the research and development of writing pedagogy

For further information and enquiries, please visit <https://jgu.edu.in/centre-writing-studies/>
Or write to us cws@jgu.ed.in

THE OFFICE OF STUDENT LIFE AND CULTURAL ENGAGEMENT

The **Office of Student Life and Cultural Engagement** has been established with the explicit motive of creating a vibrant cultural environment in the university. The office commenced its work on the 1st of August 2018 and has been striving to work towards offering a multiplicity of spaces and opportunities to the JGU community to engage with a wide variety of art and cultural expressions from India and around the world.

The office seeks to play a leading role in connecting the campus to art practices, practitioners, and lineages of contemporary artistic expressions. In the last two years, the office has been able to play a leading role in connecting the campus to wide variety of cultural expressions including music, dance, theatre, and photography. While the office aims to make these spaces accessible and fun to experience, the focus is equally on developing new ways of seeing and experiencing as well as developing a critical perspective towards our contemporary realities.

The office is also committed to facilitating productive engagements on campus on critical issues such as mental health and was able to spark off such an engagement with the marking of World Mental Health Day on campus through workshops and a free-flowing evening of drawing, painting and conversing. We are also aware that Sonipat, a city that has a significant historical and cultural heritage, is increasingly becoming a higher education hub with various educational institutions being set up. Students and academics from all over the country and outside now live in the city lending it a unique and dynamic character. It is crucial that in this moment of change, questions of community cultural practices and the role of existing people led initiatives are integrated into the larger fabric of our academic life at JGU. The office is, therefore, working towards enriching the social and communitarian life on campus by reaching out to the larger community around us - surrounding educational institutions, cultural organizations, and people-led initiatives in the region.

For more information, visit our website at <https://jgu.edu.in/slce/about-us.php>

OFFICE OF DOCTORAL STUDIES

The **Office of Doctoral Studies (ODS)** at O.P. Jindal Global [Institution of Eminence Deemed To Be University] has been established for the smooth functioning and centralized coordination of Ph.D. programme across all schools of JGU. ODS is common coordination point at the university level to coordinate research related activity in a unified manner across all the schools at JGU.

The Office of Doctoral Studies at JGU is committed for creating a research-intensive environment & extending its support to research scholars across all eight schools for executing meaningful research under the umbrella of JGU. At JGU we enhance our research capacities and outcomes through extended global collaborations and capacity building efforts. The ultimate objective of Office of Doctoral Studies (ODS) is to expand opportunities and create an exemplary model for research excellence through industry and academia interphase.

The doctoral programme at JGU provides an opportunity to take up rigorous courses in different disciplines across all the schools, tailored to both their broad academic growth and the specialized needs of their own research. JGU is open to industry researchers through its part time PhD programme. Every school at JGU has fellowship based full time Ph.D. positions which is open to all young and innovative minds across the globe. JGU's five in-house journals are published biannually by reputed academic publishers like Springer & Sage. The JGU faculty who have a wide range of substantive and methodological expertise, are integrally involved in the Ph.D. programme as supervisors and co-supervisors.

Ph.D. programme at JGU designed to provide the background and necessary skills to conduct independent research and to prepare the student for a primary career in academia (research and teaching). As students move through the many steps of achieving their Ph.D., JGU affordances include a vibrant intellectual community committed to the ideals of the area of research and the advancement of research work scholarship. Areas of concentration include Law, Management, Behavioral Science, International affairs, Government and Public Policy, Higher Education and Design & Architecture.

Objective

Office of Doctoral Studies' main aim is to handle the administration of the Ph.D. programme and to execute the decisions taken by the **University Doctoral Committee (UDC)**. The office administers to the following short-term objectives:

- To develop a central level admissions process across all schools for full time as well as part time Ph.D. programmes in accordance with UGC guidelines.
- Monitoring the progress of full time as well as part time Ph.D. scholars registered with different schools of JGU in collaboration with the respective School Doctoral Committee Chairpersons.
- Streamlining the course work process, its delivery, credit requirement and duration.
- Developing a Ph.D. handbook and SOPs for smooth delivery of the programme across all schools.
- Ensure the quality of research and extend the support for the same.

The scholars of the Ph.D. Programme are expected to:

1. demonstrate the ability to think conceptually and critically about the issues in the area of research.
2. apply theoretical and practical reasoning to practices and policies; and
3. conduct research that contributes to the area of knowledge base.

Students are expected to enter the programme with a basic proficiency in case study, qualitative analysis, and statistical reasoning. When students arrive, they should begin identifying potential mentors among faculty members.

A mentor is a faculty member who may have been identified by the student as a scholar with whom they might like to work and who usually shares the scholarship interests, methodological approaches, or interpersonal fit with the student. Mentors may be Supervisors, Co-supervisors, or other faculty with whom the student works.

Ph.D. Regulation

The Rules and Regulations of the Ph.D. program can be accessed through the website link

<https://jgu.s3.ap-south-1.amazonaws.com/PhD%2BRegulation.pdf>

Ph.D. Programmes offered in JGU

1. Jindal Global of Law School
2. Jindal Global of Business School
3. Jindal School of International Affairs
4. Jindal School of Government & Public Policy
5. Jindal Institute of Behavioral Sciences
6. Jindal School of Art and Architecture
7. International Institute for Higher Education Research & Capacity Building

Category of Ph.D. Programme

- Full Time* (with or without fellowship) Part Time** (without fellowship)
- *Full-time Ph.D Student “means a person enrolled in the Ph.D. Programme devoting full-time to completing the requirements of the degree.”
- **Part-Time Ph.D Student “means a person who is registered in the Ph.D. Programme devoting part of his/ her time for completing the requirements of the degree while discharging other employment obligations.”

Duration of the Programme

The minimum and maximum period of study and research shall be three (3) years and Six (6) years respectively from the date of registration of the student.

Eligibility Criteria

An applicant seeking admission to the Ph.D. Programme must satisfy the following academic criteria set by different Schools/Institutes:

For Ph.D. in Law

- LL.M. with at least 55% marks or an equivalent grade. Applicants with more than 3 years of industry/ teaching/ practicing/ managerial/ professional experience will be given preference.
- Master's Degree in a discipline relevant to the proposed research with at least 55% marks or equivalent grade having a minimum of 3 years of managerial/ professional experience.

For Ph.D. in Management

- Master's Degree or any other degree recognized equivalent thereto in (a) Business Administration or Economics or Commerce or in allied subjects with at least 55% marks OR (b) Post Graduate Diploma in Management recognized as equivalent to MBA by AICTE with at least 55% marks or equivalent grade. Applicants with more than 3 years' industry/ teaching/ practicing/ managerial/ professional experience will be given preference.
- Professional qualifications such as CA/ ICWA/ CFA/ CS (both 5 years integrated or 3 years after graduation) with at least 55% marks. Applicants with more than 3 (three) years of industry/ teaching/ practicing/ managerial/ professional experience will be given preference.
- Master's Degree in Engineering/ Technology with at least 55% marks in aggregate and 3 (three) years industry/ teaching/ practicing/ managerial/ professional experience will be given preference.

For Ph.D. In Behavioural Sciences/ International Affairs/Government and Public Policy/Art & Architecture/ Higher Education

- Master's Degree in a discipline relevant to the proposed research with at least 55% marks or equivalent grade. Applicants with more than 3 years of industry/ teaching/ practicing/ managerial/ professional experience will be given preference.

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For Ph.D. in Social Sciences

- Master's degree in Social Sciences, Law, Commerce, Business Management, Science, or an equivalent degree with at least 55% marks may be admitted to the program.
- Applications for research in the interdisciplinary area should have an interface with law, business management, public policy, international affairs, behavioral sciences, higher education, liberal arts, etc., shall be considered on the basis of proven ability and aptitude of the candidate for such kind of research.

A relaxation of 5% of marks, from 55% to 50%, or an equivalent relaxation of grade across all the Schools/Institutes, may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently Abled and other categories of candidates as per the decision of the UGC from time to time, or for those who had obtained their master's degree prior to 19th September 1991.

These eligibility criteria are application to all candidates applying across the globe.

Coursework

All candidates admitted to the Ph.D. programs are required to complete a course work in the first 12 months in case of the full-time program and 18 months in the case of the part time program. The course work comprises both credit and audit courses.

The minimum credit load is of 11 credits and the maximum credit load may go up to 18 to 20 depending upon the schools' requirements. The maximum credit load may go up more than as mentioned above depending upon the school's requirements or candidate's needs.

Attendance Requirement

It is mandatory for all the Ph.D. students to attend the course work classes as prescribed by the University/ School. After successful completion of the course work, all the Ph.D. students are required to spend a minimum of 7 days per semester to seek professional guidance from their thesis advisory committee members and / or to avail the library / laboratory facilities.

Fellowship Assistance

All candidates admitted to the Ph.D. programs under the JGU fellowship scheme will be given a monthly stipend of Rs. 35,000/- during Ph.D. course work. The stipend will be revised to Rs. 40,000/- per month after successful completion of the Ph.D. course work.

Fee Details

APPLICABLE TO ALL SCHOOLS FROM SPRING, 2020 ONWARDS

A. One time Fee Payment at the Time of Admission

S. No.	Fee Head (s)	Amount (in Rs.)
1	Application Fee	Rs. 1,000.00
2	Registration Fee	Rs. 10,000.00
	Total	Rs. 11,000.00

B. Deposits Payable at the time of Admission (Refundable)

3	Institute Amenities Security Deposits	Rs. 10,000.00
	Total	Rs. 10,000.00

C. Semester Fee

4	Tuition Fee (for full-time PhD students)	Rs. 25,000.00
5	Tuition Fee (for Part-time PhD students)	Rs. 50,000.00

D. Thesis Submission Fee

6	Thesis Submission Fee	Rs. 5,000.00
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- All candidates are requested to submit semester fee at the beginning of every semester.
- The fee shall be paid either by demand draft issued in favor of O.P. Jindal Global [Institution of Eminence Deemed To Be University] payable at Sonipat or through JGU website for online fee payment.



OFFICE OF QUALITY ASSURANCE & ACCREDITATION

In the context of JGU's Vision and Mission, Quality Assurance at JGU provides a framework within which the institution can examine and enhance the quality of teaching, learning and, assessment, to ensure that they achieve excellence, international standing, through the implementation of a comprehensive and robust quality assurance system. The University recognizes that Quality Assurance is a shared responsibility of the entire University Community.

Quality Assurance has the mandate to develop and implement various guidelines and internal academic audit systems in addition to external assessment and accreditations for continuous quality assurance and enhancement of the University. The University has also established the Internal Quality Assurance Committee which considers recommendations from different stakeholders for matters relating to the mandate of the Quality Assurance. The quality assurance department works with the Vice Chancellor, Registrar, and the Deans to firm up on strengthening JGU culture and reward our staff & students. It works with the charting of roles and responsibilities via an organization chart and a committee's structure.

The quality assurance promises JGU's continuous enhancement in terms of the quality and implement best practices in all areas of work in the University including the legislative requirements of the University Grants Commission, Bar Council of India, Council of Architecture, and other regulatory bodies and translate into the University's Vision/Mission, which underpins all the activities and tasks of the University relating to teaching, learning and assessment, research and scholarship and service to the community.

The University's procedures for assuring quality in teaching, learning and assessment are designed to reflect:

- The mission of the University
- The vision of the University
- The development and implementation of systems to ensure a rich learning
- Transparency and accountability to all stakeholders

JGU continuously endeavours to ensure a rich learning experience for students, and an intellectually vibrant environment that supports and enhances the academic and administrative performance of the University. This has resulted in JGU gaining the status of an Institution of Eminence from the Ministry of Education, Government of India and continuously improving its position in the QS International University Rankings.

For any further details about Quality Assurance, its roles and committees at JGU, please visit JGU's website <http://iqac.jgu.edu.in/>.

Comments and suggestions for continuous quality enhancement of the University's facilities and amenities are welcome. Please write to qualityassurance@jgu.edu.in

OFFICE OF ALUMNI RELATIONS

JGU Alumni Relations Office was established on 25 July 2018 to enable the alumni community to interact with each other and to manage their relationships with the university. There are currently 5576 graduates (as in August 2021). With the growing number of graduates spread across India in different cities and a good number abroad, the Alumni Relations Office has facilitated the setting up of JGU Alumni City Chapters with the objective of promoting alumni interaction between and among alumni located in different cities and alumni interaction with the University. City chapters are now in place in London, Bengaluru, Delhi, Hyderabad, Mumbai, Kolkata, Bhubaneswar, and Trivandrum.

The role of the Alumni Relations Office is to build and strengthen alumni relations based on two-way communications, between the University and its community of graduates, friends, students and others. The Alumni Relations Office provides a platform for alumni to interact with the University via the Alumni Network Portal, alumni.jgu.edu.in / jgu.almaconnect.com, which includes information on our graduates, important events and developments in the University, and job vacancies.

Alumni contributions to the University are mostly in kind, such as, counselling and mentoring students currently on campus, participating in University Outreach Events, conducting workshops and seminars based on their experience in their field of work, and helping the University with internship positions for our students. The University also hopes that our alumni will continue to participate in major events in the University, provide inputs for curricular and co-curricular developments and other areas of interest, and will be a part of our onward march to excellence in higher education.

As a JGU alum you will have access to a growing community of young professionals based in India and around the world. In addition to the possibilities within the alumni network, JGU regularly runs programmes to enhance the professional prospects of alumni and encourage life-long learning. Dedicated fellowship opportunities allow recent graduates to gain vital early-career experience in teaching, research, and administration at the University. JGU's Office of Alumni Relations is committed to bringing together alumni and current students in ways that extend mentorship opportunities, simplify job searches, and bring visibility to the accomplishments of our outstanding graduates.

The Office of Alumni Relations works closely with the Registrar's Office, the Office of Career Services, and the Admissions and Outreach Office and the O.P. Jindal Global [Institution of Eminence Deemed To Be University] Alumni Association.

For further information, contact

Professor Shireen Moti

Assistant Professor of Law and Director of Alumni Relations

+91 8930111214, smoti@jgu.edu.in

OFFICE OF CAREER SERVICES

The **Office of Career Services** has played a key role in shaping O.P. Jindal Global [Institution of Eminence Deemed To Be University] in its founding years and aims to occupy a central role in institution building over the next decade. The OCS team consists of capable, talented, and committed individuals who aim to serve the institution, the student and alumni community, and come from diverse industries and backgrounds.

OCS takes ownership of engaging the JGU student community in several aspects of a holistic career development process, from guiding students in exploring career options to achieving their immediate career goals. The Office sets students up for career success by supporting them in their search for short-term and long-term internships, capstone projects, pursuing their higher education aspirations, guiding them in the job search process and training them on employability skills.

The OCS is also the face of JGU to the industry, an important stakeholder that actively recruits from and provides quality feedback to the university, which is immensely helpful in institution building. The OCS organizes conferences, webinars and talks throughout the year that sees the participation of hundreds of senior leaders from corporates, law firms, non-profits, start-ups and government. The Office aims to create a collaborative, collegial environment that brings together all stakeholders in the university in the single-minded pursuit of better career stories for JGU students and alumni.

Besides providing untiring support for placement and internship opportunities to the students, OCS works in three broad areas, namely Career Education, Career Advising and Employer Relations. Career Education entails conclaves, workshops and webinars that enhances students' understanding of careers, and builds on their employability skills. Career Advising is one-on-one counseling that covers higher education applications, job search strategy, resume and cover letter reviews, mock interviews, online presence evaluation, elevator pitches etc. Employer Relations includes events like the internship fair, sector or function specific networking forums and company presentations.

Unleashing Career Potential at JGU Booklet - Placements, Internships, Higher Studies & More:
<https://www.bit.ly/JGU-CareerServices>

Need career related support?

Write or speak to:

Jindal Global Law School

Professor (Dr.) Pankaj Gupta

Professor, JGLS and Dean Office of Career Services

Contact # +91 9810091755, E-mail: pgupta@jgu.edu.in

For All Other Schools:

Mr. Rituraaj Juneja

Senior Director, Office of Career Services

& Chief Industry Engagement Officer

Contact # +91 7419656560, E-mail: rjuneja@jgu.edu.in

1. Jindal Global Law School

- **Mr. Anubhav Sharma**, +91 9838971366, anubhavsharma@jgu.edu.in
- **Mr. Gaurav Shukla**, +91 99822 22822, gshukla@jgu.edu.in
- **Ms. Shikha Chopra**, +91 8396907371, schopra@jgu.edu.in
- **Mr. Arjun Sharma**, +91 9917715898, arjunsharma@jgu.edu.in

2. Jindal Global Business School

- **Mr. Sriram Raghavan**, +91 83969 07318, sraghavan@jgu.edu.in
- **Mr. V.N. Mohan**, +91 8930134446, vnmohan@jgu.edu.in
- **Mr. Manas Mohanty**, +91 8930134443, mrmohanty@jgu.edu.in
- **Ms. Sarvesh Bhagat**, +91 9990916535, sbhagat@jgu.edu.in
- **Ms. Purva Ajay Bhatt**, +91 7419741857, pabhatt@jgu.edu.in

3. Jindal School of Banking and Finance

- **Mr. Sriram Raghavan**, +91 8396907318, sraghavan@jgu.edu.in
- **Ms. Prarthana Mazumdar**, +91 8879853816, pmazumdar@jgu.edu.in

4. Jindal School of Liberal Arts and Humanities & Jindal School of Psychology and Counseling

- **Mr. Sriram Raghavan**, +91 8396907318, sraghavan@jgu.edu.in
- **Ms. Divita Madaan**, +91 8396901214, dmadaan@jgu.edu.in

5. Jindal School of Government and Public Policy and Jindal School of International Affairs

- **Ms. Hemlata Sharma**, +91 9013342120, hsharma@jgu.edu.in
- **Ms. Vaishali Kapoor**, +91 8930111328, vaishali@jgu.edu.in

6. Jindal School of Art and Architecture

- **Mr. Sriram Raghavan**, +91 8396907318, sraghavan@jgu.edu.in

7. Jindal School of Journalism and Communications

- **Mr. V.N. Mohan**, +91 8930134446, vnmohan@jgu.edu.in
- **Ms. Prarthana Mazumdar**, +91 8879853816, pmazumdar@jgu.edu.in

8. Jindal School of Environment and Sustainability

- **Ms. Hemlata Varma**, +91 8930110724, hvarma@jgu.edu.in

9. Jindal School of Psychology and Counselling

- **Ms. Hemlata Varma**, +91 8930110724, hvarma@jgu.edu.in

Training and Development

- **Mr. Rituraaj Juneja**, +91 7419656560, rjuneja@jgu.edu.in

Annual events organized by the OCS include: The Internship Fair, International Education Fair, Banking and Financial Services Industry (BFSI) Fair, LexCon, General Counsel Meet, Jindal Initiative on Advocacy and Litigation (JiAL), and Careers Beyond Law. This is not an exhaustive list and events are subject to change.

Follow the OCS on social media to stay updated

Instagram: https://www.instagram.com/unleashingpotential_jgu/

LinkedIn: www.linkedin.com/in/careerservicesatjgu

THE OFFICE OF RANKINGS, BENCHMARKING & INSTITUTIONAL TRANSFORMATION (ORBIT)

The **Office of Rankings, Benchmarking & Institutional Transformation (ORBIT)** works towards institutional excellence at JGU and its constituent Schools in order to be ranked amongst the best universities in the world. ORBIT predominantly focuses on the two ranking agencies that carry the highest reputation globally: (a) THE (Times Higher Education) Rankings, (b) QS (Quacquarelli Symonds) Rankings. ORBIT also engages with Indian rankings organisations including NIRF, Business Today, Career360.

ORBIT strives to improve JGU's position in the global higher education landscape by benchmarking against universities that are not only top performers but also global thought leaders in teaching, research, scholarship and social impact. We carefully pursue each parameter of rankings and understand global best practices in higher education for a sustained institutional transformation of JGU. Our objective is to identify institutional pathways to propel academic innovation in our internal processes, bolster output and impact of scholarly research, and maintain high standards of teaching and learning. In this sense, ORBIT plays an advisory role and works closely with the Deans of all Schools of JGU and other stakeholders for the rankings of schools and disciplinary areas. ORBIT also works towards building the overall reputation of O.P. Jindal Global [Institution of Eminence Deemed To Be University], all constituent Schools, faculty & staff members and students amongst employers and academic peers around the world.

As a result of the efforts made by ORBIT, JGU is now India's number one private university as per QS World University Rankings 2021. In the 2022 rankings, JGU is placed in the 701-750 rank band. JGU is ranked amongst the top 260 universities in the world in faculty-student ratio, which presently stands at 1:8. JGU is ranked amongst the top universities in the world in academic reputation and employer reputation. We are also amongst the top universities in the world in international faculty, which makes up 11% of JGU's total faculty. JGU also ranked in the 101-150 band in the QS World University Rankings by Subject 2020: Law. This translated into the Jindal Global Law School becoming the highest-ranked Law School of India in 2020, apart from being ranked amongst the top 150 Law Schools in the world. JGU has been one of the highest performing Institutions of Eminence (IOEs) in India in the World University Rankings.

Rankings are useful for institutional development – rather than dictating strategies, they can be drawn upon and utilised as a supplementary tool to drive desired institutional change. ORBIT's concerted efforts on understanding various ranking methodologies and how these frameworks effectively capture university performance will, in turn, provide JGU with a benchmark both nationally and internationally – highlighting what is possible and what JGU can aspire to achieve. Rankings will also help in identifying best practice globally, in areas JGU wants to develop.

For Further Information Contact:

Prof. Arjya B. Majumdar

Dean, ORBIT

+91 8930110955

ASSESSMENT AND EVALUATION

The evaluation processes of the University are designed within the framework of the guidelines stipulated by the Academic Council after discussion in several boards of studies and with faculty members. The evaluation processes so designed are then approved by the Academic Council of the University. The University guidelines and the information on evaluation is disseminated as noted below:

- The students are fully informed of the evaluation criteria, the grading system and the processes via the regulations in the Student Handbook.
- The regulations, curricula and syllabi of all the programmes offered by JGU are available on the relevant School websites. The regulations contain the details of the respective evaluation processes.
- The students and parents are informed about the evaluation and post- evaluation process during the orientation/ induction programmes, which are conducted for each postgraduate and undergraduate programme.
- The University has introduced an electronic attendance system through the ERP to generate student attendance which carries a designated weightage of the total marks for evaluation. The Random Code Generating (RCG) system has been introduced for coding the answer books used for examination. The answer books do not carry the student's name; they are randomly coded to assign the student a numerical identity. This prevents the scope of prejudice or unfair advantage. The internal assessment answer scripts are shown to the students to allow them to assess their performance and queries to be discussed.
- In the case of end-semester examinations, students are allowed to see the answer script after marking and grading is complete.
- Examiners are appointed from the approved panel after having duly considered their eligibility.
- Students are permitted to apply for re-evaluation of the answer scripts to ensure a fair re-assessment process.



GLOBAL LIBRARY

Your Gateway to Knowledge

JGU's Global Library plays a key role in online as well as in-campus learning. As members of the JGU community, JGU students will have access to one of the best libraries in India that has a world-class collection of digital and print resources and services. About 90% of the Global Library's resources are in the electronic form.

JGU's rapidly growing digital collection presently consists of about 31,000 electronic journals, 450,000 e-books, 1,200 online law reports, and 40,000 case studies, multimedia, e-textbooks and interactive self-learning material, supplemented with a variety of tools to support research and scholarship. This includes perpetually owned, subscribed and open access resources. The following chart provides a glimpse of library resources in various broad disciplines:

	E-Journals	E-books	E-textbooks	Print books	Business Cases	Multimedia
Law	7085 (Including 1200 Law Reports)	35081	782	11909	105	250
Business and Banking	1469	30252	103	7406	35364	20
Humanities, Art and Architecture	7855	12284	23	5115	10	250
Political Science and International Relations	1912	27329	105	8214	938	200
Journalism (Media and Communications)	773	1633	4	370	73	50
Environment and Sustainability	286	5134	6	220	9	170
Literature	1793	41446	22	4132		50
Other Social Sciences	7546	134263	144	16719	2667	300
Other Disciplines	2968	178684	186	5389	452	450



Major Digital Resources in Various Broad Disciplines

Law Resources: JGU's Digital Law Library is perhaps the most well-equipped library in India, with an array of Indian and foreign resources, providing access to primary and secondary legal material. Our offerings far exceed the requirements of various accreditation bodies such as the Bar Council of India. In addition to General Legal Resources such as LexisNexis, Westlaw, AIR, SCC Online, Manupatra, and Hein Online, the Global Library subscribes to a wide range of specialised resources in Arbitration, International Law, Corporate Law, Taxation Law, Competition Law, Trade Law, Maritime Law, and many other legal streams. These resources collectively cover case law from about 1,500 law reports of Indian and Foreign Jurisdictions, statutes, Law Review articles, treatises, legal dictionaries, commentaries, historic documents, and news, etc. and are supported by powerful tools for discovery and analysis.

Business & Economics Resources: ESBSCO Business Source Premier is an aggregator database providing access to thousands of journals, e-books, course material, business cases and other material in the disciplines of business, economics and allied subjects. The Global Library also subscribes to a number of statistical databases from CMIE, IMF, EPWRF and company database, Ace-Analyzer. Several schools at JGU use case studies in their pedagogy. Business Case resources from Harvard Business School and Case Centre are at the core of teaching courses in business, economics, banking and other disciplines.

E-journals in Humanities, Social Sciences and other Disciplines: E-journal collections, including archival volumes from almost all major publishers such as Cambridge University Press, Oxford University Press, Taylor & Francis, Duke University Press and Sage, make the core of the Global Library's e-journals collection in Humanities and Social Sciences. Project Muse and JSTOR, the two large databases, provide access to journal archives from world-renowned libraries in all disciplines.

The screenshot displays the Global Library website interface. At the top, the logo reads "Global Library Your Gateway to Knowledge". A navigation bar includes links for Home, About the Library, Resources, Services, JGU Research & Publications, Research Guides, Catalogue, Trial Access, Events, and Help. Below this is a grid of logos for various digital resources, including HeinOnline, The Bluebook, WorldTradeLaw.Net, Westlaw India, LexisNexis, Manupatra, SCC Online, ProQuest, ABI Inform, HBS Cases, Britannica Academic Collection, Indiastat, eJurix, ebrary, Wolters Kluwer, Advocate Khoj, Oxford University Press, Cambridge Journals, Duke University Press, World Book Library, World Trade Online, Informa, Economic & Political Weekly, Sage Journals, and DOAJ. On the left, a "QUICK LINKS" sidebar lists categories like Digital Resources, E-Newspapers, Teaching and Research Aids, Catalogue, JGU Institutional Repository, Open Access Journals, Remote Access Policy, Afghanistan Center at Kabul University, and COVID-19 Resources and Tools. The main content area is titled "Digital Resources" and contains a welcome message, a "How to access digital resources remotely" section with a "Login with Remotely:" link, and a "Click here and use below details to login ." instruction. A small chat bubble in the bottom right corner asks "How may I help you?" with a smiley face icon.

Magazines, Newspapers and Newswires

In addition to Press Reader, an aggregator platform for over 5,000 digital magazines and newspapers in India and abroad, the Global Library has taken group subscriptions to several newspapers such as The New York Times and The Wall Street Journal. The E-newspaper page on the Library website also lists several freely accessible digital newspapers.

E-books Resources

Over 4.5 lakh carefully selected e-books from major publishers such as Cambridge University Press, Oxford University Press, Bloomsbury Hart, Edward Elgar, Taylor & Francis, Thomson Reuter, Lexis Nexis, Wiley etc. are available to the JGU community. Our acquisition policy prefers e-books over print books wherever possible. The Global Library has also established access to two major e-book aggregator platforms, Ebsco Collection Manager and Proquest, on which one can browse over 4 million e-books and make online recommendation for instant ordering and access for JGU community.

How to Access and Use JGU Digital Library Remotely

The Global Library's website <http://library/jgu.edu.in> contains hundreds of pages of information. Most of the online resources can be accessed from the Digital Resources Page.

When on the campus, students can access all the Digital Resources using the University's IP access licenses, and do not require any credentials. However, remote access will require a login to a Remote Access platform, using JGU Outlook credentials. No separate credentials are needed. One can start accessing JGU Digital Library immediately after receiving the JGU Outlook Credentials from the IT Department.



The Global Library's online catalogue can be searched from anywhere in the world to find e-books and print books. One can either search individual resources from the Digital Library Page (from within the Campus), or RemoteLog Page (for outside the Campus), as the case may be. For searching multiple databases from single search interface, of the two Resource Discovery Services J-Gate, and Ebsco Discovery Service can be used. Many of the resources subscribed by the Global Library can also be searched directly on Google.

Online Course Material

Availability of the course material is crucial to an effective online learning experience. Global Library endeavours to make available learning material to every JGU student in an online mode without any hindrance. For this purpose, the Faculty Support team of the library works closely with the faculty to identify relevant course material well before the start of each semester and arranges licenses for the newly required e-textbooks from various publishers. Global Library so far has purchased licenses for about 1,500 e-textbooks. Once the course material is arranged, the links are shared with the concerned faculty, as well as consolidated access is provided from a searchable/browsable Course Material Page on the library website. Instructors who opt to use the Global Library administered Learning Management System, Elearning@JGU, can also provide links to the online course material through the respective LMS Course site.

In exceptional cases, where the main text, or additional readings are not available in electronic form or where only single-user e-books versions (such as Kindle, or Vital Source) are available, the Global Library negotiates special discounted pricing for JGU students. Respective course instructors are equipped to use or circulate other learning material such as movies from the library to their classes.

The Global Library has now embarked on a drive to increase the share of self-learning interactive material from commercial publishers as well as global e-learning platforms such as Coursera, Edex, Future Learn, CALI and others. This will not only encourage students to improve their online learning experience, but also provide more time for interactions and learning beyond curriculum. The Global Library has already taken 1,000 student licenses for courses on Computer Assisted Legal Instruction (CALI), USA for the JGLS students.

Elearning@JGU: It is the Learning Management System administered by the Global Library and powered by open source Moodle. Over 2,600 students were registered in 129 courses being run by 97 instructors on Elearning@JGU during the Spring 2021 semester. Elearning@JGU integrates access to course material with plagiarism check, apart from many standard features for tracking learning progress and instructor-student as well as student-student interaction.

Support to Student Research

Resources for Research Data Management: The Global Library manages procurement and deployment of a variety of tools for data collection, quantitative and qualitative analyses, management and curation of research data. IBM SPSS, IBM Amos, Isee Stella, Atlas-ti, N-Vivo, Stata IC, and Survey Monkey are some of the tools that are extensively used by researchers at JGU.

Referencing and Writing Resources: The Global Library staff actively guide and assist in literature search and preparation of bibliographies, especially for Master's and Doctoral students. Research students can use licensed Endnote or open source Mendeley for organising their references and bibliographies.

Academic Integrity System: The University subscribes to the anti-plagiarism service Turnitin (www.turnitin.com) which is managed by the library. Students have access to this service through their respective instructor's account, who will check their assignments using Turnitin, through an online submission process or manual submission. Research scholars can access Turnitin for checking their research publications either through their supervisor or the Global Library.

Library Guides, Resource Guides and Information Literacy Workshops: The Global Library has prepared a number of user guides which can help you use various library services and collections efficiently. A number of Research Guides on various subjects also have been developed by the library staff, outlining resources in the library as well available elsewhere. Research Guides can be useful in in-depth research on the subject, particularly for Research Scholars.

In addition to intensive virtualised orientation programmes and remote guided tours in the beginning of new academic year, the Global Library also organises training programmes (Information Literacy Workshops) on important e-resources, and teaching and research tools managed by the library from time to time. The library staff regularly gives presentation on databases, and teaching and research tools subscribed by the Global Library in virtual classrooms.

Student Research Publications : JGU encourages its members to participate in various research opportunities that are available in the University, either as a part of or independent of the programme, and publish scholarly research in journals, etc. Global Library maintains a digital archive of all research publications and compiles citation analysis. All publications submitted in the JGU Digital Archive are harvested by Google Scholar, Academia and Research Gate, thereby increasing the visibility and citation of the article.

Access to Network Libraries' Resources: The Global Library is a member of the Developing Library Network (DELNET), which offers access to over 6,000 libraries in India and neighbouring countries. DELNET's Union Catalogue is available at <http://delnet.nic.in>. If a particular book or journal is not available in the Global Library, users can borrow books from other libraries on inter library loan, or request an article from other network libraries.

Abhigamya: The Inclusive and Accessible Library

The Global Library has an exclusive section, Abhigamya or Accessible Library, for members of the JGU community with special needs. Abhigamya is equipped with devices and software to convert text to digital braille, and audio books and vice versa. The service can be used even for online learning and any library material can be converted into digital braille. Students will however be required to arrange their own digital braille reading/writing devices. Global Library's Digital Resource acquisition policy mandates that digital resources should be compliant with accessibility standards, and work closely with the publishers to improve accessibility features.

Virtual Internship Opportunities in the Global Library

For those who are interested in working in the library, towards their obligation under financial aid or fee concession awarded by JGU, the Global Library offers the twin benefits of working and learning. Working in the library not only helps to familiarise with the books and other resources but also sharpen research skills. Virtual Internship with the Global Library provides exciting opportunities to work on preparation of bibliographies, state-of-art reports, research reviews, information bulletins such as JGU Law Library Notes, business readings, research guides with curation of databases, user guides and self-learning modules using open source course development software.

Access to the Campus Library

At this time, the access to campus is restricted. We, however, are eager to extend the services of campus library as soon as possible. A print collection of over 60,000 volumes awaits to be explored. Students will be able to avail 24x7 reading rooms and reprography services in the Global Library. The Global Library is fully automated with state-of-the-art infrastructure and very liberal library hours. In addition to over 500 seats in various reading rooms and reference library, students can also use reading rooms in the respective student housing. We have reorganised our physical collections and spaces to ensure strict compliance of the Covid-19 protocols and to provide a safe learning environment.

Library Hours

The Library remains open throughout the year except National Holidays. During the academic terms, the Library remains open from 9:00 am to 12:00 midnight; and from 9:00 am to 5:30 pm on Sunday. During the examination days the Library hours are extended up to 2:00 am on week days (Monday-Saturday). Due to ongoing pandemic, library timings may be curtailed. Please check library webpages for updates. Please visit this link to have a virtual library tour: <https://youtu.be/Pfn1bo6RQ5U>

How to locate material in the Library?

The best way to find the book that you are looking for is searching through online catalogue at <http://koha.jgu.edu.in/> or from the link provided on the library webpage. Search the catalogue by author/title or key terms, to display what is available. Follow the call number sequence of the relevant item on the library shelves. Most learning resources in the library are available on open shelves, arranged subject wise according to Dewey Decimal Classification (DDC) Scheme.

In case the titles required by you which already have been checked out by another member, an on-hold request can be placed for such titles. In case of difficulty, please contact service staff on duty. Registered users can also place on-hold requests and suggest new items for acquisition online at the above site. Current journals are displayed alphabetically, so are the back volumes.

In this prevailing situation access to electronic resources has been provided through Off campus access and details can be accessed on the Library Webpage

Library Membership and Lending Services

Students automatically become eligible for library membership. However, a formal registration step is required, by producing your photo identification cards issued by the University, at the Library Service Desk, and completing a registration form. Your enrolment number is your library membership number also. You may, optionally, ask for a User ID and password which enable you to login to Library system and offer additional privileges such as suggesting books for purchase. Borrowing books and other material are subject to the Library Rules. However, the borrowing privileges can be increased or decreased in specific situation by the Library Director. If you require a greater number of items or for longer period, please approach a senior library staff, explaining your requirement. Books can be checked out using the self-check-out kiosks placed in the library. You will need your photo identity card duly registered in the Library for checking out books. Kiosk will generate a check out slip once the transaction is

How to locate material in the Library?

The best way to find the book that you are looking for is searching through online catalogue at <http://koha.jgu.edu.in/> or from the link provided on the library webpage. Search the catalogue by author/title or key terms, to display what is available. Follow the call number sequence of the relevant item on the library shelves. Most learning resources in the library are available on open shelves, arranged subject wise according to Dewey Decimal Classification (DDC) Scheme.

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You will need your photo identity card duly registered in the Library for checking out books. Kiosk will generate a check out slip once the transaction is successful. The check-out slip is required to be signed and deposited with the security staff while leaving the Library. Books can be returned by using the electronic kiosk within the Library. If required, Service Desk can be approached for returning books and other help. Please do not forget to collect your Check-in slip as a proof of return of books. Please ensure that you have received a Check-in notification for the books returned by you. Items will continue to be shown due in your account until the transaction is completed in the Library system. It is extremely important to keep your email ID and mobile number up to date so that you can receive library system notifications. Overdue books attract a fine, and your borrowing privileges are liable to be suspended if you have library dues.

Please do not allow others to use your card. This not only is against the rules, but also may land you in trouble if the items are not returned. You are responsible for the items checked out on your card. In case of loss of the card, please inform the Library staff who will disable your lost card to prevent any misuse.

Reprography and Printing Services

Subject to copyright regulations, and Copyright Compliance Policy of the University, library materials can be photocopied, printed or scanned. The Library offers black & white, and colour photocopying and printing up to A-3 size. Students are advised to buy a prepaid reprographic account for self-service photocopy and printing at 25% discount. A pre-paid account can be purchased with as little as Rs.300, which entitles printing of 450 A-4 size prints. Several photocopiers/ printers have been made available in printing and photocopying rooms on 3rd floor (just outside the library) and on 4th Floor. You can operate your prepaid account from your own computer, in which case a library staff will install the requisite software on it, or by using the computers available in the library or printing rooms.

24X7 Helpline

- Keeping in view the complexities and varied level of information skills, the Global Library provides 24X7 assistance to students in the use of the Digital Resources. A number of training videos, User Guides and FAQs are available in the Global Library website. In case any assistance is needed, one can contact the library staff via phone call, email, online chat or a live call.
- Virtual Reference Librarian is a chat bot that appears on all pages of the library website and can be used to chat live 24X7.
- One can also make a phone call or contact through email. Live call assistance can be sought by making a call on MS Team application and sharing the screen.

Important Links and Contacts

- **Global Library Walk-through Video:** <https://www.youtube.com/watch?reload=9&v=Cauw18cuJq4>
- **Main Library Website:** <http://library.jgu.edu.in>
- **Course Material** (Prescribed learning material, e-textbooks, MOOCs and interactive self-learning resources) <http://library.jgu.edu.in/content/course-material-1>
- **Library Catalogue** (Single Search Interface for Print and E-books) : <http://koha.jgu.edu.in>
- **JGU Digital Archives** (JGU Research Publications, Past Question Papers, and more): <http://dspace.jgu.edu.in:8080/jspui/>
- **JGU E-Learning** (Login to your class if your instructor has registered you) <https://elearning.jgu.edu.in/moodle/>
- **Library Events** (Recordings of past Resource Training programmes, Orientation Sessions, etc.): <http://library.jgu.edu.in/content/events>
- **JGU Copyright Compliance Policy:** http://hdl.handle.net/123456789_10739/77
- **Help Page:** Contact List, FAQs and Self-help resources: <http://library.jgu.edu.in/content/events/#>
- **24X7 Help Line:** Email: glus@jgu.edu.in Phone (Toll Free) : 7419864939 Live Assistance (MS-Team Call to glus@jgu.edu.in)

THE OFFICE OF INTERNATIONAL AFFAIRS AND GLOBAL INITIATIVES (IAGI)

The Office of International Affairs and Global Initiatives (IAGI) at O.P. Jindal Global [Institution of Eminence Deemed To Be University] (JGU) has a robust programme of 300+ collaboration with leading Universities and other organizations in 65+ countries with the objective of providing a seamless environment beyond national boundaries for teaching, learning, and research. The role of IAGI is to facilitate and support all JGU Schools in their work relating to these collaborative programmes. The IAGI is the first point of contact for such arrangements. JGU offers several exciting options to its students through its short and long-term collaborative programmes.

1. Semester Exchange Programmes:

The semester exchange arrangements provide JGU students with the opportunity to spend one semester abroad with any one of JGU's 200 odd partner universities.

- Semester exchange contributes to the academic and personal development of students by expanding their horizons and providing them with an international perspective.
- The network includes academic institutions in Africa, Asia, Australia, Europe, the Middle East, USA, UK, North and South America.
- Selection: This student selection is done through an open, objective, transparent bidding process.
- Credit Transfer: Exchange students may gain academic credit towards their degree when the specific requirements of both the partner institutions are met.
- Financial Obligations: Student is expected to pay JGU tuition fee for the exchange semester and no tuition fee will be charged by the host institution, however, other fees may be applicable. The student has to bear the cost of boarding and lodging at the host university's location. Currently we are not charging housing fee when the student is on exchange or study abroad semester or dual degree year.
- Contact Point: Assistant Deans (International Collaborations) of the respective JGU Schools.

2. Study Abroad Programmes

These arrangements are identical to that of the semester exchange programmes with the only difference of a tuition fee waiver. For some partner universities, it is not feasible in terms of their regulatory requirements to waive off the tuition fee for the incoming exchange student. For the ease of understanding in terms of a different financial obligation, we call them not semester exchange programmes but study abroad programmes.

- Selection: This student selection is done through an open, objective, transparent bidding process.
- Credit Transfer: Study abroad students may gain academic credit towards their degree when the specific requirements of both the partner institutions are met.
- Financial Obligations: The student has to pay tuition fee to the partner institution in addition to the cost of boarding and lodging at the partner university's location.
- Contact Point: Assistant Deans (International Collaborations) of the respective JGU Schools.

3. Short Term Study Abroad Programmes (ST-SAP) (Summer/Winter Programmes)

JGU students have the opportunity to visit universities abroad for internships, summer and winter programmes. The University currently runs a number of annual summer programmes in partnership with universities like Oxford University, Harvard University, EBS Law School, Wiesbaden – Germany and many others. Information about Jindal Oxford Summer School is available on: <http://www.jgu.edu.in/joss/>

- Selection: The student selection is done through an open, objective, transparent bidding process.
- Credit Transfer: Summer school students may gain academic credit towards their degree when the specific requirements of both the partner institutions are met.
- Financial Obligations: The student has to pay the required summer school registration fee which is determined each year.
- Contact Point: IHED

4. Immersion Programme

These are arrangements where short visits of up to two weeks abroad are arranged for JGU students. Typically, these programmes combine classroom study sessions and interaction with host students along with visits to places of historic/cultural interest and local businesses. Within a short span of time, students get a wholesome, global experience.

- Selection: This student selection is done through an open, objective, transparent call for application process.
- Credit Transfer: There are normally no credit transfers involved.
- Financial Obligations: The student has to pay the required programme registration fee which is determined for each programme.
- Contact Points: Assistant Deans (International Collaborations) of the respective JGU Schools.

5. Dual Degree Programme / Advanced Entry Programmes

These are arrangements where JGU has partnerships with international universities which lead to the award of two degrees to the participating student or allows the student to enter into the degree programme of that university with an advanced standing after successful completion of the minimum requirements. For example, JGU has 1+1 MBA partnerships, where spending a year each at JGBS and the partner school results in the award of both the Master's degrees. JGLS also has such partnerships where students get an advanced entry into the second year of the JD programmes of top US law schools after spending 4 years at JGLS thereby getting both the degrees, BALLB and JD in a total of 6 years and not 8 years. There are many such programmes. The students should attend the open houses organized for disseminating such information.

- Selection: This student selection is done through an open, objective, transparent bidding process.
- Credit Transfer: Study abroad students may gain academic credit towards their degree when the specific requirements of both the partner institutions are met.
- Financial Obligations: The student has to pay tuition fee to the partner institution in addition to the cost of boarding and lodging at the partner university's location.
- Contact Point: Assistant Deans (International Collaborations) of the respective JGU Schools.

For Further Information Contact:

Prof. (Dr.) Mohan Kumar
Professor and Dean (IAGI)
+91 8930110047



AMENITIES & FACILITIES AVAILABLE ON CAMPUS

University Halls of Residence

The University Halls of Residence for Students consists of several blocks of building designed by a French architect. There are corridors, open spaces and common rooms within each blocks. There are separate blocks for male and female students. The accommodation for students in these blocks follows international norms and the rooms are aesthetically furnished. Hygiene is an important consideration in these Halls. In addition, the campus provides recreational facilities including a gymnasium and other indoor and outdoor games. The surroundings are fully landscaped with lawns, bushes and trees. The first point of contact on any matter relating to student housing is the concerned warden of that block.

Accommodation available in the University Halls of Residence:

BLOCK	TOTAL ROOMS	NO. OF STUDENTS.
SH1 Block	248	496
SH2 Block	198	594
SH3 Block	75	300
SH4 Block	75	300
SH5 Block	151	453
SH6 Block	153	459
SH7 Block	151	453
SH8 Block	408	1224
SH9 Block	432	1296
SH10 Block	440	1320
SH11 Block	294	882
Super Block	104	208
Old Housing Block	137	274
TOTAL	2866	8259

Gate passes for outings:

- Undergraduate students are permitted gate passes on weekends or day out pass to visit their homes or local guardians.
- Undergraduate students are required to apply for gate pass through a prescribed online module available through CollPoll - IVR Gate Pass System only where parents can approve their ward's gate pass through CollPoll - IVR Gate Pass System.
- Undergraduate students may leave between 6:00 a.m. and 9:45 p.m. with valid gate pass.
- Postgraduate students may leave and enter the campus after marking entry at the Main Gate, any time between 6:00 a.m. and 9:45 p.m.
- No student (undergraduate/ postgraduate) is allowed to leave the campus after 9.45 p.m. till 6.00 a.m. Parent approval is required in case of emergencies.

Contact Persons:

Mr Pawan Kumar Dhawan Chief Warden	+91 -8396907256	pkdhawan@jgu.edu.in
Mr Avinash Jha Dy Chief Warden (Male Housing)	+91 -8930111334	ajha@jgu.edu.in
Dr. Pratibha Swapnil Bhosale Dy Chief Warden (Female Housing)	+91 -7027850112	psbhosale@jgu.edu.in
Hostel Warden SH-01	+91 -8930110976	wardensh1@jgu.edu.in
Hostel Warden SH-02	+91 -8930110751	wardensh2@jgu.edu.in
Hostel Warden SH-03	+91 -8930110772	wardensh3@jgu.edu.in
Hostel Warden SH-04	+91 -8930110988	wardensh4@jgu.edu.in
Hostel Warden SH-05	+91 -8930110867	wardensh5@jgu.edu.in
Hostel Warden SH-06	+91 -8930110760	wardensh6@jgu.edu.in
Hostel Warden SH-07	+91 -8930110977	wardensh7@jgu.edu.in
Hostel Warden SH-08	+91 -8930110958	wardensh08.female@jgu.edu.in
Hostel Warden SH-09	+91 -8930110801	wardensh09@jgu.edu.in
Hostel Warden SH -10	+91 -8930110975	wardensh10@jgu.edu.in
Hostel Warden SH-11	+91 -8930110908	wardensh11@jgu.edu.in
Hostel Warden Super Block	+91 -8930110910	wardenshsb@jgu.edu.in
Hostel Warden Old Housing	+91 -8930110930	wardenshoh@jgu.edu.in

Dining facilities available on Campus

The dining food services are made available in the dining halls of the University on self-service basis. The dining halls for the students are located on the Ground Floor of T1 & T3, Mezzanine Floor of T3 and on the T4 1st & 2nd Floor of the Academic Building. The dining hall has four services including Breakfast, Lunch, Evening Snacks and Dinner for all students residing on the campus. Only vegetarian meals are served with the exception of eggs in certain meals. A state-of-the-art kitchen with the best equipment ensures that the wide array of the cuisines can be prepared well. The food is served under hygienic conditions.

Breakfast	07:30 am – 10:00 am
Lunch	12:00 pm – 03:00 pm
Evening Snacks	04:45 pm – 06:00 pm
Dinner	07:30 pm – 10:30 pm

Food Court:

The Food Court reflects the global aspirations and local traditions of JGU. Outlets at this food court provide multi-cuisine options through brands such as Subway, Burger Point, 36 Chowringhee Lane, Punjab Grill, Bercos, Moti Mahal, Dominos and Krishnatunga. A wide range of Vegetarian and Non-vegetarian food options are thus available for the benefit of the Students, Faculty, Staff and Guests of JGU.

Café Coffee Day - Tuck Shop:

Café Coffee Day Express, Tuck Shop at the Ground Floor in Tower One (T-1) of the Academic Building. It serves Tea/Coffee and light snacks. Coffee Day tuck shop operates from 9:30am to 10:00pm.

Juice & More - Tuck Shop:

Juice & More is a juice Tuck Shop operating at the Ground Floor in Tower One (T-1) of the Academic Building. It serves fresh juices, shakes and some light snacks. Tuck shop operates from 11:00 am to 10:00 pm.

Nestle - Tuck Shop:

A Tuck Shop run by Nestle at the Ground Floor (T-1) of the Academic Building operates for students during the lecture breaks and is convenient for a quick grab of coffee. The café operates from 10:00 am to 6:00 pm.

Convenience Store:

A Convenience Store is also available on the University premises which works between 11:00 am to 11:00 pm where daily need items are available.

Wellness Pharmacy:

A 24/7 Pharmacy operates opposite to Health Centre.

Fresh Juice Shop:

Fresh fruit and juice shop offers variety of fresh fruits and fresh juices, Tea/coffee, Milkshakes. Light snacks are also available at the juice shop near Gate No.2. The shop operates from 10:00 am to 12:30 in the midnight.

Chai Tapri:

Chai Tapri situated near the Gym offers tea/coffee, light snacks, mocktails. Chai Tapri operates from 02:00pm to 02:30 am in the night.

Natio Beauty Parlour:

A women's beauty parlour operates near the SH-3 Girls Student Hostel Block. The timings are from 11 am to 8 pm with Tuesdays being weekly off.

Just Look Men's Salon:

A Men's Saloon operates from SH-1 Boys Student Hostel Block. The timings are from 10 am to 9 pm (weekly off Tuesday).

Hari Men's Salon:

Another Saloon is situated near the gym. The timings are from 10 am to 9 pm (weekly off Tuesday).

Washex Laundry Services:

The campus centralized laundry services include washing, drying and ironing. Laundry facility is available to all students residing in the University Halls of Residence. Its collection centres are situated in the basement of the SH1 block of the University Hall of Residence and another centre adjoining Chai Tapri near New Gym.

- Each student shall be entitled to laundry of a maximum one hundred twenty garments per month.
- One laundry cycle takes 48 hours.
- All items are clearly marked/coded for identification.
- One day is reserved for bed linen and towels only.
- Each student needs to buy two laundry bags for clothes @ Rs.75/-per bag, which should be duly marked with identification details in permanent ink.
- Dry-cleaning facility is available at the laundry on concessional rates.



I JGU HEALTH CENTRE

O.P. Jindal Global [Institution of Eminence Deemed To Be University] is managing and operating the **JGU Health Centre** near Gate no. 2 in the campus. It is consisting of 30 beds including an isolation unit of 5 beds fully equipped.

JGU HEALTHCARE's VISION & MISSION is to help Students, Faculty & Staff to achieve & maintain healthy lives & restoring wellness/health to maximum attainable levels by providing best Primary Medical Care with well-coordinated First Aid, Ambulance support and Referral facility to on-panel Multispecialty Hospitals in case of emergencies / Consultations. Awareness on prevention and early detection of diseases, wellness and promoting healthy living practices through lifestyle modifications is a routine via emails, media, verbal discussions, and pamphlets.

JGU HEALTHCARE is headed by a consultant surgeon, an experienced Retired Civil Surgeon, a team of well experienced Resident Medical Officers and Nursing Staff are available 24/7 for providing health services to JGU community with care, compassion and commitment.

Emergency room, Indoor and Flu wards are fully equipped with MGPS (oxygen and vacuum through pipeline system with each bed), high quality Multipara Monitors, ECG Machines, a Ventilator and a Defibrillator to handle any emergency at JGU campus. Patients suffering from any contagious disease are kept under observation in Flu ward, to decrease possibility of spreading it to other members.

Fully equipped fleet of **Ambulance services including an ACLS Ambulance** for transportation of patient to multispecialty hospitals if required. Ambulances are also used for transportation of sick students to and fro from their hostels, classrooms, and sports' arenas to health centre and back.

Physiotherapy unit is managed by a team of four (2 males + 2 females) highly skilled and experienced physiotherapists. Physiotherapy unit is equipped with latest proper equipment.

Counselling services by a team of expert counsellors under the guidance of a psychiatrist are available round the clock.

Services & Timings

- O.P.D. Timing: 24X7
- Emergency Services: 24X7
- Ambulance Services: 24X7
- Referral Services to on-panel Specialists and Super Specialist: On need
- Consultation and one day's medicines are given free of cost.
- Physiotherapy services are provided free of cost.
- Counselling services by trained expert counsellors.
- Services of Wellness Pharmacy shop opposite Health Centre are available 24X7.
- Medicines prescribed by other physicians can be made available on payment basis at Wellness Pharmacy opposite Health Centre, after getting a recommendation from Medical Officer on duty.
- Investigations through empaneled laboratories like **Dr. Lal Pathlabs, Ayushman Diagnostics** at Sonipat are available on discounted rates.

Feedback Box is fixed in the reception area. Feedback forms are available at the reception desk and over the feedback box too. These are periodically opened, discussed, and grievances are solved on priority.

Escalation Matrix:

HC Helpline No. +91 8930110722

Administrator:

Mr. Varun Chhabria
vchhabria@jgu.edu.in +91 8930110933

Chief Nurse and Manager:

Ms. Beena Reji
breji@jgu.edu.in +91 8930110734

Joint Director:

Dr. Indu Kapoor
ikapoor@jgu.edu.in +91 8930110909

Director & Head

Dr. Jatinder Sachdeva, M.S.
jsachdeva@jgu.edu.in +91 8396907379, +91 9876343073



CENTRE FOR WELLNESS AND COUNSELLING SERVICES (CWCS)



O.P. Jindal Global [Institution of Eminence Deemed To Be University] started Psychological Counselling services for its students, faculty, and staff members in May 2012. In September 2018, the Centre for Wellness and Counselling Services (CWCS) was set-up as a separate department under the supervision of the Chief-Proctor, O.P. Jindal Global [Institution of Eminence Deemed To Be University].

Counselling is the journey of the Client and Therapist. It is a process of sharing, listening, talking, and guiding in an environment of mutual trust and respect. CWCS offers a strictly confidential environment wherein an individual can share his/her thoughts, emotions, and concerns with the hope of coping with what has been challenging to them. CWCS provides everyone with a space free of judgement and labeling.

CWCS provides Individual and Group Counselling services to the Students, Faculty, and Staff members of JGU. Our Counsellors provide Crisis Intervention, Psychometric Assessments, Short-term Psychotherapy, Group Therapy, Meditation & Relaxation, and External Referral services. We also offer consultation to Students, Faculty, and Staff concerned about the well-being of their fellow members of the university. In addition to its counselling services, CWCS establishes continuous engagement with the JGU community through its awareness and outreach activities.

The members of JGU can place the request for an appointment with a Counsellor by either calling on our 24X7 helpline number or writing an email to us. During an initial consultation, the Counsellor will explain the process of counselling, the confidentiality of the entire process, and the exceptions to confidentiality. The Counsellor will gather information about the nature and severity of the concerns and the psychiatric history if there is any. With a clearer picture of the client's needs, a customized care plan will be developed. Individual counselling sessions usually will range from 45-60 minutes. The length and frequency of sessions are planned collaboratively by the Counsellor and the Client, with consideration for the client's level of functioning, progress, available support, and overall demand for services.



In September 2019, CWCS, JGU collaborated with **YourDOST**, India's first and the largest online Mental Health and Emotional Wellness platform. By adding online Mental Health support to the existing on-campus support, we advanced our pursuit to ensure the emotional wellness of everyone on campus. JGU members have access to both on-campus and online Mental Health support.

CWCS Services Specific to COVID-19 Pandemic 24X7 Emotional and Psychological Support

In the wake of the COVID-19 pandemic, CWCS quickly transitioned to provide online and tele-counselling services from traditional face-to-face counselling, thereby ensuring continuity of counselling and well-being services to all the university members. Secure online video platforms like MS Teams, Zoom and Skype are used to provide video sessions to those clients who prefer interactions with their Counsellor.

An important initiative from YourDOST called “**A Better You Project**,” was made available for the JGU community. It

gives access to a plethora of online resources for self-care. These resources help us get through our day-to-day challenges and develop resilience during the COVID-19 crisis.

Webinars and Periodic Emails

CWCS has organized multiple webinars on Mental Health and Well-being in its continual webinar series 1 to 3. The theme of the first webinar series was “Mental Health and Wellness during COVID-19” and CWCS has collaborated with the Jindal Institute of Behavioural Sciences (JIBS) and YourDOST for this. Subsequently, two webinar series have been organized by CWCS under the theme “Mental Health & Self-Care.” All these webinars were conducted by well-renowned Psychiatrists and Mental Health Experts in India.

CWCS and YourDOST believe that relevant Mental Health communications stand critical during the challenging times of COVID-19. They have maintained constant communication with the JGU community through their periodic video and story-based emailers that contained inspirational stories, helpful self-help tips and other resources on Mental Health and Well-being.

Consultation Hours
Monday – Saturday: 9 am to 10 pm.
During the semester break: Monday – Friday: 10 am to 6 pm.

CONTACT DETAILS

CWCS

Email: cwcs@jgu.edu.in
24X7 Helpline: 8396907312
Skype Id: [jgucwcs@gmail.com](https://www.skype.com/people/jgucwcs@gmail.com)

YourDOST

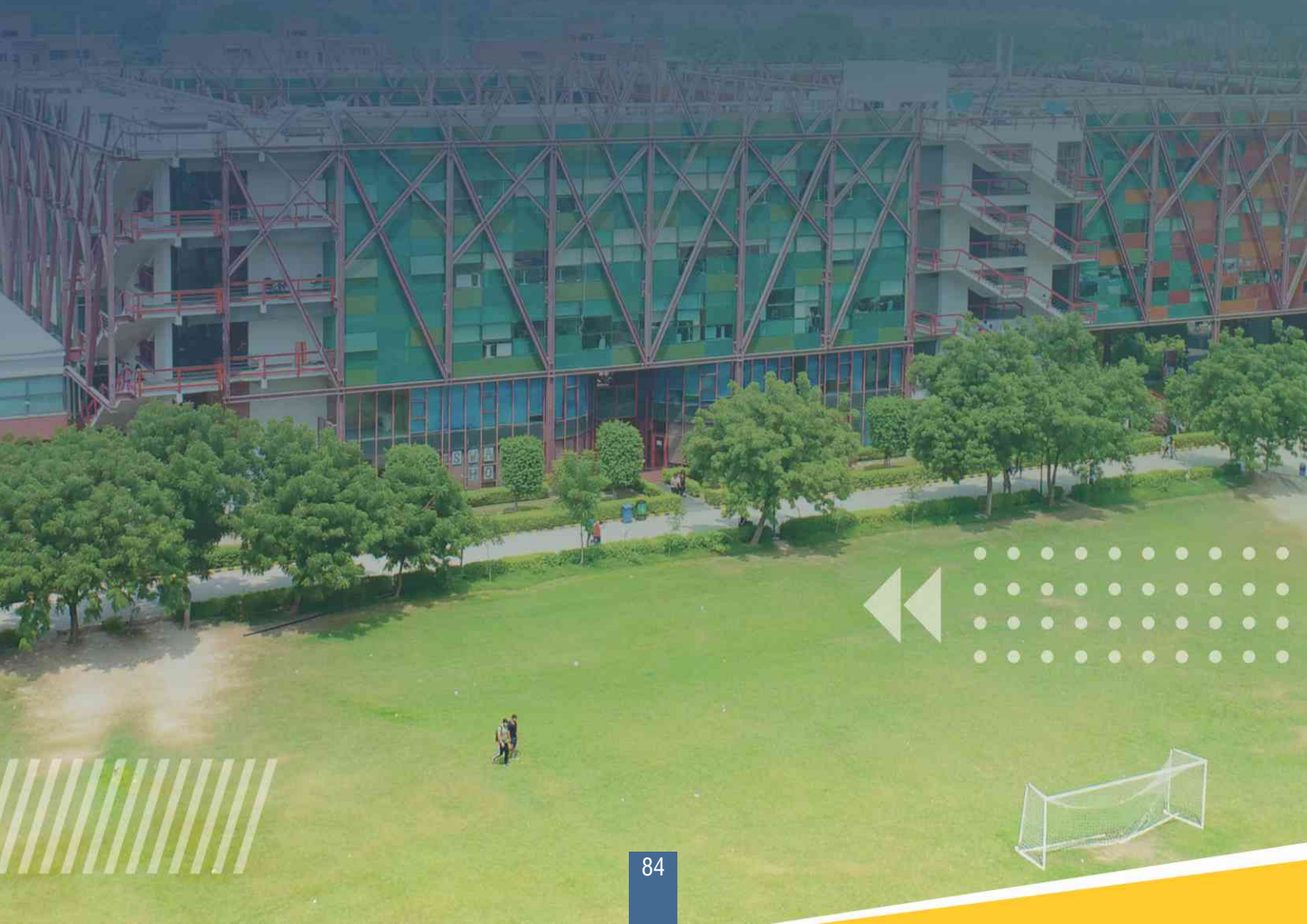
Email: counseling@yourdost.com



SPORTS INFRASTRUCTURE AT JGU

Sports and fitness activities are an integral component of O. P. Jindal Global University (JGU). The students, faculty and staff members engage in regular practice sessions and competitive matches. Under the supervision of qualified coaches, the students train hard in order to fulfill their aspirations of wearing university colors. They also participate in various Jindal sports leagues and tournaments throughout the year to win laurels for JGU. The annual mega sports tournament by the name of “Magnus” is one of the best in India and attracts some of the best athletes of the country. The evening practice sessions under flood lights creates a kind of ambience and feeling that has no parallel. Special emphasis is given on improving not only wellness component and lifestyle of JGU community but also to instill the qualities of team cohesion and sportsperson-spirit. Sports at JGU builds true character and reveals the best out of every individual.

Mission: To make the entire JGU community fit and healthy and to inculcate the qualities of sportsmanship, integrity and teamwork which enables everyone to contribute actively to the society.



More than

45000

sq. meters

of area is dedicated to sports



SPORTS INFRASTRUCTURE AT JGU

Jindal Global University (JGU) is known for quality of its sports infrastructure. The lush green grass of big cricket and football grounds, ergonomically accurate machines in gymnasium, internationally recognized surface of tennis/basketball courts, state of the art swimming pool and many other sports facilities forms the highlight of sports infrastructure at JGU.

BADMINTON COURTS

Location: Near Helipad

At JGU, the students, staff and faculty members make the best use of indoor badminton courts. A well-cushioned surface along with optimum flood lights takes the playing experience to a new level.



BASKETBALL COURTS

Location: Central block and SH-3/4

A world class and internationally recognized playing surface offers unmatched experience to all basketball enthusiasts. The players sweat it out often during the evening hours under flood lights.



TENNIS COURTS

Location: Near Helipad

The surface is reminiscent of International standards and is also the main attraction of JGU. The “aces” and “volleys” can be witnessed on daily basis in the morning and under flood lights in evening.



FOOTBALL FIELD

Location: Near SH-7

JGU has a full-fledged football field with flood lights. A big pool of football players practise hard on daily basis to earn the rights to represent the university.



VOLLEYBALL COURTS

Location: Near Helipad and SH-1

JGU's sports wing has one turf and two synthetic volleyball courts. The students make best use of these courts by exhibiting their best skills. The competitive matches are always nail-biting and go right down to the wire.



TABLE TENNIS

Location: Near Hangar

JGU has an array of tables including an “all weather table” as well for all T.T. enthusiasts. A unique automated robot is also available which makes the practice session more competitive.



YOGA & AEROBICS

Location: SH-3

Yoga & Aerobics Hall is a unique place with cushioned floor and surround sound. A certified trainer conducts regular sessions for the entire women population.



KABADDI ARENA

Location: Multipurpose Sports Arena

Kabaddi is one of the indigenous sports the JGU offers to the students. The entire kabaddi arena has cushioned kabaddi mats to ensure safety of all participants. Kabaddi has gained immense popularity on campus in a very short period of time.



MULTIPURPOSE SPORTS ARENA

Location: Near SH – 3 & 10

As the name suggests, multipurpose sports arena comprises of various sports facilities at one place like basketball, tennis, practice wall, volleyball, badminton etc. Both the multipurpose arenas are uniquely designed recreational spots and attract a lot of students.



GYMNASIUM

Location: Adjacent to SH-5

The JGU gymnasium consists of world class machines with separate cardio, strength and stretching sections. All machines are ergonomically correct and impact the target muscle in an effective manner.



STUDENT COMMON ROOM

Location: T-3, near dining hall

It's a recreational room consisting of chess, carom, American pool & foosball tables. The common room is also equipped with TV and surround sound system.



JOGGING TRACK

Location: Around Cricket Field

JGU has a well cushioned jogging track of International standard which covers the entire circumference of Cricket field.



DETAILS OF STAFF MEMBERS OF OFFICE OF SPORTS, FITNESS AND SWIMMING SERVICES

Name	Designation	Phone number	E-mail
Dr. Varun Nijhawan	Director & Head	+91 8930110759	vnijawan@jgu.edu.in
Mr. Rahul Malik	Manager	+91 7027850327	rmaalik@jgu.edu.in
Ms. Bhumika Dwivedi	Manager	+91 7027850338	bdwivedi@jgu.edu.in
Ms. Neha Rana	Asst. Manager	+91 7027850103	nrana@jgu.edu.in
Mr. Neeraj Kumar	Asst. Manager	+91 8930110736	neerajpe@jgu.edu.in

ISSUE AND RETURN OF SPORTS GOODS

Venue: Sports store room, near T1 lift (opposite main parking area)

Names of Groundsmen	Phone Number
Ramchander	+91 8930110783
Rakesh	+91 8930110944
Vijay	+91 8930110927
Pradeep	+91 8930110785
Pradeep Sharma	+91 8708646560

Timings:

7:00 am – 9:00 am; 4:30 pm – 10:30 pm (on weekdays)

7:00 am – 9:00 am; 4:00 pm – 8:00 pm (on weekends)



ACADEMIC REGULATIONS

1. **Definitions**
2. **Admission**
3. **Registration**
4. **Academic Year and Semesters**
5. **Medium of Instruction and Assessment**
6. **Programme Structure**
7. **Maximum and Minimum Credit-Unit Load**
8. **Attendance and Leave of Absence**
9. **Assessment of Students Performance, Grading and CGPA**
10. **Re-evaluation of Exam Papers/Retotaling of Marks**
11. **Review of Course Grades of Students**
12. **Students' Academic Progress, Academic Standing and Course of Action**
13. **Conditions for the Award of University Degrees**
14. **Classification of Academic Awards**
15. **Termination of Studies**
16. **Review of Examination Board Decisions**
17. **Plagiarism**
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19. **Safe Custody of Evaluated Answer Books**
20. **Repeat and Savings**

1. Definitions

- a) Academic award” means award of a Degree/Diploma/Certificate or equivalent by the University after successful completion of a programme of study under the University.
- b) “Academic Council” means the Academic Council of the University.
- c) “Academic Year” means a period of twelve months starting in August/ September of each year.
- d) “Assessment” means formative or summative assessment that includes tests, course work, project work, examinations and other methods employed to enhance or assess student learning.
- e) “Assessment Panels” mean panels established by the respective School Boards of the University for assigning grades to students for courses undertaken by them.
- f) “Bachelor's Degree” programmes mean programmes leading to the award of degree qualification such as, B.A.(Hons.), B.B.A. (Hons.) and B. Com (Hons.) etc. approved by the Academic Council.
- g) “Master's Degree” Programmes mean programmes leading to the award of a degree qualification such as M.A., LL.M. and M.B.A. approved by the Academic Council.
- h) “Doctoral Degree” Programmes mean programmes leading to the award of a degree qualification of Ph. D. approved by the Academic Council.
- i) “Contact Hour” means a time period spent in a class while being taught by an instructor.
- j) “Classes” mean lectures, tutorials, seminars and other instructional activities in which attendance of students is required.
- k) “Code of Student Conduct” means the Code of Conduct for students as approved by the University.
- l) “Convocation Date” means the date set by the Academic Council each year for the convocation of students who have completed the requirements for academic award.

- m) “Course” means the basic unit of instruction within an academic programme for which grades may be assigned.
 - i. “Core Course” means courses which are compulsory to all the students for successful completion of a programme.
 - ii. “Core Specialisation Course” means courses which are core as well as are compulsory towards specialisation in certain programmes.
 - iii. “Elective Course” means courses offered for the student to choose among a list of courses for successful completion of the programme.
- n) “Course Catalogue” means the official record of the University Courses, including courses that may not be offered in a particular semester or academic year.
- o) “Course Examiner” means an academic staff member responsible for coordinating the assessment and grading of the course.
- p) “Credit Unit” means a specific number of contact hours prescribed for a course. One credit unit requires 15 contact class hours. A two-credit unit course requires 30 contact class hours, and a four-credit unit course requires 60 contact class hours.
- q) “Cumulative Grade Point Average” (CGPA) means the total grade value achieved by a student in all courses divided by the total number of credits for the courses taken, including F (Fail), IM (Improvement) grades, but excluding courses graded I (Incomplete), IP (In Progress) or P (Pass).
- r) “Dean, Executive Dean, Vice-Dean, Associate and Assistant Deans” means the Executive Dean, Vice-Dean, Associate and Assistant Deans appointed in each School of the University.
- s) “Equivalent Course” means a course which has sufficient overlap in content with another course offered by a School of equal credit. Students may be given approval to take such courses to meet a programme requirement to recover a failure or to improve grade in a course.
- t) “Examination Board” means a committee established in each School for classifying students' academic awards, recommending to the Academic Council for the conferment of awards, and terminating the studies of students on academic grounds.
- u) “Exchange Student” means an incoming student from another University, or an outgoing student to another University, under an exchange programme or a Memorandum of Understanding between the two Universities to allow a student to undertake selected courses in the host University.
- v) “Exclusive Course” means a course which has sufficient overlap in content with another course completed by a student in the University in which case the student shall earn credit for only one of such courses. Students may be restricted from taking a course when they have earned credit units for an exclusive course.
- w) “Exemption” means granting permission to a student not to complete a programme requirement. Exemption from a course means that no credit shall be earned for such a course.
- x) “Formative Assessment” includes instructional assessment tools such as quizzes, class tests, and mock examinations, take-home tasks or any other similar assessment tool to prepare students for summative assessment. Such assessments through feedback and comments to students enhance student learning and inform the teacher the extent to which the student is progressing towards achieving course intended learning outcomes.
- y) “Grade Point Average” (GPA) means the value of grades achieved, divided by the total number of credits for the courses taken in a semester resulting in a Semester GPA or a Cumulative GPA including F and IM grades but excluding courses graded S, I, IP, or P.
- z) “JSAT” means the Jindal Scholastic Aptitude Test conducted in India by JGU as a screening test for its undergraduate programmes.
- aa) “Learning Outcomes” means intended learning outcomes defined for each course and each programme.
- ab) “LSAT-India” means the Law School Admission Test conducted in India by the Law School Admission Council of USA to assess students for admission to the Five-Year B.B.A. LL.B., B.A.LL.B., Three-Year LL.B.

and One-Year LL.M. programmes of the University. "NATA" means The National Aptitude Test in Architecture, conducted by National Institute of Advanced Studies in Architecture which is a body of Council of Architecture, New Delhi in India for admission to B.Arch Programme of JSAA.

- ac) "Operational Grade" means grades I (Incomplete) and IP (In Progress), that are intended to assist in the management of student records and do not count in the calculation of students' GPAs.
- ad) "Plagiarism" means the practice of taking someone else's work or idea and passing them as one's own.
- ae) "Postgraduate" means a student enrolled for a Postgraduate Programme or Master's Degree. The 3-year LL.B. programme is considered a postgraduate programme for the purposes of these regulations.
- af) "Prerequisite" means a requirement that must be fulfilled before a student is allowed to take a particular course.
- ag) "Programme" means a structured academic programme, comprising a number of courses leading to an academic award.
- ah) "Registrar" means the Registrar of the University.
- ai) "Registration" means enrolment of a student into a programme of study at the University and inclusion of the student in the list of courses within that programme.
- aj) "Regulatory Body" means regulatory body as defined under the Haryana Private Universities Act, 2006.
- ak) "Required Course" means a compulsory course that must be passed to complete a programme of study at the University.
- al) "Semester" means a period of not less than 15 weeks in an academic year for programmes offered by JGLS, JGBS, JSIA, JSJP, JSLH, JSBF, JSJC, JSAA, JSES and JSPC.
- am) "Semester GPA" (SGPA) means the GPA calculated for the courses taken in a semester, including F and IM grades, but excluding courses graded S, I, IP, or P.
- an) "Substitute Course" means an alternate course taken by a student to complete the normal course requirements of a programme. An alternate course which a student may be allowed to take must be approved by the Dean of the concerned School.
- ao) "Summative Assessment" includes written assignments, case studies, field study reports, portfolios, presentations, moot courts, debates, class tests, and written, oral examinations or any other similar assessment tool for which a grade is assigned.
- ap) "Taught Programme" means a programme of study comprising mainly of taught courses.
- aq) "Transcript" means the official academic record of a student's achievement in a programme, including grades achieved in various courses within that programme and the student's other successful co-curricular and extracurricular achievements.
- ar) "Undergraduate Award" means an academic award of the University granted on successful completion of an undergraduate programme approved by the Academic Council.
- as) "Postgraduate Award" means an academic award of the University granted on successful completion of a postgraduate programme approved by the Academic Council.
- at) "University" means O.P. Jindal Global [Institution of Eminence Deemed To Be University].
- au) "University Requirements" means requirements set by the Academic Council for the students which must be completed before students can graduate.
- av) "Visiting Student" means an incoming student from another University, or an outgoing student to another University, with a formal letter of permission to undertake selected courses in the host University for a duration not exceeding one semester.

2. Admission

- 2.1 Admission to any programme at the University is based on merit. The University's policy is to admit a diverse and exceptional group of students from India and abroad who are dedicated to studying at a high intellectual level.
- 2.2 Admissions will be open to all persons regardless of race, colour, ethnic origin, religion, place of birth, domicile, nationality, political or social affiliation and background, caste, creed, gender, sexual orientation or physical disability.
- 2.3 To be eligible for admission to a University programme, the applicant must possess the minimum entry qualifications and programme specific requirements as specified by professional governing bodies for the professional programmes or the Academic Council and in the programme documents.
- 2.4 Satisfying the admission requirements does not, in itself, entitle applicants for admission into a programme of study.
- 2.5 The University may at its discretion, where circumstances warrant, refuse admission to an applicant to a programme of study.
- 2.6 An applicant will be regarded as having been admitted to a programme of study after completing the registration process and paying the prescribed tuition fee.

3. Registration

- 3.1 On admission to the University, students are registered in a specific University programme of study.
- 3.2 To maintain their registration, students must conform to the University's Code of Student Conduct and its Statutes, Ordinances, and other rules and regulations and must pay all fees and charges owed to the University by the due date.

4. Academic Year and Semesters

The academic year is divided into two Semesters (Semester A/Fall and Semester B/Spring).

5. Medium of Instruction and Assessment

The medium of instruction and assessment at the University is English, unless the Academic Council determines otherwise for a specific course or programme.

6. Programme Structure

An academic programme leading to the award of a bachelor or master's degree shall consist of a collection of individual courses. Courses shall be offered under the credit unit system. The credit system for programme should adhere to the existing rules and regulations of the concerned professional governing body as amended time to time. In absence of any professional governing body existing rules and regulations of UGC shall be adhered to. PhD candidates will be required to adhere to the University PhD Academic Rules and Regulations, Office of Doctoral Studies, OPJGU.

6.1 JGLS

The credit requirement for JGLS programmes shall be governed by the existing rules and regulations of Bar Council of India rules as amended time to time.

- 6.1.1 The minimum number of credit units required for completion of a Bachelor's degree programme in law over a period of 5 (five) years in JGLS (B.A. LL.B. (Hons) or B.B.A. LL.B.(Hons) or B.Com. LL.B. (Hons.)) will be 208.
- 6.1.2 The minimum number of credit units required for completion of a Bachelor's degree programme in law over a period of 3 (three) years for LL.B. will be 120 (one hundred and twenty) credit units.
- 6.1.3 For, B.A. Legal Studies the credit required are 152 and the duration of the programme is 3 years.

- 6.1.4 LLM and PhD programmes in Law are offered under the aegis of the Centre for Post Graduate Legal Studies (CPGLS) and Office of Doctoral Studies, OPJGU, and follow the UGC regulations and norms as revised time to time. The minimum number of credit units required for completion of an LL.M. over a period of 1 (one) year will be 24 (twenty-four) credit units. If a LL.M. student chooses more than the required number of credits, then the student will be required to successfully complete the course to be eligible for award of the Degree. Courses chosen shall be subject to the approval of the Director, Centre for Post Graduate Legal Studies.
- 6.2 JGBS**
- 6.2.1 The minimum number of credit units required for completion of a master's degree programme (M.B.A) over a period of 2 (two) years in JGBS will be 111 (One hundred and eleven) credit units.
- 6.2.2 The minimum credit units required for completion of the programme integrated B.B.A. (Hons.), M.B.A. programme over a period of 5 (five) years will be 240 (Two hundred and forty) credit units.
- 6.2.3 The minimum credit units required for completion of the bachelor's programme B.B.A. (Hons.), B.B.A. (Hons.)-Business Analytics, BBA (Hons.)-Family Business, BBA (Hons.)-Financial Markets over a period of 3 (three) years will be 150 (One hundred and fifty-three) credit units.
- 6.3 JSIA**
- 6.3.1 The minimum credit units required for completion of master's degree programme M.A. in Diplomacy, Law and Business (M.A. DLB) over a period of 2 (two) years in JSIA will be 83 (eighty-three) credit units.
- 6.3.2 The minimum credit units required for completion of bachelor's programme B.A. (Hons.)-Global Affairs (BAGA) programme and B.A. (Hons.)-Political Science (BAPS) over a period of 3 (three) years in JSIA will be 150 (one hundred and fifty) credit units.
- 6.4 JSJP**
- 6.4.1 The minimum credit units required for completion of master's degree programme M.A. in Public Policy (M.A PP) over a period of 2 (two) years in JSJP will be ninety (90) credit units.
- 6.4.2 The minimum credit units required for completion of bachelor's degree programme B.A. (Hons.) - Economics over a period of 3 (three) years in JSJP will be one hundred and forty (140) credit units.
- 6.4.3 The minimum credit units required for completion of master's degree programme M.A. in Economics (M.A. Economics) over a period of 2 (two) years in JSJP will be ninety (90) credit units.
- 6.4.4 The minimum credit units required for completion of bachelor's degree programme B.A. in Social Science and Policy (B.A. SSP) over a period of 3 (three) years in JSJP will be one hundred and forty (140) credit units.
- 6.5 JSLH**
- 6.5.1 The minimum credit units required for completion of bachelor's degree programme B.A. (Hons.)- Liberal Arts and Humanities over a period of 3 years at JSLH will be one hundred and fifty (150) credit units.
- 6.5.2 The minimum credit units required for completion of One Year Jindal Fellowship programme is sixty (30 credit units).
- 6.5.3 The minimum credit unit required for completion of Four-Year Bachelor of Fine Arts (BFA) will be one hundred and ninety-six (196) credit units.

6.6 JSJC

6.6.1 The minimum credit units required for completion of bachelor's degree programme B.A.(Hons.) degree over a period of 3 (three) years in JSJC will be 140 (one hundred and forty) credit units.

6.7 JSBF

6.7.1 The minimum credit units required for completion of bachelor's degree programme B.Com. (Hons) degree over a period of 3 (three) years in JSBF will be 144 (one hundred and forty-four) credit units.

6.8 JSAA

The credit requirement for B. Arch. program shall be governed by the existing rules and regulations of Council of Architecture rules as amended time to time.

6.8.1 The minimum credit units required for completion of bachelor's degree programme B.Arch. programme over a period of 5(five) years in JSAA will be as per the 2017 norms issued by the Council of Architecture and equal to 274 (two hundred and seventy-four) credit units.

6.8.2 The minimum credit units required for completion of bachelor's degree programme B.A.(Hons.)–Built Environment Studies over a period of 3 + 1 (fellowship) years in JSAA will be 192 Credit units and over a period of 3 years in JSAA will be 144 (one hundred and forty-four) Credit units.

6.8.3 The minimum credit units required for completion of bachelor's degree programme B. Des – (Interior/Community/Urban) over a period of 4 (four) years in JSAA will be 192 (one hundred and ninety-two) Credit units.

6.9. JSES

6.9.1 The minimum credit units required for the completion of bachelor's degree programme B.A. (Hons.) in Environmental Studies over a period of 3 years (three years) in JSES will be 152 (one hundred and fifty-two) credit units.

6.10 JSPC

6.10.1 The minimum credit units required for completion of bachelor's degree programme B.A. (hons.) degree over a period of 3 (three) years in JSPC will be 146 (one hundred and forty-six) credit units.

6.11 Office of Doctoral Studies

6.11.1 The time duration for the doctor Study is 3 (three) years and which may go up to 6 (six) years from the day of enrollment. The minimum credit load is of 11 (eleven) credits and the maximum credit load may go up to 18 to 20 (eighteen to twenty) depending upon the schools' requirements. A full-time candidate must complete the coursework within one year from the date of registration. A part-time candidate must complete the coursework within two years from the date of registration.

7. Maximum and Minimum Credit-Unit Load

7.1 JGLS

7.1.1 In each semester in JGLS, a student may register for not less than twenty (20) credit units and not more than twenty-eight (28) credit units. For an LL.M. programme a student may register for not more than 16 credit units per semester. For B.A. Legal Studies, a student should register for minimum 24 credits in a semester.

7.1.2 Credits of exchange students of JGLS students will be converted to a maximum of 28 credits in case they have completed more credits during the exchange semester subject to the conversion ratio revised and amended time to time.

7.2 JGBS

- 7.2.1 In each semester in JGBS, an MBA student may register for between eighteen (18) and twenty-Four (24) credits units.
- 7.2.2 A BBA-MBA student is allowed to register between fifteen (15) and twenty-three (23) credits units. Students can take up to six (6) extra credits in addition to required credits for the semester in special circumstances.
- 7.2.3 A B.B.A. (Hons.)-Business Analytics / BBA (Hons.)-Family Business / BBA (Hons.)-Financial Markets student is allowed to register between twenty-one (21) and twenty-three (23) credits units. Students can take up to nine (9) extra credits in addition to required credits for the semester in special circumstances.
- 7.2.4 In each semester, an MBA-DFB (MBA in Digital Finance & Banking) student may register for twenty-four (24) credits units.

7.3 JSIA

- 7.3.1 In the first semester in JSIA, an M.A. (DLB) student should register for a minimum of twenty (22) credit units. In semester 2, students should register for 22 credits of course work (four core courses and two electives). In semester three and four, an M.A. (DLB) student should register for a minimum of eighteen (18) credit units per semester.
- 7.3.2 In the first four semesters in JSIA, a B.A.G.A. (Hons.) student has to earn 27 credits each. In the last two semesters, the student has to earn 21 credits each, making it a total of 150 credits.
- 7.3.3 In the first two semesters in JSIA, a B.A.P.S. (Hons.) student has to earn 27 credits each. In semester three and semester four, the student has to earn 28 and 26 credits respectively. In the last two semesters, the student has to earn 21 credits each, making it a total of 150 credits.

7.4 JSGP

- 7.4.1 In each semester in JSGP, a M.A. (PP) student can register for up to twenty-eight (28) credit units in a semester.
- 7.4.2 In each semester in JSGP, a B.A. (Hons.) – Economics student can register for up to twenty-seven (27) credit units in a semester.
- 7.4.3 M.A. Economics – In each semester in JSGP, a M.A. (Eco) student can register for up to twenty-six and a half (26.5) credit units.
- 7.4.4 B.A. Social Science & Policy – In each semester in JSGP, a B.A. SSP student can register for up to twenty-four (24) credit units.

7.5 JSLH

- 7.5.1 In each semester in JSLH, a B.A. (Hons.)/ Bachelor of Fine Arts (BFA) / Jindal Fellowship Programme (JFP) student can register for up to forty (40) credit units in a semester.

7.6 JSJC

- 7.6.1 In each semester in JSJC, a B.A. (Hons.)- Journalism student can register for up to twenty-one (21) credit units in a semester as of 2020.

7.7 JSBF

- 7.7.1 In each semester in JSBF a B.Com. (Hons.) student can register between twenty-two (22) to twenty-eight (28) credit units in a semester.

7.8 JSAA

- 7.8.1 In each semester in JSAA, a B. Arch- student has to register for a minimum of 26 credits.
- 7.8.2 In each semester in JSAA a B.A. (Hons.)- Built Environment Studies student has to register with minimum 24 credits units in a semester.

7.8.3 In each semester in JSAA a B. Des student has to register with minimum 24 credits units in a semester.

7.8.4 All such requirements are subject to CoA regulations amended time to time.

7.9 JSES

7.9.1 In each semester, a student in JSES may register for not less than twenty (20) credit units and not more than twenty-eight (28) credit units. Credit units for internship and dissertation are excluded from this calculation.

7.9.2 In addition to the aforementioned credit units, a student in JSES must undertake an internship within the period prescribed for four (4) credit units and must complete a dissertation in the third academic year for eight (8) credit units.

7.9.3 Credits of exchange students of JSES students will be converted to a maximum of 28 credits in case they have completed more credits during the exchange semester subject to the conversion ratio as revised and amended from time to time.

7.10 JSPC

7.10.1 In each semester, a B.A. (Hons.) student may register for not less than twenty (20) credit units and not more than twenty-eight (28) credit units.

7.10.2 In addition to the aforementioned credit units, a student in JSPC must undertake internship within the period prescribed for four (4) credit units.

7.10.3 Unless mentioned Internship, dissertation, empirical studies, service-learning projects and capstones project credits are excluded from these credit counts.

7.10.4 For JSAA programmes the credits and contact hours will also include studio-based courses, as well as Internship, dissertation, empirical studies, service-learning projects and capstones project.

7.10.5 Any changes made in the credit structure to accommodate special requirements will be upon approval by the Dean of the respective schools.

7.10.6 Decisions regarding cross-elective will be under the purview of the Dean of the school from where the said course has been floated.

8. Attendance and Leave of Absence

Minimum attendance requirements and applicable deviations for all professional programmes will be subject to the existing rules and regulations of professional governing bodies as amended time to time. For all other programmes UGC rules and regulations will be applicable as amended time to time.

8.1 JGLS

Students are expected to attend all classes. A student who fails to attend a class is expected to inform the Course Instructor, orally or in writing, the reason for his or her absence.

The BCI Rules on Legal Education (Para-4, Chapter-2, Rule-12) provide that

“12. End Semester Test

No student of any of the degree programs shall be allowed to take the end semester test in a subject if the student concerned has not attended minimum of 70% of the classes held in the subject concerned as also the moot court room exercises, tutorials and practical training conducted in the subject taken together: Provided that if a student for any exceptional reasons fails to attend 70% of the classes held in any subject, the Dean of the University or the Principal of the Centre of Legal Education, as the case may be, may allow the student to take the test if the student concerned has attended at least 65% of the classes held in the subject concerned and attended 70% of classes in all the subjects taken together. The similar power shall rest with the Vice Chancellor or Director of a National Law University, or his authorized representative in the absence of the Dean of Law: Provided further that a list of such students allowed to take the test with reasons recorded be forwarded to the Bar Council of India.”

In order to be eligible to appear for end-semester exams in any course (compulsory or elective), every student is expected to fulfil a minimum of 70% of the classes held during the semester in the course.

In the event that the student is short of 70% attendance but has greater than 65% attendance, the student may be allowed to take the examination if the average attendance of the student in all courses that semester is greater than 70%. Therefore, in order to appear for end semester examinations students must have: (a) More than 65% attendance in each of their courses taken individually, AND (b) More than 70% average attendance in all of their courses in a semester. While the BCI rules do not provide for medical leave, there may be instances where a student encounters extraordinary circumstances that do not allow the student to attend classes.

Extraordinary circumstances are such situations where the student is going to miss a significant number of classes, which will make meeting the 70% attendance requirement impossible, or very nearly impossible, AND where the student is missing the classes due to a pressing medical reason (supported with full documentation) or other extenuating circumstance. Students must note that in order to make prima facie showing that the attendance requirement is nearly impossible to meet, the student must show that they missed at least three weeks' work of classes.

The LL.M. programme does not come within the ambit of BCI. For the LL.M. programme the minimum attendance required will be 90%. Rules and regulations pertaining to attendance, leave and special considerations will be subject to CPGLS LL.M. Handbook as revised time to time.

8.2 JGBS/ JSIA / JSGP/ JSLH/ JSJC/ JSBF/ JSAA/JSES / JSPC

8.2.1 A student shall be required to maintain an attendance level of 75% as per UGC regulations to complete the curriculum. A lower completion level will lead that student being debarred from writing the end term examination.

8.2.1 UGC regulations will be applicable to JSAA only in the absence of CoA regulations regarding the attendance levels.

8.3 Absence due to medical reasons

A student who is unable to attend classes for three to seven days because of illness shall inform the Dean concerned in writing at the earliest opportunity. Where longer absence is necessary or when absence from examinations is in question, a student shall submit in writing an application for leave of absence to the Vice Dean/ Associate Dean/ Dean concerned along with a certificate signed by a registered medical practitioner.

8.4 Illness and other extenuating circumstances affecting students' performance

Where a student's performance has been affected by illness or any other extenuating circumstances to attend an examination or during the course of an examination or to complete a required course work, the student must inform the Vice Dean/ Associate Dean / Dean concerned accordingly, in writing, within five days of the scheduled date of examination of the course.

8.5 Absence due to non-medical reasons

A student who, during a semester, desires leave of absence for more than two full consecutive days for non-medical reasons shall apply to the Associate Dean/ Vice Dean/ Dean concerned in writing at the earliest opportunity, stating the reasons for the intended leave of absence.

8.6 Absence due to suspension

A student who is suspended shall not be permitted to attend classes during the period of suspension.

8.7 Resumption after long period of absence

A student who has been absent, whether leave has been granted under these regulations or not, for a

period of such length as to make it impossible, in the opinion of the Dean concerned for the student to complete the semester's work satisfactorily, shall not resume attendance in the same semester, except with the permission of the concerned School Board. A student who is not permitted to resume attendance in the same semester shall be regarded as having withdrawn from the studies with effect from the first day of absence but may be re-admitted at the commencement of the next semester unless in the opinion of the Dean concerned it is inappropriate to do so. The student may be required, before being re-admitted, to submit a certificate signed by a registered medical practitioner to the effect that the student's state of health will permit the student to resume and to complete the studies.

8.8 Resumption after continuous absence of more than twelve months

A student who is unable for reasons of health to attend classes for a period of more than twelve continuous months shall be regarded as having withdrawn from studies but may apply again for admission to the same or to another course or programme of study provided that the student submits a certificate signed by a registered medical practitioner to the effect that the student's state of health will permit the student to resume and to complete the studies.

8.9 In case a student submits a certificate signed by a registered medical practitioner, the University may seek a second opinion from another medical practitioner.

9. Assessment of Student Performance, Grading and CGPA

9.1 Assessment of student performance shall be related to programme and course learning outcomes. The criteria for assessment of course learning outcomes shall be stated clearly in the University programme and course documents.

9.2 Assessment shall be both formative and summative. The purpose of formative assessment is to provide feedback to students on their work to enhance their learning and to help them achieve course intended learning outcomes. The purpose of summative assessment is to allocate appropriate grades.

9.3 Old grading scheme would continue for existing cohorts only and that the old grading scheme would continue until they graduate. The new grading scheme should be followed completely for the students admitted w.e.f academic session 2016–2017. Students' performance in each course in a programme offered by all schools shall be expressed in terms of the following system:

Course Letter Grades and their Interpretation

Letter Grade	Percentage of marks	Grade Value	Grade Definitions
O	80 and above	8	Outstanding: Exceptional knowledge of the subject matter, thorough understanding of issues; ability to synthesize ideas, rules and principles and extraordinary critical and analytical ability.
A+	75-79	7.5	Excellent: Sound knowledge of the subject matter, thorough understanding of issues; ability to synthesize ideas, rules and principles and critical and analytical ability.
A	70-74	7	Very Good: Sound knowledge of the subject matter, excellent organizational capacity, ability to synthesize ideas, rules and principles, critically analyse existing material and originality in thinking and presentation.
A-	65-69	6	Good: Good understanding of the subject matter, ability to identify issues and provide balanced solutions to problems and good critical and analytical skills.
B+	60-64	5	Fair: Average understanding of the subject matter, limited ability to identify issues and provide solutions to problems and reasonable critical and analytical skills.
B	55-59	4	Acceptable: Adequate knowledge of the subject matter to go to the next level of the study and reasonable critical and analytical skills.
B-	50-54	3	Marginal: Limited knowledge of the subject matter and irrelevant use of materials, and poor critical and analytical skills.

P1	45-49	2	Pass 1: Pass with Basic understanding of the subject matter.
P2	40-44	1	Pass 2: Pass with Rudimentary understanding of the subject matter. Note: Grade not applicable to B. Arch Students (below 45 marks to be considered as Fail Grade for B. Arch.)
F	Below 40	0	Fail: Poor comprehension of the subject matter; poor critical and analytical skills and marginal use of the relevant materials. Will require repeating the course.
P	Pass		'P' represents the option of choosing between Pass/Fail grading system over the CGPA grading system in the COVID 19 semester in Spring 2020. The option is provided when students attain a minimum of 40 percentage marks under the current grading structure in a given subject.
I	Incomplete		Extenuating circumstances preventing the student from completing coursework assessment, or taking the examination; or where the Assessment Panel at its discretion assigns this grade. If an "I" grade is assigned, the Assessment Panel will suggest a schedule for the completion of work, or a supplementary examination.

9.3.1 Operational Grades and Consequences

IP	In Progress	For subjects with pre-decided Pass / Fail grades (Other than COVID- 19 semester in Spring 2020).
S	Submitted	An "S" grade is assigned when a student's dissertation has been submitted for assessment.
P#	Pass	For subjects with pre-decided Pass / Fail grades (Other than COVID- 19 semester in Spring 2020).
Im	Improvement	When the student has given an improvement examination in the subsequent semester

9.3.2 Assessment System

For Core Courses: In Under-graduate Programmes of JGLS, JGBS, JSJP, JSIA, JSBF, JSES and JSPC 50% marks would be for internal assessment and 50 % for the external assessment (final/written end term exam) to be conducted by the Controller of Examinations. For JSLH and JSJC Programmes, Internal assessment ratio can go up to 70% maximum out of 100. The minimum passing marks in the final/ written exam will be 30%. Overall, passing marks (Internal + External) shall be 40 marks out of 100 marks.

For Electives Courses: It is desirable to have 50:50; however, internal marks can go up to a maximum of 70% with 30% as the end of semester examinations component. Minimum passing percentage in the end-semester examinations will be 30%. Overall passing marks (internal + external) shall be 40 marks out of 100 marks.

For Clinical Courses (Compulsory and Elective) which have practical component, may have no written exam. Their assessment will be done as continuous assessment. Overall passing marks (internal + external) shall be 40 marks out of 100 marks.

For Masters Programmes: In the case of Masters Programmes, Internal assessment ratio can go up to 70% maximum out of 100. Remaining part will be end term exam. The minimum passing marks in the end term written exam will be 30%. Overall passing mark (Internal + External) will be 40 marks out of 100 marks.

9.4 Assessment System for JSAA (B.Arch. and B.A. (Hons.) – Built Environment Studies and B. Des)

9.4.1 JSAA student evaluation system comprises jury-based, seminar-based, and written examination-based assessment.

- a) **The Jury System:** The jury method of evaluation is the hallmark of architectural education all over nationally and internationally. According to this system students undergo evaluations in which they present their work to their peers and to a group of experts (internal and external). The student is then required to defend her / his design proposal in front of this collective.
- b) **The seminar system:** This method of evaluation is adopted for the seminar classes in which students are evaluated through a series of in-class presentations, as well as, a mid-semester presentation and an end of term research(ed) paper and presentation.
- c) **The written examination system:** This method is reserved for only a handful of classes within the architectural curricula. In addition to in-class presentation, desk crits, researched term papers, this mode of evaluation will also involve a mid-semester and an end of term question paper-based examination.

9.4.2 The percentage and the weightage distribution of grades to be assigned are as follows:

INTERNAL 70% (Total Marks Assigned: 100)			External 30% (Total Marks Assigned:100)
Assessment 1 (Mid Term)	Continuous Assessment	Assessment 2 (End Term)	Assessment 2
Assessment Level: Internal Experts	Assessment Level: Internal Experts	Assessment Level: Internal Experts	

10. Revaluation of examination papers/ Re-totaling of marks

The University shall provide opportunity to students for revaluation of exam papers and re-totaling of marks of end term and re-sit exams wherever student feels that there is any error in totaling of marks or checking of his/her paper. The Controller of Examinations after announcement of end term/ re-sit exam results will notify students giving minimum 5 days (and a maximum 7 days) notice to submit revaluation/ re-totaling application form along with the requisite fee as per the University policy from time to time. The COE on receipt of the application will process for re-totaling of marks/ revaluation of papers and inform the revised marks to students. The COE with permission of VC, may extend/ reduce the time limit for review/ revaluation of papers in special circumstances if any. If the difference of marks after revaluation is 10% or more than the total marks for the end term examination, then it goes for third evaluation. Marks obtained after revaluation/ re-totaling shall stand final.

11. Review of Course Grades of Students

- 11.1 Where a student is of the view that an error has been made in the calculation of marks or the student's performance was affected as a result of other extenuating circumstances, the student must inform the COE/ Course Examiner within 7 days of the announcement of the assessment results and may informally seek a revision of marks or grade.
- 11.2 Where a Course Examiner decides that the student's course marks or grade needs revision, the Course Examiner shall accordingly make a recommendation to the COE for proper decision.
- 11.3 Where the matter of the revision of a student's course marks or grades remain unresolved, the student may make a formal request to the Dean concerned in writing within one month of the announcement of the student's results.

- 11.4 Such written requests should:
- (a) Outline the informal actions taken to resolve the matter.
 - (b) Describe the reasons for requesting a review and submit evidence to support the request.
- 11.5 On receipt of a formal request for the review of course grades, the Dean concerned shall determine whether there was any breach of these regulations or the prescribed assessment arrangements. If so, the student's request shall be considered further but no requests for review of academic judgment of the Course Examiner shall be entertained.
- 11.6 A review of course grades following the procedure noted above, shall be conducted by a Review Committee appointed by the Dean concerned. The Committee shall consist of COE, an Assistant Dean and the two other faculty members not related to the teaching of the course concerned. The Committee shall interview the student and the course examiners concerned and if considered appropriate, seek an external opinion of the student's work. The procedure and the decision of the Committee shall be properly recorded, and a copy of the record shall be given to the Registrar promptly.
- 11.7 If the Review Committee recommends a revision of the course grade, the Chairman of the Assessment Panel shall decide accordingly. The decision of the Chairman of the Panel shall be final and shall be communicated to the student within one month from the date of receipt of the request for review.

12. Students' Academic Progress, Academic Standing and Course of Action

12.1 Re-sit Examinations (All Schools)

All re-sit examinations will be held along with the end-term exams, in the academic year immediately succeeding the year in which the course was taught to the student for e.g. Semester A/ Fall with Semester A/ Fall and Semester B/ Spring with Semester B/Spring. Appearing in re-sit examination is mandatory and not subject to students' discretion.⁷⁸

12.2.1 Jindal Global Law School

A student is deemed to have failed a course when he/she gets less than 30% marks in end- semester examination and 40% marks overall in any examination. Out of the total of hundred (100) marks at the end of the semester (i.e., after adding the internal evaluation marks and the marks scored in the end-semester examination). A 'fail' shall also be declared for students who have not appeared in the end- semester examination due to reasons related to health etc. with or without the permission of the Dean, Academic Affairs. A student who scores forty (40) marks or more (out of 100) after having appeared in a Re-Sit Examination shall have an Asterix ('*') appear at the top of the marks statement for that course. However, in case of those candidates who have been permitted by the University for not appearing in the end-semester examination in order to participate in co-curricular activities such as moot courts, conferences, seminars and exchange programs where the student is representing the university at national or international level or on account of serious medical grounds amounting to extenuating circumstances, all such cases would amount to an Incomplete grade where the student can sit for the exam along with students appearing in Re-Sit Examinations and shall be marked out of one hundred (100) marks. Students must obtain at least forty (40) marks to clear the paper in a Re-Sit / Incomplete Examination. In order to appear in a Re-Sit Examination, the student must submit the appropriate form available with the Examinations Office and pay the requisite fee prior to the examination. There will be no fee in case the student is awarded an Incomplete grade. The fees for Re-Sit Examination will not be refunded if a student does not appear at Re-sit Examination after depositing the fee and submitting the form.

Re-sit Examination for Elective courses: Students will be given one opportunity to clear such Elective courses. Failure to clear a Repeat Examination for an Elective course will result in no credits being awarded for the course.

Any student who fails to clear an Elective course even after the Re-Sit Examination shall be required to take that elective course again or another elective course of equal credits if the original elective course is not offered again. Students falling short of attendance in an elective paper irrespective of any reason, shall not be permitted to appear in the re-sit exam in the same paper. Such students shall be asked to take another elective in the following semesters to compensate for credit requirement.

Improvement Examination: The students are permitted to appear in an examination to improve upon the score of the end-semester examination of Compulsory papers only conducted in the previous year by paying an additional fee (an “Improvement Examination”). This facility is not available for Elective courses. Improvement examination fee will not be refunded if a student does not appear at improvement examination after depositing the fee and submitting the application form. If opted for, the student must appear for the Improvement Examination in the academic year immediately succeeding the year in which the Compulsory paper was taught to the student. The score secured by the student in the improvement examination shall be considered in determining the final grade of the student, irrespective of whether it is more or less than the previous grade received. The final grade secured shall appear with an ('Im') notation in the grade sheet of the student to indicate that the grade was secured by the student after having appeared in an Improvement Examination. Students may appear for only one Improvement Examination. A student who scores less than fifty marks cumulatively in a course after having appeared in an Improvement Examination for that course shall be considered 'fail' in that course and would be required to appear in the re-sit examination for that course in the next academic year. A maximum of one Improvement Examination would be permitted per student per course.

A student who is not able to appear in the Improvement exam because of extenuating circumstances should write to the Associate Dean/ Vice Dean/ Dean of the School with a proof within five working days of the missed/ scheduled exam; in which case the previous grade will be reinstated.

12.2.2 Jindal Global Business School

Re-sit Examinations: The option of Re-sit examination shall be available to students who secure 'F' in a course. Students may be required to pay a fee on per paper basis as approved by the University from time to time for any re-sit examination. Courses completed through re-sit examinations would be identified clearly in the academic transcripts.

Improvement Examinations: Student shall not be permitted to take re-sit examinations in JGBS to improve their grades.

12.2.3 Jindal School of International Affairs

Re-sit Examination: A student is deemed to have failed a course when he/she gets less than 30% marks in end-semester examination and 40% marks in total (internal + external) out of 100 marks in any examination. Students who have failed a course shall be allowed to take re-sit examinations as per the University policy. A student who does not attain adequate score in the Re-sit or does not receive a high enough grade on resubmitted work, and whose overall point or percentage value is subsequently computed as less than a total of 40% shall receive an “F” for the course. Students who Re-sit or Re-Submit shall have an Asterix '*' (to indicate re-submission/re-sit) on transcript for the course in addition to whatever passing grade. Grades shall be listed as “F” for those who have less than 40% marks until they appear for re-sit exam or resubmit course work. For final degree student must pass in all courses of the programme.

Improvement Examinations: Student shall not be permitted to take re-sit examinations in JSIA to improve their grades.

12.2.4 Jindal School of Government and Public Policy

Re-sit Examinations: There is no cap on the number of re-sit examinations a student can take in any subject in any of the programmes of JSGP. The re-sit examinations will be held in in the same semester (semester when the course was taught, and the student failed the examination) of the following academic year in any of the programmes of JSGP. The re-sit examination will be of 100% marks. The marks obtained in the internal assessment/ assignments in the first attempt will not be considered.

Improvement Examinations: Student shall not be permitted to take re-sit examinations in JSGP to improve their grades.

12.2.5 Jindal School of Liberal Arts and Humanities

Re-sit Examinations: Students is deemed to have failed a course when s/he gets less than 30% marks in end-semester examination and 40% marks in total (internal + external) out of 100 marks in any examination. The option of Re-sit examination shall be available to students upon failure to meet minimum academic performance standards. Students may be required to pay a fee on per paper basis as approved by the University from time to time for any re-sit examination. Courses completed through re-sit examinations would be identified clearly in the academic transcripts. A student who does not score high enough on the Re-sit or does not receive a high enough grade on resubmitted work, and whose overall point or percentage value is subsequently computed as less than a total of 40% shall receive an “F” for the course. Students who Re-Sit or Re-Submit shall have an Asterix '*' (to indicate resubmission/re-sit) on transcript for the course in addition to whatever passing grade. Grades shall be listed as an “F” for those who have less than a 40% grade until they re-sit for exam or resubmit course work. A final degree student must pass in all courses of the programme.

If a student does not fulfill the requirements of Thesis Seminar 2 course (in the final semester), and gets an F, s/he will be allowed to resubmit their work as a Re-sit examination only after a period of 6 months.

Re-sit Examination for Elective courses (non-Major courses): Students will be given ONE opportunity to clear such Elective courses. Failure to clear a Repeat Examination for an Elective course will result in no credits being awarded for the course. Any student who fails to clear an Elective course even after the Re-Sit Examination shall be required to take that elective course again or another elective course of equal credits if the original elective course is not offered again. Students falling short of attendance in an elective paper irrespective of any reason, shall not be permitted to appear in the re-sit exam in the same paper. Such students shall be asked to take another elective in the following semesters to compensate for credit requirement.

Re-sit Examinations for B.F.A. courses: all B.F.A courses are categorized as Continuous Assessment courses.

Theoretical courses: Student is deemed to have failed a course when s/he gets less than 30% marks in end-semester examination and 40% marks in total (internal + external) out of 100 marks in any examination.

Students who have failed a course shall be allowed to take Re-sit examinations as per the University policy. A student who does not score high enough in a Re-sit examination or does not receive a high enough grade on resubmitted work, and whose overall point or percentage value is subsequently computed as less than a total of 40% shall receive an “F” for the course. Students who appear for a Re-Sit examination or Re-submit would have an Asterix '*' (to indicate re-submission/re-sit) on transcript for the course. Grades shall be listed as an “F” for those who have less than a 40% grade until they re-sit for exam or resubmit course work.

Studio Courses: Failing due to either low attendance or poor performance, the student needs to re-attend the course, when it is offered again and submit all assignments. The final transcript will show an asterisk * to denote that a course has been taken twice.

Improvement Examinations: Student shall not be permitted to take re-sit examinations in JSLH to improve their grades.

12.2.6 Jindal School of Journalism and Communication

Re-sit Examinations: A student is deemed to have failed a course when s/he gets less than 30% marks in end-semester examination and 40% marks in total (internal + external) out of 100 marks in any examination. Students who have failed a course shall be allowed to take Re-sit examinations as per the University policy. Students who appear for a Re-Sit examination or Re-submit would have an Asterix '*' (to indicate re-submission/re-sit) on the transcript for the course. Students will be marked "F" in the courses they fail. They must take a re-sit exam or resubmit. A student must pass in all courses to graduate.

Improvement Examinations: Students are not permitted to take re-sit examinations to improve their grades if they have not failed a course.

12.2.7 Jindal School of Banking and Finance

Re-sit Examinations: The option of Re-sit examination shall be available to students who secure F in a course. Students may be required to pay a fee on per paper basis as approved by the University from time to time for any re-sit examination. Courses completed through re-sit examinations would be identified clearly in the academic transcripts.

Improvement Examinations: Students shall not be permitted to take re-sit examinations in JSBF to improve their grades.

12.2.8 Jindal School of Arts & Architecture

Re-sit Examinations: Students is deemed to have failed a course when s/he gets less than 30% marks in end-semester examination and 40% marks in total (internal + external) out of 100 marks in any examination.

COURSE OF ACTION FOR STUDENTS FAILING IN VARIOUS SUBJECTS:

a. SEMINAR COURSES (CORE):

i. Debarred/Failure due to lack of attendance:

If the student fails due to not meeting the minimum attendance required in the semester, he/she will be debarred from appearing in the final exam. The student will have to re-attend the course in a future semester, in which this course is available.

ii. Failure due to poor performance:

If the student fails due to poor performance, they have to repeat all the assignments, in which they have failed.

b. SEMINAR COURSES (ELECTIVE):

i. Failing due to either low attendance:

If the student fails due to not meeting the minimum attendance required in the semester, he/she will be debarred from appearing in the final exam. The student will have to re-attend the course in a future semester, in which this course is available. OR, the student can opt for another elective in a future semester but in such case the grade transcript will show an Asterix '*' mark next to the elective course taken as an alternate to the course in which the student has failed previously.

ii. Failure due to Poor performance:

If the student fails due to poor performance, they have to repeat all the assignments, in which they have failed. OR, the student can opt for another elective in a future semester but in such case the grade transcript will show an * mark next to the elective course taken as an alternate to the course in which the student has failed previously.

c. STUDIO COURSES:

i. Atelier and Architectural Design:

Failing due to either low attendance or poor performance, the student needs to re-attend the course and submit all assignments.

ii. Other Studio Courses:

1. Debarred/Failure due to lack of attendance:

If the student fails due to not meeting the minimum attendance required in the semester, he/she will be debarred from appearing in the final exam. The student will have to re-attend the course in incoming semesters, when the course is available.

2. Failure due Poor performance:

If the student fails due to poor performance, they have to repeat all the assignments, in which they have failed.

Improvement Examinations: Student shall not be permitted to take re-sit examinations in JSAA to improve their grades.

12.3.9 Jindal School of Environment & Sustainability

Re-sit Examination: The option of Re-sit examination shall be available to students who secure 'F' in a course. Students may be required to pay a fee on per paper basis as approved by the University from time to time for any re-sit examination. Courses completed through re-sit examinations would be identified clearly in the academic transcripts. Students who appear for a Re-Sit examination or Re-Submit would have an Asterix '*' (to indicate re-submission/re-sit) on transcript for the course.

Improvement Examinations: Student shall not be permitted to take re-sit examinations in JSES to improve their grades.

12.3.10 Jindal School of Psychology & Counselling

Re-sit Examination: The option to take a re-sit examination is available to students upon failure to meet minimum performance standards for core or elective courses. Students that receive an F (failure) will be required to take the re-sit examination under the following conditions:

- A. Student scores less than forty (40) marks (Internal + External) out of one hundred (100) marks in any core or elective course.
- B. Student scores less than 30% in the end-semester exam for any core or elective course.
- C. Student misses end-semester examination without proper notification or approval from JGU or JSPC academic officials.
- D. Student has been debarred for failure to meet minimum course attendance requirements.

Under the above conditions, the student's course grade will be listed as 'F' until the re-sit examination is completed and passed. All re-sit examinations will be held along with end-term exams, in the academic year immediately succeeding the year in which the course was taught. Appearing in the re-sit examination is mandatory and not subject to student discretion. Students who appear for a Re-sit examination or Re-submit would have an Asterix '*' (to indicate re-submission/re-sit) on transcript for the course.

Improvement Examinations: Students in JSPC will not be permitted to take re-sit examinations to improve their grades.

13. Conditions for the Award of University Degrees

13.1 A student shall be eligible for an academic award where the student has successfully completed an academic programme of the University and has satisfied all the requirements for the award. The requirements for conferring awards for different schools are set out below.

13.2 Jindal Global Law School

- (a) **Five-Year Bachelor of Arts and Bachelor of Laws (B.A., LL.B.) Degree:** In order to be awarded a B.A., LL.B. (Hons.) degree, students must be awarded no less than 208 credit units in total, distributed as follows:
 - i. Two courses in English, worth 8 credit units in aggregate
 - ii. At least 12 compulsory courses in the arts and humanities subjects, worth 48 credit units in aggregate.
 - iii. At least 20 compulsory courses in law, worth 80 credit units in aggregate.
 - iv. At least 14 elective courses (including 8 courses undertaken in pursuance of an honors degree), worth 56 credit units in aggregate.
 - v. 4 Compulsory Clinical Courses, worth 16 credit units in aggregate.
 - vi. Meeting other requirements including attendance which the University or Bar Council of India may specify from time to time.

- (b) **Five-Year Bachelor of Business Administration and Bachelor of Laws (Hons.) B.B.A., LL.B. Degree:** In order to be awarded a B.B.A., LL.B. (Hons) degree, students must be awarded no less than 208 credit units in total, distributed as follows: (i) Two courses in English, worth 8 credit units in aggregate (ii) At least 12 compulsory courses in the commerce and social science subjects, worth 48 credit units in aggregate; (iii) At least 20 compulsory courses in law, worth 80 credit units in aggregate; (iv) At least 14 elective courses (including 8 courses undertaken in pursuance of an honors degree), worth 56 credit units in aggregate; (v) 4 Compulsory Clinical Courses, worth 16 credit units in aggregate. (vi) Meeting other requirements including attendance which the University or Bar Council of India may specify from time to time.

- (c) **Five-Year Bachelor of Commerce and Bachelor of Laws (Hons.) B. Com., LL.B. Degree:** In order to be awarded a B. Com., LL.B. (Hons) degree, students must be awarded no less than 208 credit units in total, distributed as follows:

(i) Two courses in English, worth 8 credit units in aggregate (ii) At least 12 compulsory courses in the commerce and social science subjects, worth 48 credit units in aggregate; (iii) At least 20 compulsory courses in law, worth 80 credit units in aggregate; (iv) At least 14 elective courses (including 8 courses undertaken in pursuance of an honors degree), worth 56 credit units in aggregate; (v) 4 Compulsory Clinical Courses, worth 16 credit units in aggregate. (vi) Meeting other requirements including attendance which the University or Bar Council of India may specify from time to time.

(d) Three-Year Bachelor of Laws (LL.B.) Degree: (i) Completion of the Course of Instruction for the study of law specified by the Bar Council of India Rules. (ii) Completion of three or more subjects chosen by the student from the list under the Bar Council of India Rules. (iii) Meeting other requirements which the University or Bar Council of India may specify from time to time. (iv) In order to be awarded a LL.B. degree, students must be awarded no less than 120 credit units in total, distributed as follows:

- (1) At least 20 compulsory courses in law, worth 80 credit units in aggregate.
- (2) At least 6 law elective courses, worth 24 credit units in aggregate.
- (3) 4 Compulsory Clinical Courses, worth 16 credit units in aggregate.

(e) One-year Master of Laws (LL.M.) Degree: (i) Completion of the course of instruction for the LL.M. Programme as stipulated by the University Grants Commission (UGC) or any other regulatory agency, as the case may be. (ii) In order to be awarded a LL.M. degree, students must be awarded no less than twenty-four (24) credit units in total.

13.3 Jindal Global Business School

(a) Two-year Master of Business Administration (MBA): Completion of the programme requires:

- (i) Satisfactory completion of the programme requirements successful completion of One hundred and eleven (111) credit units for the required degree.
- (ii) In order to graduate with the required degree, students must not have any F in the core courses.
- (iii) Satisfactory Completion of the required internship(s) and/or satisfactory completion of the international immersion with JGU institutional partners, subject to approval by the Vice Dean (Academics).
- (iv) Meeting such other requirements as the University or other regulatory bodies may prescribe from time to time.

(b) Five-year Integrated Bachelor of Business Administration (Hons.), Master of Business Administration (BBA(Hons.), MBA): Completion of the programme requires:

- (i) Satisfactory completion of the programme requirements successful completion of two hundred and forty- (240) credit units for the required degree.
- (ii) In order to graduate with the required degree, students must not have any F in the core courses.
- (iii) Satisfactory Completion of the required internship(s) and/or satisfactory completion of the international immersion with JGU institutional partners, subject to approval by the Vice Dean (Academics).
- (iv) Meeting such other requirements as the University or other regulatory bodies may prescribe from time to time.

- (c) **Three-year Bachelor of Business Administration BBA (Hons.):** Completion of the programme requires:
- (i) Satisfactory completion of the programme requirements successful completion of one hundred and fifty (150) credit units for the required degree.
 - (ii) In order to graduate with the required degree, students must not have any F in the core courses.
 - (iii) Satisfactory Completion of the required internship(s) and/or satisfactory completion of the international immersion with JGU institutional partners, subject to approval by the Vice Dean (Academics)
 - (iv) Meeting such other requirements as the University or other regulatory bodies may prescribe from time to time. Non-completion of the above requirements by July 15 will defer graduation until the requirements are complete.
- (d) **Three-year Bachelor of Business Administration BBA (Hons.)-Business Analytics:** Completion of the programme requires:
- (i) Satisfactory completion of the programme requirements successful completion of one hundred and fifty (150) credit units for the required degree.
 - (ii) In order to graduate with the required degree, students must not have any F in the core courses.
 - (iii) Satisfactory Completion of the required internship(s) and/or satisfactory completion of the international immersion with JGU institutional partners, subject to approval by the Vice Dean (Academics).
 - (iv) Meeting such other requirements as the University or other regulatory bodies may prescribe from time to time. Non-completion of the above requirements by July 15 will defer graduation until the requirements are complete.
- (e) **Three-year Bachelor of Business Administration BBA (Hons.)- Family Business:** Completion of the programme requires:
- (i) Satisfactory completion of the programme requirements successful completion of one hundred and fifty (150) credit units for the required degree.
 - (ii) In order to graduate with the required degree, students must not have any F in the core courses.
 - (iii) Satisfactory Completion of the required internship(s) and/or satisfactory completion of the international immersion with JGU institutional partners, subject to approval by the Vice Dean (Academics)
 - (iv) Meeting such other requirements as the University or other regulatory bodies may prescribe from time to time. Non-completion of the above requirements by July 15 will defer graduation until the requirements are complete.
- (f) **Three-year Bachelor of Business Administration BBA (Hons.)- Financial Markets:** Completion of the programme requires:
- (i) Satisfactory completion of the programme requirements successful completion of one hundred and fifty (150) credit units for the required degree.
 - (ii) In order to graduate with the required degree, students must not have any F in the core courses.
 - (iii) Satisfactory Completion of the required internship(s) and/or satisfactory completion of the international immersion with JGU institutional partners, subject to approval by the Vice Dean (Academics)

- (iv) Meeting such other requirements as the University or other regulatory bodies may prescribe from time to time. Non-completion of the above requirements by July 15 will defer graduation until the requirements are complete.

13.4 Jindal School of International Affairs

(a) Two-year Master of Arts (Diplomacy, Law and Business): Completion of the programme requires:

- (i) Satisfactory completion of eighty-three (83) credit units as per the programme requirements for the M. A. (DLB) degree.
- (ii) Twelve (38) of the eighty (83) credit units must be obtained through 11 mandatory courses taken in Year 1 and Year 2 of the programme for M.A. (DLB). The remaining can be obtained through elective courses offered at all schools of JGU. Alternatively, the students can opt for a capstone internship or a semester abroad and/or a Master's dissertation, each of which is equivalent to eighteen (18) credit units.
- (iii) M. A. (DLB) students should complete three mandatory industry internships, to be completed in semester one, two, and three. And they must submit an internship report of 3 credits in their semester four.
- (iv) Completion of credit requirements, two levels of Foreign Language, three Internships and one internship report are mandatory as per the programme requirements.
- (v) The foreign language and internship requirements can be waived off for M. A. (DLB) non-residential students by Dean/Academic Dean of JSIA if they demonstrate prior experience of foreign languages and of professional work in international affairs.⁸²

(b) Three-year Bachelor of Arts (Global Affairs) and (Political Science):

- (i) Satisfactory completion of one hundred and fifty (150) credit units as per the programme requirements for the B.A. (Hons.) Global Affairs and B.A. (Hons.) Political Science degrees.
- (ii) BAGA and BAPS students should complete five mandatory industry internships, to be completed in semester one, two, three, four & five. And they must submit two internship reports of 5 credits in their semester five (2 credits) & six (3 credits).

Completion of credit requirements, Foreign Language component and the Guided Internship component are mandatory as per the programme requirements of both the M.A. (DLB) and B.A. (Hons.) GA degree. The latter two requirements can be waived by the Dean of JSIA for M. A. (DLB) non-residential students who demonstrate prior experience of foreign languages and of professional work in international affairs.

13.5 Jindal School of Government and Public Policy

(a) Two-year Master of Arts (Public Policy) programme: Completion of the programme requires:

- (i) Minimum attendance of 75% in each of the courses in the programme of study.
- (ii) Completion of total 90 credit units as per the programme requirements.
- (iii) Completion of all prescribed JSGP core courses (48 credits).
- (iv) Completion of Guided Internship component.

(b) Two-year Master of Arts (Economics) programme: Completion of the programme requires:

- (i) Minimum attendance of 75% in each of the courses in the programme of study.
- (ii) Completion of total 90 credit units as per the programme requirements.
- (iii) Completion of all prescribed JSGP core courses (54 credits).

- (c) **Bachelor of Arts (Hons.) – Economics programme:** Completion of the programme requires:
 - (i) Minimum attendance of 75% in each of the courses in the programme of study.
 - (ii) Completion of total one hundred and forty (140) credit units as per the programme requirements.
 - (iii) Completion of all prescribed JSGP core courses (15 credits).
 - (iv) Completion of Guided Internship component.

- (d) **Bachelor of Arts (Hons.) – Social Science and Policy programme:** Completion of the programme requires:
 - (i) Minimum attendance of 75% in each of the courses in the programme of study.
 - (ii) Completion of total one hundred and forty (140) credit units as per the programme requirements for the BA SSP degree.
 - (iii) Completion of all prescribed JSGP core courses (116 credits).
 - (iv) Completion of Guided Internship component

13.6 Jindal School of Liberal Arts and Humanities

- (a) **Bachelor of Arts (Hons.) (Liberal Arts and Humanities) programme:** Completion of the programme requires:
 - (i) A student in JSLH shall be required to maintain an attendance level of 75% as per UGC regulations to complete the curriculum.
 - (ii) Total credits required to complete the programme: The B.A. (Hons.) degree requires the completion of 150 credit units.

- (b) **Bachelor of Fine Arts Programme:** Completion of the programme requires:
 - (i) A student in JSLH shall be required to maintain an attendance level of 75% as per UGC regulations to complete the curriculum.
 - (ii) Total credits required to complete the programme: The Bachelor of Fine Arts degree requires the completion of 196 credit units.

- (c) **Postgraduate Diploma in Research and Innovation (Jindal Fellowship Programme):** Completion of the programme requires:
 - (i) A student in JSLH shall be required to maintain an attendance level of 75% as per UGC regulations to complete the curriculum.
 - (ii) Completion of course worth 30 credits.

13.7 Jindal School of Journalism and Communications

- (a) **Bachelor of Arts (Hons.) (Journalism) programme:** Completion of the programme requires:
 - (i) Minimum attendance of 75% in each course.
 - (ii) Students must complete no less than one hundred and forty (140) credits for the award of the degree.
 - (iii) This includes all compulsory courses and electives as stipulated by the school.
 - (iv) Students will be allowed to write a research paper or an e-portfolio in lieu of one non-compulsory course subject to the approval of the school through due process.

13.8 Jindal School of Banking and Finance

(a) Completion of the B.Com. (Hons.) degree programme requires:

- (i) Satisfactory completion of the programme requirements of one hundred and forty-four (144) credit units for the required degree.
- (ii) To graduate with the required degree, students must not have any F in the core courses.
- (iii) Satisfactory Completion of the required internship(s).
- (iv) Meeting such other requirements as the University or other regulatory bodies may prescribe from time to time. Non-completion of the above requirements by July 15 will defer graduation until the requirements are complete.

13.9 Jindal School of Arts & Architecture

(a) Completion of the programme requires:

- (i) Minimum attendance of 75% is required for a 3-year BA (Hons.) programme at JSAA.
- (ii) Satisfactory completion of the programme requirements and credit units/ contact hours for the required degree.
- (iii) In order to graduate with the required degree, students must not have any F in the core - courses.
- (iv) Satisfactory Completion of the required internship(s).
- (v) Meeting such other requirements as the University or other regulatory bodies may prescribe from time to time.

13.10 Jindal School of Environment & Sustainability

(a) Completion of the programme requires:

- (i) Satisfactory completion of the programme requirements and credit units/ contact hours for the required degree.
- (ii) To graduate with the required degree, students must not have any F in the core courses.
- (iii) Satisfactory Completion of the required internship.
- (iv) Satisfactory Completion of the required dissertation.
- (v) Meeting such other requirements as the University or other regulatory bodies may prescribe from time to time.

13.11 Jindal School of Psychology & Counselling

(a) B.A. (Hons.) Programme: successful completion of the programme requires:

- (i) Minimum attendance of 75% is required for the 3-year B.A. (Hons.) programme at JSPC.
- (ii) Students must complete no less than one hundred and forty-six (146) credits points.
- (iii) This includes core (compulsory) courses, general elective courses, and track-specific elective courses, practicums, and internships, as stipulated by the school.

13.12 Non-completion of the above requirements by July 15 will defer graduation until the requirements are complete.

- 14. Determination of a Uniform Span Period within which a student may be allowed to qualify for a Degree:** A student who for whatever reasons is not able to complete the programme within the normal period or the minimum duration prescribed for the programme, may be allowed two years' period beyond the normal period to clear the backlog to be qualified for the degree. The general formula, therefore should be as follows:

- 14.1 Time Span = $N+2$ years for the completion of the programme, where N stands for the normal or minimum duration prescribed for completion of the programme.
- 14.2 In exceptional circumstances, a further extension of one more year may be granted. The exceptional circumstances be spelt out clearly by the relevant statutory body concerned of the university.
- 14.3 During the extended period, the student shall be considered as a private candidate and also not be eligible for ranking.

15. Termination of Studies

- 15.1 Where the relevant School Examination Board is satisfied that a student cannot reasonably expect to complete the programme successfully, the Board shall terminate the student's studies. On termination, the student will not be entitled to claim any refund of the fees already paid, except any payments made by the student in the form of refundable advances/deposits.
- 15.2 After termination of studies, students may not be allowed to continue their studies at the University unless re-admitted. Re-admission to any programme shall not be earlier than one academic year after the termination of studies of the student.

16. Review of Examination Board Decisions

- 16.1 Where a student is of the view that there were data errors or extenuating circumstances affecting the student's academic performance and the student was given an unfavorable academic standing by the Examination Board, the student shall first attempt to resolve the matter informally by contacting the relevant faculty member and/or the Dean.
- 16.2 Where the Assistant Dean (Academic) wishes to recommend an amendment to the student's academic standing or award classification, this recommendation shall be forwarded to the Chairman of the Examination Board for approval.
- 16.3 Where the student's concerns regarding the Examination Board's decision have not been resolved satisfactorily by informal means, the student may in writing, make a formal request to the Dean concerned within one month of the publication of the Examination Board's decision seeking a review of the Examination Board's Decision.
- 16.4 The procedure for dealing with such requests shall be the same as set out in clause 13 of these regulations.
- 16.5 The decision of the Review Committee constituted under these procedures shall be final.

17. Plagiarism

Plagiarism is academic dishonesty and may result in a student failing a course, being suspended or expelled from the University. University Grants Commission (Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions) Regulations, 2018 will be applicable on all original research work by students (UG, PG & PhD). Plagiarism would be quantified into following levels in ascending order of severity for the purpose of its definition: (a) Level 0: Similarities up to 10%; (b) Level 1: Similarities above 10% to 40%; (c) Level 2: Similarities above 40% to 60%; (d) Level 3: Similarities above 60%.

Penalties:

- (a) Level 0: Similarities up to 10% - Minor Similarities, no penalty.
- (b) Level 1: Similarities above 10% to 40% - Such student shall be asked to submit a revised script within a stipulated time period not exceeding 6 months.
- (c) Level 2: Similarities above 40% to 60% - Such student shall be debarred from submitting a revised script for a period of one year.
- (d) Level 3: Similarities above 60% - Such student's registration from the said course/ programme shall be cancelled.

18. Visiting and Exchange Students:

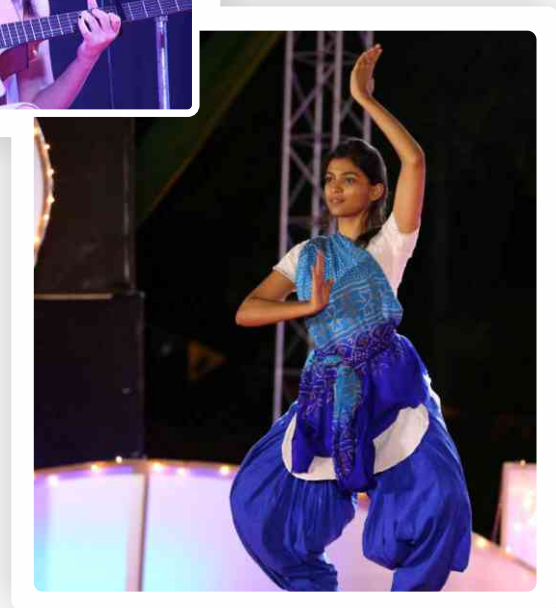
The University shall accept visiting and exchange students, both incoming and outgoing, under Guidelines approved by the Academic Council. The University shall publish the Guidelines appropriately and such Guidelines shall be subject to amendments from time to time.

19. Safe Custody of Evaluated Answer Books:

Evaluated main answer books of end term examinations shall be kept in safe custody by the University for a maximum period of 365 days from the date of Assessment Panel Meeting (except practical, moot court, internal evaluation papers, class works, research paper presentation, course work, take home, essay, field study etc.). Thereafter evaluated answer books shall be disposed of by a Disposal Committee headed by the COE.

20. Repeal and Savings:

Academic Regulations are subject to change from time to time. Any change to the regulations mentioned herein will be based on the recommendations and approval of the Academic Council.



CODE OF CONDUCT FOR STUDENTS

I. Guidelines and Regulations

1. The Code of Conduct given below applies to all students.
2. The University's Halls of Residence for Students consist of several blocks of buildings designed by a French architect. There are corridors, open spaces, and common rooms within each block. There are separate blocks for male and female students. The accommodation for students in these blocks follows international norms and the rooms are aesthetically furnished. Hygiene will be an important consideration in these Halls. In addition, the Campus provides recreational facilities including a gymnasium and other indoor and outdoor games.
3. Hall life is a part of education and students are advised to take the opportunity to strengthen their teamwork skills, leadership skills, and their sense of care and concern for their neighbors and the environment.
4. All matters related to U Hall should be referred to the Block Warden or Dy. Chief Warden / Chief Warden.

II. Code of Conduct for Students

1. Students are encouraged to participate in Hall activities arranged by officially recognized student-led societies in the University or the Wardens from time to time.
2. The hostel rooms are subject to inspection at any time of the day or night. The Wardens / Officers of the University shall ensure that hostel rooms, Common Rooms, Verandahs and surroundings are kept neat and tidy and no unauthorized items like liquor, narcotic drugs and psychotropic substances, lethal weapons etc., are kept in the rooms in the hostel. It shall be the duty of students to help and assist the University Staff, Wardens and Assistant Wardens in appropriately discharging their responsibility.
3. Students must observe the timings indicated elsewhere for taking meals and for returning to the Hall after leaving the campus during weekends or other days.
4. Undergraduate students are allowed to go out of campus by obtaining a Gate Pass approved via an automated call to parents through the IVR system. The Gate Pass will be approved with the consent of the parents on an IVR. Graduate students may enter or exit the campus by showing their JGU Student ID Card at the Main Gate.
5. All students must carry their Student ID Cards for the entry and exit from the Campus as security staff are required to check this to allow an entry or exit of a student. All students must show their JGU ID Card to the JGU Security personnel at the time of entry or exit from the campus to enable them to make the relevant entries in records.
6. During weekdays when there are classes, due to an emergency or otherwise, if an undergraduate student wants to leave the Campus with parental consent the Warden can approve the student's request to leave the Campus.
7. Students who have left the Campus to visit their family or friends or for other purposes must return to the Campus before 10:00 pm. No student will be allowed to leave the Campus after 10:00 pm and before 6:00 am except with the prior permission of the Warden in an emergency.
8. "Quiet Hours" in students' housing are from 10:30 pm to 6:30 am on all days when boisterous behavior, games and sports activities or other types of activities that result in creating noise are prohibited except when prior permission of the Chief Warden or Dy. Chief Warden has been given for a specific activity for a specific time.
9. All Students (Graduate & Undergraduate) must return to their respective hostels by 1:00 am on all days of the week and 2:00 AM on the day before a holiday.
10. Students must make sure that they do not bring back with them any item which is prohibited on the Campus.
11. Students should consider and suggest ways to the Warden to enhance and enrich Hall's life.
12. Students should keep their rooms neat and tidy and ensure proper hygiene.
13. Students should ensure proper hygiene in using the pantry, the common rooms, and the toilets.
14. Students must take care to use electricity, water, and other facilities in an environment-friendly manner and avoid any wastage.
15. Students are not allowed to enter areas designated exclusively for the opposite sex.

16. Students should be appropriately dressed at all times.
17. Students must keep their valuables in lock and key in their rooms. The University is not responsible for the safety or loss of any personal property of the students.
18. Students must ensure that University property such as, furniture, fittings or equipment etc. are used with due care and caution. Any negligent use resulting in damage to any property will attract financial and other penalties. Loss of room keys by students will be replaced at a cost.
19. Students should not keep or store unauthorized substances, property, pets, or weapons or allow guests to stay in their rooms.
20. Students should maintain a high standard of decorum and propriety on the Campus. They should not indulge in displaying pornographic materials, obscenity or in gambling, ragging or sexual harassment. In addition, they shall not practice discrimination based on race, religion, caste and place of origin etc. In particular, foreign students must be shown due courtesy and treated in a dignified manner.
21. A student should not remove/dismantle furniture in the room allocated. Any such action shall be referred to the Chief Warden and may attract disciplinary action and fine.
22. Students should not smoke and should not indulge in the use of psychotropic drugs or alcohol on Campus. Possession of these items will be regarded as a breach of these regulations. Please note that if a substance or a prohibited item is recovered from a room, and if no one takes responsibility for the same, the incumbents of the room will be considered responsible for it and it may attract collective penalties.
23. Students should not post anywhere or circulate in any manner on the Campus any objectionable or obscene material in the form of notices, pictures, posters, leaflets, SMS, emails etc.
24. Students should not use in their rooms any high voltage electrical equipment, such as heating coils, induction plate, press iron etc. If any such item is found, the matter will be brought before the Chief Warden and the items will be seized.
25. Students should not use any audio-visual equipment in a manner that may cause disturbance to others. They must use such equipment only with headphones.
26. Students must refrain from any behavior which may cause any environmental pollution including noise pollution.
27. Loitering in the Campus after midnight is prohibited except when prior permission has been obtained from the Warden on a Friday or Saturday night for attending any event or activity organized in the U Hall Common Room when students may be permitted to participate until the time allowed for a specific event.
28. Students must report to the Warden any illegal activity or unacceptable behavior that they might have witnessed on the Campus.
29. Students must deal with their roommates, classmates, and the employees of the University and other service providers with courtesy and respect.
30. Students are not allowed to bring in or to keep any power-driven two-wheeler/four-wheeler vehicles in the hostel/university premises. Taxis and private vehicles will not be allowed beyond Main Gate without the written permission of Wardens. Students are not allowed to park their vehicle outside the University gate and cooperate with the Security at the main gate in this regard.
31. Students should not bring cars or motorcycles inside the Campus as there is no parking facility for students.
32. Students must take proper care in using the hostel and Campus premises and facilities and shall not disfigure, deface or cause damage to buildings or any articles or fixtures therein. The total replacement cost shall be borne individually and/or collectively by the students concerned. In addition, such acts shall also invite serious disciplinary action and punishment including expulsion of the miscreant/ s from the University.
33. Students must apprise themselves of the University's anti-ragging regulations and the consequences and penalties for ragging and refrain from indulging in any such act.
34. A breach of these Guidelines and Regulations will result in disciplinary action as per Sub- section (2) of Section A of the First Statutes of the University (Section IV)
34. A list of acts of indiscipline and the penalties are described in Section V of this document

III. Room Allotments

1. The Warden/ Assistant Wardens of the U Hall shall make the allotment of rooms to the students as per approved Criteria.
2. No student shall change the allotted room or occupy a room other than the allotted one without written authorization from the Warden. Similarly, furniture and furnishings of rooms have been earmarked in advance. No student should change/ dismantle this arrangement without prior permission of the Warden.
3. Students with chronic and infectious medical problems and students with addiction to smoking, alcoholism and narcotic drugs and psychotropic substances shall not be admitted to the hostel or allowed to continue to stay in the hostel and expelled from the University, as deemed appropriate. In case a student who is addicted to a prohibited substance needs help, University will support such students with the help of the Centre for Wellness and Counselling Services (CWCS) and seek parental support in all such matters.

IV. Penalties for breach of the Regulations noted in Sections II and III above based on Section 48 A (2) of the First Statutes

Where a student is found guilty of violating the Code of Conduct for Students or any other rules and regulations of the University, the Student Disciplinary Committee may recommend any of the following penalties or any combination thereof:

1. Warning
2. Reprimand
3. Under the violation by the student in his/her academics, the Academic Discipline prescribes prohibiting assessment or, where the work has been assessed, by annulling the results in the assessed work. The Student Discipline Committee shall either permit the student to submit, within a specified period, a substitute piece of work for assessment; or deem the disallowance to be a failure on the part of the student in the examination or work.
4. Withdrawal of any academic or other University privilege, benefit, right or facility other than the right to follow courses of instruction and present himself for examinations.
5. Suspension from the University for a Specified Period of time.
6. Expulsion from the University; and
7. Payment of compensation to make good any damage or defacement to University Property or assets caused by the student.

1. Penalties for Acts of Indiscipline & Violation of JGU Rules and Regulations

Sr. No.	Acts of Indiscipline	Penalties including information to Parents/ Guardians immediately
1.	Cooking food in hostel rooms (Use of hot plates, electric cooker etc.)	1st time: Confiscation of equipment and Undertaking by the student by the Hostel authorities. Verbal Warning by the Hostel authorities.
2.	Keeping pet/s or stray dogs; taking them inside the Hostel premises or academic block	1st time: Warning 2nd time: Two weeks' suspension & Undertaking 3rd time: One Semester suspension
3.	Possession, use or distribution of Cigarettes / tobacco.	1st time: Warning 2nd time: Warning, Counselling, & Visit of parents to JGU and meeting with JGU authorities 3rd time: Suspension for one semester; Withholding of scholarship/ studentship for one year; withholding of internship/ placement and other privileges
4.	Possession of OCB paper, Chillum, Pipes or hookah (Used for substance and other prohibited items)	1st time: Warning and Counselling. 2nd time: One-week suspension. 3rd time: One semester suspension & Undertaking (Student & Parents) 4th time: Expulsion
5.	Possession and /or consumption of liquor /other intoxicants inside the hostel. Refusal to undergo breath analyzer test at the gate.	1st time: Counselling and Warning; visit of parents to JGU and meeting with JGU authorities. 2nd time: Suspension for one semester; Withholding of scholarship/ studentship for one year; withholding of internship, placement and other privileges 3rd time: One year suspension; or Expulsion from the University.
6.	A student found in an inebriated condition on the campus due to consumption of alcohol.	1st time: Counselling and Warning; visit of parents to JGU and meeting with JGU authorities. 2nd time: Suspension for one semester; Withholding of scholarship/ studentship for one year; withholding of internship, placement and other privileges 3rd time: One year suspension; or Expulsion from the University.
7.	Damage to University Property, Theft	1st time: Fine which may extend up to five times the cost of the property. 2nd time: One semester suspension. 3rd time: Expulsion.
8.	Refusal or resistance to checking of bags, wallet, luggage & eatable items ordered from outside at entry Gate of the University or in U hall	The concerned person cannot enter in JGU
9.	Bringing prohibited material (including tobacco/alcohol and other prohibited items) into the JGU	Warning and/ or one Semester Suspension, as recommended by the Disciplinary Committee.
10.	Inducing workers to supply prohibited materials (tobacco/ alcohol/narcotic drugs, etc.)	1st time: Intimation to parents and meeting with JGU authorities. 2nd time: Suspension for one month/semester 3rd time: Expulsion.
11.	Indecent Exposure Indecent/ obscene/lecherous conduct; (as per email)	2nd time – Suspension for one month/semester 3rd time – Expulsion.
12.	Late return to campus after specified time & period from outside; Late return to hostel from Academic block or other areas in JGU beyond stipulated limits for return.	1st time: Warning. 2nd time: Counselling. 3rd time: Penalty as determined by the Disciplinary Committee

13.	Non –cooperation or obstruction of inspection of hostel rooms by University Staff/ Security staff	Penalty as determined by the Disciplinary Committee
14.	Use of electrical gadgets like musical instruments, music systems without earphones, TV without authorization and causing	1st time: Counselling and / or Warning by Hostel authorities. 2nd time: Visit of parents to JGU and meeting with JGU U-Hall Authorities. 3rd time: To be referred to the USDC for suitable action.
15.	Use or change of room not allotted	1st time: Counselling and / or written warning. 2nd time - Visit of parents to JGU and meeting with JGU Authorities
16.	<ul style="list-style-type: none"> a. Unauthorized departure from the campus without prior permission or issue of gate pass. b. Overstay after taking a day out pass and returning the following morning. c. Unauthorized departure from JGU events organized in Delhi and leaving the group without intimation to Warden/Faculty Coordinator. d. An attempt to jump the fence or the university boundaries for unauthorized departure. e. Forging fake out-pass. f. Not making an entry at the time of entry / exit on the campus. 	Stringent punishment may range from a written warning to one semester suspension, as determined by the Disciplinary Committee.
17.	Supply or sale of prohibited substances (tobacco/alcohol) to other students.	1st time: Warning 2nd time: One semester suspension 3rd time: One year suspension/expulsion.
18.	Using abusive language with university employees, security staff, or employees of outsourced contractors working on campus e.g. catering staff of Sodexo.	Visit of parents to JGU and meeting with JGU authorities and / or suspension for a semester, as determined by the Disciplinary Committee.
19.	Physical altercation/violence causing bodily harm or injury to other students, employees of the University, or employees of outsourced Contractors.	1st time: One-month suspension, warning and parents' visit to the University. 2nd time: Suspension for one semester. 3rd time: expulsion from the University.
20.	Non-cooperation with security staff / warden staff	Penalty as determined by the Disciplinary Committee
21.	Sending abusive/offensive e-mail or using other social media to students/ faculty or administrative staff.	1st time: Warning and/ or parents' visit to JGU. 2nd time: Suspension for one semester 3rd time: Suspension for one year 4th time: Expulsion
22.	Entering areas exclusively reserved for the opposite sex (Washrooms; hostels etc.)	As determined by Disciplinary Committee
23.	Unauthorized entry into the terrace of academic block; hostels; faculty housing, which is out of bounds for students.	As determined by Disciplinary Committee

24.	Bringing in outsiders into the campus in an unauthorized manner; providing shelter to them on the campus	1st time: One-semester Suspension 2nd time: One-year suspension 3rd time: Expulsion
25.	Not maintaining silence and engaging in conduct unbecoming of a student in the Library reading room and other areas of the library, Not observing "Silent Hours" in hostel blocks	1st time: Warning 2nd time: Counselling 3rd time: Suspension for a semester
26.	Not following University Health Centre Rules and Regulations e.g. more than one person accompanying the patient in the doctor's consultation room compromising patient/doctor consultations; or undignified conduct in the Health Centre	1st time: Warning 2nd time: Counselling 3rd time: Suspension for a semester
27.	Refusing bio-metric and not carrying identity card at the University Entrance Gate	1st time: Warning 2nd time: Counselling and a stern warning 3rd time: One semester suspension
28.	Dismantling/shifting of housing block furniture	1st time: Warning 2nd time: Parents visit JGU 3rd time: One semester suspension
29.	Matters escalated by Sports Department	Penalty as determined by the Disciplinary Committee.
30.	Any other offence not mentioned above	As decided by the Disciplinary Committee.

2. Statutory Offences/Violations of the Laws of the Land

Sr. No.	Acts of Indiscipline	Penalties including information to Parents/ Guardians immediately
1.	Possession and /or consumption and /or distribution of Narcotic Drugs or psychotropic substances.	Expulsion from the University/ Rustication/ intimation to Sonipat District Police for appropriate action.
2.	Ragging in any form	Expulsion from the University/ intimation to Sonipat District Police for appropriate action.
3.	Bullying in any form including online or verbal bullying or Physical bullying	Written warning or one semester suspension, as determined by the Disciplinary Committee. One Semester Suspension which may extend up to one-year suspension or expulsion depending on the gravity of the misconduct; intimation to Sonipat District Police for appropriate action.
4.	Physical altercation and/ or physical violence with fellow students, university staff or security staff.	Suspension/ Expulsion; Intimation to Sonipat District Police for appropriate action.
5.	Hacking of e-mail account of students or staff; tampering with JGU IT system.	Penalty as determined by the Disciplinary Committee; intimation to Sonipat District Police for appropriate action.
6.	Sexual harassment	Suspension for one semester/ Expulsion or any other punishment as determined by the COGSASH (as per email) /intimation to Sonipat District Police for appropriate action.
7.	Engaging in discrimination of any sort against students, staff or faculty based on race, religion, gender, ethnicity, language, etc.	Suspension for one semester/Expulsion/intimation to Sonipat District Police for appropriate action.

8.	<p>a. Abetting the sale of prohibited material to fellow students through financing or other means.</p> <p>b. Indulging in all forms of gambling or betting, using campus network and data service, providing any form of assistance or support to such activities.</p>	<p>1st time: Suspension for one semester; Withholding of scholarship/studentship; withholding of internship/ placement and other privileges</p> <p>2nd time: Expulsion</p>
9.	<p>a. Renting of a flat in the vicinity of campus without written authorization from the University Authorities.</p> <p>b. Creating public nuisance in the neighborhood triggering criminal justice system.</p>	<p>Punishment as determined by Student Discipline Committee.</p>
10.	<p>Parking of private cars in the JGU campus or right outside the JGU campus</p>	<p>1st time – Stern warning</p> <p>2nd time – One semester suspension</p>

3. Off-Campus Conduct:

- 3.1 The University shall have the jurisdiction over the conduct of the students enrolled with the University and shall take cognizance of all acts of misconduct including incidents of ragging or others which may take place on the University campus or in connection with the University related activities and functions.
- 3.2 University may also exercise jurisdiction over conduct that occurs off-campus violating the ideal student conduct and discipline as laid down in University Policy and other regulations, as if the conduct has occurred on campus which shall include:
 - a) Any violations of the Anti-Sexual Harassment (as per email) and Anti-Ragging Policies of the University against other students at the University.
 - b) Physical assault, threats of violence, or conduct that threaten the health or safety of any person including other students of the University.
 - c) Possession or use of weapons, explosives, destructive devices, drugs, narcotics or other prohibited substances.
 - d) Manufacture, sale, or distribution of prohibited drugs, alcohol etc.
 - e) Conduct which has a negative impact or constitutes a nuisance to members of the surrounding off-campus community.
 - f) Arrest and charge sheet by law enforcement agencies in connection with any of the above acts.
- 3.3 The University, while determining whether or not to exercise such off-campus jurisdiction in situations enumerated above, shall consider the seriousness of the alleged offense, the risk of harm involved, whether the victim(s) are members of the campus community and/or whether the off-campus conduct is part of a series of actions, which occurred both on, and off-campus.
- 3.4 The punishment for the above off-campus violations will be determined by the University Disciplinary authorities based on the criteria mentioned in para 3.2 above.

Note:

1. All monetary fines collected shall be deposited in the JGU Student Welfare Fund.
2. In case of any perceived immediate threat, the Office of the Chief Proctor may issue an interim suspension or restraining order against a student, followed by a Disciplinary Committee hearing at the earliest, which will take a decision on the matter.
3. Students who have been convicted by the Disciplinary Committee and awarded suspension for seven days or more will not be allowed to contest for/ be elected to leadership positions in fests, student bodies and student councils.
4. In certain cases, the Disciplinary Committee may suggest penalties such as community service hours, compulsory lectures on relevant areas, academic probation etc.

JGU STUDENT DISCIPLINARY COMMITTEE

I. Composition:

1.	Chief Proctor, JGU	Chairperson
2.	Mr. Abhishek Tyagi, Joint Proctor, Office of the Chief Proctor	Vice-Chair
3.	Prof. Palka Chhillar, Associate Professor, JGBS	Member
4.	Prof. Hebatallah Adam, Associate Professor & Assistant Dean for Academic Affairs (Masters' Program), JSIA	Member
5.	Mr. Pratik Phadkule, Lecturer, JS GP	Member
6.	Prof. Amlan Das Gupta, Associate Professor & Assistant Dean (Research), JSBF	Member
7.	Dr. Tithi Bhatnagar, Associate Professor and Deputy Director, Centre for Leadership and Change (CLC) of JIBS	Member
8.	Prof. Williams Chima Ihome, Associate Professor, JGLS	Member
9.	Prof. Girish Agarwal, Professor and Vice-Dean (Research), JSAA	Member
10.	Prof. Benson Rajan, Assistant Professor, JSJC and Faculty representative, JSLH	Member
11.	Dr. Abhiroop Chaudhuri, Associate Professor and Assistant Dean (Student Affairs), JSES	Member
12.	One undergraduate student nominated by the Undergraduate Students Council when the student under investigation is an undergraduate student	Member
13.	One postgraduate student nominated by the Postgraduate Students Council when the student under investigation is a postgraduate student	Member
14.	Dr. Anshu Paliwal, Joint Proctor, Office of the Chief Proctor	Member Secretary

The members of the Student Disciplinary Committee shall hold office until the Committee is reconstituted by JGU Administration.

II. Terms of Reference:

- To investigate and make findings upon any complaint against a student referred to it by the Security Officer/ Chief Warden/ Dean/ Registrar/Any other source.
- To submit its comprehensive report every semester to the Registrar along with its recommendations.
- To make recommendations on the policies and procedures relating to student discipline including matters relating to violations of the Code of Conduct and Penalties thereof.
- To examine the Code of Conduct for Students and suggest necessary changes in the Code from time to time.
- To act as Appellate authority for Proctor's Committee decisions, and educational or awareness measures to combat discrimination & promote integration.
- Recommend measures to help improve substantive equality.

CODE OF CONDUCT FOR STUDENTS ON INFORMATION SECURITY

1. Title and Applicability

This Code of Conduct is called O.P. Jindal Global [Institution of Eminence Deemed to be University] Code of Conduct for Students on Information Security.

This is applicable to all JGU students while using the JGU Network and Technology Infrastructure.

2. Definitions

In this code the following meanings would be applicable to the terms below:

Term	
Information	Information is defined as anything having value for JGU. Examples of information are employee/ staff information (such as name, contact details, phone numbers etc.), operational or communication information.
Information Assets	Information assets may be categorized into two types: information containing assets, and information supporting assets. An example of information containing assets can be a JGU server or application which contains the information. An example of information supporting assets can be personnel, paper, network infrastructure, external service providers and so on.
Security	Protection against loss of confidentiality, integrity, availability of an information asset.
Security Breach or Incident	An event resulting in loss to JGU.
Threat	Risk or danger to Information Security. Threat materializes due to presence of vulnerabilities – either known or unknown
Vulnerability	An inherent weakness or loophole. Vulnerability may arise due to design flaw or an implementation flaw or simply an absence of control to prevent or detect any security incident.
ISMS	Information Security Management System
JGU	O. P. Jindal Global [Institution of Eminence Deemed to be University]

3. JGU Student's Security Responsibility

The students within JGU are responsible for ensuring protection of all kinds of information and related infrastructure assets of JGU to which they have access on a “need to know” basis.

4. General Security Practices

- A student of JGU under no circumstances is authorized to engage in any activity that is illegal under local, state, country or international law while utilizing JGU owned resources OR when utilizing their own resources while on the JGU campus.
- A student of JGU shall not provide information about or lists of any sensitive OR confidential information to parties outside JGU.
- A student of JGU is forbidden to talk about JGU's sensitive issues, which will have security implications, with anyone outside of JGU without due authorization.
- Use of unauthorized, and illegal software are prohibited on all devices connected to the JGU Network.

5. User Identification and Password Protection

User Identification (user ID) and Passwords are the keys to access any information. The following guidelines are recommended to protect students and JGU against any user ID and password related security incidents.

- a) Selection of Password: Keep passwords secure and do not share them with any one. Passwords should be minimum 8 characters long and should contain alphanumeric and special characters to make them strong. Strong passwords cannot be easily deciphered. Avoid using common information such as spouse's name, date of birth, child's name or pet's name as password as it is easy to guess them for unauthorized access. However, a combination of these resulting in complexity is a good practice.
- b) Password Responsibility: All users are responsible for the security of their passwords and accounts. User level passwords should be changed frequently, at least once in a month. Password should not be written down, except for logging in with departmental security staff or secure safekeeping, where appropriate. Password should be changed whenever there is any indication of possible system or password compromise. The password should not be shared with any of your friends, in any circumstance.
- c) Sharing passwords and impersonating others online on JGU provided software products is against the JGU Code of Conduct.

6. Usage of Electronic Mail (Email) Security Control on e-mail usage

Use of e-mail is necessary for all kinds of communication whether internal or external. The usage of emails also brings several associated risks, as it is one of the most vulnerable mediums for several recognized and often unknown threats. JGU expects that the following security controls are exercised by students in order to prevent any security incident arising from usage of email. All large email groups are moderated to restrict circulation of promotional and unsolicited emails. Spam protection is activated on your JGU provided email addresses to avoid online scams and phishing.

- a) Emails from Unknown Sources: Students must use extreme caution when opening e-mail attachments received from unknown senders, which may contain viruses such as malware, spy ware, Trojan code, etc. If in doubt, best option is to delete the mail.
- b) Emails containing SPAM: When students receive unwanted and unsolicited email (also known as SPAM), they must refrain from responding directly to the sender. Instead, they should forward the message to the system administrator who will take steps to prevent further transmissions.
- c) To facilitate communication and to properly identify the sending party, all electronic mail sent using JGU information systems must contain the sender's first name, last name, program, session and telephone number.
- d) Students must treat electronic mail messages and files as "Confidential" information. Electronic mails must be handled as "Confidential" and direct communication between a sender and a recipient.
- e) Students must not create or forward electronic mail messages which may be considered as harassment or which may contribute to a hostile work environment.
- f) JGU electronic mailing system should be used for the purpose of JGU related communication only. All messages sent by electronic mail are JGU records and JGU reserves the right to access and / or disclose any or all messages sent over its electronic mailing system, for any purpose.
- g) Students must not employ scanned versions of hand rendered signatures to give the impression that the sender has signed an electronic mail message or other electronic communication.
- h) Students must regularly move important information from electronic mail messages to word processing documents, databases and other files as the case may be. Electronic mailing systems are not intended to be archival storage for important information.
- i) Unless the information owner/originator agrees in advance, or unless the information is clearly public in nature, students must not forward electronic mail to any address outside JGU network.
- j) Blanket forwarding of electronic mail messages to any outside address is prohibited unless prior written permission is taken from the Registrar.

7. Prohibited Actions Using Email

- a) Sending unsolicited email messages, including sending of “junk mails” or other advertising material to individuals who did not specifically ask for it (e-mail spam).
- b) Any form of harassment via email whether through language, frequency or size of the message.
- c) Unauthorized use or forging of email header information.
- d) Solicitation of email replies to any other email address, other than that of the sender's account, with an intent to harass or to collect replies.
- e) Posting the same or similar non- JGU related messages to large numbers of Usenet or Newsgroups (newsgroup spam).
- f) Users should not send large files such as photographs, scanned copies of documents such as marriage invitation cards, video clippings, etc. as e-mail attachments which could result in choking of available bandwidth.
- g) Use of e-mail facility to disclose, divulge or allow access to confidential information to any unauthorized person including competitor with regard to business plans, practices, financial information, revenues, pricing, product information, promotions, customer list, etc. is totally prohibited. The origination or further propagation of irrelevant chain letters is prohibited. A chain letter is an e-mail that is sent out requiring each recipient to mail it further to a number of other people, resulting in distribution of infinite number of e-mail messages resulting in misutilization of e- mail services.
- h) Usage of JGU Network and Communication Infrastructure JGU Network and Communication Infrastructure is designed to ensure highest availability of systems and network services. The systems include applications, operating systems, databases, and host of internal and external network related services. JGU expects that the following security controls are exercised by individuals in order to prevent any security incidents arising from its usage.
- i) Not to violate the rights of any person or company protected by copyright, trade secret, patent or other intellectual property or similar laws or regulations, including, but not limited to, the installation or distribution of “pirated” or other software products that are not appropriately licensed for use by JGU.
- j) Not to do unauthorized copying of copyrighted material including, but not limited to, digitization and distribution of photographs from magazines, books or other copyrighted sources, copyrighted music, and the installation of any copyrighted software for which JGU or the end user does not have active license.
- k) Not to export software, technical information, encryption software or technology, in violation of international or regional export control laws. An authorized person from higher management should be consulted prior to export of any material that is in question.
- l) Not to introduce any malicious programs into the network or server (e.g., viruses, worms, Trojans, e-mail bombs, etc.).
- m) Not to reveal a student's account password to others or allow the use of her/his account by others. This includes family and other household members when work is being done from home.
- n) Not to use JGU's computing facility to actively engage in procuring or transmitting material that is in violation of this Code of Conduct or which is distasteful, obscene, profane or intended for sexual harassment.
- o) Not to make fraudulent offers of products, items or services originating from any JGU account.
- p) Not to cause security breaches or disruptions of network communication. Security breaches include, but are not limited to, accessing data to which the student is not an intended recipient or logging into a server or account that the student is not expressly authorized to access. For purposes of this section, “disruption” includes, but is not limited to, network sniffing, port scanning, pinged floods, packet spoofing, denial of service, and forged routing information for malicious purposes. Usage or download of any network scanning tool is prohibited.
- q) Not to do port scanning or security scanning on the network.
- r) Not to execute any form of network monitoring which will intercept any kind of data.
- s) Not to use any program/script/command or send messages of any kind, with the intent to interfere with or disable a user's terminal session via any means, locally or via Internet/Intranet.

- t) Not to circumvent user authentication or security of any server, network or account.
- u) Not to use JGU's electronic communication system for charitable endeavors, private activities or amusement/entertainment purposes.
- v) Not to use JGU's resources, including electronic communication, to create either the impression or the reality of inappropriate use.
- w) Not to use any other network connection on the campus other than the one meant for use by students.
- x) Not to use chat or social networking sites during class timings or at the time of exams.

8. Use of Notebook/Laptop/Desktop Computer

Notebook/Laptop/Desktop computer is the primary medium of system interaction for all students. Students are responsible for the security of their allocated Notebooks/Laptops.

JGU expects that the following security controls are exercised by students in order to prevent any security incident from the usage of Notebook/Laptop Computers:

- a) Ensure Notebook/Laptop Firewall is installed and configured to protect against unauthorized access during any kind of third party internet service connections.
- b) Because information contained on portable computers is especially vulnerable, special care should be exercised to protect information from being gleaned by others in a public place. While using Notebooks/Laptops in public places (conferences, training rooms, etc.), do not leave them unattended and ensure physical security.

9. Anti-Virus Protection

All computers used by the students that are connected to the JGU Internet/Intranet whether owned by the student or JGU, should execute approved virus-scanning software at all times with an updated virus database, unless overridden by the IT policy.

- a) Students are advised to run full scan on their laptops/desktops at least once a week.
- b) Students should not open any mails that are received from unknown senders. Any such mail should be deleted along with the attachments.
- c) Sharing of drives on the network should be avoided on any laptop/desktop computer.
- d) USB drives should be used carefully and it is advisable to scan them every time before use.
- e) In case of a virus out-break in the network, the infected system will be disconnected from the network immediately and will be connected to the network only after it is properly cleaned.
- f) Students will report any virus related incidents to the IT department. They should avoid dealing with any such situation on their own.

10. Data Protection

To maintain the integrity and availability of information and information processing facilities, students are responsible for taking backup of their data on a regular basis. JGU will not be responsible for any kind of data loss due to hardware failure, virus or software problems or for any other reason.

- a) Backup copies of information should be taken on a regular basis.
- b) The frequency of backups should be daily or weekly depending on the requirement.
- c) Backup should be taken on separate media preferably on USB/HDD/DVD or on the cloud (advisable), using the official JGU OneDrive account.

11. Physical Security

- a) Only authorized personnel are allowed to enter sensitive areas such as server room, examination office, etc.

12. Computer/Laptop Media Handling

- a) Students must lock up all computer media and sensitive information when not in use.
- b) Students should not use USB Drives or CD/DVDs from sources outside of JGU.
- c) Students should not remove media from any department without written authorization from the concerned Department Head or Faculty Member.
- d) Students should destroy media which is no longer required.
- e) Students should clear sensitive or confidential information immediately after printing from the memory of the printers.

13. Security Breach/Incident Reporting

A security breach/incident may be a result of compromise of confidentiality, integrity and availability, non-repudiation and/or legal or contractual nonconformity. The impact of any security breach/incident may result in serious consequences to JGU, therefore an adherence to this policy will help in avoiding any such serious incident. Each student is expected to participate in the conduct of Information Security Policy of JGU. The following guidelines are defined:

- a) Students must promptly report all information security alerts, warnings, suspected vulnerabilities, weaknesses, etc. to it@jgu.edu.in
- b) Students are prohibited from utilizing JGU systems to forward such information to other users, whether they are internal or external to JGU.

14. Consequence Management/Disciplinary Action Procedure

Disciplinary action is an action against non-compliance with the objectives stated in this policy. Any act, deliberate or accidental, wherein the motive of the end-user is found to be malicious, shall lead to disciplinary action. JGU reserves the right to audit all information/supporting assets/review logs in event of suspicious activity on the directives of the disciplinary committee.

In case of clarifications on any areas of the IT policy, please contact at IT@jgu.edu.in

ANTI-RAGGING REGULATIONS

Preamble: Ragging is 'a menace pervading educational institutions of the country'. O.P. Jindal Global University (JGU) believes in inculcating discipline and social integration among its students. In furtherance of this objective and with the aim of protecting its students from immoral and inhumane acts of ragging, JGU has adopted these Regulations to address preventive, procedural and punitive aspects of ragging. These Regulations seek to enforce the University Grants Commission Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009.

1. Title, Commencement and Applicability:

- 1) These Regulations shall be called the JGU Anti-Ragging Regulations, 2010.
- 2) They shall come into force from the date of their publication.
- 3) These JGU Regulations are in addition to and as supplement to the UGC Regulations, which are set out in the Schedule to these Regulations.
- 4) In case of any conflict between JGU Regulations and UGC Regulations, the latter shall prevail.

2. Definitions:

- a) "Academic Year" means the period from the commencement of admission of students in any course of study in the institution up to the completion of academic requirements for that particular year.
- b) "Anti- Ragging Helpline" means a helpline established by the UGC under clause (a) of Regulation 8.1 of the UGC Regulation.
- c) "ARC" means Anti Ragging Committee established under the ARR.
- d) "ARR" means the JGU Anti-Ragging Regulations, 2010.
- e) "ARS" means Anti Ragging Squad established under ARR.
- f) "Dean of JGLS" means Dean of JGLS of JGU.
- g) "Dean of JGBS" means Dean of JGBS of JGU.
- h) "Dean of JSIA" means Dean of JSIA of JGU.
- i) "Dean of JSGP" means Dean of JSGP of JGU.
- j) "Dean of JSLH" means Dean of JSLH of JGU.
- k) "Dean of JSJC" means Dean of JSJC of JGU.
- l) "Dean of JSBF" means Dean of JSBF of JGU.
- m) "Dean of JSAA" means Dean of JSAA of JGU.
- n) "Dean of JSES" means Dean of JSES of JGU.
- o) "Dean of JSPC" means Dean of JSPC of JGU.
- p) "Fresher" means a student who has been admitted to JGU and who is undergoing his/her first year of study.
- q) "JGLS" means Jindal Global Law School.
- r) "JGBS" means Jindal Global Business School.
- s) "JSIA" means Jindal School of International Affairs.
- t) "JSGP" means Jindal School of Government Policy.
- u) "JSLH" means Jindal Liberal Arts & Humanities.
- v) "JSJC" means Jindal School of Journalism & Communication.
- w) "JSAA" means Jindal School of Arts & Architecture.
- x) "JSBF" means Jindal School Banking & Finance.
- y) "JSES" means Jindal School of Environment & Sustainability.
- z) "JSPC" means Jindal School of Psychology & Counselling.
- aa) "JGU" means O.P. Jindal Global [Institution of Eminence Deemed To Be University].
- ab) "Ragging" means those acts which are mentioned under Regulation 3 of the UGC Regulations as constituting ragging.
- ac) "Registrar" means the Registrar of JGU.

- ad) "Senior student" means a student who has undergone first year of study at JGU.
- ae) "Student" includes any person enrolled in JGU for any course, whether full time or part time, and includes undergraduate, postgraduate, research or a visiting student; as well as a student who is repeating a course or programme. The term student also includes a student of another university or college who has been placed or opted for placement with JGU for short-term courses as well as a candidate seeking to be a student of JGU.
- af) "U Hall" mean any hostels/ halls of residence at JGU.
- ag) "Vice Chancellor" means the Vice Chancellor of JGU
- ah) "UGC" means University Grants Commission.
- ai) "UGC Regulation" means the University Grants Commission Regulation on curbing the menace of Ragging in Higher Educational Institutions, 2009.

(2) Where no meaning has been assigned to any word or expression in these Regulations, the meaning assigned to those words and expressions by the UGC Regulations shall apply.

3. What constitutes Ragging?

- Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating, or handling with rudeness a fresher or any other student;
- Indulging in rowdy or undisciplined activities by any student or students which causes, or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physical or emotional wellbeing of such fresher or any other student;
- Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students;
- Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to a fresher or any other student;
- Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority, or superiority by a student over any fresher or any other student.

4. Prohibition of Ragging:

- 1) All forms of ragging are prohibited in JGU.
- 2) JGU shall make all endeavours to prevent ragging at the institutional level and take measures to eliminate ragging within the institution and outside. For this purpose, JGU shall implement all measures prescribed under Regulation 6 of the UGC Regulations.
- 3) JGU shall take action in accordance with Regulation 9 of the UGC Regulations against those found guilty of ragging and/or abetting ragging actively or passively or being part of a conspiracy to promote ragging.

5. Anti-Ragging Committee:

- 1) JGU shall constitute a committee to be known herewith as the Anti-Ragging Committee.
- 2) The Vice Chancellor shall be the Chairperson of the ARC and appoint the following other members the District Collector of Sonipat or his nominee; the Commissioner of Police of Sonipat or their nominee;

one member from a local media outlet; a representative of an NGO involved in youth activities; two faculty members from JGLS; two faculty members from JGBS; two parent representatives; two representatives of students, one from freshers and one from senior students; and two non-teaching staff members of the University.

- 3) The ARC shall have a diverse mix of membership in terms of levels as well as gender.
- 4) The ARC shall ensure compliance with the provisions of the UGC Regulations as well as provisions of any law for the time being in force concerning ragging and monitor and oversee the performance of the ARS in prevention of ragging in the JGU.

6. Anti-Ragging Squad:

- a) The Vice Chancellor shall constitute the ARS which will work under the overall guidance of the ARC.
- b) The ARS shall not have any outside representation and its members shall be appointed from different sections of JGU, whose representation the Vice Chancellor deems necessary.
- c) The ARS shall be called upon to make surprise raids on hostels/ U halls, and other places vulnerable to incidents of and having the potential of ragging and shall have the power to inspect such places.
- d) ARS shall conduct an on-the-spot enquiry into any incident of ragging referred to it by the Vice Chancellor or any member of the faculty or any member of the staff or any student or any parent or guardian or any employee of a service provider or by any other person, as the case may be; and the enquiry report along with the recommendations shall be submitted to the ARC for action under clause (a) of Regulation 9.1 of the UGC Regulations.

Provided that, the ARS shall conduct such enquiry observing a fair and transparent procedure and principles of natural justice and after giving adequate opportunity to the student(s) accused of ragging and other witnesses to place before it the facts, documents and views concerning the incident of ragging, and considering other such relevant information as may be required.

7. Mentoring Cell:

- 1) JGU shall constitute a Mentoring Cell at the end of each academic year.
- 2) The Mentoring Cell shall consist of students volunteering to be mentors of freshers in the succeeding academic year.
- 3) There shall be as many levels or tiers of mentors as the number of batches in each school in JGU, at the rate of one mentor for six freshers and one mentor of a higher level for six mentors of the lower level.

8. Monitoring Cell:

- 1) JGU shall constitute a Monitoring Cell on Ragging.
- 2) The Monitoring Cell on Ragging shall call for reports from ARR and ARS.
- 3) The Monitoring cell on Ragging shall also review the efforts made by JGU to publicize anti-ragging measures, and in particular JGU's efforts in soliciting affidavits from parents/guardians and from students each year that students shall abstain from ragging activities; and, if found guilty, they shall be liable to be penalized for their conduct. (See Annexure I and II of the UGC Regulations in the Schedule).
- 4) The Monitoring cell on Ragging shall function as the prime mover for initiating action on the part of the appropriate authorities of JGU for amending the Statutes or Ordinances or Bye-laws to facilitate the implementation of anti-ragging measures at the level of JGU.

9. Duties of JGU:

- 1) JGU shall on admission or enrolment or registration of freshers:
 - a) provide to the freshers a copy of the ARR, informing them that the ARR contains the telephone number and email id of the 24-hours Anti Ragging Toll-Free Helpline established by the UGC to help students in distress to get immediate assistance;

- b) provide the names, telephone numbers of the Vice Chancellor, Registrar, members of the ARC and the ARS, relevant district and police authorities;
 - c) explain to the freshers the arrangements made for their induction and orientation which is intended to promote efficient and effective means of integrating the freshers fully as students with those already admitted to JGU in previous years; and
 - d) instruct students that they should desist from doing anything, with or against their will, even if ordered to by a senior student, and promptly report any attempt at ragging to a member of the ARS or to the team of Wardens or to the Chief Proctor, Registrar or Vice Chancellor, as the case may be.
- 2) Obtain the affidavit from every student and her/his parents as required under clauses (d) (e) and (g) of Regulation 6.1 of the UGC Regulations at the time of admission or registration during each year.
 - 3) JGU shall maintain a proper record of the affidavits and ensure its safe upkeep thereof; including maintaining the copies of the affidavit in an electronic form, to be accessed easily when required by the UGC.

10. Duties of the Vice Chancellor:

- a) The Vice-Chancellor shall take all measures which are necessary to prohibit and prevent ragging in JGU.
- b) The Vice Chancellor shall, before the commencement of the academic session, convene and address a meeting of various people, such as hostel wardens, representatives of students, parents/ guardians, faculty, district administration, including the police, to discuss the measures to be taken to prevent ragging in JGU and steps that shall be taken to identify those indulging in or abetting ragging and punish them.
- c) The Vice Chancellor shall ensure that the ARS exercises vigil to prevent the occurrence of ragging in JGU.
- d) The Vice Chancellor shall act immediately in response to the information received from the Anti-Ragging Helpline established by the UGC. (See Annexure I of ARR)
- e) The Vice Chancellor shall have other duties as set out in the UGC Regulations and the ARR.

11. Lapse by a faculty, a staff member or the Vice Chancellor:

- a) Where, in the opinion of JGU, a lapse is attributable to any member of the faculty or staff of JGU in the matter of reporting or taking prompt action to prevent an incident of ragging or display of an apathetic or insensitive attitude towards complaints of ragging or failure to take timely steps, whether required under the ARR or otherwise, to prevent an incident or incidents of ragging, JGU shall initiate disciplinary action against such member of the faculty or staff.
- b) Provided that, where such lapse is attributable to the Vice Chancellor, the Chancellor shall take such disciplinary action.

12. Punishment for Ragging:

The ARC may, depending on the nature and gravity of the guilt established by the ARS, award to those found guilty of ragging one or more of the punishments prescribed under Clause (b) of Regulation 9.1 of the UGC Regulations.

JGU shall punish a student found guilty of ragging after following the procedure and in the manner prescribed herein under:

- a) Suspension from attending classes and academic privileges.
- b) Withholding / withdrawing scholarship / fellowship and other benefits.
- c) Debarring from appearing in any test / examination or other evaluation process.
- d) Withholding results.
- e) Debarring from representing the institution in any regional, national or international meet, tournament, youth festival etc.
- f) Suspension / Expulsion.

- g) Rustication from the institution for period ranging from one to four semesters.
- h) Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.

Provided that where the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.

13. Appeal:

An appeal against the order of punishment by the Anti-Ragging Committee shall lie to the Vice Chancellor of JGU.

14. Preventive Measures by JGU

- a) **Party/ Ceremony to Welcome Freshers:** Senior students shall be encouraged to organize a 'Welcome Party/ Ceremony' for freshers within the first fortnight of their arrival on the **JGU campus**. Senior students shall also be asked by the Registrar to form an Organizing Committee for this purpose. A faculty member shall be appointed by the Vice Chancellor to be the Ex-Officio-Chairperson cum Patron of the Organizing Committee. The Vice Chancellor, Registrar and faculty members of JGU shall, to the extent possible, participate in the party/ceremony to welcome freshers.
- b) **Social, Cultural, Sports and Other Activities:** The Vice Chancellor shall set up social, cultural and sports committees under the charge of appropriate faculty members. Such committees shall consist of senior students and freshers. The Vice Chancellor shall also organize other student related activities through different committees to provide opportunities for healthy interaction between senior students and freshers.
- c) **Mentoring Cell and Professional Counseling:** The Vice Chancellor shall set up a Mentoring Cell to especially counsel freshers. The Mentoring Cell shall be set up under the guidance of a faculty member and shall be directly supervised by a 'Professional Student Counselor'. Senior students shall be encouraged to act as mentors for freshers. The Professional Student Counselor shall offer counseling to freshers to prepare them for the socio-academic life of JGU, particularly life at the hostels/U hall.
- d) **Vigil and Watch Arrangements:** The Vice Chancellor shall identify all locations, like U- Halls, Dining Hall, vacant classrooms, auditoriums, gymnasium, playgrounds, and other common areas on the campus vulnerable to ragging and ensure constant vigil and watch at such locations, by posting, if necessary, security personnel.
- e) **Anti-Ragging Surveys:** Discreet random surveys to be conducted amongst the freshers every fortnight during the first three months of the academic year to verify and cross-check whether JGU is indeed free of ragging or not.
- f) **Wide dissemination of Anti-Ragging Policy:**
 - i) Prospectus and Admission forms to contain a specific caution that "ragging is banned in JGU, and anyone found indulging in ragging, is likely to be punished appropriately which may include expulsion from JGU."
 - ii) All students are required to sign an anti-ragging declaration forms (Annexure I and II) at the time of admission to JGU.
 - iii) JGU to put up posters in prominent places within the campus to exhort students to prevent, or not to indulge in ragging, also mentioning the names of the officials and their contact numbers, to be contacted in case of "ragging". The same needs to be displayed on JGU website.

15. Interpretation, Modification, Amendment and Repeal of the ARR clauses

The Vice Chancellor shall possess the sole authority for any interpretation, modification or amendment to the ARR. The Vice Chancellor shall at his discretion amend or repeal any clauses of the ARR which the Vice Chancellor finds unsatisfactory.

Schedule:

**ANNEXURE I
ANTI-RAGGING AFFIDAVIT BY THE STUDENT**

- 1) I, (full name of student with admission/registration/enrolment number) s/o d/o Mr./Mrs./Ms. _____, having been admitted to (name of the institution), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
 - a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of deponent
Name : _____

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ (place) on this the _____ (day) of _____ (month),
_____ (year).

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ (day) of _____ (month),
_____ (year) after reading the contents of this affidavit.

OATH COMMISSIONER

ANNEXURE – II
ANTI-RAGGING AFFIDAVIT BY PARENT / GUARDIAN

- 1) I, Mr./Mrs./Ms. _____ (full name of parent/guardian) father/mother/guardian of, (full name of student with admission/registration/enrolment number), having been admitted to _____ (name of the institution), have received a copy of the UGC Regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the “Regulations”), carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he / she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
 - a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
- 6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of deponent
Name :
Address :
Telephone / Mobile No.:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) on this the _____ (day) of _____ (month), _____ (year).

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ (day) of _____ (month), _____ (year) after reading the contents of this affidavit.

OATH COMMISSIONER

I JGU ANTI RAGGING COMMITTEE

I. Composition:

1.	Vice Chancellor/ Vice Chancellor's Nominee	Chairperson
2.	Ms. Kavaljit Kour, Joint Registrar	Member
3.	Prof. Deborshi Barat, Assistant Professor, JGLS	Member
4.	Prof. Renu Emile, Associate Professor, JGBS	Member
5.	Dr. Anshu Paliwal, Joint Proctor	Member
6.	Mr. Pawan Kumar Dhawan, Chief Warden	Member
7.	Mr. Aryan, JGLS 2018 Batch	Senior Student Representative
8.	Mr. Pranav Joshi, JSJP 2020 Batch	Fresher Student Representative
9.	Mr. Sanjeev Rana	Parent Representative
10.	Ms. Surinder Kaur, Senior Additional Registrar	Member Secretary

II. Terms of Reference:

- The Committee shall take all measures which are necessary to prohibit and prevent ragging in JGU.
- To perform duties as set out in the UGC Regulations.

III. Frequency of Meetings:

- The Committee shall meet as often as may be needed and appropriate.
- The Committee may co-opt members from Schools/Institutes & Departments as required.

Anti-Ragging Helpline:

24X7 ANTI-RAGGING HELPLINE:

Toll Free No. 1800-180-5522

Email: helpline@antiragging.net

Contact Details of the District Administration:

1. **District Collector (Sonipat):** +91-130-2220500
2. **Superintendent of Police:** +91-130-2222907

UNIVERSITY GRANT COMMISSION
Bahadurshah Zafar Marg, New Delhi – 110002

No. F.1-127/2013(ARC)

8 July, 2014



PUBLIC NOTICE

CURBING THE MENACE OF RAGGING IN HIGHER EDUCATIONAL INSTITUTIONS

It is brought to the notice of the public that ragging is a criminal offence and UGC has notified Regulations on curbing this menace. These Regulations are mandatory to all University / Colleges / Institutions. Online undertaking is compulsory for each student and every parents for every academic year. For further details, please visit website:

www.ugc.ac.in

Secretary

JGU RULES ON GENDER SENSITIZATION AGAINST SEXUAL HARASSMENT

1. Background

- a) Sexual harassment has come to be widely condemned as a form of human rights violation, an infringement on life and liberty and a grave form of gender-based discrimination. Such behaviour is an affront to dignity, gender equality, and fundamental rights.¹
- b) Sexual harassment is contrary to anti-discrimination provisions in the Constitution of India: Article 14: “The State shall not deny to any person equality before the law or the equal protection of the laws”, Article 15: “Prohibition of discrimination on grounds of religion, race, caste, sex or place of birth” and Article 19(1) (g): Right to Freedom which upholds a woman's right “to practice any profession, or to carry on any occupation, trade or business”.
- c) Sexual Harassment is an offence under The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 No. 14 of 2013. Section 3(1): No woman shall be subjected to sexual harassment at any workplace.” Section 19 Every employer shall- (a): provide a safe working environment at the workplace which shall include safety from the persons coming into contact at the workplace. Section 4(1): Every employer of a workplace shall, by an order in writing, constitute a Committee to be known as the “Internal Complaints Committee”.
- d) Educational institutions are bound by The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, the Act's accompanying rules, and also by the University Grants Commission's (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions) Regulation, 2015. The Act and the Regulations have a shared definition of sexual harassment.²

2. Definitions

- a) “Academic staff” includes any person on the staff of JGU who is appointed to a teaching and/or research post, whether full-time, permanent, temporary, ad-hoc, part-time, visiting, honorary, or on special duty or deputation, and shall include persons employed on a casual or project basis.
- b) “Aggrieved Person” a person of any age whether employed/enrolled or not, who alleges to have been subjected to any act of sexual harassment by a respondent. An aggrieved person may be a student, service provider, outsider, or a member of the academic or non-teaching staff or involved in delivering services at JGU or any associated locations including transport, off site visits and locations.
- c) “Appropriate Authority” shall refer to any person to whom the power of Directorship may be delegated, except in the case where either the complainant or/and the

1 The Supreme Court of India, in a landmark judgment in August 1997 (Vishaka & others vs. the State of Rajasthan & others) stated that every instance of sexual harassment is a violation of “Fundamental Rights” under Articles 14, 15, and 21 of the Constitution of India, and amounts to a violation of the “Right to Freedom” under Article 19 (1)(g). The Supreme Court further reiterated that sexual harassment “is a violation of the fundamental right to gender equality and the right to life and liberty”. Another Supreme Court Judgment in January 1999 (Apparel Export Promotion Council vs. Chopra) has stated that sexually harassing behaviour “needs to be eliminated as there is no compromise on such violations”.

2 Definitions of sexual harassment can be found in sections 2(n), and 3(2) of The Act, and section 2(k) of The Regulations.

- d) defendant is/are part of “faculty” in which case the appropriate authority would be the Governing Body.
- e) “Authority” means Authority as provided under the Haryana Private Universities Act, 2006.
- f) “Campus” includes all places of work (instruction, research and administration), as well as hostels, guesthouses, canteen and other public places on the Sonipat Campus.
- g) “Chairperson” who shall be a woman faculty member employed at a senior level (not below a Professor in case of a university) who shall chair the COGSASH and be responsible for ensuring all obligations are fulfilled.
- h) “COGSASH” stands for Committee on Gender Sensitisation Against Sexual Harassment, constituted to implement rules mentioned under Sexual Harassment of women (Prevention, Prohibition and Redressal) at Workplace Act.
- i) “Employee” means any person on the staff of JGU, including faculty, non-teaching staff, and project staff; permanent, temporary, part-time, visiting, ad-hoc and honorary employees by whatever name called and would include persons employed on a casual basis and also those employed through contractors. It includes any person employed at a workplace for any work on a regular, temporary, ad hoc or daily wage basis, either directly or through an agent, including a contractor, with or, without the knowledge of the principle employer, whether for remuneration or not, or working on a voluntary basis or otherwise, whether the terms of employment are express or implied and includes a co-worker, a contract worker, probationer, trainee, apprentice or called by any other such name.” Section 2(f) The Sexual Harassment Act 2013.
- j) “Faculty” includes any person on the staff of JGU who is appointed on a temporary or permanent basis, including researchers in various categories and research associates, and any outside faculty temporarily affiliated with JGU.
- k) “Higher Educational Institution” (HEI) means a university within the meaning of clause (j) of section 2³, a college within the meaning of clause(b) of sub-section (1) of section 12A⁴ and an institution deemed to be a University under section 3⁵ of the University Grants Commission Act, 1956 (3 of 1956).
- l) “Internal Complaints Committees” (ICC) means the Committee constituted from the COGSASH members under Section 4 of The Sexual Harassment of Women at the Workplace Act 2013, that proceeds with an inquiry or conciliation procedure with the complaint.
- m) “Member-Secretary” shall be responsible for the administrative functioning of the COGSASH. Duties will include but not limited to organising meetings, taking and circulating minutes and coordinating with the Chairperson to ensure all obligations are fulfilled. The Member-Secretary shall also head the Election Commission for the election of the Student Representatives.

3 UGC Act 1956, Sec 2(f): “University” means a University established or incorporated by or under a Central Act, a Provincial Act or a State Act, and includes any such institution as may, in consultation with the University concerned, be recognised by the Commission in accordance with the regulations made in this behalf under this Act.

4 UGC Act 1956, Sec 12A(1): “college” means any institution, whether known as such or by any other name which provides for a course of study for obtaining any qualification from a university and which, in accordance with the rules and regulations of such university, is recognised as competent to provide for such course of study and present students undergoing such course of study for the examination for the award of such qualification.

5 UGC Act 1956, Sec 3: The Central Government may, on the advice of the Commission, declare by notification in the Official Gazette, that any institution for higher education, other than a University, shall be deemed to be a University for the purposes of this Act, and on such a declaration being made, all the provisions of this Act shall apply to such institution as if it were a University within the meaning of clause (f) of section 2.

- n) "Non-teaching staff" includes any person on the staff of JGU who is not appointed to a teaching and/or research post, whether full-time, permanent, temporary, ad-hoc, part-time, daily wage, honorary or on special duty or deputation, and shall include persons employed on a casual or project basis, as also persons employed through a contractor.
- o) "Off-campus official duty" would refer to any activity being undertaken outside the "campus" on behalf of JGU, this would include, but not be restricted to, workshops, field work, group holidays/excursions organized by JGU, and interviews/meetings with outside people along with the period of traveling for such activity.
- p) "Officers" means Officers as provided under the Haryana Private Universities Act, 2006.
- q) "Outside expert" includes any person with expertise in fields relevant to the working of COGSASH; this could include an academician, an experienced person from an NGO, an activist or a legal expert from outside JGU.
- r) "Outsider" includes any person who is not a student, or member of the academic or non-teaching staff of JGU.
- s) "Presiding Officer" shall be any non-male member of the COGSASH who chairs a conciliation or inquiry procedure.
- t) "Project staff" includes any person on the staff of JGU who is appointed on a temporary or permanent basis as part of a specific project.
- u) "Service provider" includes any person or entity who provides services to JGU or its "employees" and "students".
- v) "Student" means any person who is enrolled for any degree/diploma/certificate course at JGU (full-time/part-time/short term/long term). It also includes a student of another University or college or research institution who has been placed or has opted for placement with JGU or is auditing/attending courses at JGU or is temporarily affiliated with JGU.
- w) "Student Representative" shall be any JGU student, elected by the student body via fair elections overseen by the Member-Secretary, who is responsible for liaising with the COGSASH Chairperson and Member-Secretary to deliver awareness raising sessions, events, acting as representatives of the Committee for the student body, including as a potential first point of contact. Student Representatives may serve as Committee members on ICC's if a student party to a case so requests.
- x) "Supreme Court Judgments" shall refer to the guidelines on the prevention and deterrence of sexual harassment in the workplace laid down by the Supreme Court of India in its judgment dated 13 August 1997 in Vishaka vs. State of Rajasthan and the judgment dated 20th January 1999 in Apparel Export Promotion Council vs. A. K. Chopra.
- y) "Visitors" would include all persons who are not employees or students of JGU; these include "service providers", participants in a seminar, workshop or a training programme, students' relatives, alumni or students from another institution, and any other outsiders who are on the "campus" of JGU to meet with any employee or student or use the library and other facilities of JGU
- z) "Workplace" means the campus of a HEI including-
- Any department, organization, undertaking, establishment, enterprise, institution, office, branch or unit which is established, owned, controlled or wholly or substantially financed by funds provided directly or indirectly by the appropriate HEIs;
 - Any sports institute, stadium, sports complex or competition or games venue, whether residential or not used for training, sports or other activities relating thereof in HEIs;
 - Any place visited by the employee or student arising out of or during the course of employment or study including transportation provided by the Executive Authority for undertaking such journey for study in HEIs.'

3. What is sexual harassment?

Sexual Harassment includes, but will not be confined to:

- (i) “unwanted conduct with sexual undertones if it occurs or which is persistent and which demeans, humiliates or creates a hostile and intimidating environment or is calculated to induce submission by actual or threatened adverse consequences and includes any one or more or all of the following unwelcome acts or behaviour (whether directly or by implication), namely:-
 - (a) any unwelcome physical, verbal or non-verbal conduct of sexual nature;
 - (b) demand or request for sexual favours;
 - (c) making sexually coloured remarks
 - (d) physical contact and advances; or
 - (e) showing pornography”
- (ii) “any one (or more than one or all) of the following circumstances, if it occurs or is present in relation or connected with any behaviour that has explicit or implicit sexual undertones-
 - (a) implied or explicit promise of preferential treatment as quid pro quo for sexual favours;
 - (b) implied or explicit threat of detrimental treatment in the conduct of work;
 - (c) implied or explicit threat about the present or future status of the person concerned;
 - (d) creating an intimidating offensive or hostile learning environment;
 - (e) humiliating treatment likely to affect the health, safety dignity or physical integrity of the person concerned;”

The key expression in the above definition is *unwelcome* which indicates the unwanted and non-consensual nature of the behaviour in question.

O.P. Jindal Global [Institution of Eminence Deemed To Be University] (JGU), is committed to creating and maintaining a community in which students, teachers, researchers, faculty members and non-teaching staff can work together in an environment free from all forms of sexual harassment.

4. Who is covered by the JGU Policy against Sexual Harassment?

Within JGU, the definition of sexual harassment applies equally to men, women, and individuals identifying as third gender. The policy includes harassment by a member of one gender against a member of another, or of the same gender.

JGU recognises that sexual harassment is overwhelmingly perpetrated by men against women. However, sexual harassment may also be perpetrated by women against men or may occur between persons of the same sex. We recognise that sexual harassment is not only perpetrated by men against women and encourage anyone being harassed to approach the Committee to seek support.

The JGU Policy Against Sexual Harassment protects all employees and students.

a. The definition of an employee is:

“[a] trainee, apprentice (or called by any other name), interns, volunteers, teacher assistants, research assistants, whether employed or not, including those involved in field studies, projects, short-visits and camps.”⁶ 'Visits' will include service providers and outsiders who may be within the territory of JGU at the time of commission of the act/behaviour coming under the purview of this policy.

6 Section 2(f) of the University Grants Commission's (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions) Regulation, 2015, herein, 'The Regulations'.

b. The definition of a student is:

“a person duly admitted and pursuing a programme of study either through regular mode or distance mode, including short-term training programmes in a HEI; Provided that a student who is in the process of taking admission in HEIs campus, although not yet admitted, shall be treated, for the purposes of these regulations, as a student of that HEI, where any incident of sexual harassment takes place against such student.⁷

Provided that a student who is a participant in any of the activities in a HEI other than the HEI where such student is enrolled shall be treated, for the purposes of these regulations, as a student of that HEI where any incident of sexual harassment takes place against such student;”

c. The definition of workplace/campus:

The JGU Policy Against Sexual Harassment applies on “the location or the land on which a Higher Educational Institution and its related institutional facilities like libraries, laboratories, lecture halls, residence halls, toilets, student centres, hostels, dining halls, stadiums, parking areas, parks-like settings and other amenities like health centres, canteens, Bank counters, etc., are situated and also includes extended campus and covers within its scope places visited as a student of the HEI including transportation provided for the purpose of commuting to and from the institution, the locations outside the institution on field trips, internships, study tours, excursions, short- term placements, places used for camps , cultural festivals, sports meets and such other activities where a person is participating in the capacity of an employee or a student of the HEI;”

5. Filing a complaint

In order to implement the JGU Policy Against Sexual Harassment, JGU has constituted a COGSASH. One of the Committee's responsibilities is to receive and hear complaints.

If you want to file a complaint of sexual harassment you must contact a member from the COGSASH. You may either email the Committee at: shc@jgu.edu.in or call them on 1800-120-3845. The Committee aims to respond to all emails within 24 hours. The phone number is available 24 hours a day.

Please note that in cases of physical violence or in an emergency you should either contact security at the main gate or one of the Chief Wardens:

Security Duty Officer: 08930110852 (24 hours a day)

Security Main Gate No. 1: 08930110798 (24 hours a day)

a. Who can file a complaint?

1. Any aggrieved person may lodge a complaint of sexual harassment.
2. Complaints should be lodged by the aggrieved person directly with any member of COGSASH. Third party complaints and witness complaints shall not be entertained except in cases where the complainant has been forcibly prevented from making a complaint; in such cases a complaint can be made on her/his behalf until she/he can approach COGSASH.
3. If the complainant is unable to file a complaint them self the following will apply:
 - i. First is where the victim is physically incapacitated from making a complaint, it can be made by someone on her/his behalf, which includes a friend or any person who knows of the incident and has the written authorization of the victim to make a complaint.
 - ii. Second, where the victim is mentally incapacitated from making a complaint, someone can make the complaint on her/his behalf.
 - iii. Third, if the victim is unable to file a formal complaint, someone who knows of the incident can do so provided they have the written authorization of the victim to make the complaint.
 - iv. Fourth is when the victim has passed away, a person who knows of the incident may file a complaint if they have received the written authorization of the victim's heirs.

⁷ Section 2(l), The Regulations.

6. How to file a complaint:

1. Before a complaint may be filed the aggrieved person must contact the COGSASH via email or phone. A meeting will then be arranged between the aggrieved person and at least one Committee member. The meeting will explain the difference between the inquiry and conciliation procedures. Only after this meeting will an official complaint be received. In emergency scenarios, such as those using violence, a same day meeting may be formed via a Joint Committee engaging members from both the Disciplinary Committee and the COGSASH. A complaint must be sent to the Disciplinary Committee with a request for representation from the COGSASH or may be forwarded to the Disciplinary Committee either by the COGSASH or by the Registrar. All decisions on creating a Joint Committee will be at the discretion of the Committees involved. In some situations, the university may choose to constitute such a Joint Committee to resolve issues it has become aware of without a complaint being filed.
2. Complaints may be oral, or in writing. If the complaint is oral, it will be converted into a written form by the COGSASH member receiving the complaint and authenticated by the complainant under her/his dated signature or thumb impression, as soon as possible. Written complaints may be received by email via the official shc@jgu.edu.in email address.
3. Complaints must be filed within three months (90 days) of the incident or of the most recent incident. If circumstances are found to exist by the COGSASH that prevented a complainant from having filed a complaint within the 90-day period from the last incident of harassment the COGSASH may allow a further 90 days to have elapsed since the last incident. The total number of days from the last incident should not be more than 180 days.⁸
4. Complaints should include details of the incident(s) of harassment. The date, time, and place must be recorded. The complainant should also list any witnesses to the incident(s) of sexual harassment that are being complained of, and the witness's (if any) batch/section/employment position details, and contact phone number and email address. The COGSASH has the authority to limit the number of witnesses who are heard as part of an inquiry. Complainants are therefore recommended to limit the number of witnesses they choose to list and to acknowledge that not all witnesses may be called. This may vary from case to case.
5. The history of who the complainant approached (family, friends, teachers etc) before making a formal complaint should also be recorded.
6. Other complaint-related procedures:
 - a. A complainant has the right to go public if s/he so desires. Going public before giving the complaint to COGSASH by the complainant should not prejudice the COGSASH members. Once a complaint has been given to COGSASH, the complainant should preferably not communicate any details of the complaint or the procedures until the inquiry is completed. It is not permissible for any person within or outside of the COGSASH to make the identity, contact details, or address of a complainant known, or to release details that may result in a complainant's identity becoming known.
 - b. Notwithstanding its commitment to confidentiality requirements, COGSASH retains its right to collectively issue a public statement or publicly respond to allegations made against COGSASH or any of its members. Members of COGSASH cannot release public statements in their individual capacity.
 - c. Filing of a grievance/complaint shall not adversely affect the complainant's status/job, salary/promotion, grades etc.
 - d. COGSASH should make efforts to ensure that the complainants and the witnesses are not further victimised or discriminated against while it is responding to a complaint. COGSASH shall take action against anyone who intimidates the complainant, witnesses or members of COGSASH, during or after the screening and inquiry. This action may include disciplinary action.

7. **The Committee: Composition and Mandate**

In order to implement these Rules, a Committee on Gender Sensitisation against Sexual Harassment (COGSASH) shall be appointed whose composition and mandate will be as described below.

a. Composition of the COGSASH

1. A Chairperson, who shall be a woman faculty member employed at a senior level (not below a Professor) at the institution, nominated by the Executive Authority.

Provided that in case a senior level woman employee is not available, the Chairperson shall be nominated from other offices or administrative units of the workplace;

Provided further that in case the other offices or administrative units of the workplace do not have a senior level woman employee, the Chairperson shall be nominated from any other workplace of the same employer or other department or organization.

2. At least one-half of the total members of the committee shall be women.
3. Persons in senior administrative positions within the institution, such as the Vice-Chancellor, Registrar, Controller of Examinations, etc shall not be members of the Committee.
4. The COGSASH should include a member from a non-governmental organisation or association that is committed to the cause of women or issues relating to sexual harassment.
5. Tenure:
 - a) As per The Act 2013 Section 4(3) "The Presiding Officer and every Member of the COGSASH shall hold office for such period, not exceeding three years, from the date of their nomination as may be specified by the employer."
 - b) However, if a vacancy arises in COGSASH owing to absence of a member without intimation for three consecutive meetings, resignation of a member, or disqualification of a member, the vacancy will be filled for the residual period via agreement between the Chairperson of the COGSASH and the University's Registrar.
 - c) A COGSASH member shall be suspended from the Committee if a complaint is filed against her/him, for the duration of the inquiry. If a complaint is found to be true, the respondent to the case shall be disqualified from being a member of COGSASH.

b. Selection Procedure

1. Members of the COGSASH shall be appointed by the Vice Chancellor of JGU in consultation with the Registrar.
 - a) An Appointment Commission shall be constituted which consists of JGU Student Council Members.
 - b) The Appointment Commission shall issue a call for applications to all teaching and non-teaching members of the JGU Community, requesting them to submit their expression of interest in not more than 400 words.
 - c) The Appointment Commission upon receiving all applications shall mark them with a unique code removing names and submit these applications with a unique identification code to the Vice-Chancellor of the University.
 - d) The Vice Chancellor upon consultation with the Registrar of the University, shall select the applicants and share their unique identification code with the Appointment Commission.
 - e) The Appointment Commission will then disclose the names of the selected applicants with the Vice-Chancellor, who, using his discretion, offer formal appointments.
2. Amendments to the Committee members will be made via a recommendation and vote system managed by the Member Secretary and Chairperson of the Committee with approval from the Registrar and/or Vice-Chancellor of JGU. Members of the JGU community will be invited to apply to become a member of the COGSASH if vacancies arise.

3. Once all internal members of the new COGSASH have been selected, they will choose from amongst them a senior woman faculty member to serve as the Chairperson and nominate the outside expert. If there are no senior women present, the Vice-Chancellor may nominate someone by direct appointment.
4. For all COGSASH subsequent to the first COGSASH, first the internal members of the new COGSASH would be selected according to the procedures outlined at least two months before the end of the tenure of the existing COGSASH. These members would then meet to nominate the outside expert. The new COGSASH (including the outside expert) has to be fully constituted at least one month before the end of the tenure of the existing COGSASH.
5. Student representatives shall be elected through a transparent democratic procedure.

c. Constitution of an Internal Complaints Committee:

1. When the COGSASH receives a complaint for conciliation or inquiry it shall form an Internal Complaints Committee (ICC) to hear the case. The ICC shall comprise of the following:
 - a. A Presiding Officer,
 - b. Two faculty members,
 - c. Two non-teaching members,
 - d. Student representative(s), if the matter involves a student and the student so requests,
 - e. One external member from a non-governmental organisation or association committed to the cause of women or a person familiar with issues relating to sexual harassment.⁹

At least one half of all ICC members shall be non-male.

d. Removal of Committee Members

COGSASH Committee members will be removed if:

- a) A member acts in contravention to section 16 of the Act,¹⁰ and discloses the parties to, or details of a case, or information that may lead to the identification of any of the parties; or,
- b) A member is found to have caused an offence or injury under any law for the time being in force, and action is pending against them, or
- c) A member has been found guilty in any disciplinary proceedings; or,
- d) A member has abused their position as to render their continuance in office prejudicial to the public interest.

9 Sec 4. UGC Regulations; as per the Act the external member does not need to be present for all cases. JGU aspires to ensure that the external member provides a level of engagement and supervision of the Committee's broad functioning.

10 Sec 16, The Act: Prohibition of publication or making known contents of complaint and inquiry proceedings. — Notwithstanding anything contained in the Right to Information Act, 2005 (22 of 2005) , the contents of the complaint made under section 9, the identity and addresses of the aggrieved woman, respondent and witnesses, any information relating to conciliation and inquiry proceedings, recommendations of the Internal Committee or the Local Committee, as the case may be, and the action taken by the employer or the District Officer under the provisions of this Act shall not be published, communicated or made known to the public, press and media in any manner:

Provided that information may be disseminated regarding the justice secured to any victim of sexual harassment under this Act without disclosing the name, address, id entity or any other particulars calculated to lead to the identification of the aggrieved woman and witnesses.

8. Mandate of the COGSASH

1. COGSASH shall raise awareness about sexual harassment within the workplace as an unacceptable form of conduct. The COGSASH will encourage a workplace culture that is supportive and accommodating of diversity. The COGSASH will respond to complaints of sexual harassment and provide recommendations to the administration for consideration.
2. Members of COGSASH shall be sensitive to the issue of sexual harassment and shall not let personal biases and prejudices (whether based on gender, caste, class, gender identity, religion, sexuality) and stereotypes (e.g., pre-determined notions of how a “victim” or “accused” should dress or behave) affect their functioning as members.
3. COGSASH shall have the following two functions:
 - i. Gender sensitisation and awareness generation
 - ii. Responding to complaints of sexual harassment, including receipt of complaints, screening, informal mediation, conducting formal conciliation/inquiry procedures and redressal.

a. *Gender Sensitisation and Awareness Generation*

For the purpose of creating gender sensitisation and awareness generation JGU and COGSASH shall perform the following functions:

- i. These Rules in its entirety shall be made available at the library counter, the Registrar's Office and the JGU website. This information must be publicized widely.
- ii. COGSASH shall ensure the prominent publicity of these Rules in JGU by displaying it (in a summary form) on the main notice board and the employees' notice board (at the entrance), the library notice board and at the canteen/dining halls and student housing.
- iii. The names of the members of COGSASH and the Committee's email address (shc@jgu.edu.in) shall be displayed on the main notice board and the library notice board.
- iv. These Rules shall be translated in Hindi so as to be accessible to all members of the JGU community.
- v. These Rules shall be briefly mentioned in the prospectus and orientation brochures of all academic programmes offered at JGU along with information about where the full policy is available.
- vi. Each recruitment announcement of JGU shall include the following line:
“JGU is an equal opportunity employer and is committed to providing an environment free from sexual harassment”.
- vii. COGSASH shall organize programmes for the gender sensitisation of JGU community, which may include: workshops, seminars, posters, film screenings, debates, skits, etc.
- viii. These Rules, in summary form, shall be printed on the admission, application and registration forms of JGU for the students each year/semester, and signed by them before they submit their forms.
- ix. All new service contracts for employees on JGU at all levels must include acceptance of these Rules as a part of the service contract.

b. **Meetings:** In order to carry out the above functions, COGSASH shall follow the rules mentioned below:

- I. COGSASH shall meet twice a year in addition to a public meeting for reporting/audit purposes (see clause 7). Additional meetings could be held as necessary to deal with issues or complaints that may arise.
- ii. Members shall be intimated of meetings in writing or by electronic communication.
- iii. Any member of COGSASH may request the Presiding Officer to call an Emergency Meeting.
- iv. The quorum for all meetings shall be more than half of the existing members of COGSASH. Motions shall be carried by a simple majority of those present and voting. The procedure for voting will be secret ballot conducted by the Chairperson.
- a) If the required quorum is not present at any meeting, such a meeting may continue if reasonable circumstances exist, i.e. semester break. During semester time, it is desirable that at least half of the Committee members are present. If fewer than half of the members are present the meeting may be adjourned. For an adjourned meeting, the required quorum shall be the same as in a regular meeting except in the case of an Emergency Meeting where there shall be no requirement of quorum.
- v. Minutes of all meetings shall be recorded, confirmed and adopted.
- vi. COGSASH shall hold at least one public meeting every year where it shall report to the JGU community about its activities and present its Annual Report.

9. Functions, powers and responsibilities of the Internal Complaints Committee

- a) The ICC is responsible for responding to all formal complaints of sexual harassment.
- b) The ICC shall conduct the proceedings in a fair manner and shall follow principles of natural justice by providing reasonable opportunity to the complainant and the defendant for presenting and defending his/her case.
- c) The ICC must complete the inquiry within a reasonable time not exceeding three months from the date the complaint is referred to it.
- d) At any time in the inquiry proceedings, the ICC shall not put the complainant and the defendant in a situation where they may be face to face.
- e) The ICC may call any person to appear as a witness, if it is of the opinion that it shall be in the interest of just decision-making.
- f) The ICC shall have the power to ask the relevant authorities for any official papers, documents, or material such as CCTV footage pertaining to the complainant as well as the defendant.
- g) Records of all evidence gathered in the course of the inquiry shall be maintained for a period of three years. Parties to a case who are still affiliated with JGU should be informed before materials are destroyed. Parties who leave/graduate JGU may ask for copies of the material at the time of leaving.
- h) The ICC may consider as relevant any earlier complaints against the defendant. However, the past sexual history of the complainant shall be deemed irrelevant to a complaint of sexual harassment.
- i) If the respondent fails, without valid ground, to present himself/herself for three hearings convened by the Presiding Officer the ICC shall have the right to take a decision on the complaint based upon the available evidence.
- j) The identities of all witnesses shall be protected by the ICC. A coding system may be used for this purpose.
- k) All persons participating in an ICC proceeding shall respect the Committee's mandate to protect confidentiality and shall not disclose the identities of the parties to a case. Any violations of this code of conduct may invite action by the appropriate authority as per the recommendation of COGSASH.
- l) After completing the investigation, the ICC shall submit a detailed report of its findings to the Chairperson of COGSASH. The report shall include an indication of whether it finds the complaint to be true, and a recommendation for subsequent action to be taken, if any.
- m) The recommendation must be sent by the Chairperson or Member Secretary of COGSASH to the University's Registrar within three working days. The Registrar has to affirm, vary or dismiss the recommendations within three working days.

Note: *Most cases of sexual harassment occur in private, therefore there may not be an eye-witness. The Inquiry Committee will decide on the complaint without proof or evidence of this kind. The Inquiry Committee may rely on circumstantial evidence and the testimonies of the complainant, the defendant, witnesses, if any, and any supporting evidence. This inquiry is not a criminal investigation. Strong probability, rather than 'proof beyond reasonable doubt', is sufficient to decide on the complaint.*

10. Responding to Communications and Initiating an Inquiry or Conciliation Procedure

- a) When a communication has been received by the Committee, the inquirer shall be contacted within 24 hours to schedule a meeting with a member of the Committee within the next 48 hours. This will be the primary meeting.
- b) In the primary meeting, the Committee member will review the communication with the complainant to consider whether the alleged incident(s) is cognisable by the Committee and to explain the difference between the inquiry and conciliation procedures and the potential outcomes.
- c) Only once the inquirer has been informed of the differences between the conciliation and inquiry procedures will a formal complaint be received.
- d) Once a formal complaint has been received, the complaint with any evidence will be sent to the respondent(s) to the case. The respondent(s) will have 5 working days to reply to the complaint and to include any evidence and/or the contact details of any witnesses they would like to have called.

- e) The Committee shall, if deemed necessary, restrain the respondent from communicating the complainant directly or indirectly.
- f) An ICC shall be constituted from the COGSASH members to proceed with the conciliation/inquiry process.

11. Procedure for Conciliation

- a) A conciliation procedure is when a grievance of sexual harassment at JGU may be articulated between a complainant and a respondent(s) in a non-punitive and supervised forum. The aim of conciliation is for a respondent to address the inappropriate conduct and reach a common understanding with the respondent about what they would like to stop from happening and why they feel it is inappropriate and for the respondent to better understand how their actions may be interpreted. Once the form of inappropriate conduct has been identified an agreement of future workplace conduct will be agreed upon between the parties and recorded by members of the ICC.
- b) A conciliation process shall only be initiated when the complainant consents to this procedure.
- c) A conciliation process shall be initiated within ten working days of a complainant requesting the Committee for the process.
- d) No monetary settlement shall be made as a basis of conciliation.
- e) Where a settlement has been arrived at, the Internal Complaints Committee shall record the agreement so arrived at and forward it to the COGSASH Chairperson.
- f) The Internal Complaints Committee shall provide copies of the settlement as recorded under subsection (b) to the University Registrar, the complainant and the respondent.
- g) Where a settlement is arrived at, no further inquiry shall be conducted by the Internal Complaints Committee, except when respondent is found in breach of the agreed settlement. If the respondent to a conciliation procedure acts in violation of the agreement an immediate inquiry procedure or disciplinary action may be taken.
- h) If a separate complaint is brought against the respondent or if the Committee has grounds to believe the respondent has breached the agreement, an inquiry may be initiated against respondent.

12. Procedure for Inquiry:

- a) An inquiry procedure is when a grievance of sexual harassment at JGU may be articulated between a complainant and a respondent(s) in an inquisitorial forum. The inquisitorial nature of an inquiry will investigate the credibility of a complaint. If found to be true, the ICC may recommend a punitive measure be given to the respondent. Measures may range from an official warning to a suspension, or in certain cases expulsion from the university/termination of employment.
 - i. In cases involving students, if a case of a grievous nature is reported to the Committee, parents of the respondent will be notified either at the time the complaint is received, or when found to be true, depending on the nature of the complaint.
- b) For an inquiry to be initiated a written complaint must be received by the Internal Complaints Committee. Complaints will only be received after a potential complainant has been informed of the difference between conciliation and inquiry, their different focus and potential outcomes. Complaints must be in writing and may be submitted either in writing, by email, or in cases where a complainant is unable to submit a written complaint a verbal complaint may be transcribed by a Committee member. The complaint must include available evidence to support the veracity of the complaint (eg emails, messages), details of any CCTV footage that may be of use with the locations and dates and approximate times to aid the Committee's ability to retrieve relevant material, and list of relevant witnesses.
- c) One copy of the complaint, with the accompanying documents, must be given to the respondent (person against whom a complaint has been filed) within 3 days from when the complaint was officially submitted.

- d) Within 5 days of receiving a copy of the complaint and other accompanying documents, the respondent has to respond with their version of events and any documents and details of witnesses to support their argument. The 5-day requirement may be extended by a further 5 days if there is valid reason.
 - i) Parties to a case may be asked to respond immediately depending upon the nature of the complaint.
- e) Upon receiving the response by the respondent, the ICC shall share the submission of the respondent with the complainant. And schedule the first hearing within 5 working days.
- f) The Internal Complaints Committee must adhere to principles of natural justice when inquiring into a complaint.
- g) The Internal Complaints Committee may call any number of witnesses from the list provided by complainant/respondent.
 1. The ICC may request witnesses to submit their statement by email within 24-48 hours of receiving the request. The statement should not be more than 500 words, except in exceptional circumstances.
 2. The ICC may subpoena any witness/witnesses after examining their statement.
 3. The ICC may also call witnesses to be questioned by the Committee.
- h) The inquiry may proceed *ex parte* (when the respondent does not cooperate) if either party to the complaint (either the complainant or respondent) does not present themselves for three consecutive hearings and no reasonable cause has been offered.
 - i. *Proviso*: An inquiry proceeding may not be terminated by the ICC without serving a written notice to the parties in question. Such notice must be served at least 5 days before the relevant decision is to be made.
- i) If the ICC is not able to reach a conclusion in its first hearing, a second hearing must be scheduled within the next 3 working days.
- j) No lawyer is allowed to represent either party in the proceedings.
- k) A minimum of three COGSASH members are needed to form the ICC, to conduct the inquiry, one of which must be the Chairperson or the Presiding Officer. A complainant may choose whether to have the student representatives participate in the inquiry process.
- l) On completion of the inquiry, the ICC shall prepare a report within three working days and forward it, together with its recommendation and any dissenting opinions to the Chairperson of the Committee.

13. Communication of Internal Complaints Committee and follow-up procedure

- a) Within two working days of receiving the report and recommendation from a conciliation or inquiry procedure the report and the recommendation must be approved by the Chairperson.
- b) The Chairperson must then send the report and the recommendation to the Registrar within two working days from when it was received. On the same day, the COGSASH shall also communicate to the complainant and the respondent by email that the recommendations have been sent to Registrar, specifying the date sent.
- c) The Registrar shall confirm, vary or dismiss the recommendation by COGSASH within three working days from the date of communication by COGSASH, or if any concerns are raised, shall convene a meeting with COGSASH to discuss the recommendation.
- d) In the event that no action has been taken one week after receiving the communication/the meeting between the Registrar and COGSASH, the Chairperson of COGSASH shall convene a meeting of COGSASH with the appropriate authority to appraise the situation.
- e) In the event that the Registrar has not taken appropriate follow-up action one week after the meeting as described in clause (d) above, the COGSASH shall communicate its discontent in writing to the authority.

- f) In the event that any new fact or evidence arises or is brought before COGSASH at any stage of the inquiry proceedings or even after the communication of the findings to the appropriate authority, COGSASH can take cognizance of this and take appropriate action; this may include re-hearing the case.

14. Withdrawal of Complaint

- a) The complainant may withdraw his/her complaint in writing at any time during the complaints receiving and/or inquiry procedure. However, COGSASH must ascertain the reason(s) for the withdrawal of the complaint, record it in writing, and have the reasons counter-signed by the complainant.
- b) The inquiry procedure shall, on such withdrawal, be terminated, save in instances in which the Internal Complaints Committee is informed, knows, or has reason to believe, that the reason for such withdrawal is the consequences or effect of coercion or intimidation, exerted by the respondent(s), or any person on her/his behalf. In such an instance, the inquiry proceedings shall continue in accordance with the procedure outlined in the Rules.

15. Redressal

(1). Guiding Principles

- a) The guiding principle of the redressal mechanism is to ensure the safety and well-being of JGU community members. There will be provisions for punishment for the respondent once a violation of the policy has been established. There will be measures during the conciliation or inquiry procedure to encourage a practise of reflection and reform to achieve lasting gender equality and safety within the workforce and beyond.
- b) Redressal shall involve supportive measures for the complainant and protection against victimization. Filing of a grievance or complaint shall under no circumstances adversely affect the complainant's status, future evaluation of grades, assignments, employment, promotion etc.
- c) As a general principle, everyone who is associated with redressal of sexual harassment needs to be sensitive towards both the respondent and the complainant. To this end, it is advisable that they undergo periodic orientation and training.

(2). Punishments

Any student, service provider, resident, outsider, or a member of the academic or non-teaching staff or an Officer of JGU, or a member of the Authorities or Committee of JGU found guilty of sexual harassment shall be liable for disciplinary action. The penalties listed below (in ascending order) are indicative, and shall not constrain the JGU authorities from considering others, in accordance with the rules governing the conduct of employees and students in practice at the time.

a. Penalties in Case of Faculty/Employees

- i. Warning, reprimand, or censure.
- ii. Withholding of one or more increments for a period not exceeding one year.
- iii. Suspension from service for a limited period
- iv. Removal from a position of authority at JGU
- v. Disbarment from holding an administrative position at JGU
- vi. Suspension from service for a limited period
- vii. Compulsory retirement
- viii. Dismissal from service

The penalty awarded shall be recorded in his/her Confidential Employment Record. The right to an official character certificate may also be withdrawn where applicable.

b. Penalties in Case of JGU Students

- i. Warning or reprimand.
- ii. Withdrawal of the right to an official character certificate from JGU.
- iii. Withdrawal of hostel accommodation for the entire period of study.
- iv. Suspension from JGU for a period up to two semesters.
- v. Expulsion from JGU, and/or a bar on appearing for the examination/interview offered by JGU.
- vi. Withholding of a degree conducted by JGU may be recommended by the COGSASH.

Penalties awarded shall be recorded in his/her Personal File.

c. Penalties in Case of Outsiders/ Service Providers/ Officer of JGU, or a member of the Authorities or Committee of JGU

- i. Warning, reprimands, or censure.
- ii. A letter communicating her/his misconduct to her/his place of education, employment and/or residence.
- iii. Declaration of the campus as out of bounds for her/him, and/or a bar on appearing for the entrance examination/interview to any programme of study or employment offered by JGU.
- iv. Any other action as may be necessary.

d. Penalty in Case of a Second Offence

- I. A second, or repeated offence, may, on the recommendation of COGSASH, attract a more severe penalty.

16. Appeals

- a) In the event of the COGSASH not taking action on a complaint, or if the complainant or defendant is dissatisfied with the disciplinary action taken by the JGU authorities, she/he shall have the right to appeal to the Vice Chancellor of the University.
- b) The Vice Chancellor of the university shall hear the appeal himself or appoint an Appeals Committee that shall consist of three faculty members who are not part of the COGSASH. Half of this Committee should be non-male members.
- c) The Vice Chancellor or Appeals Committee shall have all the powers and duties of an Appellate Body. It shall consider the appeal, with the appellant deposing in person. It shall have the power to summon any person as witness as well as any official record. On the basis of all the evidence before it, including the deposition of the appellant, if it is satisfied that the matter needs to be further inquired into, the Vice-Chancellor or an Appeals Committee shall conduct an inquiry in accordance with the COGSASH's guiding principles and relevant guidelines.

17. False Complaints/Depositions

- a) If the Internal Complaints Committee finds no merit in any particular complaint/deposition, it shall write to the chairperson of the COGSASH, giving reasons for its decision recommending that no further action be taken with reference to the complaint.
- b) Within three working days of the receipt of this communication from the Internal Complaints Committee, the chairperson of COGSASH shall convene a meeting to discuss the recommendations of the Internal Complaints Committee with the ICC's Presiding Officer to decide whether, in the case of a malicious, false complaints a show-cause notice should be issued to the complainant/witness(es). Upon the decision to issue a show-cause notice, the chairperson of COGSASH shall issue it to the complainant/witness(es) and require the complainant/witness(es) to explain within five working days as to why disciplinary actions shall not be taken against him/her. Within three working days of the receipt of any explanation from the complainant/witness(es), the Chairperson shall convene a meeting to consider the explanation. In the event of an unconvincing explanation, the COGSASH shall forward its findings to the appropriate authority for follow-up action.

18. Protection against Victimization

- a) In cases where a respondent is found to have violated this policy and they are an employee or in a position of influence, the respondent shall not
 - (i) supervise any academic activity (such as evaluation, examination or supervision of research) of the complainant/witness and/or
 - (ii) write a confidential report of the complainant's/witness's performance.
- b) During an inquiry voluntary interim measures may be put in place to ensure the aggrieved victim and the respondent do not come in to contact with each other. These may include but are not limited to: transferring desk/usual working space to another department/academic section of either party; additional security/vigilance whilst on campus; voluntary leave (up to three months); relaxation of attendance for students which will not affect their opportunity to sit exams/assessment.

19. Amendment to the Rules and Procedure of COGSASH

- a) Amendments to the Rules and procedures of COGSASH shall have effect only if these are compatible with the letter and spirit of The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013; Sexual Harassment at Workplace Rules 2013; University Grants Commission (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations, 2015; the Supreme Court Vishaka judgement and any future Supreme Court judgements deemed applicable.
- b) Amendments shall be effected by decisions taken in a special meeting of COGSASH called for this purpose or in amendments that are approved by the COGSASH Chairperson and University Registrar.

20. Obligation of JGU Authorities

- a) JGU authorities shall provide a space that will be used as COGSASH office for administrative purposes and shall also provide proper stationery and clerical support. The office space must be a closed space where confidential meetings between potential complainants and parties to a case may meet Committee members.
- b) The JGU authorities shall notify, at the start of each academic year, or if the constitution of the Committee members changes within the year, the names of the members of COGSASH and the Committee's contact details.
- c) COGSASH's role in promoting greater awareness of gender sensitisation and as the responsible body for hearing complaints of sexual harassment at the university shall also be mentioned.
- d) The authorities shall maintain full confidentiality with respect to all parties' identity, and matters pertaining to COGSASH inquiries into complaints of sexual harassment.
- e) The authorities shall act promptly on the recommendations of the COGSASH pertaining to the various issues outlined above.
- f) As required by The Act 2013, the authorities shall forward to the government department concerned, and other concerned authorities, the annual report of COGSASH together with a written report on the action taken by them upon the decisions/recommendation of COGSASH every calendar year.

JGU COMMITTEE ON GENDER SENSITIZATION AGAINST SEXUAL HARASSMENT (COGSASH)

I. Composition:

1	Dr. Mimi Roy, Professor and Assistant Dean, International Collaborations, JSLH	Chairperson
2	Ms. Surinder Kaur, Senior Additional Registrar	Deputy Chairperson
3	Ms Asha Wahi, Associate Professor (Retd), Hindu Girls College, Sonipat	External Member
4	Prof. Czaee Malpani, Associate Professor & Associate Dean, JSAA	Member
5	Prof. (Dr.) Soumyadip Roy, Associate Professor of Management Practice and Assistant Dean (International Strategy), JSBF	Member
6	Prof. Swetasree Roy, Associate Professor, JSJP	Member
7	Ms. Kajori Sen, Associate Professor & Assistant Dean (Career Development), JSJC	Member
8	Ms. Bilquees Daud, Lecturer, JSIA	Member
9	Prof. Mousumi Mukherjee, Associate Professor & Deputy Director, IIHed	Member
10	Prof. Avirup Bose, Professor, JGLS	Member
11	Prof. Debolina Dutta, Assistant Professor, JGLS	Member
12	Prof. (Dr.) Siddhi Gyan Pandey, Assistant Professor, JSLH	Member
13	Prof. (Dr.) Rihana Shaik, Associate Professor, JGBS	Member
14	Prof. Tarini Mehta, Associate Professor, Assistant Dean of Student Affairs, JSES	Member
15	Ms. Pratiksha Rana, Assistant Director, Communication & Public Affairs, JGU	Member
16	Mr. Jeevan Deep Sehgal, Joint Director, Human Resources	Member
17	Ms. Divya Patpatia, Assistant Dean (Student Welfare), JGU	Member Secretary
18	Ms. Deeksha Arora- Assistant Manager	Member Secretary

II. Terms of Reference:

1. Handle individual complaints; evolve suitable procedures to access committee members
2. Awareness-raising efforts about sexual harassment within JGU campus; conduct training and sensitization programmes from time to time; design print and electronic materials on this issue; incorporate this issue in the orientation programmes of new faculty members, staff and students.
3. Evolve suitable rules and guidelines in this regard keeping in view the UGC rules and Sexual Harassment of Women at Workplace Act, 2013 and UGC (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations, 2015
4. Hold public forum meetings with students, teaching and non-teaching staff.
5. Make suitable recommendations on all the above issues to the JGU Administration from time to time to ensure that JGU campus becomes a model campus.

JGU COMMITTEE ON DISABILITY ISSUES

I. Composition:

1	Dr. Deblina Dey, Associate Professor, JGLS	Chairperson
2	Mr. Pratik Phadkule, Lecturer, JS GP	Member Secretary
3	Prof. (Dr.) Shilpi Bhattacharya, Professor, JGLS	Member
4	Dr. Manisha Mishra, Associate Professor and Assistant Dean, JGBS	Member
5	Dr Sugandha Nagpal, Assistant Professor, JSIA	Member
6	Dr. Manjushree Palit, Associate Professor & Associate Dean, JSPC	Member
7	Prof. (Dr.) Sukumar Muralidharan, Professor, JSJC	Member
8	Dr. Indu Kapoor, Joint Director, Health Centre	Member
9	Mr. Bhanu Prakash Nunna, Senior Counsellor, Centre for Wellness and Counselling Services (CWCS)	Member
10	Prof. (Dr.) John Clammer, Professor, JSLH	Member
11	Ms. Amita Malhotra, Assistant Director - HR, JGU	Member

II. Terms of Reference:

- To evolve and maintain proper procedures to identify and provide academic support to students with disabilities; establish clear procedures for deadline extensions, support services (such as use of readers; scribes in examination) and re-examination for students with such difficulties in accordance with the University Grants Commission guidelines; create a student volunteer base to undertake various academic support activities for students with disabilities.
- Sensitize staff members and students about physical and mental health difficulties faced by such persons and encourage referrals to this committee.
- Keeping the Persons with Disabilities Act and rules framed thereunder, UGC guidelines and guidelines issued by the Government of Haryana in view, make appropriate recommendations for their effective implementation.
- To have “access audits” of the JGU campus conducted.

II. Frequency of Meetings & Other Modalities:

- The committee shall meet at least once in a semester or as often as may be needed.
- The committee can co-opt other faculty members, non-teaching staff and students.

JGU GRIEVANCE REDRESSAL COMMITTEE

I. Composition:

1	Prof. (Dr.) Pankaj Gupta, Dean, Office of Career Services and Professor, Jindal Global Law School	Chairperson
2	Prof. Vishwas H. Devaiah, Professor & Vice Dean and Director, CPGLS, JGLS	Member
3	Prof. Brajesh Kumar, Professor & Vice Dean, JGBS	Member
4	Prof. Abdul Fattah Ammourah, Professor & Vice Dean, JSIA	Member
5	Prof. Bhuvaneswari Raman, Professor & Dean (Academic Affairs), JSGP	Member
6	Prof. Jayani Jeanne Bonnerjee, Professor & Associate Dean, JSLH	Member
7	Prof. Kishalay Bhattacharjee, Professor & Executive Dean, JSJC	Member
8	Prof. Jaideep Chatterjee, Professor & Executive Dean, JSAA	Member
9	Prof. Anand Mishra, Professor & Vice Dean, JSBF	Member
10	Prof. Cosmin Ioan Corendea, Professor & Vice Dean, JSES	Member
11	Prof. (Dr.) K K Pandey, Professor, JGBS and Director, Office of Doctoral Studies	Member
12	Dr. Pulkit Khanna, Associate Professor and Assistant Director, Centre for Leadership and Change at JIBS	Member
13	Representative of JGU Student Council	Member
14	Ms. Amita Malhotra, Deputy Director, HR, JGU	Member Secretary

II. Term of the Committee:

The Grievance Redressal Committee shall have a term of two years.

II. Terms of Reference

The Committee shall address grievances related to

- Admissions;
- Scholarships;
- Examinations;
- Amenities & Facilities;
- Quality of education

III. Frequency of Meetings and Other Modalities:

- The Committee shall meet at least once in a semester or as often as may be needed and appropriate.
- The Committee may co-opt other members from Schools/Institutes & Departments as per the need.

COMMITTEE ON CANINE & ANIMAL WELFARE ISSUES

I. Composition:

1	Dr. Alokeparna Sengupta, Associate Professor, JSAA	Chairperson
2	Dr. Aashita Dawer, Associate Professor, JGLS	Member
3	Dr. Alexander C. Fischer, Associate Professor, JGLS	Member
4	Dr. Anjana Hazarika, Associate Professor, JGLS	Member
5	Dr. Laknath Jayasinghe, Professor, JGBS	Member
6	Dr. Mohsin Alam Bhat, Professor, JGLS	Member
7	Dr. Manasi Kumar, Professor, JGLS	Member
8	Mr. Abhishek Mishra, Associate Professor, JGLS	Member
9	Ms. Surinder Kaur, Senior Additional Registrar, JGU	Member
10	Two Student Representatives of Animal Welfare Society (AWS)	AWS Representative
11	One Representative of JGU Student Council	JGU Student Council Representative
12	Mr. Devansh Manoj Jalan, 2016 Batch JGLS	Student Representative
13	Ms. Sehr Sannah Kapur, 2019 Batch JGLS	Student Representative

II. Terms of Reference:

- To address concerns raised by faculty, staff, students and parents about canines.
- To address concerns raised by members of JGU Animal Welfare Society.
- Undertake sensitization programmes to prevent cruelty to animals.
- The Committee shall submit its recommendations on these issues to JGU administration from time to time.

III. Frequency of Meeting:

The Committee shall meet at least once in a semester or as often as may be needed.

JGU ANTI-DISCRIMINATION COMMITTEE

I. Composition:

1	Chief Proctor, JGU	Chairperson
2	Prof. Kulpreet Kaur, Associate Professor, JGBS	Member
3	Dr. Deepanshu Mohan, Associate Professor & Director, Centre for New Economics Studies, JSIA	Member
4	Dr. Saagar Tewari, Associate Professor, JSLH	Member
5	Dr. Shalini Goel, Assistant Professor, JSBF	Member
6	Prof. Girish Agrawal, Professor, JSAA	Member
7	Dr. Kajori Sen, Associate Professor & Assistant Dean (Career Development), JSJC	Member
8	Dr. Tamara Hovorun, Associate Professor & Joint Director, JIBS	Member
9	Prof. Ajay Kumar Pandey, Professor and Executive Director, Clinical Programmes; JGLS	Member Secretary

II. Terms of Reference:

- The members of this committee will oversee steps to prevent any kind of discrimination on campus on the basis of gender, race, caste, marital or civil partnership status, sexual orientation, religion or belief, age, or disability.
- Institute an online portal for lodging complaints of discrimination by members of the JGU community.
- Look into the complaints of any act of discrimination against persons belonging to SC/ST students/teachers/non-teaching staff and making decisions; and discrimination against a person based on other prohibited grounds mentioned above.
- Monitoring action taken and resolution of all the complaints related to discrimination.
- Develop and maintain a policy framework to prevent discrimination in JGU Premises and also take educational & awareness measures to combat discrimination & promote integration.
- Recommend measures to help improve substantive equality.

III. Frequency of Meeting:

The Committee shall meet at least once in a semester or as often as may be needed

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President-Shivantika Saxena, 18jslh-shivantika.s@jgu.edu.in, +91 77278 60760

Vice President-Muskan Jain, 20jgls-mjain1@jgu.edu.in, +91 70567 99568

Treasurer-Anvita Datla, 18jgls-anvita.d@jgu.edu.in, +91 9818803048

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LITERARY AND FINE ARTS SOCIETY

Student Council:

President-S Shweta Sai, 16jgls-ssai@jgu.edu.in, +91 8053657867

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Other Student Coordinator:

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ROTARACT CLUB

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Faculty coordinator:

Gaganpreet Singh, gaganpreet@jgu.edu.in

Student Council:

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ADR SOCIETY

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JGU SPORTS SOCIETY

Student Coordinator:

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Co- Convenor-Yuvraj Lamba, 16jgls-ylamba@jgu.edu.in

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Treasurerar-Ritik Nandal, 18jsaa-ritik.n@jgu.edu.in

THEATRE SOCIETY

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President-Rudraanee Parmar, 19jslh-rudraanee.p@jgu.edu.in, +91 9518128580

Convenor-Romit Sarkar, 16jgls-rsarkar@jgu.edu.in, +91 9163484615

Faculty coordinator:

Amit Bindal- abindal@jgu.edu.in

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PERFORMING ARTS SOCIETY

Performing Arts Society is an open society which encompasses every form of art. We act, direct, recite poetry, sing, put up musicals and do what we do best - love the stage. We engage in the most wholesome form of expression and any form of art can find a home here. The society is a family of its own with several productions under its belt, including Shakespeare, Aladdin the Musical, Dead Man Talking, Death's Desire. We are a dynamic bunch of people who go out and partner with external institutions to put up performances. In 2019, the society put up a play called Parwana with the Embassy of Afghanistan while being a regular participant at Waves BITS Goa, Symbhav SLS Pune and others. Come and explore the artist within yourself with us!

Student Coordinators:

President-Diksha Ashok Ramnani, 18jgls-diksha.ar@jgu.edu.in, +91 9920849938

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General Secretary-Sakshi Verman, 18jslh-sakshi.v@jgu.edu.in, +91 9971413244

Faculty Coordinator:

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QUIZ SOCIETY

Convenors:

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Faculty:

Avishek Konar, akonar@jgu.edu.in

ENGLISH LITERARY SOCIETY

English Literary Society was formed in 2014 with a view to giving a platform to students to express their ideas and sentiments in English apart from learning more of English literature. To achieve this end, the society organizes periodic meetings at which students and faculty members interested in literature read their poems and stories. Other programs organized are -- talks on literary topics by guest speakers, screening of English movies, literary quizzes, story writing competitions, etc. A good number of students have benefitted from these programmes.

The Society has also been organizing annual international conferences for the past six years in which a large number of delegates and resource persons, both from within and outside India have been taking part. Spread over 2/3 days, the conferences have helped students of JGU in learning the art of organizing such events and adding to their knowledge of English literature. The themes of the conferences held so far are: Postcolonial Literature, Emerging Issues in English Literature, Multiculturalism and Globalism, Comparative Literature, and Theory-Literature Interface. The 7th edition of this annual event is due to be held on July 23-25, 2021 in virtual mode on the theme "Postmodernism: Time for Reappraisal." The number of attendees is expected to be around 200 this time. Those who wish to be members of this society should get in touch with the Director of the society.

STUDENT SOCIETIES & CLUBS

MUSIC SOCIETY

Student Co-coordinators:

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Ishita Satyajit, 16jgls-isatyajit@jgu.edu.in, +91 9910510332

DEBATE SOCIETY

The ability to engage with intellectual issues, to take control of a room with your voice and the innumerable fun trips to different parts of the country are what make the Jindal Debate Society one of the best societies on campus. The Jindal Debate Society strives to make students well versed in different formats of parliamentary debating via participation in external intervarsity tournaments as well as providing coaching and reading resources in order to train members by broadening their knowledge base. The Jindal Debate Society has won the Most Accomplished Society award four times, and have won accolades at several national and international debating tournaments, beating out top tier universities including, inter alia, Oxford, Sydney, IUM and NLSIU. We continue to grow each year, becoming a force to be reckoned with in the debating circuit, while also providing a fun, inclusive and engaging society for students from across JGU to make friends, broaden their intellectual horizons and debate at universities across India.

Faculty Co-ordinator:

Prof. Federico Jarast, fjarast@jgu.edu.in

Tournament Directors:

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Conveners:

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Nishant Padhy, 18jgls-nishant.mp@jgu.edu.in

Aadhiswaran Shanmugam, 17jgls-ashanmugam@jgu.edu.in

Legal Aid Clinic (LAC)

E-mail: Clinicalprogrammes@jgu.edu.in

Convener:

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Head of Public Relations:

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Prof. Sushant Chandra, schandra@jgu.edu.in

Prof. Swati Malik, smalik@jgu.edu.in

Prof. Ajay Kumar Pandey, apandey@jgu.edu.in

RAQS (JGU DANCE SOCIETY)

Faculty coordinator:

Mercy Deborah, smdeborah@jgu.edu.in

Student Co-Ordinators:

President-Meghna Malik, 19jsjc-meghna.m@jgu.edu.in

Vice President-Karanveer Bhatt, 20jgbs-kbhatt@jgu.edu.in

Secretary-Varenya Subramanian, 20jgbs-varenya@jgu.edu.in

Faculty Coordinator/Director:

Prof. Dr. Jagdish Batra, jbatra@jgu.edu.in

HISTORY SOCIETY

Other than grudgingly pulling through Histroy 1 and 2, our university lacked anything history for the enthusiasts. Established in 2018, the society has come a long way since. Histroy Soc constantly holds History Walks to locations in and around Delhi and Haryana. It holds formal and informal discussions for people to talk everything history. An Open Society, it has done everything from Movie Nights to Meuseum Visits. The main aim of the society is to have fun with history, reaching way beyond the books.

Faculty Coordinator:

Dr. Anish Vanaik, avanaik@jgu.edu.in

Dr. Laurence Gautier, lmagautier@jgu.edu.in

Student Co-Ordinators:

President-Rhea Tewary, 17jgls-rthewary@jgu.edu.in, +91 9920800482

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Treasurer-Chandra Lekha, 18jgls-b.cl@jgu.edu.in, +91 7893930063

General Secretary-Harshita Calla, 18jgls-harshita.c@jgu.edu.in, +91 9535976146

JGU TOASTMASTERS CLUB

The JGU Toastmasters Club is a student-run society affiliated to Toastmasters International. Toastmasters International is a non-profit organization comprising nearly 400,000 members who are a part of 16,600+ Toastmasters clubs across the world. Toastmasters enables you to develop and practice communication and leadership skills in the safe, supportive environment of your club, working through projects and assignments that enable you to build real-world skills in a variety of disciplines. One can learn at one's own pace in a proven curriculum that was built on four guiding principles that have been in place since Toastmasters was founded in 1924:

1. **Experimental learning** – By giving speeches and fulfilling leadership roles, you practice and improve.
2. **Peer feedback** – Grow and improve through honest and supportive peer evaluation.
3. **Mentoring** – Experienced mentors encourage, guide and support you in your goals and help you to achieve more than you thought possible.
4. **Self-paced program** – Develop skills at your own pace and comfort level.

Being a member of our society isn't limited to your time in college, but expands to a lifetime membership in a community spread across 142 countries!

Student Coordinators:

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Faculty Coordinator

Prof. Sumeet Mhaskar, smhaskar@jgu.edu.in, +91 8930100535

DIPLOMANIA

Diplomania is the first and only international relations and diplomacy society at O.P Jindal Global University. Started in the year 2018, by Yash Golechha and Sakshi Garg, it began as a venture to take IR studies outside the classroom. Diplomania's main objective today is to foster interest in international relations through unconventional learning methods in a semi-academic setting. The society today organises events like quiz, debates, seminars, simulation exercises and art competitions while incorporating pop culture references and other contemporary links in their work to make the field more attractive and accessible. Their main focuses are their signature annual International Youth Conclave, and their newly functional blog which highlights publications from the student community that present a unique outlook towards IR through contemporary events and artistic expression.

Student Coordinators:

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LEGAL ENTREPRENEURSHIP CELL

The legal entrepreneurship Cell, convened in 2016 aims at providing pro bono legal research and drafting to Start-Ups, NGOs, Companies and Business Professionals.

In the 4 years of its conception, it has handled various different national and international clients ranging from Tibetan refugees, NGOs, to start ups in the US. The work provides as an on campus internship-like experience, members get research and drafting exposure and networking experience with various clients. It is further divided into two committees - The research and drafting wing and the social media and digital wing. The cell receives approximately 3-4 different projects in a month, these projects are handled by members of the research and drafting wing in teams on volunteer basis. Each member is required to volunteer for at least 2 projects per semester. The members also receive opportunities to get their articles published on the LEC blog.

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THE INDIC STUDIES SOCIETY

The Indic Studies Society (ISS) attempts to investigate multiple historical and contemporary realities and their facets. The ISS constituted itself on the premise that there is a civilisational matrix which is identifiably 'Indic' which historically emerged and evolved in the territory – extending from the edge of Afghanistan to that of Burma and from the threshold of Central Asia down to the tip of the Southern Peninsula – that in the eyes of outsiders constituted 'India' prior to 1947 and has been expressed in terminology such as 'Jambudwipa' and 'Bharatvarsha' used to describe the very territory that the foreigners identified as 'India'. The above being the premise of the 'Indic Studies Society', it started off with the aim to study the various historical and contemporary dimensions of the Indic – of social formations, textual, ideational and the ones relating to the plastic and performing arts. It also aims to look for their unities and the factors that brought them forth and study their diversities and the tensions and contradictions that they might indicate.

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THE FINAL STAND- JGU INITIATIVE

The Final Stand is a law and policy initiative for climate change and environmental conservation. We are primarily focused on increasing climate change literacy and drafting policy and legislation to form a bill on Climate Law. We do this through creating curriculum on climate action, researching on laws and steps taken by other countries, filing RTIs, our blog posts, collaborations and reading group.

The initiative was started by a few students of Jindal Global Law School in October 2018 and has expanded to over 10 different chapters across India in states like Tamil Nadu, Karnataka and Maharashtra.

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The Final Stand's on-campus JGU Initiative:

Avnirmata Initiative (formerly JGU Avnirmata / Environment Society)

The Avnirmata Initiative aims at making JGU, a green campus. We wish to initiate sustainable alternatives on campus to achieve our goal.

In addition to that, we are working towards creating a sense of awareness with respect to human impact on the environment and thereby change the attitude of students towards sustainability. Our activities include environmental documentary screenings, a Notes Library (collection of printed and handwritten readings and notes for reuse), a blog, a Green Run (mini-marathon), waste management awareness and workshops, Green Therapy (gardening initiative), talks, poster and photography competitions, cleanliness drives.

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OFFICE OF SPORTS, FITNESS & SWIMMING SERVICES Dr. Varun Nijhawan Director	+91-8930110759	vnijhawan@jgu.edu.in
OFFICE OF ENGINEERING, PROJECTS AND INFRASTRUCTURE Mr. Vikesh Sharma Director	+91-9729066760	vikesh@jgu.edu.in

CHANNELS OF COMMUNICATION FOR STUDENTS

For Academic Matters, please contact Assistant Deans/Associate Deans/Vice Deans concerned of the relevant School.

For all other matters, one point of contact will be as follows:

Jindal Global Law School:

Mr. Jitender Upadhayay, Assistant Director, +91 8930110851, jupadhayay@jgu.edu.in

Center for Post Graduate Legal Studies, Jindal Global Law School:

Ms. Anitha Shibu, Manager, +91 8396907246, ashibu@jgu.edu.in

Jindal Global Business School:

Ms. Pranati Dash, Manager, JGBS, +91-8930300352, pdash@jgu.edu.in

Jindal School of International Affairs:

Ms. Swarnima Singh, Deputy Manager, +91-8930110964, swarnima@jgu.edu.in

Jindal School of Government and Public Policy:

Ms. Mani Mala, Sr. Manager, JS GP, +91-8396907364, mmala@jgu.edu.in

Jindal School of Liberal Arts & Humanities:

Ms. Simarjeet Kaur, Sr. Manager, JSLH, +91-8930110919, simarjeet@jgu.edu.in

Jindal School of Journalism and Communication:

Ms. Aashima Wadhwa, Assistant Manager, +91-8396907570, aashima@jgu.edu.in

Jindal School of Banking and Finance:

Ms. Priyamvada Singh, Deputy Manager, +91-8930110979, priyamvada@jgu.edu.in

Jindal School of Art and Architecture:

Ms. Monika Bansal, Assistant Manager, +91-8930800921, mbansal@jgu.edu.in

Jindal School of Environment and Sustainability:

Prof. (Dr.) Tarini Mehta, Associate Professor and Assistant Dean (Student Affairs), +91-9718756593

Jindal School of Psychology and Counselling:

Mr. Bivas Sengupta, Senior Manager, +91-8930110753, bsengupta@jgu.edu.in

HELP DESK AND OTHER SERVICES

Ambulance	+91-8930110722	healthcentre@jgu.edu.in
Help Desk-IT	+91-8930110833	IT@jgu.edu.in
Help Desk-Library	+91-130-4091850 +91-130-4091849	bpchauhan@jgu.edu.in
Health Centre	+91-8930110722	healthcentre@jgu.edu.in
Centre for Wellness and Counselling Services	+91-8396907312	cwcs@jgu.edu.in
Courier Services	+91-8930110996	courier@jgu.edu.in
Transport	+91-8930110789	transport@jgu.edu.in
Security & Safety officer	+91-8930110789 +91-8930110869	security@jgu.edu.in sandeep@jgu.edu.in
Kitchen	+91 8930110768	food-support@jgu.edu.in
Laundry	+91-7027850357 +91 7027850271	laundry-support@jgu.edu.in
Travel Desk	+91-8396907356	rsingh@jgu.edu.in
FMO – Student Housing (Technical)	+91-8930110822	fmo@jgu.edu.in
SH1 Warden	+91-8930110976	wardensh1@jgu.edu.in
SH2 Warden	+91-8930110751	wardensh2@jgu.edu.in
SH3 Warden	+91-8930110772	wardensh3@jgu.edu.in
SH4 Warden	+91-8930110988	wardensh4@jgu.edu.in
SH5 Warden	+91-8930110867	wardensh5@jgu.edu.in
SH6 Warden	+91-8930110760	wardensh6@jgu.edu.in
SH7 Warden	+91-8930110977	wardensh7@jgu.edu.in
SH8 Warden	+91-8930110958	wardensh08.female@jgu.edu.in
SH9 Warden	+91-8930110801	wardensh09@jgu.edu.in
SH10 Warden	+91 8930110908	wardensh10@jgu.edu.in
SH10 Warden	+91 8930110975	wardensh11@jgu.edu.in

ESCALATION & RESPONSIBILITY MATRIX

Department	Nature of Work	First Point of Contact	Contact Number	Email	HOD	Mobile No.	Email			
Health Centre	Medical Emergency	Health Centre	8930110722	healthcentre@jgu.edu.in	Dr. Jatinder Sachdeva	8396907379	jsachdeva@jgu.edu.in			
	Physiotherapy-Female	Ms. Manju Sheoran	7027850295	msheoran@jgu.edu.in						
	Physiotherapy-Male	Mr. Sandeep Soni	83969 07419	ssoni@jgu.edu.in						
COGSASH	Prevention, Prohibition and Redressal of Sexual Harrasment in University	Ms. Deeksha Arora	8930300254	darora@jgu.edu.in	Prof. (Dr.) Mimi Roy	8396907394	mroy@jgu.edu.in			
CWCS	Counselling Services	Mr. Bhanu Prakash Nunna	8396907374	bpnunna@jgu.edu.in	Dr. Anshu Paliwal	8930302862	apaliwal@jgu.edu.in			
Facilities	Food & Beverages services	Mr. Ranjay Verma/ Mr. Gurpreet Taneja	7728891091/ 7042310010	ranjay.verma@goodhostspaces.com/ gurpreet.taneja@goodhostspaces.com	Mr. Vipul Dhawan	893011768	vdhawan@jgu.edu.in			
	Food Court									
	Laundry Services									
	Tuck Shops/Snacks Vending Machines/All other outlets	Ms. Sapna Adhikari	7419741840	sadhikari@jgu.edu.in	Mr. Vijay Singh	7419741860	vsingh2@jgu.edu.in			
	Conference Hall/NTH Classroom Booking	Mr. Bijendra Negi	7419748188	fmt@jgu.edu.in						
	Housekeeping at Academic Block									
	Housekeeping at Outer Area other than Academic Block									
	Façade Cleaning & Infrastructure Common Area (Corridors and Staircase)– Academic Block	Ms. Sonal Choudhry	8930110391	Request through CollPoll	Mr. Sanjay Khurana	8930110856	skhurana@jgu.edu.in			
	Classrooms Facilities/Stationery									
	Pest Control							Mr. Balvinder	8396902251	fmt@jgu.edu.in
	Guest House Booking	Ms. Tohoni Sumi	8396903405	tsumi@jgu.edu.in						
	Courier Services	Mr. Mandeep Kuhar	8930110996	mkuhar@jgu.edu.in						
	Transport	Mr. Chandra Prakash Dwivedi	8930110789	transport@jgu.edu.in						
	Travel- Air ticket & Hotel booking	Mr. Ranjeet Singh	8396907356	rsingh@jgu.edu.in						
	Medical Insurance	Administrative Office of Concerned School								
Civil, Carpentry & HVAC	Infra Help Desk	8930110822	infra.helpdesk@jgu.edu.in	Mr. Ashish Kaul				8930801199	akaul@jgu.edu.in	
Electrical & Plumbing										
Library	Acquisitions: Course material, E-books, print books	Ms. Seema Sagu	8396907430	libraryacquisitions@jgu.edu.in				Mr. M. Madhan	7419656508	madhan@jgu.edu.in
	User Services: Circulation, overdue reminders, fines, Membership Registration, Reprography, Documentation Center, Stock Management, Revenue Management, House Keeping, Feedback and suggestions, External membership, Library promotions, Special Displays	Library Help Desk	0130-4091849 /4091850	glus@jgu.edu.in				Mr. M. Madhan	7419656508	madhan@jgu.edu.in

	E-resources and journals subscriptions, E resource training, reference enquiries, document procurement, copyright clearance/licensing		0130-4091413	library@jgu.edu.in	Mr. Jayaram Gouda/ Mr. M. Madhan	8930110708/ 7419656508	jgouda@jgu.edu.in/ madhan@jgu.edu.in
	Information Services (Library Management Systems, JGU Archives, (DSpace), Library Technology, Systems Administration, LMS)				dspace@jgu.edu.in	Dr. Ajay Tiwari/ Mr. M. Madhan	8930110787/ 7419656508
	JGU Publication, Anti Plagiarism	Mr. Syed Anas Ali					
	Matters related to Scanning, printing and photocopying Services	Reading Room Help Desk, Central Block Help desk	0130-401850	glus@jgu.edu.in	Mr. Sanjay Jha Mr. M. Madhan	8930110781 7419656508	skjha@jgu.edu.in madhan@jgu.edu.in
Sports	For issues related with sports facilities and services (except swimming pool)	Ms. Bhumika Dwivedi	7027850338	bdwivedi@jgu.edu.in	Dr. Varun Nijhawan	8930110759	vnijhawan@jgu.edu.in
	For issues related with Swimming Pool	Ms. Neha Rana	7027850103	nrana@jgu.edu.in			
IT	Any IT Issue (PC/Laptop/Intercom)	IT Technician	8930110833	it@jgu.edu.in	Mr. Karan Kumar	-	karankumar@jgu.edu.in
	Audio-Visual (AV)	AV Technician	8930110799/ 8930110968	av.support@jgu.edu.in			
	Internet \ WiFi in Campus	Network Technician	0130-4091403 /7027770746	network.support@jgu.edu.in			
	Coll Poll	CollPoll Support	8930110845/ 8930111397	collpoll.support@jgu.edu.in			
	ERP \ LMS	ERP Helpdesk	8930110845	erp.helpdesk@jgu.edu.in			
	Online Classes						
Security	All Security Issues	JGU Security Officer	8930110852	security@jgu.edu.in	Col. (Retd.) Deepak Vashisht	7419656516	dvashisht@jgu.edu.in
Finance	Fee Related	Mr. Ankur Bahel	8930110767	fee@jgu.edu.in	Mr. Arun Kumar Jain	9810633064	akjain@jgu.edu.in
Events	Events	Mr. Rohit	8396907450	events@jgu.edu.in	Mr. Vikas Chandok	8930110868	vchandok@jgu.edu.in
U-HALL	Concerns/ Queries/ Complaints related to Male housing	Warden Office SH1 Block	8930110976	wardensh1@jgu.edu.in	Mr Sanjeev Rana	8930110668	srana@jgu.edu.in
		Warden Office SH2 Block	8930110751	wardensh2@jgu.edu.in			
		Warden Office SH5 Block	8930110867	wardensh5@jgu.edu.in			
		Warden Office SH6 Block	8930110760	wardensh6@jgu.edu.in			
		Warden office SH10 Block	8930110908	wardensh10@jgu.edu.in			
		Warden office SH11 Block	8930110975	wardensh11@jgu.edu.in			
	Concerns/ Queries/ Complaints related to Female housing	Warden Office SH3 Block	8930110772	wardensh3@jgu.edu.in			
		Warden Office SH4 Block	8930110988	wardensh4@jgu.edu.in			
		Warden Office SH7 Block	8930110977	wardensh7@jgu.edu.in			
		Warden Office SH8 Block	8930110958	wardensh08.female@jgu.edu.in			
		Warden Office SH9 Block	8930110801	wardensh09@jgu.edu.in			
		Warden office SB Block	8930110910	wardensb@jgu.edu.in			
		Warden Office OH Block	8930110930	wardenoh@jgu.edu.in			

	Concerns /Queries/ Complaints related to Maintenance	Mr. Kuldeep Sharma	9953107010	kuldeep.sharma@goodhostspaces.com	Mr. Gurpreet Taneja	704231010	gurpreet.taneja@goodhostspaces.com
	Concerns /Queries/ Complaints related to Housekeeping	Mr. Ranjay Verma	7728891091	ranjay.verma@goodhostspaces.com			
Examination	Concerns/ Queries/ Complaints related to Exams	Examination Helpdesk	8930110959/01304091980	exam@jgu.edu.in	Prof. (Dr.) Indranath Gupta	8930110878	igupta@jgu.edu.in
Career Services	JGLS : Internship Program + Final Placements	Mr. Gaurav Shukla/ Mr. Anubhav Sharma	8930110211/8930300158	gshukla@jgu.edu.in/ anubhavsharma@jgu.edu.in	Prof. (Dr.) Pankaj Gupta	-	pgupta@jgu.edu.in
	JSGP : Internship Program + Final Placements	Ms. Hemlata Sharma	7419741509	hsharma@jgu.edu.in			
	JGBS : Internship Program + Final Placements	Mr. Sriram Raghavan	8396907318	sraghavan@jgu.edu.in			
	JSLH : Internship Program + Final Placements						
	JSIA : Internship Program + Final Placements	Ms. Hemlata Sharma	7419741509	hsharma@jgu.edu.in			

APPENDIX-1:

INTERNATIONAL COLLABORATIONS*

S. No	University/Institution Name	Country
1	Afghanistan Public Policy Research Organization (APPRO)	Afghanistan
2	Afghanistan Center at Kabul University	Afghanistan
3	American University of Afghanistan	Afghanistan
4	Organization for Social, Cultural Awareness and Rehabilitation	Afghanistan
5	Rana University	Afghanistan
6	National University of Cordoba	Argentina
7	Universidad Torcuato Di Tella (UTDT)	Argentina
8	Austral University	Argentina
9	Bond University	Australia
10	Griffith University	Australia
11	Murdoch University	Australia
12	University of Melbourne	Australia
13	Monash University	Australia
14	Swinburne University of Technology	Australia
15	Macquarie University	Australia
16	The University of New South Wales	Australia
17	The University of Tasmania	Australia
18	La Trobe University	Australia
19	The University of Adelaide	Australia
20	University of Wollongong	Australia
21	Deakin University	Australia
22	University of Queensland	Australia
23	Australian National University	Australia
24	University of New England	Australia
25	Western Sydney University	Australia
26	The University of Newcastle	Australia
27	University of Technology Sydney	Australia
28	University of Sydney	Australia
29	North South University	Bangladesh
30	London College of Legal Studies (Affiliate Centre of the University of London)	Bangladesh
31	Belarusian State University	Belarus
32	Katholieke Universiteit Leuven	Belgium
33	Federal University of Pernambuco (The Universidade Federal De Pernambuco)	Brazil
34	Conectas Human Rights	Brazil
35	Instituto Brasil Africa	Brazil
36	Fundacao Getulio Vargas - FGV Direito Sao Paulo	Brazil
37	Fundacao Getulio Vargas- FGV Rio	Brazil
38	Sofia University	Bulgaria
39	Varna University of Management	Bulgaria
40	University of National and World Economy	Bulgaria
41	South West University	Bulgaria
42	Ontario Universities International	Canada
43	Queen's University of Kingston	Canada
44	Ryerson University Toronto	Canada
45	University of New Brunswick	Canada
46	University of Fraser Valley	Canada
47	York University, Osgoode Hall Law School	Canada
48	Wilfrid Laurier University	Canada

S. No	University/Institution Name	Country
49	Balsille School of International Affairs	Canada
50	Carleton University	Canada
51	University of Guelph	Canada
52	University of Regina	Canada
53	King's University College at Western University	Canada
54	University of Chile, Faculty of Law	Chile
55	Pontifical Catholic University of Valparaíso (Pontificia Universidad Católica de Valparaíso)	Chile
56	East China University of Political Science and Law (ECUPSL)	China
57	Shanghai Jiao Tong University	China
58	Tsinghua University	China
59	Beijing International Studies University (BISU)	China
60	Zhejiang University	China
61	Zhicheng Public Interest Lawyers	China
62	China University of Political Science and Law (CUPL)	China
63	Shandong University	China
64	China Three Gorges University	China
65	Hubei University	China
66	Peking University	China
67	Shenzhen University	China
68	Southwest University of Political Science and Law (SUPL)	China
69	Renmin University	China
70	Beijing Foreign Studies University	China
71	Fudan University	China
72	Shanghai Jiao Tong University	China
73	Shanghai University of Political Science and Law	China
74	Yunnan University	China
75	University of Rosario	Colombia
76	University for Peace	Costa Rica
77	University of Cyprus	Cyprus
78	Masaryk University	Czech Republic
79	University of Chemistry and Technology	Czech Republic
80	Lillebaelt University	Denmark
81	University of Southern Denmark	Denmark
82	University of Santo Domingo	Dominican Republic
83	Universidad Iberoamericana (UNIBE)	Dominican Republic
84	Global Foundation for Democracy and Development	Dominican Republic
85	Sciences Po	France
86	The School of Higher Applied Law Studies (L'Ecole des Hautes Etudes Appliquées Du Droit)	France
87	Catholic University of Lille (Faculté de Droit de L'Université Catholique de Lille) (renewal in process)	France
88	American Business School	France
89	University of Bordeaux - International Institute of Education	France
90	Bucerius Law School	Germany
91	EBS University of Economics and Law (EBS University, Wirtschaft and Recht)	Germany
92	Goethe University, Frankfurt	Germany
93	University of Würzburg	Germany
94	University of Leipzig	Germany
95	University of Göttingen	Germany
96	Humboldt University Berlin	Germany
97	University of Konstanz	Germany
98	Competition and Regulation European Summer School and Conference (GRESSE)	Greece
99	City University of Hong Kong	Hong Kong
100	Hong Kong Baptist University	Hong Kong
101	Hong Kong Shue Yan University	Hong Kong
102	Universitas Airlangga	Indonesia
103	Binus University	Indonesia

S. No	University/Institution Name	Country
104	Negeri Semarang University	Indonesia
105	Esa Unggul University	Indonesia
106	Jenderal Soedirman University	Indonesia
107	Sekolah Tinggi Ilmu Ekonomi Totalwin	Indonesia
108	Universitas Muhammadiyah Kudus	Indonesia
109	Institut Agama Islam Pangeran Diponegoro Nganjuk	Indonesia
110	Duta Bangsa University Surakarta	Indonesia
111	Institut Teknologi Sepuluh Nopember	Indonesia
112	Stmik Sinar Nusantara Surakarta	Indonesia
113	Universitas Islam Negeri Raden Fatah Palembang	Indonesia
114	Universitas Maarif Hasyim Latif	Indonesia
115	Sekolah Tinggi Ilmu Ekonomi Atma Bhakti	Indonesia
116	Kadiri University	Indonesia
117	Universitas Nusa Bangsa	Indonesia
118	Universitas Dwijendra	Indonesia
119	Stie widya Gama Lumajang	Indonesia
120	Stikes Tujuh Belas	Indonesia
121	Polytechnic Indonusa Surakarta	Indonesia
122	Kuningan University	Indonesia
123	STIE PGRI Dewantara Jombang	Indonesia
124	STAI Khoxinatul Ulum Blora	Indonesia
125	Universitas Pancasakti Tegal	Indonesia
126	Yogyakarta Administration Management Academy (Akademi Manajemen Administrasi Yogyakarta (Amayo))	Indonesia
127	Sekolah Tinggi Agama Islam Walisembilan Semarang	Indonesia
128	Institut Teknologi Bisnis AAS	Indonesia
129	IPB University	Indonesia
130	Maynooth University	Ireland
131	Trinity College Dublin	Ireland
132	Tel Aviv University	Israel
133	The College of Management Academic Studies (COMAS)	Israel
134	Interdisciplinary Center Herzliya	Israel
135	Shalem College	Israel
136	Bar-Ilan University	Israel
137	The Hebrew University of Jerusalem	Israel
138	The College of Law and Business	Israel
139	International University College of Turin	Italy
140	The University of Campania	Italy
141	University of Bologna	Italy
142	University of Milano	Italy
143	The University of Catania (Universita Degli Studi di Catania)	Italy
144	Tokiwa University	Japan
145	Yamanashi Gakuin University	Japan
146	Osaka University	Japan
147	Narxoz University	Kazakhstan
148	Suleyman Demirel University	Kazakhstan
149	University of Eldoret	Kenya
150	Ala-Too International University	Kyrgyzstan
151	The Lebanese University	Lebanon
152	University of Liberia	Liberia
153	Baltic Management Institute	Lithuania
154	Vytautas Magnus University	Lithuania
155	European Humanities University	Lithuania
156	Universiti Teknologi Mara (UITM)	Malaysia
157	Monash University Malaysia & Prato Campus	Malaysia
158	Universiti Tunku Abdul Rahman	Malaysia

S. No	University/Institution Name	Country
159	Management & Science University	Malaysia
160	University of Malta	Malta
161	Mexico Autonomous Institute of Technology (The Instituto Tecnológico Autónomo de México) ITAM	Mexico
162	University of Guadalajara (Universidad de Guadalajara)	Mexico
163	Free International University of Moldova	Moldova
164	The Crianca Nosso Futuro Institute	Mozambique
165	University of St. Thomas of Mozambique (USTM)	Mozambique
166	Dagon University	Myanmar
167	The Asian Institute of Diplomacy and International Affairs (AIDIA)	Nepal
168	Nepal Institute for International Cooperation and Engagement (NICE)	Nepal
169	Kathmandu School of Law (Affiliate of Purbanchal University)	Nepal
170	Mid Western University	Nepal
171	Leiden University	Netherlands
172	Tilburg University	Netherlands
173	University College Utrecht	Netherlands
174	Stenden University	Netherlands
175	University of Otago	New Zealand
176	AFE Babalola University	Nigeria
177	Lahore University of Management Sciences	Pakistan
178	University of Wroclaw	Poland
179	University of Warsaw	Poland
180	Gdansk University of Technology	Poland
181	University of Coimbra	Portugal
182	Romanian Institute for Europe-Asia Studies (IRSEA)	Romania
183	West University of Timisoara	Romania
184	RANEPA - The Russian Presidential Academy of National Economy and Public Administration	Russia
185	Saint Petersburg University	Russia
186	Russian State University for the Humanities	Russia
187	National Research University Higher School of Economics	Russia
188	Far Eastern Federal University (FEFU)	Russia
189	Russian State Social University	Russia
190	Belgrade University	Serbia
191	John Naisbitt University	Serbia
192	Singapore Management University	Singapore
193	African Leadership Academy	South Africa
194	The University of South Africa	South Africa
195	Hankuk University of Foreign studies	South Korea
196	Kwangju Womens University	South Korea
197	Yongsan University	South Korea
198	Nambu University	South Korea
199	Kyungil University	South Korea
200	Comillas Pontifical University (Universidad Pontificia Comillas)	Spain
201	Ramon Llull University - ESADE & IQS School of Management	Spain
202	IE University	Spain
203	ISDE - Higher Institute of Law and Economics	Spain
204	University of Salamanca	Spain
205	University of Granada	Spain
206	Gateway College	Sri Lanka
207	Stockholm University	Sweden
208	University of Basel	Switzerland
209	Geneva School of Diplomacy	Switzerland
210	University of Zurich	Switzerland
211	Al Farquid House	Syria
212	Arab International University	Syria
213	International University for Science & Technology (IUST)	Syria

S. No	University/Institution Name	Country
214	National Taiwan University	Taiwan
215	National Tsing Hua University	Taiwan
216	National Chengchi University	Taiwan
217	National Yunlin University	Taiwan
218	Stamford International University	Thailand
219	Bahcesehir University	Turkey
220	Izmir University of Economics	Turkey
221	KOC University	Turkey
222	Istanbul Gelisim University	Turkey
223	Sabancı University (Sabanci Universitesi)	Turkey
224	Ajman University	UAE
225	University of Modern Sciences	UAE
226	The British University in Dubai	UAE
227	Makerere University	Uganda
228	Queen's University Belfast	UK
229	Queen Mary University of London	UK
230	University of Leeds	UK
231	University of Cambridge, Institute of Criminology	UK
232	University of Oxford - Somerville College	UK
233	University of Southampton	UK
234	King's College London (KCL)	UK
235	University of Birmingham	UK
236	University of St. Andrews	UK
237	Nottingham Trent University	UK
238	University of Nottingham	UK
239	Birmingham City University	UK
240	Brunel University	UK
241	Derby University	UK
242	Aston University	UK
243	University of Essex	UK
244	Association of Chartered Certified Accountants (ACCA)	UK
245	University of Sheffield	UK
246	University of Lincoln	UK
247	University of Bristol	UK
248	Loughborough University London	UK
249	University of Reading	UK
250	University of Stirling	UK
251	KROK University	Ukraine
252	V. N. Karazin Kharkiv National University	Ukraine
253	Taras Shevchenko National University of Kyiv	Ukraine
254	Universidad Catolica del Uruguay	Uruguay
255	University of New Hampshire	USA
256	Cornell University Law School	USA
257	University of Kansas	USA
258	Mississippi College	USA
259	University of California, Riverside (UCR)	USA
260	Montgomery College	USA
261	Rollins College	USA
262	St. Mary's University - School of Law	USA
263	Suffolk University	USA
264	Temple University	USA
265	Texas A&M University	USA
266	University of Arizona	USA
267	University of Baltimore	USA
268	University of California, Berkeley	USA

S. No	University/Institution Name	Country
269	University of Hawai'i - William S. Richardson School of Law	USA
270	University of Illinois - College of Law	USA
271	Northeastern University	USA
272	University of Michigan	USA
273	University of Texas, Dallas(UT Dallas) - Naveen Jindal School of Management	USA
274	St. Martin's University	USA
275	Clark University	USA
276	Brooklyn Law School	USA
277	Georgetown University	USA
278	Pepperdine University	USA
279	Yale University	USA
280	Indiana University Bloomington	USA
281	Daemen College	USA
282	Long Island University	USA
283	Syracuse University	USA
284	Sacred Heart University	USA
285	SIENA College	USA
286	Duke University	USA
287	Pace University	USA
288	Vanderbilt University	USA
289	Tufts University - The Fletcher School of Law and Diplomacy	USA
290	Florida State University	USA
291	William Patterson University	USA
292	University of California, Davis	USA
293	Case Western Reserve University	USA
294	Chatham University	USA
295	Fordham University	USA
296	Harvard University - T.H. Chan School of Public Health	USA
297	Pennsylvania State University	USA
298	Quinnipiac University	USA
299	Southwestern Law School	USA
300	Washington State University	USA
301	University of Dayton	USA
302	American University - Washington College of Law	USA
303	University of Pennsylvania - The Wharton School	USA
304	White & Case LLP	USA
305	Vietnam National University of Economics & Business	Vietnam
306	Vietnam National University of Social Sciences and Humanities	Vietnam
307	FPT University	Vietnam

APPENDIX-2: RELEVANT SECTIONS FROM THE FIRST STATUTES OF THE UNIVERSITY

48. Student Discipline Committee

There shall be a Student Discipline Committee.

- a. The Student Discipline Committee shall consist of the following members:
 - i. The Pro-Vice Chancellor, or in his or her absence, the Vice Chancellor's nominee as Chair;
 - ii. One faculty member appointed by the Dean of each of the Schools;
 - iii. One undergraduate student nominated by the Students Council of each of the Schools when the student under investigation is an undergraduate student;
 - iv. The Registrar.
- b. The term of office of members of the Student Discipline Committee shall be one year.

48A. Powers and Functions of the Student Discipline Committee

1. Subject to the powers vested in the Board of Management, the Student Discipline Committee shall have the following powers and functions:
 - (i) To investigate and make findings upon any complaint against a student ordered to be brought before it by the Vice Chancellor;
 - (ii) To advise the Vice Chancellor on the policies and procedures relating to student discipline;
 - (iii) To lay down and review the University's Code of Conduct for Students and make necessary changes in the Code from time to time;
 - (iv) To lay down the procedures for dealing with violation of the Code of Conduct for Students and/or for dealing with violations of any rules and regulations of the University by students and the penalties relating to such violations;
 - (v) To submit its findings to the Vice Chancellor along with its recommendations as to appropriate course of action to be taken.
2. Where a student is found guilty of violating the Code of Conduct for Students or any other rules and regulations of the University, the Student Discipline Committee may recommend any of the following penalties or any combination thereof:
 - (i) Warning;
 - (ii) Reprimand;
 - (iii) Fine within the maximum limit as determined by the Vice Chancellor;
 - (iv) Disallowance of the work concerned by prohibiting assessment or, where the work has been assessed, by annulling the results in the assessed work. The Student Discipline Committee shall either permit the student to submit, within a specified period, a substitute piece of work for assessment; or deem the disallowance to be a failure on the part of the student in the examination or work;
 - (v) Withdrawal of any academic or other University privilege, benefit, right or facility other than the right to follow courses of instruction and present himself for examinations;
 - (vi) Suspension from the University for a specified period of time;
 - (vii) Expulsion from the University;
 - (viii) Payment of compensation to make good any damage or defacement to University property or assets caused by the student.

68. Arbitration of Disputes between the University and employees or between officers, teachers, employees and students.

1. Any dispute, controversy or claim arising out of or in connection with the contract between the University and any employee, or the breach, termination or invalidity thereof, or any dispute between officers, teachers, employees, and students, shall, at the request of the employee or the person concerned, be referred to a tribunal of arbitration consisting of one member nominated by the Vice Chancellor, one member nominated by the employee or the person concerned and a Chair selected by the two nominated members.
2. Every request made by the employee or the person concerned under sub-section (1) shall be deemed to be a submission to arbitration upon the terms of this section within the meaning of the Arbitration and Conciliation Act, 1996.
3. The procedure for regulating the work of the Tribunal shall be prescribed by the Arbitration Tribunal.

69. Right to Appeal

Every employee or student of the University or an Institution maintained by the University shall have a right to appeal, within such time as may be prescribed by the Statutes, to the Vice Chancellor against the decision of any Officer or Authority of the University or of the Institution, as the case may be, and thereupon, the Vice Chancellor may confirm, modify or reverse the decision appealed against.

70. Actions against Students and Students' Right to Appeal

1. Any student or candidate for an examination whose name has been removed from the rolls of the University by the orders or resolution of the Vice Chancellor, Student Discipline Committee or Examination Committee and who has been debarred from appearing at the examination of the University for more than one year, may, within ten days of the date of receipt of such orders or copy of such resolution by him or her, be referred to arbitration tribunal.
2. Any dispute arising out of any disciplinary action taken by the University against a student shall, at the request of such student, be referred to a Tribunal of Arbitration and the provisions of this Statute shall apply.

APPENDIX-3: RELEVANT SECTIONS FROM THE ORDINANCES OF THE UNIVERSITY

29. Conduct of Students during Examination

1. No student shall make use of any dishonest or unfair means or engage in any disorderly conduct in an examination.
2. "Dishonest or unfair means" for the purposes of Section 29 (I) includes:
 - a) Using any unauthorized materials or taking unauthorized assistance from any other student or person during the course of the examination.
 - b) Providing of any unauthorized materials or giving of unauthorized assistance to any other student during the examination.
 - c) Tampering with any work or record with the intent to gain an unfair advantage in the assessment or examination.
 - d) Influencing any teaching or person with the object of changing his or her own assessment or examination results or that of any other candidate, including by offering of any advantage or through any threatening acts; and
 - e) Any intentional conduct which allows him or her or any other student to gain an unfair advantage in an assessment or examination.
- 3) For the purpose of this Section "using any unauthorized materials" includes plagiarism.
- 4) "Assistance" for the purpose of this section includes:
 - a) Impersonation of another student to take an examination.
 - b) Provision of unauthorized information with a view to provide an unfair advantage in an assessment or examination; or
 - c) Any other intentional conduct which allows a student to gain an unfair advantage in an assessment or examination.
- 5) For the purpose of this Section, "dishonest or unfair means" also includes:
 - a) An attempt of the acts forbidden under Section 29(2).
 - b) Incitement, aiding or abetting of another to engage in such acts; and
 - c) Conspiring with another to engage in the same.
- 6) For the purposes of this Section "Disorderly conduct" includes:
 - a) Disturbing or disrupting the examination.
 - b) Entering or leaving the examination venue in contravention of the examination rules and regulations or any other relevant rules or regulations.
 - c) Intentional destruction or tampering of any materials or equipment provided for use in the examination or any part thereof, including answer books, supplementary answer sheets and electronic or digital devices.
 - d) Carrying into the examination venue any weapon which is prohibited.
 - e) Failure to comply with the instructions of the Chief Invigilator, any invigilator on duty or other staff on the examination venue
 - f) Any other violation of the Student Code of Conduct or examination rules in connection with the examination.
- 7) For the purpose of this Section, "disorderly conduct" also includes:
 - a) An attempt of the acts forbidden under Section 29(6).
 - b) Incitement, aiding or abetting of another to engage in such acts; and
 - c) Conspiring with another to engage in the same.

- 8) Where a student is alleged to be in contravention of Section 29 (I), the procedures set out under the section, shall apply. The Dean of the concerned School shall be the "University Officer" for the purpose of the application of these sections in this context.
- 9) Notwithstanding anything contained in this Ordinance and the First Statutes, the Dean of the concerned School acting in the capacity of the "University Officer" shall have the power to impose the following penalties on a candidate found guilty of contravention of Section 29 (I):
 - a) Disqualify such student from an examination of a course for which he or she was a student.
 - b) Disqualify such student from taking an examination of the University for a specified period of time.
 - c) Expel such student from the University; and
 - d) Declare the student not fit and proper to be admitted to any other examination of the University.

31. Declaration of Results

- 1) The University shall strive to declare the results of every examination conducted by it within a period of thirty days from the last date of the examination for a programme and in any case within a period of forty-five days from such date.
- 2) Where the University has been unable to declare the final results of any examination within the aforesaid period of forty-five days, it shall, as soon as practicable, submit a report with detailed reasons for this failure to the Government.

32. Appeal against Decisions in relation to Examinations

- 1) A student who is dissatisfied with the decisions made by any Teacher or University Officer in relation to an examination may appeal to the Controller of Examinations within 30 days of the candidates' knowledge of the prejudicial decision taken against him or her.
- 2) Notwithstanding anything contained under Part IX, the concerned Dean shall have exclusive jurisdiction over appeals from decisions in relation to examinations.
- 3) For the purposes of Section 32 (I), "Decisions" includes decisions in relation to the assessment, results and grades attained in an examination and the decision to disallow a student from appearing at an examination due to the failure to meet any requirement specified under Sections 25, 26 and 27.
- 4) The appeal shall be in writing and addressed to the Controller of Examinations and copied to the concerned Dean and the Registrar. The appeal shall clearly state the grounds of appeal. The Controller of Examinations shall acknowledge receipt of the appeal in writing to the candidate with a copy to the concerned Dean and the Registrar.
- 5) Where the Controller of Examinations considers that there is a prima facie case for the appeal, he or she shall constitute an Examination Appeals Committee to hear the appeal, which shall consist of at least three Teachers of the concerned school appointed in consultation with the concerned Dean. The Chairperson of the Examination Appeals Committee shall be one of the three Teachers recommended by the Dean.
- 6) The Examination Appeals Committee acting as the appellate body shall have the power to confirm, vary or set aside the decision in relation to the examination appealed against.
- 7) The Examination Appeals Committee appointed by virtue of Section 32(5) shall hear the appeal expeditiously. The candidate appealing shall be notified in writing of the time when the appeal will be heard and be given an opportunity to appear before the committee and be heard.
- 8) Where the Examination Appeals Committee is of the view that the decision against the student is of a serious disciplinary nature, it shall refer the matter to the Student Discipline Committee. In that case, the procedures set out under Section 42 of this Ordinance shall apply.
- 9) An appeal is allowed where the complainant fails to prove the case against the student on a balance of probabilities.
- 10) A decision on an appeal, where possible, shall be made within 30 days from the date of receipt of the application to appeal or as soon as possible thereafter.
- 11) The Registrar shall be provided with a written record of the proceedings of all cases of appeal by the Controller of Examinations within 7 days after the appeal has been heard. The Registrar will also keep such a record.

- 12) Where an appeal relates to a decision resulting from a disciplinary action, the procedures set out under Section 41 of this Ordinance shall apply.

40. General Principles

1. The student against whom a disciplinary action is initiated shall be entitled to be given proper notice of the allegations against him or her.
2. The student shall be given a fair opportunity to be heard and defend himself or herself in respect of the allegations.
3. The University Officer who initiates the disciplinary action shall adopt such procedure as he or she may deem fit. Such disciplinary proceedings shall comply with the rules of natural justice and shall be practical and proportionate to the nature and gravity of the allegations against the student.
4. The disciplinary procedure shall be completed without any unreasonable delay.
5. The complainant shall carry the burden to prove the allegations against the student. Such burden of proof shall be discharged on a balance of probabilities.

41. Initiation of Disciplinary Action

1. Any complaint against a student for violation of the Code of Student Conduct, any statutes, ordinances, rules or regulations of the University shall be lodged in writing.
2. Where the violation relates to academic conduct, the complaint shall be dealt with by the Dean of the concerned School. Where the Dean delegates this power to a concerned Head of Department, the complaint shall be dealt with by such Head of Department.
3. Where the violation relates to regulations promulgated by an amenity or facility provider, such as the Library, the complaint shall be dealt with by the relevant body responsible for the management of the amenity or facility.
4. Where the violation relates to regulations on fees, charges or financial assistance, the complaint shall be dealt with by the Registrar.
5. In all other cases, the complaint shall be dealt with by the Chief Warden.
6. The Chief Warden may decide, within 10 working days from the date of notice of the complaint that a violation of the Code of Student Conduct, any statutes, ordinances, rules or regulations of the University by a student is of such a serious nature that it should be dealt with by the Student Discipline Committee. Consideration of the student's case may include enquiries into:
 - a) Non-compliance by the student with the decision of the University Officer imposing penalty on the student for the student's violation of the Code of Student Conduct, any statutes, ordinances, rules or regulations of the University
 - b) Commission of the same offence prescribed under the Code of the Student Conduct, any statutes, ordinances, rules or regulations of the University by the student more than once
 - c) The gravity of the offence committed.

42. Disciplinary Procedure

1. Upon notice of the complaint, the University Officer shall consider the allegation against the student and the supporting evidence to determine whether there is a prima facie case against the student.
2. In all cases, a written record of the matter outlining the allegations, the evidence and the procedure adopted for considering the allegation shall be made and conveyed to the Student Discipline Committee. In the case where disciplinary proceedings were conducted, a record of the proceedings shall be kept by the Registrar. In the case where there is a finding of guilt against the student, the penalty imposed shall also be recorded.
3. Where the University Officer finds that there is a prima facie case against the student, the Chief Warden shall inform the student about the complaint and the procedure that will be adopted to determine the case against the student. In that case, the student shall be invited to appear before the Student Discipline Committee to defend his or her case.
4. Where the student decides not to appear or fails to appear before a disciplinary hearing or committee without a reasonable cause, the Student Discipline Committee may decide the case ex parte on the basis

of the evidence available to the Student Discipline Committee. If in the view of the Student Discipline Committee, it is necessary for adjudication of the matter; the Student Discipline Committee may require the student to appear before itself.

5. Absence from the hearing per se shall not be construed as being any admission or evidence of guilt of the student.
6. Where the Student Discipline Committee shall find that there is no merit in the allegations, the Student Discipline Committee shall not proceed with any disciplinary action and inform the student and the complainant accordingly in writing.
7. The student may admit his or her guilt at any time before the decision on the student's case is made by the Student Discipline Committee. Such admission of guilt must be given in writing and signed by the student. In that case, the right to be heard shall be deemed to have been waived by the student.
8. Where the student elects or is required to appear before the Student Discipline Committee, the student shall have the right to call witnesses or other evidence in support of his or her case. The complainant also has the right to call witnesses or other evidence to prove the allegation against the student.
9. Where the student's conduct in question is of a criminal nature, the Chief Warden may report the matter to the police.
10. The Student Discipline Committee may stay disciplinary proceedings if the student's conduct in question is being dealt with by the law enforcement agencies outside the University. If necessary, the Student Discipline Committee may restart the proceedings after external investigations and proceedings have been completed.
11. For the purposes of disciplinary actions, the Student Discipline Committee is vested with the same powers to punish students as set out in the First Statutes.

43. Procedure for Appeals against Disciplinary Actions

1. A student who is dissatisfied with a disciplinary action taken by the Student Discipline Committee he/ she may appeal against such decision of the Officer or Committee in writing within 10 working days of notice of the disciplinary action being taken.
2. The Vice Chancellor, acting as the appellate body shall have the power to confirm, vary or set aside the decision of the Student Discipline Committee initiating the disciplinary actions.
3. The Vice Chancellor may appoint an ad hoc committee for this purpose. The decision of the Vice Chancellor or the ad hoc committee, as the case may be, shall be final, and not subject to any further appeal or review.
4. An appeal shall only be entertained if:
 - a) Fresh evidence is adduced which for good reason had not been available previously; or
 - b) There is a material irregularity in the disciplinary proceedings conducted by the Officer of the University or the Student Discipline Committee, as the case may be.
5. A decision on an appeal, where possible, shall be made within 30 days from the date of receipt of the application to appeal or as soon as possible.
6. The Registrar shall keep a written record of the proceedings of all cases of appeal.

Part IX A: Right to Appeal to the Chancellor and Reference to Arbitration

43A. Students' Right to Appeal to the Chancellor

Any student or candidate for an examination whose name has been removed from the rolls of the University by the orders or resolution of the Vice Chancellor, Student Discipline Committee or Examination Committee or Officer and who has been debarred from appearing at the examination of the University for more than one year, may, within ten days of the date of receipt of such orders or copy of such resolution by him or her, appeal to the Chancellor who may confirm, modify or reverse the decision of the Vice Chancellor or the Committee.

43B. Reference to Arbitration

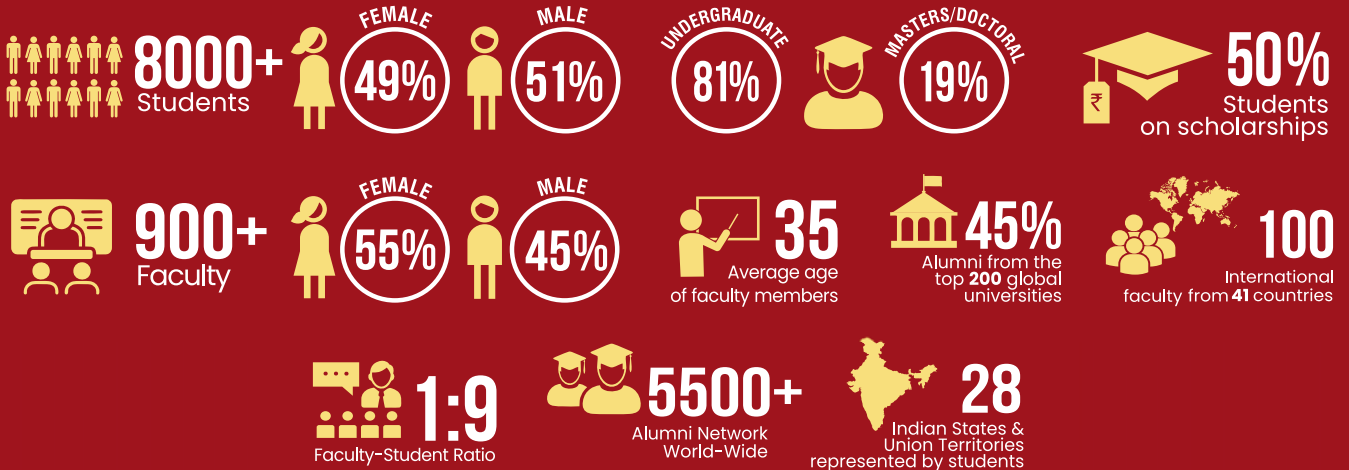
Any dispute arising out of any disciplinary action taken by the University against a student shall, at the request of such student, be referred to a Tribunal of Arbitration and the provisions of Section 68 of the Statute shall apply.

Part XI – Prohibited Conduct for Students in the University

47. Students are prohibited from:

- (1) Smoking
- (2) Drug abuse
- (3) Displaying pornographic materials
- (4) Gambling
- (5) Causing willful damage to any University property
- (6) Keeping pets in a Hall of Residence
- (7) Entering rooms of the opposite sex
- (8) Staying in a Hall of residence between the hours of 12:00 midnight – 8:00 am, in which the student was not allocated room by the administration.
- (9) Allowing non-residents from outside the campus to stay in the Hall of residence
- (10) Engaging in illegal or otherwise offensive behavior
- (11) Engaging in any act prohibited by the Code of Student Conduct
- (12) Ragging

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