

**By-Laws of the
Dalhousie Legal Aid Service**

(As amended by Resolutions of Faculty Council on March 18, 1977,
September 13, 1977, January 17, 1984 and October 19, 1997)

Pursuant to paragraph six (6) of the Trust Indenture of Dalhousie Legal Aid Service, as amended, be it resolved, this fifth day of December 1975, by the Faculty of Dalhousie Law School, that:

1. The Trustees shall constitute a Board of Directors for the Dalhousie Legal Aid Service.
2. The Board shall elect, from its members, a chairperson and vice-chairperson, one of whom must and one of whom must not be a Trustee representing the community.
 - a. The chairperson and vice-chairperson shall be elected by the Board at the first meeting of the Board following the election of new community board members in the fall of each year. A vacancy in either office may be filled for the unexpired portion of the term by the Board¹.
3. The Board shall meet at the Clinic or at some other location in the community.
4. The Board shall only conduct business in the presence of a quorum, which shall be at least six members.
5. The Trustees representing the community shall be selected in the following manner.
 - a. The Board shall, in its discretion, appoint a nominating committee;
 - b. The nominating committee shall solicit and receive nominations from the community;
 - c. The nominating committee shall, in its discretion, prepare a proposed list of candidates from among the nominees;
 - d. The nominating committee shall advertise and call a general meeting of the community at which the Trustees representing the community shall be elected from among the proposed list of candidates and such other candidates that may be nominated at the meeting.
6. The Trustees shall hold office in the following manner:
 - a. The three student Trustees shall hold office for a term of one year;
 - b. The two Faculty Trustees shall hold office for a term of two years;
 - c. The two barrister Trustees shall hold office for a term of three years, but no more than one office shall expire in any year;

¹ Added by Resolution of Faculty Council on March 18, 1977.

- d. The nine Trustees representing the community shall hold office for a term of three years, but only three offices shall expire in any year.
7. Notwithstanding By-Law six,
 - a. The nominating committee shall designate from among those Trustees representing the community who were elected in 1975,
 - i. Three who shall cease to hold office in 1976, and
 - ii. Three who shall cease to hold office in 1977.
 - b. The Faculty shall designate form among the barrister Trustees appointed in 1975, one who shall cease to hold office in 1977.
8. Terms of office shall be calculated as commencing December 1 in each year².
9. The Board may remove any Trustee representing the community who fails to attend three consecutive Board meetings, on giving notice to the Trustee in question³.
10. In the event that a Trustee representing the community resigns or is removed as a Trustee, pursuant to By-Laws, the Board may fill that vacancy for such term and in such manner as it deems fit⁴.
11. Should an office become vacant before the expiry of its term it shall be filled in accordance with the Trust Indenture and By-Laws for the remainder of the unexpired term.
12. No Trustee who has served a full term shall hold office for a subsequent term unless it has been at least one year since the Trustee last held office.
13. The Trustee representing the staff shall be elected by secret ballot of all full-time and part-time paid staff of the Service (excepting the Executive Director), such election to be held on or before the first day of April in each year. The term of office of the staff trustee shall be for one year and no staff trustee shall sit as a trustee for more than two consecutive terms, but may hold office for a subsequent term if it has been at least one year since the trustee last held office.
14. The nominating committee shall hold elections for Trustees representing the community before November 30th in each year, commencing in 1996⁵.
15. The Executive Director of the Dalhousie Legal Aid Service shall be a full-time faculty member of Dalhousie Law School and shall have ultimate responsibility for the academic content of the Dalhousie Legal Aid Service program.

² Amended by Resolution of Faculty Council on October 19, 1996.

³ Added by Resolution of Faculty Council on September 13, 1977.

⁴ Added by Resolution of Faculty Council on September 13, 1977.

⁵ Amended by Resolution of Faculty Council on October 19, 1996.

