



**DALHOUSIE**  
UNIVERSITY

**SCHOOL OF  
HEALTH SCIENCES**



# 2025-2026 STUDENT HANDBOOK

## STUDENT SERVICES

**For a Bachelor of Health Sciences in:**

- Diagnostic Medical Ultrasound Technology
- Nuclear Medicine Technology
- Radiological Technology
- Respiratory Therapy



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# Important Dates\*

*\*Please confirm all dates below by visiting the [Dalhousie University Academic Calendar](#)*

DATE	EVENT	MORE INFO
Aug. 16 (approximately)	Account Detail ( <a href="#">tuition &amp; fees</a> ) for Fall term available via <a href="#">Dal Online</a>	New Students please remember to set up your <a href="#">NetID</a>
Sept. 2	Classes begin, fall term	New Students please check back here for Orientation Week Info
Sept. 16*	<a href="#">Fees due for fall term</a>	* <a href="#">please see updated information on extended add/drop date</a>
Sept. 30	National Day for Truth and Reconciliation, University closed	<a href="#">National Day for Truth and Reconciliation</a>
Early Oct.	December Exam Schedule posted	
Oct. 1 Reminder	Check Dalhousie <a href="#">Academic Calendar</a> for Fall term add/drop dates	Last day to drop <a href="#">fall term courses without a "W"</a> See <a href="#">Refund Schedule for fee implications</a>
Oct. 13	Thanksgiving Day, University closed	
Nov. 11	Remembrance Day, University closed	
Nov. 10-14	<a href="#">Fall Study Break</a> ( <a href="#">except students in co-op., clinics or internships</a> )	
Dec. 1	<a href="#">Last day to Apply to Graduate for Spring 2026 Convocation via Dal Online</a>	
Dec. 3	<a href="#">Classes end, fall term</a> <a href="#">*Monday classes will be held</a>	
Dec. 4	Break Before Exams	
Dec. 5	Exams Begin	
Dec. 16	Exams End	

Both the current Calendar and the Dalhousie University Guide to Student Services contain important academic dates. Students are advised to note these dates, especially for deadlines relating to course withdrawals, late registrations, submission of intent to graduate, etc. Missing deadlines can often have significant financial and academic penalties. For other important university dates, please visit: [dal.ca/academics/important\\_dates.html](http://dal.ca/academics/important_dates.html)

# Important Dates\*

*\*Please confirm all dates below by visiting the [Dalhousie University Academic Calendar](#)*

DATE	EVENT	MORE INFO
Jan. 7	Classes begin, winter term	If you need assistance resetting your password or accessing your NSH account, please submit the following form: <a href="#">Important reminder regarding password resets</a>
Jan. 22	<a href="#">Fees due</a> for winter term	<ul style="list-style-type: none"> <li>Last day to certify student loans without <a href="#">late fees</a></li> <li>Last day to drop courses for a full refund, including <a href="#">incidental fees</a></li> <li><a href="#">Link to Dalhousie Academic Calendar</a></li> </ul>
Feb. TBA	April Exam Schedule posted early February	
Feb. 6	<a href="#">Munro Day</a> - University closed	
Feb. 16	<a href="#">Nova Scotia Heritage Day</a> - University closed	
Feb. 16-20	<a href="#">Winter Study Break</a> (except students in co-op, clinics or internships)	
Feb. TBD	Registration begins for Summer 2026 term	
Feb. 1 Reminder	Check Dalhousie <a href="#">Academic Calendar</a> for Fall term add/drop dates	Last day to drop <a href="#">fall term courses without a "W"</a> See <a href="#">Refund Schedule for fee implications</a>
Feb. by month end	Income Tax forms available	See <a href="#">Money Matters</a> for details
Mar. TBD	2026/27 Academic Calendar available for viewing	Fall/Winter 2026/27 timetable available Advising Week
Apr. 3	Good Friday, University Closed	
Apr. 9	Classes end***	*** <a href="#">Friday classes will be held</a>
Apr. 11	<a href="#">Exams Begin</a>	
Apr. 27	<a href="#">Exams End</a>	

Both the current Calendar and the Dalhousie University Guide to Student Services contain important academic dates. Students are advised to note these dates, especially for deadlines relating to course withdrawals, late registrations, submission of intent to graduate, etc. Missing deadlines can often have significant financial and academic penalties. For other important university dates, please visit: [dal.ca/academics/important\\_dates.html](https://dal.ca/academics/important_dates.html)

# introduction

This Student Handbook's provides information to support you throughout your university career. Here you'll find useful and important information regarding our policies, procedures, guidelines, services, and standards. Most of the information described in the handbooks pertains to regulations and services. These regulations and services have three sources: Dalhousie University, the Faculty of Health, and the School of Health Sciences itself.

The School of Health Sciences is located in Fenwick Medical Centre, 5595 Fenwick Street, Halifax, Nova Scotia, Suite 200. You will also frequently visit various clinical areas within NS Health. Therefore, relevant Nova Scotia Health policies and information are also included.

We have attempted not to duplicate information found in other valuable resource documents available at Dalhousie:

[Dalhousie University Academic Calendar](#) (throughout this Handbook, referred to as the Current Calendar)

[Dalhousie University Student Services](#)

[School of Health Sciences Current Student Resources](#)

Please take the opportunity to review and familiarize yourself with the handbook's content. You should refer to it often to guide you through your school year.

*While our operating plans continue to be based on a common safety framework shared by all of Nova Scotia's universities, our Dal-specific plans are grounded in academic and student life experience as well as our shared health and safety.*

*However, it is important to be aware that public health conditions can change.*

[\*\*Check in regularly with Dal's policies.\*\*](#)

**Students must monitor their Dalhousie email regularly for updates from the school.**



# Student Services



A guide to Student Services at Dalhousie University is available online at [dal.ca/campus\\_life](https://dal.ca/campus_life).

It contains a wealth of useful information and important contact information for various services on campus.

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## AT THE SCHOOL OF HEALTH SCIENCES

Several student services and facilities are available in the Fenwick Building through the main office, located in Suite 200.

NOTE: The School of Health Sciences follows public health and occupational health and safety guidelines.

### OFFICE HOURS

The administrative offices are located in Suite 200 of the Fenwick Building and are open Monday through Friday from 8:00 a.m. to 4:00 p.m.

Phone: (902) 473-5510  
Toll-free: 1-800-370-4421

Fax: (902) 473-5115  
Fax to Email: (902) 425-6706

Email: [health.sciences@dal.ca](mailto:health.sciences@dal.ca)



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## BORROWING SCHOOL EQUIPMENT & REFERENCE MATERIAL

During the school term, specific items and texts are available on loan to students. It's important that students accept full responsibility for return of these items to the School.

Access to some equipment is through individual professional programs and the permission of the instructor is usually required. Audiovisual equipment must be signed in/out directly by an instructor.



## PHOTOCOPIER ACCESS

The SHS offices are not able to provide photocopies for students. There is a pay-operated photocopier in the Nova Scotia Health Central Zone Library, 5th Floor Dickson Building. Photocopy cards are also available at the Kellogg Library, which can be used in all Dalhousie libraries.



# Student Services



## STUDENT SPACES

The [3rd Floor Fenwick building](#) has a student lounge equipped with fridges, and microwaves. Students will require their Dal Card to access these rooms.

The [Central Zone Libraries](#) are accessible with a valid NS Health ID. Online resources remain available 24/7.

[The Dalhousie Kellogg Library Learning Commons](#) is available for students to use for studying. Please verify hours of operation by consulting their website. Health Sciences resources can also be found at the [W.K. Kellogg Health Sciences Library](#).

[The Collaborative Health Education building \(CHEB\)](#) Located across from the Victoria General Hospital, 5793 University Avenue. Students will find various study areas throughout. Connected to the CHEB is the Sir Charles Tupper Building. This is where you will find The Kellogg Health Science Library on the second floor.

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## WEBSITES



The School of Health Sciences is online at [www.dal.ca/shs](http://www.dal.ca/shs).

Brightspace is a web-based LMS (learning management system) designed to complement in-class and online learning and activities, as well as a space to collaborate and provide opportunities for online/distance learning. For help in navigating Brightspace, see <https://libraries.dal.ca/help/brightspace.html>

## CONFIRMATION OF ENROLLMENT

Students can print their [Confirmation of Enrollment](#) through Dal Online. Please go to **Dal Online** → **Web for Students** → **Student Records** → **Confirmation of Enrollment**. This letter can be used for financial institutions (i.e., line of credit, RESPs), health insurance plans, employers, etc.

*["These letters will be issued to you via the MyCredsTM Digital Credential Network. This is a secure platform for sharing your letter with a third party. You will be notified by email when your letter is ready to be shared via your digital wallet."](#)*

If you require a more detailed letter for Government Student Loan outlining the **summer clinical placement** terms, [please contact Jaclyn](#), Assistant to the Director.

## DEGREE AUDIT REPORTING SYSTEM (DARS)

Students are expected to track their own progress by running an audit to ensure they meet graduation and certificate requirements. The Degree Audit Reporting System (DARS), available through Dal Online, gives students a personalized and current snapshot of where they stand in meeting requirements.

Further information is available online at [Dalhousie Academic Support](#).



# Student Services

## ADMISSIONS & PROGRAM OFFICER



The role of the Admissions & Program Officer is to assist students with:

- Verifying degree requirements for graduation
- Guidance on appropriate contacts for specific advising issues
- Forwarding requests and waiver forms to the Advisor & Academic Regulations Officer

Please contact the school's Admissions Officer by phone or email first; an in-person appointment will be arranged if necessary. Office hours are Monday through Friday, 8:00 am to 4:00 pm.

Phone: (902) 473-6681

Email: [hscadmis@dal.ca](mailto:hscadmis@dal.ca)

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## ACADEMIC REGULATIONS OFFICER (ARO)



The Academic Regulations Officer, under the authority of the Director, will interpret and apply the Academic Regulations of the SHS and will be responsible for decisions on routine matters (waivers, letters of permission, requests for transfer credit, etc.)

The role of the Academic Regulations Officer (ARO) is to render decisions of the following:

- Waiver of an academic regulation
- Retroactive withdrawal
- Retroactive registration
- Requests for advanced standing
- Concurrent registration
- Leave of absence

Requests to waive an academic regulation can be submitted through [Dal Online](#), or via the forms below.

- Permission to carry more than a normal workload ([Waiver](#))
- Letter of Permission ([Form](#))

If the waiver you need isn't available, submit your request to the ARO with a completed [Application for a Waiver of Academic Regulation](#).

## ACADEMIC ADVISOR



The role of the academic advisor is to assist students with:

- Academic planning, understanding registration procedures, including class selection and navigating important Faculty of Health and Dalhousie University resources.
- University, faculty, and school policies, regulations, and student responsibilities regarding professionalism.

A variety of issues can fall under the category of academic advising. If you are experiencing difficulties with coursework or your overall workload, the [academic advisor](#) is a good person to reach out to. Tackling academic challenges early is key to success in your program of studies, and an academic advisor can guide you on what kind of help might be useful and where to find it.



# Student Services



## ADVISOR

*Renée Hillier (she/her)*

Renée joined our team in April 2024. Before joining the School of Health Sciences, Renée worked with Dalhousie's Faculty of Medicine for fifteen-plus years. During this time, she worked with practicing medical professionals, medical students, and residents in various roles, including program coordinator and communications manager (Student and Resident Affairs). Her institutional knowledge and expertise are a perfect fit for the role of advisor.

Renée encourages all students to check in during those first weeks of classes. She is keen to help familiarize students with the various supports that Dalhousie University and the School of Health Sciences can provide.

*"I am honored to be part of the School of Health Sciences team and will use my privilege to help guide students while pursuing their education at Dalhousie University, Faculty of Health. Never hesitate to get in touch, no question is too big or too small."*

Email: [Renee.Hillier@dal.ca](mailto:Renee.Hillier@dal.ca)

Telephone: (902) 719-9092



## FACULTY ADVISORS

Each discipline also has a Faculty Advisor, [listed on our contact page](#). Faculty Advisor's can help with:

- Review of course registration-confirming students are enrolled in the correct courses (March/April)
- Review early spring that students have passed courses and or if any failures have occurred
- Advising related to change in cohort and moving to a 5-year plan-I create a program map to show them the plan going forward and we edit as need be along the way
- Advising on a regular basis of students at risk
- Specialty practice questions or inquiries
- DARs review
- Decisions about LOA (formal or Informal)
- Virtual advising sessions
- Advising related to personal matters that may impact clinical performance etc. as this information is important from a PoR and team perspective

## CLINICAL COORDINATOR

*Megan Chisholm (she/her)*



Megan joined the School of Health Sciences in August 2022. Coming to Dalhousie with experience at a private healthcare company as well as a post-secondary institution in Calgary, Megan has worked with various healthcare professionals, students and partners across the country. Megan is always happy to explore new partnerships and collaborate with students to discuss clinical opportunities. Megan encourages students to reach out with questions about placements, preclinical requirements or for support at any time.

*"I am thrilled to be able to support clinical placements for all students in the School of Health Sciences. I am always happy to meet with students to chat about clinical – please reach out at any time!"*

Email: [Megan.Chisholm@dal.ca](mailto:Megan.Chisholm@dal.ca)

Telephone: (902) 225-4821

# Student Services:

## Academic Advising Frequently Asked Questions (FAQs)

### Who do I see about transfer credits etc.?

Contact the Dalhousie University [Transfer Credit Office](#). If you have questions about specific School of Health Sciences credits [please contact the advisor](#).

### Where do I send requests such as waivers, letters of permission, leave of absence, course overload, etc.?

Meet first with your [academic advisor for advice](#), then request the waiver via the Apply for Academic Waiver link in the 'Web for Students' section of DalOnline. Other completed forms can be sent for approval to the [Academic Regulations Officer at the SHS](#).

### Where do I find an application for a waiver of an academic regulation form?

Please visit [Appealing Regulations and Grades](#), where you will find information and links to the appropriate forms.

### Where do I get a letter of permission?

The [Registrar's Office](#) has both information on and how to request a [letter of permission](#) to take courses at other universities.

### How do I apply for course overload?

Before applying for a course overload, [please contact the academic advisor](#).

### Who is my academic advisor?

The SHS has a dedicated School of Health Science Advisor, Renée Hillier at [Renee.Hillier@dal.ca](mailto:Renee.Hillier@dal.ca).

### How early should I plan my 4th year and register?

Don't wait! It often takes time to coordinate, and specialty practice requests have a **deadline of May 1st (of your third year)**. Planning early also allows time to explore all options concerning your course of study.

It is important to register as soon as possible. Due to limited class size in many desirable electives, the sooner you register, the greater the chance of you getting your first choice.

### What is the deadline for applying to a Certificate program?

MRIT: March 1st (of third year).  
Cardiac or Vascular Ultrasound: May 1st (of third year).

**NOTE:** Enrollment in certificate programs has two components: an application to the discipline-specific advisor and, once approved, a "Declare Certificate Form" must be completed in Banner so that this becomes part of your academic record. Students may declare a certificate on Banner by logging into Dal Online.

### If I exit with a diploma, may I return later and complete the degree?

Yes. Students in the DMUT and RSPT programs have the option to graduate with a diploma. If you wish to return to complete the degree, you can reapply to the university to complete the fourth year at a later date.

Keep in mind the required timelines: the 6-year rule for completing a Bachelor of Health Science (BHSc) degree and the Dalhousie 10-year rule for accumulating credits. Refer to Dalhousie University and SHS Academic Regulations for further details or contact your advisor for assistance.

### Is there an opportunity to do a special project in place of an elective?

Any elective course may require permission from the professor. Below (under the next FAQ) are listed special requirements for HPRO, HESA, and specialty practice courses that the SHS is aware of. Students should contact the specific school or college within the Faculty of Health where the desired course is offered to inquire about permission.

### Can I register for the 4th year Faculty of Health electives or do I need permission from the professor?

Students may require an override to register for Health Promotion (HPRO) courses. Contact the School of Health and Human Performance to arrange this.

There are a limited number of seats reserved for Health Sciences students in the Health Administration (HESA) courses; if you are unable to register, contact the [School of Health Administration](#) and inquire regarding an override.

Specialty practice courses are not available for registration until they are approved, and arrangements are made. The advisor or designate will give you an override to register on Banner. This is also true for HSCE 4040.03.

### How is the Clinical Skills Maintenance component arranged?

The fourth year of the BHSc program includes a mechanism to promote the maintenance of clinical skills. The requirement of each of the streams varies; students are accountable for ensuring this component of the 4th year is completed if it is required. Students who must complete Clinical Skills Maintenance are responsible for arranging their clinical experiences in consultation with the appropriate manager.

# Student Services:

**Record of Clinical Practice for Year 4** forms may be picked up in Student Services. The completed forms must be returned to the Admissions & Program Officer in Student Services at the completion of each term, by December 16th and April 30th.

**Do returning/degree completion students have to complete the clinical skills maintenance component?**

No, they do not.

**How many electives are required for the program?**

Students are required to complete a certain number of electives over their program of study. This number is variable dependent on their discipline. Of these elective courses, some are considered "open electives" and some are required to be Faculty of Health electives. Faculty of Health electives can be any Faculty of Health course, at any level. In the event that the student is having difficulty selecting a course, a "Suggested Faculty of Health Electives" list can be provided to the student by their academic advisor. Open electives may be any Dalhousie course at any level (including those on the Suggested Faculty of Health Electives list), or any course that Dalhousie accepts as Transfer Credit. Students who have questions regarding electives should schedule a meeting with their [academic advisor](#) who will guide them through the requirements.

**NOTE** ANAT 1010, ANAT 1020, PHYL 1001, PHYL 1002, and PHYL 1011, and HAHF 1000 are not eligible electives for SHS students.

**How can I find out if previous courses I have taken may qualify for electives?**

Firstly, check for [course equivalence](#). Then, make an appointment to [see the Advisor](#).

**How will I receive relevant information and updates on advising?**

Updates and relevant information are distributed electronically to students. Your official Dalhousie email address will be used. Check the Student Handbook's [located on the SHS website](#) or within the Online Community SHS on Brightspace.

**Is a 3- or 9-credit hour specialty practice available?**

No, specialty practice is either 6- or 12-credit hours.

## Academic Advising Frequently Asked Questions (FAQs)

**If I am interested in pursuing a specialty practice, what should I do?**

You can review the specialty practice descriptions and discuss with your faculty and advisor.

**How is a specialty practice scheduled in the academic year?**

A 6-credit-hour or 12-credit-hour specialty practice is scheduled over one term. The specific day-to-day schedule will be arranged with the professor of record and the specific specialty practice supervisor. This is subject to many factors, including workload.

**Am I able to be paid while I do my specialty practice?**

Not usually, however it depends on the specific specialty practice, the objectives, and the associated details. The student must receive an appropriate educational experience to meet the objectives and have adequate supervision. The professor of record and/or the specialty practice supervisor will determine this.

### Dalhousie University Resources

- [Academic Advising – General](#)
- [The 2SLGBTQ+ Advisor](#)
- [Study Skills Program & Tutoring Services](#)
- [Writing Resource Centre](#)
- [Health and Wellness Services](#)
- [HRES Purple Folder \(Responding to a disclosure of sexualized violence\)](#)
- [Student Employment Centre & Career Advising](#)
- [Student Accessibility Office](#)
- [Registrar's Office](#)
- [PLANS \(Promoting Leadership in health for African Nova Scotians\)](#)
- [Black Student Advising Centre](#)
- [Indigenous Health Keknu'tmasiek Ta'n Tel Welo'Itimk](#)
- [Clubs and Societies](#)
- [Multifaith Services](#)
- [Dal Student Life Blog](#)



# Associations



**The Students' Association of Health Sciences (SAHS)** is the academic, political, and social voice of students in the SHS. Working together with students, the SAHS Executive provides liaison with the School's Administration and ensures appropriate student representation on a variety of School and Faculty level academic committees.

## Science









### SAHS Executive







For the current executive, [please refer to the School of Health Science's Online Community](#).

### Dalhousie Health Sciences Students' Association (DalHSSA)

The DalHSSA advocates for interprofessional education among disciplines dedicated to the various aspects of health care at Dalhousie University. Currently, their Facebook at [facebook.com/dalhssa/](https://facebook.com/dalhssa/) has information on how to get involved.

## 2025-2026 SAHS Team

-  Maria Kinney - President
-  Anarella Silva - Vice President
-  Anna Hull  
Social Co-Chair
-  Ajhay Murari  
Social Co-Chair
-  Alastair MacPhail - Treasurer
-  Jade Lem - Secretary

-  Luis Lanto -  
External Communications
-  Lily MacDonald -  
Fundraising Representative
-  Naleah Sandstra - DMUT Rep
-  Vedant Waingankar - RADT Rep
-  Sophie Story - RSPT Rep
-  Enna Anderson-Mills - NUMT Rep

## Where Can You Turn for Help?

If you're uncertain about any aspect of your academic work, contact your course instructor and/or teaching assistant (TA).

The following resources are available to you, and you're encouraged to utilize them fully.

- [Faculty of Health Academic Integrity Website](#): *An overview of the academic integrity process, with resources for faculty & students.*
- [Dalhousie University Academic Integrity Website](#): *Links to policies, definitions, and online tutorials and tips for citations, paraphrasing, and bibliographies.*
- [Writing Centre](#): *Assistance with writing academic documents, reviewing papers with discipline-specific writing standards, paper organization, structuring an argument, transitions, writing styles, citations, and style guides (Chicago, APA, etc.).*
- [Dalhousie Libraries](#): *Workshops and presentations, online tutorials, style guides, reference assistance, scholarly communications.*
- [Dalhousie Student Advocacy Service \(DSAS\)](#): *Assistance with academic appeals and student discipline procedures.*
- [The Senate](#): *Contact information for Academic Integrity Officers (AIOs), Senate Discipline Committee, Faculty Discipline Procedures, and Academic Discipline Procedures flowchart.*

## What Happens if an Allegation of an Academic Offence is Made Against You?

Instructors are required to report all suspected offences. The full process is outlined in the [Faculty Discipline Procedures](#).

Below is a summary of the process.

- Academic Integrity Officers (AIOs) receive an allegation from instructors.
- Based on the evidence provided, the AIO decides if there is cause to proceed with the allegation.
- If the case proceeds, you will be notified. Your grade will be marked as PENDING.
- If you are found guilty of an academic offense, a penalty will be assigned.
- Penalties include but are not limited to a warning, failure of the assignment or class, a transcript notation indicating you have committed an academic offence, or expulsion from the University.

# AWARDS

Students in the SHS are encouraged to apply for general University scholarships and awards; these are listed in the Calendar. This section of your handbook is dedicated to the awards specific to and administer by the SHS. More information can be found on the [School of Health Sciences Awards](#) webpage.

The Awards Committee is responsible for all aspects of administration of the awards process. Information on each award, including the applications, are posted in the Content section under 'Awards (SHS)' on the SHS Community Page on Brightspace.

## **SPRING AWARDS**

*The following awards are presented at the Spring Convocation Celebration.*

### University Medal in Health Sciences

All credits taken towards the degree at Dalhousie will be used in the calculations. Transfer credits, or other courses taken within the Faculty of Health, taken prior to entry into the program are not counted towards either the 90 credit hours criterion, or towards the cumulative GPA requirement.

Courses taken on Letters of Permission while registered in the program are included in the 90 credit hours eligibility criterion and calculated as part of the cumulative GPA requirement.

Students graduating in the Fall Convocation are eligible for University Medal consideration in the following Spring Convocation.





### **SPRING AWARDS CONTINUES**

***The following awards are presented at the Spring Convocation Celebration.***

**BHSc Faculty Award** This award is presented to the degree graduate with the highest cumulative GPA (minimum GPA 4.0).

**Radiologist's Awards** Three awards are presented to students graduating in each of Nuclear Medicine Technology, Diagnostic Medical Ultrasound Technology, and Radiological Technology with the highest cumulative GPAs of 3.7 or higher following the four years of the degree program.

**Radiologist's Award (MRIT)** This award is sponsored by the QEII Health Science Radiologist Group and is awarded to a graduating student of the Magnetic Resonance Imaging Certificate Program with the highest cumulative GPA of 3.3 or higher based on MRIT courses.

**Dr. Robert H. Martin Award** This award is given to a full-time Nuclear Medicine Technology student with the highest combined evaluation in clinical and academic performance over the four years of the program. Qualified applicants will be selected based on their GPA (minimum GPA 3.7) and their clinical competence through a rank order selection by all faculty, instructors, and preceptors working with the students during the degree.

**Radiological Technology Clinical Excellence Award** Candidates are nominated by RADT faculty in conjunction with preceptors. This award is based on the following criteria: successful completion of all four years of the RADT program, consistent demonstration of initiative, high level of respect for colleagues, and excellent patient care skills.



## **FALL AWARDS**

*The following awards are presented during the Fall Recognition Reception:*

**Ali Cameron Memorial Award** Awarded to a second-year Respiratory Therapy student for excellence in Clinical Practicum II (RSPT 2500). Qualified applicants must apply demonstrating the ways in which they meet the following criteria:

- Community involvement, volunteerism, and a demonstrated
- commitment to helping others.
- A passion for the arts.
- Involvement with the Dalhousie SHS Student's Association or FTHOI.
- A minimum GPA of 3.3.

Qualified students are to submit an application to Room 200C, Fenwick Building, or to [health.sciences@dal.ca](mailto:health.sciences@dal.ca) by **mid-May each year**. See the SHS Brightspace Community Page for the deadline and for the fillable application form. The family of Ali Cameron will present the award recipient with a plaque.

## **CSRT Award for Student Excellence**

This award is sponsored by the Canadian Society of Respiratory Therapists, selected by faculty, and presented to a graduating student of Respiratory Therapy for achievements while in the program.

**Dorothy Archibald Award** This award is presented one per discipline to full-time students in Nuclear Medicine Technology and Radiological Technology who have successfully completed Clinical Practicum II. The successful candidate is chosen by the SHS Awards Committee.

Qualifiable candidates are asked to apply outlining their professional stream and experience in the following areas:

- Professional attributes and accountability, motivation, initiative,
- regular attendance, and a team player;
- involvement in the Student Association or BHSc Committees;
- GPA greater than 3.3.

Qualified students are to submit an application to Room 200C, Fenwick Building, or to [health.sciences@dal.ca](mailto:health.sciences@dal.ca) by 4:30pm on the last Friday in September following practicum, with the exception of the Ali Cameron Memorial Award (see above).

## **FALL AWARDS**

***The following awards are presented during the Fall Recognition Reception:***

### **The Elsevier Canada Book Award**

This award is awarded to one each of full-time students in Respiratory Therapy and Diagnostic Imaging (DMUT, RADT, or NUMT) who have completed their first year and is based on highest cumulative GPA and completion of Clinical Practicum I. Note that the Diagnostic Imaging award rotates annually between the three included disciplines of NUMT (2025), DMUT (2026), RADT (2027).

### **Heather Mattice Memorial Award**

This award is given to a student completing year three and entering year four in Nuclear Medicine Technology. Award selection is based on financial need (30%), academic standing with a minimum GPA of 3.3 (30%), community and campus involvement (20%), and recommendation of Nuclear Medicine Technology Faculty (20%).

### **DMUT Faculty Award for Clinical Excellence**

Candidates are nominated by DMUT faculty in conjunction with preceptors. This award is based on the following criteria: successful completion of all CECs and Clinical Practicum III in DMUT, consistent demonstration of high standards of clinical practice, high level of clinical competence, and exceptional patient care skills.

Qualified students are to submit an application to Room 200C, Fenwick Building, or to [health.sciences@dal.ca](mailto:health.sciences@dal.ca) by 4:30pm on the last Friday in September following practicum, with the exception of the Ali Cameron Memorial Award (see above).



## **FALL AWARDS**

***The following awards are presented during the Fall Recognition Reception:***

### **Margaret Barrett-Banks Memorial Award**

This award is presented to a BHSc student entering their fourth year. The successful candidate is chosen based on the following criteria:

- minimum cumulative GPA of 3.3
- demonstration of financial need
- demonstration of contribution to the community, university, and/or
- health system through leadership and voluntary activities.

### **Trudell Healthcare Solutions Award**

This award is sponsored by Trudell Healthcare Solutions, selected by faculty. It is presented to a full-time student who has completed third year of the Respiratory Therapy program and has demonstrated a commitment to clinical excellence during the three years of study while maintaining a minimum cumulative GPA of 3.3.

### **Preceptor of the Year Award**

This award is presented to a preceptor by student nomination. Award selection is based on demonstrating a passion for working with students, generates a positive and collaborative atmosphere, shares knowledge and expertise with colleagues, challenges the students to use their critical thinking skills and problem solving abilities, has a dedication to lifelong learning and embodiment of professional standards.

Qualified students are to submit an application to Room 200C, Fenwick Building, or to [health.sciences@dal.ca](mailto:health.sciences@dal.ca) by 4:30pm on the last Friday in September following practicum, with the exception of the Ali Cameron Memorial Award (see above).







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# SHS MATERIALS, EQUIPMENT & FACILITIES



## ID CARDS

All students must obtain a [DalCard](#). This is the official University ID which allows access to many university facilities.

Please check their site for any changes to the policy and procedure for obtaining your DalCard.

Additionally, for SHS students, NS Health IDs are issued during registration week **and must be worn (visible) at all times** when on **NS Health property and during clinical learning experiences** scheduled in other health care institutions. They do not need to be worn when attending classes on the Dalhousie campus.

NS Health Security regularly performs random checks and if a valid ID is not produced, you may be denied access to hospital grounds/building. Students leaving the program will be required to return their NS Health ID to the Admissions & Program Officer in Room 200 C, Fenwick Building.

## BRIGHTSPACE

Brightspace is a web-based application designed to complement in-class activities and provide alternative learning methods. Dalhousie instructors use Brightspace to communicate with students, provide course materials, post, receive, and grade assignments, collate course grades, and many other services.

Student support for Brightspace is provided by the Help Desk. Phone (902) 494-2376 or 1-800-869-3931 or email [helpdesk@dal.ca](mailto:helpdesk@dal.ca).

## COMPUTERS

Computers may be found in room 315 at the Fenwick location. Both internet and a networked printer are available. Students must provide their own paper and external data devices.

Students are required to login using their NS Health User ID and password. Please note that these are private and intended for the sole use of the student to which they're assigned.

Be aware that ***NS Health passwords are on a 90-day expiry cycle and must be changed at the end of each cycle***. If you do not change your password when prompted, your account will be terminated. If you need assistance resetting your password or accessing your NSH account, [please submit the following form](#).

Computer use at the SHS is governed both by Dalhousie's Guide to Responsible Computing, found in the University Regulations section of the current Calendar, and the NS Health Computer End-user Acceptable Use Policy. The policy ensures computer systems are used for business purposes only serving the interests of the organization and staff, patients, families, and caregivers; maintains system integrity; and protects privacy. Please read the Computer End-User Acceptable Use policy thoroughly.

### Inappropriate Use of Computers

*Students who violate either Dalhousie's Guide to Responsible Computing or NS Health's Computer End-User Acceptable Use policy will be subject to disciplinary action. All activity and internet traffic is closely monitored by NS Health's IT Security.*



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# LIBRARIES

## DALHOUSIE CAMPUS

The W.K. Kellogg Health Sciences Library focuses on medicine, dentistry, and health professions. It is located on the 2nd floor of the Collaborative Health Education Building (CHEB) with additional space on the main floor of the Tupper Building. Study rooms are available.

Consult the staff at the Information Desk for help with queries and the use of library tools such as Novanet and various databases.

Shelley McKibbon, Information Services Librarian (494-2483; [shelley.mckibbon@dal.ca](mailto:shelley.mckibbon@dal.ca)), is our Health Sciences subject specialist. Her role includes assisting SHS students in general library use, resource searches, and all other aspects of library use.

## CENTRAL ZONE HEALTH SCIENCES

Students in the SHS generally have access to the Health Sciences Library in the Central Zone. Located in the Halifax Infirmary Building on the Camp Hill site offering support for services provided by both operations.

Please check the [NS Health libraries website](#) to confirm current in-person accessibility. If you have any questions, please contact [Library Services](#). Hours are Monday to Friday from 9:00 am until 4:30 pm.

1796 Summer Street  
Halifax Infirmary, 2nd FL  
Halifax, NS B3H 3A7  
(902) 456-0747  
fax: (902) 473-7168



# CONTACT INFORMATION

(BHSC FACULTY & STAFF)



**DALHOUSIE**  
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## *Administration*



Name : [Catherine Gunn](#),  
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**DIRECTOR**  
Phone : 902-225-5935  
Room : 200D



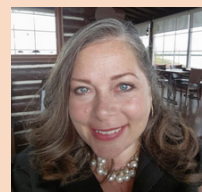
Name : [Irene Fitzgerald](#),  
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Room : 200E



Name : [Megan Chisholm](#),  
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Name : [Colleen Flemming](#),  
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Name : [Tracy Greene](#),  
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Name : TBA  
**FACULTY SUPPORT SECRETARY**

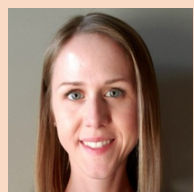
## *Diagnostic Medical Ultrasound Technology Team (DMUT)*



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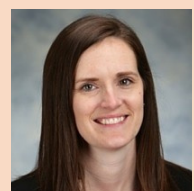
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# CONTACT INFORMATION

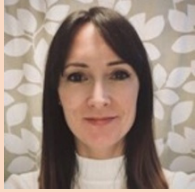
(BHSC FACULTY & STAFF)



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## *Nuclear Medicine Technology (NMT)*



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## *Magnetic Resonance Imaging Technology (MRIT)*



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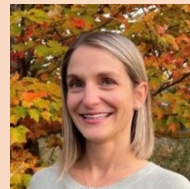


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## *Radiological Technology (RADT)*



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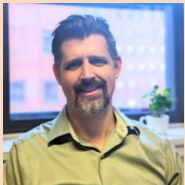
Name : [Adam Little](#)  
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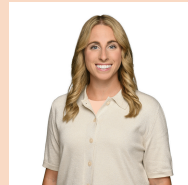
Name : [Emma Pike](#), BHSc,  
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Name : [Tammy Scott](#), MEd,  
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## *Health Sciences Education (HSCE)*



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