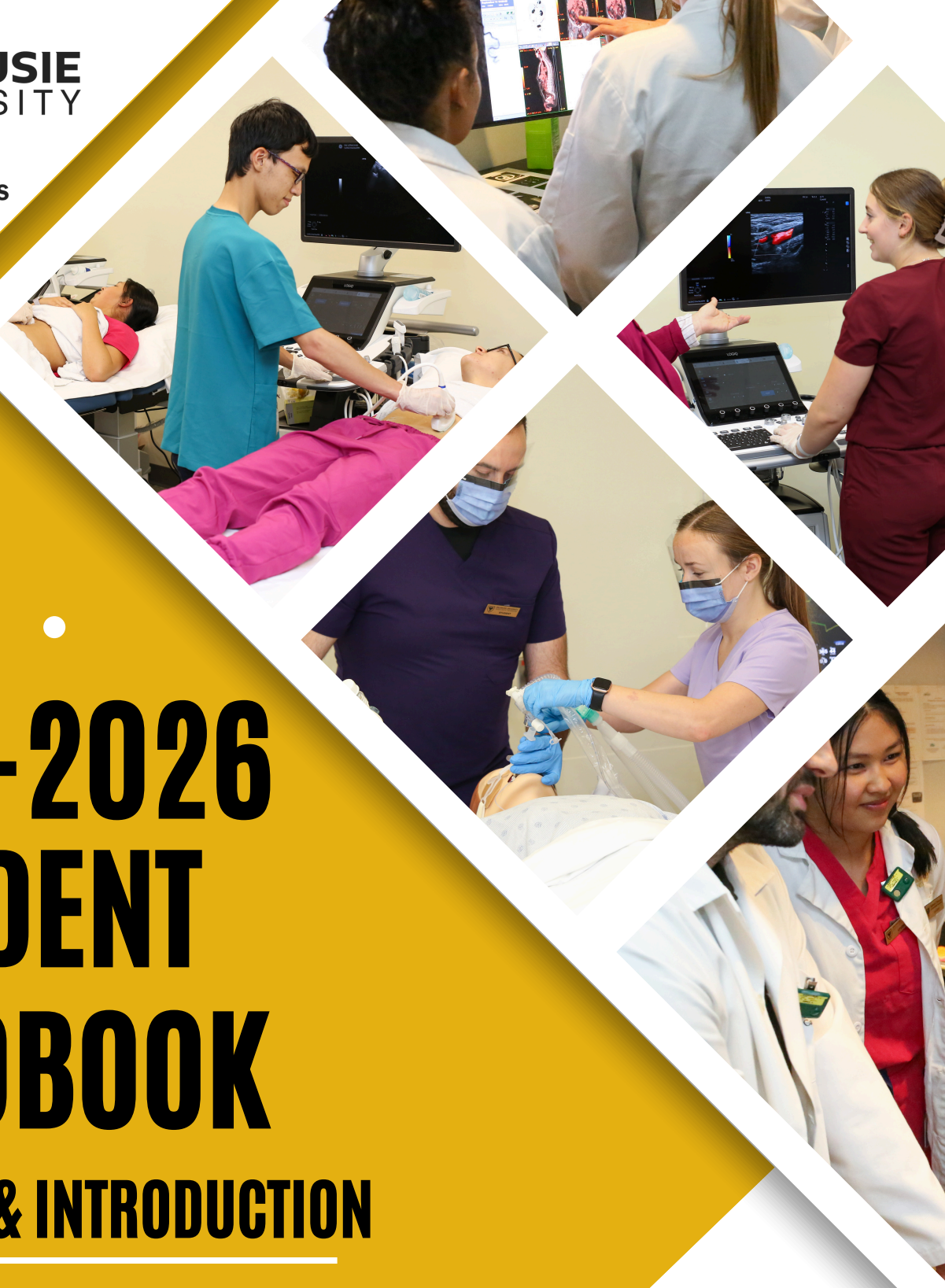




**DALHOUSIE**  
UNIVERSITY

SCHOOL OF  
HEALTH SCIENCES



# 2025-2026 STUDENT HANDBOOK

## WELCOME & INTRODUCTION

**For a Bachelor of Health Sciences in:**

- Diagnostic Medical Ultrasound Technology
- Nuclear Medicine Technology
- Radiological Technology
- Respiratory Therapy

*Welcome!*

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# introduction

This Student Handbook's provides information to support you throughout your university career. Here you'll find useful and important information regarding our policies, procedures, guidelines, services, and standards. Most of the information described in the handbooks pertains to regulations and services. These regulations and services have three sources: Dalhousie University, the Faculty of Health, and the School of Health Sciences itself.

The School of Health Sciences is located in Fenwick Medical Centre, 5595 Fenwick Street, Halifax, Nova Scotia, Suite 200. You will also frequently visit various clinical areas within NS Health. Therefore, relevant Nova Scotia Health policies and information are also included.

We have attempted not to duplicate information found in other valuable resource documents available at Dalhousie:

[Dalhousie University Academic Calendar](#) (throughout this Handbook, referred to as the Current Calendar)

[Dalhousie University Student Services](#)

[School of Health Sciences Current Student Resources](#)

Please take the opportunity to review and familiarize yourself with the handbook's content. You should refer to it often to guide you through your school year.

*While our operating plans continue to be based on a common safety framework shared by all of Nova Scotia's universities, our Dal-specific plans are grounded in academic and student life experience as well as our shared health and safety.*

*However, it is important to be aware that public health conditions can change.  
[Check in regularly with Dal's policies.](#)*

***Students must monitor their Dalhousie email regularly for updates from the school.***

# Director's Message

On behalf of faculty, staff, and students, it is my pleasure to welcome you to the School of Health Sciences for September 2025! For returning students, welcome back, and for new students, congratulations on your admission to the School of Health Sciences (SHS).

Regardless of the profession you have chosen to pursue, I am confident you will find your time at Dalhousie University both exciting and challenging. The Bachelor of Health Science degree program is a unique interprofessional and collaborative program where you will not only learn about your own health discipline, but you will also learn about many others.

The School remains unique in Canada for the way discipline-specific learning is integrated with other academic and clinical courses, as well as the way core subjects are coordinated and offered for professional disciplines, including: Diagnostic Medical Ultrasound Technology (DMUT); Nuclear Medicine Technology (NUMT); Radiological Technology (RADT); Respiratory Therapy (RSPT); and Magnetic Resonance Imaging Technology (MRIT).

As we continue to grow, I want to thank all of you for your patience as we got settled in the new space last term. Expect things to look fantastic, and we are excited to start the school year at Fenwick. We are co-located within both Dalhousie and Nova Scotia Health, so you will get to study in both clinical and academic spaces at the same time. You will find yourself at the SHS surrounded by competent, caring, and dedicated professionals, who are here to guide you in becoming excellent health care professionals. There are many resources and programs at Dalhousie University to support your academic life and work. I urge you to take advantage of these resources and seek out opportunities that this university-based education provides.

The [Students' Association of Health Sciences](#) (SAHS) is an integral and vibrant part of the School. I meet regularly with the President of the Association to discuss student issues and to ensure students have a voice in school committees. The society also plans and hosts numerous events for students throughout the year. They are welcoming and inclusive, and I encourage you to participate. It is a great way to meet new friends.

It is important to familiarize yourself with the information, policies, procedures, and expectations outlined in this handbook. It is a lot of information, but it is important and we have worked hard to make it as inclusive and helpful as possible. However, if you have unanswered questions after a careful reading of the handbook, please contact our [admissions & program officer or academic advisor](#).

As a small school, we want to offer you any support that you need and encourage students to reach out with any questions. Your efforts and dedication to your chosen programs of study will create positive experiences and successes as you grow and excel both academically and professionally in becoming our future health science professionals. We look forward to welcoming you to campus this fall!

Sincerely,  
Catherine Gunn, BSc. RTR, MBA  
Director, School of Health Sciences



# Introduction to the School of Health Sciences, Dalhousie University

The SHS is an academic unit in the Faculty of Health at Dalhousie University, located in the Fenwick Building, 5595 Fenwick Street. Founded in 1818, Dalhousie is a government and privately funded university with a student enrolment of over 20,000 full and part-time students.

Dalhousie has a long-standing commitment to research and teaching at the graduate and undergraduate level, as well as a strong record of public and community service. The mission statement of the university commits it to serve Nova Scotia, Atlantic Canada, the nation, and the global communities through activities that integrate research, scholarship, teaching, and service.

At Dalhousie, students are encouraged and assisted to develop necessary skills, and to master the specialized skills, information, and theories of their chosen discipline (Aims of Undergraduate Education at Dalhousie, 1990).

In 1989, the Senate and Board of Governors of Dalhousie University designated Health Studies as one of two areas of Special Emphasis and recognized Health Studies as the largest and most extensive area of academic activity at Dalhousie (Discussion Paper, Task Force on Health Studies, 1991).

The Bachelor of Health Science program was formally created and approved by the Dalhousie Senate in 1999 and is offered through a partnership of Dalhousie University and Nova Scotia Health. Its professional programs of Diagnostic Medical Ultrasound Technology, Magnetic Resonance Imaging Technology, Nuclear Medicine Technology, Radiological Technology, and Respiratory Therapy are accredited by Accreditation Canada.

Under the leadership of Dean Brenda Merritt, PhD, the mission of the Faculty of Health is:

***To engage, explore, and educate to advance health.***



**DALHOUSIE  
UNIVERSITY**

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**FACULTY OF HEALTH**

# Important Dates\*

***\*Please confirm all dates below by visiting the Dalhousie University Academic Calendar***

DATE	EVENT	MORE INFO
Aug. 16 (approximately)	Account Detail ( <a href="#">tuition &amp; fees</a> ) for Fall term available via <a href="#">Dal Online</a>	New Students please remember to set up your <a href="#">NetID</a>
Sept. 2	Classes begin, fall term	New Students please check back here for Orientation Week Info
Sept. 16*	<a href="#">Fees due for fall term</a>	* <a href="#">please see updated information on extended add/drop date</a>
Sept. 30	National Day for Truth and Reconciliation, University closed	<a href="#">National Day for Truth and Reconciliation</a>
Early Oct.	December Exam Schedule posted	
Oct. 1 Reminder	Check Dalhousie <a href="#">Academic Calendar</a> for Fall term add/drop dates	Last day to drop <a href="#">fall term courses without a "W"</a> See <a href="#">Refund Schedule for fee implications</a>
Oct. 13	Thanksgiving Day, University closed	
Nov. 11	Remembrance Day, University closed	
Nov. 10-14	<a href="#">Fall Study Break</a> ( <a href="#">except students in co-op., clinics or internships</a> )	
Dec. 1	<a href="#">Last day to Apply to Graduate for Spring 2026 Convocation via Dal Online</a>	
Dec. 3	<a href="#">Classes end, fall term</a> <a href="#">*Monday classes will be held</a>	
Dec. 4	Break Before Exams	
Dec. 5	Exams Begin	
Dec. 16	Exams End	

*Both the current Calendar and the Dalhousie University Guide to Student Services contain important academic dates. Students are advised to note these dates, especially for deadlines relating to course withdrawals, late registrations, submission of intent to graduate, etc. Missing deadlines can often have significant financial and academic penalties. For other important university dates, please visit: [dal.ca/academics/important\\_dates.html](http://dal.ca/academics/important_dates.html)*

# Important Dates\*

*\*Please confirm all dates below by visiting the [Dalhousie University Academic Calendar](#)*

DATE	EVENT	MORE INFO
Jan. 7	Classes begin, winter term	If you need assistance resetting your password or accessing your NSH account, please submit the following form: <a href="#">Important reminder regarding password resets</a>
Jan. 22	<a href="#">Fees due</a> for winter term	<ul style="list-style-type: none"> <li>Last day to certify student loans without <a href="#">late fees</a></li> <li>Last day to drop courses for a full refund, including <a href="#">incidental fees</a></li> <li><a href="#">Link to Dalhousie Academic Calendar</a></li> </ul>
Feb. TBA	April Exam Schedule posted early February	
Feb. 6	<a href="#">Munro Day</a> - University closed	
Feb. 16	<a href="#">Nova Scotia Heritage Day</a> - University closed	
Feb. 16-20	<a href="#">Winter Study Break</a> (except students in co-op, clinics or internships)	
Feb. TBD	Registration begins for Summer 2026 term	
Feb. 1 Reminder	Check Dalhousie <a href="#">Academic Calendar</a> for Fall term add/drop dates	Last day to drop <a href="#">fall term courses without a "W"</a> See <a href="#">Refund Schedule for fee implications</a>
Feb. by month end	Income Tax forms available	See <a href="#">Money Matters</a> for details
Mar. TBD	2026/27 Academic Calendar available for viewing	Fall/Winter 2026/27 timetable available Advising Week
Apr. 3	Good Friday, University Closed	
Apr. 9	Classes end***	*** <a href="#">Friday classes will be held</a>
Apr. 11	<a href="#">Exams Begin</a>	
Apr. 27	<a href="#">Exams End</a>	

Both the current Calendar and the Dalhousie University Guide to Student Services contain important academic dates. Students are advised to note these dates, especially for deadlines relating to course withdrawals, late registrations, submission of intent to graduate, etc. Missing deadlines can often have significant financial and academic penalties. For other important university dates, please visit: [dal.ca/academics/important\\_dates.html](http://dal.ca/academics/important_dates.html)

# Student Participation on SHS Committees



Student input on School committees is essential in taking a comprehensive and balanced approach to the work of the School. Student representatives are valued for their individual thoughts and opinions, their impressions of collective student opinion, and their ability to bring student issues and concerns to the Committee's attention.

The role of a student representative on School committees includes:

- Providing a student perspective on the issues under discussion.
- Funneling student feedback to the Committee.
- Communicating with students about issues under discussion while respecting need for confidentiality.

Please contact [health.sciences@dal.ca](mailto:health.sciences@dal.ca) if you are interested in membership for any of the committees outlined below. A call for membership will be sent out each fall with open positions-student spots are limited.

## **School of Health Sciences Committees:**

*Please [contact SAHS](#) if you are interested in membership in any of the committees outlined below.*

### **Admissions Committee**

This committee sets admissions policies and procedures for all the professional programs of the SHS. The committee also organizes recruiting events, reviews applications and makes decisions about who is admitted to the BHSc program.

### **Curriculum Committee (CC)**

This committee oversees the design, development, monitoring, and evaluation of the undergraduate BHSc curriculum.

### **Clinical Education Committees (CEC) – 1 Per Program**

These five committees—1 each for DMUT, NUMT, RADT, RSPT, MRIT—examine the clinical curriculum within the BHSc program, including clinical courses, clinical practice, and specialty practice. Each committee is a liaison between the SHS and clinical sites.

### **Equity, Diversity, and Inclusion Committee (EDI)**

This committee is responsible for developing and enhancing equitable and inclusive practices to promote diversity in the School of Health Sciences.

### **The Awards Committee**

This committee evaluates student awards applications, selects and notifies student award winners, and organizes and hosts awards receptions and seasonal events at the School.



## National Professional Associations & Provincial Regulatory Bodies

It's important for students to understand the distinct roles played by the University and the professional associations and provincial regulatory bodies which regulate professional practice, as this directly impacts student studies and future careers.

National professional associations provide health sciences graduates with entry-to-practice certification exams and advance each profession through education, research, and advocacy. Provincial regulatory bodies protect the public and ensure the integrity of the profession by holding the professionals accountable to safe, competent, and ethical care.

Entry-to-practice requirements generally include a specified educational qualification and a passing mark on a certification/registry exam. These exams are set by the professional association or by an associated body to which the responsibility has been delegated. The professional association determines the eligibility criteria of candidates to write the exam. In general, candidates are eligible to write once they have successfully completed an accredited program. School of Health Science programs prepare students to be eligible for the entry-to practice exams.

Dalhousie University confers both a Diploma in Health Science and a Bachelor of Health Science (Specific Discipline) degree. The programs leading to these credentials are accredited. The University does not determine eligibility for certification/registry exams. Rather, through accreditation, the University ensures that graduates of its programs meet eligibility criteria set by professional associations.



# Certification/Registry Exam Timelines

Students in Diagnostic Medical Ultrasound Technology (DMUT) and Respiratory Therapy (RSPT) are eligible to write certification/registry exams when all requirements for diploma exit (typically at the conclusion of year 3) are met.

Students in Nuclear Medicine Technology (NUMT) and Radiological Technology (RADT) are eligible to write registry exams when all requirements for their respective BHSc degrees are met.

Magnetic Resonance Imaging Technology (MRIT) students are eligible to write certification exam when all requirements for a Certificate in Magnetic Resonance Imaging are met.

Diagnostic Medical Ultrasound Technology (DMUT) students are eligible to write certification/registry exams in cardiac or vascular sonography when all requirements for a Certificate in Cardiac Ultrasound or Vascular Ultrasound are met. DMUT students may choose to complete a certificate in Cardiac Ultrasound or Vascular Ultrasound in the 4<sup>th</sup> year of the program to earn an additional credential.

## Contact Information for Professional Organizations



### **Diagnostic Medical Ultrasound Technology (DMUT)**

The Nova Scotia College of Medical Imaging and Radiation Therapy Professionals (NSCMIRTP) is the provincial regulatory body accountable for protection of the public. It governs the scope of practice, standards of practice, and licensing criteria for all actively practicing medical radiation technologists (MRTs) and diagnostic medical sonographers (DMSs) in Nova Scotia. The mandate of the NSCMIRTP is to serve and protect the public interest.

**Website:** [nscmirtp.ca](http://nscmirtp.ca)

Sonography Canada is the national professional body for the Sonography profession and supports the profession through providing national credentials and entry-to-practice credentialing exams.

**Website:** [sonographycanada.ca](http://sonographycanada.ca)



***Nuclear Medicine, Radiological, & Magnetic Resonance Imaging Technology (NUMT, RADT, MRIT)***

**The Nova Scotia College of Medical Imaging and Radiation Therapy Professionals (NSCMIRTP)** is the provincial regulatory body accountable for protection of the public. It governs the scope of practice, standards of practice, and licensing criteria for all actively practicing medical radiation technologists (MRTs) and diagnostic medical sonographers (DMSs) in Nova Scotia. The mandate of the NSCMIRTP is to serve and protect the public interest.

**Website:** [nscmirtp.ca](http://nscmirtp.ca)

**The Canadian Association of Medical Radiation Technologists (CAMRT)** is the national professional body for the MRT profession. It supports the profession through providing national credentials and entry-to-practice credentialing exams for nuclear medicine, magnetic resonance imaging and radiological technologists.

**Website:** [camrt.ca](http://camrt.ca)



***Respiratory Therapy (RSPT)***

**The Nova Scotia College of Respiratory Therapists (NSCRT)** is the provincial regulatory body accountable for protection of the public. It governs the scope of practice, standards of practice, and licensing criteria for all actively practicing Respiratory Therapists in Nova Scotia.

**Website:** [nscrt.com](http://nscrt.com)

**The Canadian Society of Respiratory Therapists (CSRT)** is the national professional association for RTs. Students in the RSPT program are encouraged to become members of the CSRT at the start of their studies by visiting the membership page at [csrt.com/join](http://csrt.com/join) or via email request sent to [membership@csrt.com](mailto:membership@csrt.com).

**Website:** [csrt.com](http://csrt.com)

# REGISTRATION



Students are responsible for registering for courses and ensuring timetable conflicts do not occur. The SHS has organized class scheduling by degree program to accommodate at least one of the available selections of non-School courses/electives.

## FEES & EXTRA COSTS

Fee schedules for tuition, miscellaneous student fees, and health insurance are available at [Student Accounts](#).

**Important Note:** Student Accounts will provide a monthly statement of the amount owing on your account via your [@dal.ca](#) email address. This is a very good reason to check this email account regularly. Extra fees for late payment, etc., can quickly add up.

Students in the SHS will also have received an **Additional Expense Sheet** via email with preclinical requirements and other important program information. This information is provided to assist students with their financial planning and to ensure these additional anticipated costs would be expected.

The expense sheet can also be found on the [Online Community Brightspace page](#) and these expenses are subject to change.

If you did not receive these requirements [please click here to email](#) a member of our team.



# CURRICULUM



Curriculum tables for each professional program summarize all required courses for completion of a BHSc in that program. It is important to keep a copy of the table in your records, as the curriculum table in place in your first year of study is the one which applies for the duration of your program. If you need another copy of the table, consult your Academic Advisor or the School website under Academic Programs. Students are expected to refer to the curriculum table during each round of course registration as a resource.

Students may choose **Open Electives** from any course offered in the University which fits their timetable and for which they meet the necessary prerequisites. **Please note**, the following exceptions: ANAT 1010, PHYL 1001, PHYL 1002, PHYL 1011 and HAFP 1000 are **not permitted** as electives in the BHSc program. [For more information on open electives click here.](#)

## IPHE 4900 (Interprofessional Health Education)

IPHE 4900 is a non-credit/ 0-credit hour course that every student in the Faculty of Health, Faculty of Dentistry, and Faculty of Medicine must register for each term, including summer term, in addition to registering for the individual program credit course requirements.

Students in Faculty of Health undergraduate programs are required to maintain registration in this course for the duration of their studies. To earn a passing grade a student must complete a minimum of four activities or more as required by their program. IPE experiences must be relevant to their program of study and must include a range of exposure and immersion level experiences, with at least one of these experiences in a practice setting, which can include a simulated practice setting.

In the event there are no students from other professions in any of the student's practice settings, credit may be granted for interactions with non-student professionals which follow an approved structured format.

# CURRICULUM

## IPHE 4900 (Interprofessional Health Education)

Across the required IPE experiences students must interact with at least 4 different related professions with which there are natural affinities or linkages in the professional environment.

In accordance with the guidelines/requirements of the home program, students will prepare a portfolio (or comparable document/process) which maps their interprofessional collaborative learning experiences on to the specific requirements of the program. The portfolio is graded by the program on a Pass/Fail basis. Successful completion of this course is a requirement for graduation in all programs and will be recognized further with the awarding of a non-credit Certificate in Interprofessional Collaboration issued by the Faculty of Health.

NOTE: Time is protected in the academic timetable on Tuesdays and Thursdays from 4-5:30 pm; students will be advised by their program in advance when their required IPE classes are scheduled. Students should check the timetable for the appropriate section for their school/college to ensure they are registered for that section.

***If you haven't done so already, please register for IPHE 4900 Section 03 as soon as possible. Health Sciences students are required to register for IPHE 4900 Section 3 each term without exception, including during the summer clinical practicum.***

## CLINICAL EDUCATION

Successful completion of all clinical components of the program is mandatory. Clinical practicum and clinical education courses are required courses in the program of study, and it is not possible to exercise the diploma exit option or to receive a BHSc degree without successfully completing these courses.

In addition, each of the clinical experiences is a prerequisite for further progress in the program. A clinical practicum course is graded on a Pass/Fail basis and course outlines provide specific information about the criteria for successful completion and opportunities for remediation. For further information, contact your course professor or the Clinical Coordinator in the SHS.

Attendance during clinical practicum is compulsory. Students absent from scheduled clinical learning experiences for any reason will be required to make up missed time within the two (2) weeks immediately following the regularly scheduled practicum, based on site availability. **Students may be required to complete this time at a different site than the clinical placement. Students unable to complete attendance requirements will not receive a passing grade.**

The opportunity may exist for students who require extra time in a clinical setting to meet learning objectives to complete a remedial learning experience, on the discretion of Faculty. This experience may take place at the same clinical site or an alternate site, based on availability of the site and faculty. It will most likely take place within the two (2) weeks immediately following clinical practicum but may also take place at a later time.

The **Faculty of Health** has developed several policies and guidelines relating to students while they are in the clinical areas. Links to the relevant policies on the Faculty of Health website follow.

[\*\*Grade Reassessment and Appeals of Practical Fieldwork Experiences\*\*](#)

[\*\*Guidelines for Direction of Student Fieldwork Performance\*\*](#)

## DISABILITY INSURANCE

Dalhousie has purchased occupational accident coverage for all students in all faculties that participate in unpaid placements, except placements in those provinces that have mandatory workers compensation coverage. All effort has been made to align this coverage with worker's compensation coverage as closely as possible.

If a student is injured while participating in an unpaid placement, the student should follow the normal placement site protocol but also contact the Clinical Coordinator at the earliest opportunity so the insurer can be notified. Students still need to maintain their [DSU Health Insurance](#) or equivalent health plan coverage, as the disability insurance does not include health insurance.

**NOTE** Occupational disability insurance coverage does not apply to international placements.

[Guidelines for Personal Safety in Fieldwork Placements](#)

## HEALTH INSURANCE

Students require health insurance for HIV post-exposure prophylaxis in the event of a needle-stick or other similar exposure. Health insurance provided by the Dalhousie Student Union provides this coverage. Students opting out of the DSU insurance should check with their own insurance company to ensure they have such coverage.

For more information, please see the links below:

[studentvip.ca](http://studentvip.ca)

[Practicum / Fieldwork Placement Outside of Halifax](#)

[Student Disclosure of Health Information](#)

## AUTOMOBILE POLICY

Students or clinical educators who use their own vehicle while travelling to or from a clinical education activity or event should be aware that there is no automobile coverage provided under Dalhousie's automobile policy.

If a clinical educator or student were driving a student or clinical educator somewhere while on a clinical placement, the driver's automobile insurance policy would be the policy that would respond to an accident claim. They should notify their broker/insurer to make sure they have adequate coverage. Dalhousie University recommends that anyone using their own vehicle for University business/study carry a minimum liability of \$2 million on their automobile policy.

Note that the occupational disability insurance does not apply if a student was injured commuting to or from their clinical placement. The occupational disability insurance only applies in a motor vehicle accident where the student was travelling as part of their clinical placement experience.

## IMMUNIZATION REQUIREMENTS

There are several immunization and other occupational health requirements that health care worker students need before they begin any clinical placement in a health facility through the course of their health professional program. Please visit the [Faculty of Health website](#) for current forms and requirements. Students can also access more information on the applicable online community Brightspace page.

## HEALTH & SAFETY

Students are required to maintain certification for an N95 particulate respirator, based on the type of mask used at each clinical site. This may require annual mask fit testing, but normally allows for a two-year certification. Clinics will be arranged during orientation to provide fit testing for students. Students are responsible for the associated cost.

Students must maintain current certification in Standard First-Aid and CPR-HCP/BLS throughout the program. Students in Respiratory Therapy must be certified in Basic Life Support (BLS) by the Heart & Stroke Foundation. Incomplete records may result in a student being ineligible for clinical learning experiences throughout the year, including clinical labs, courses, as well as Clinical Practicum.

No student will be given their clinical placement assignment until all required documentation has been submitted. This includes recertification of CPR-HCP/BLS each year and recertification of First Aid every three years.

## CRIMINAL RECORD CHECK

Students are required to provide a current Criminal Record Check (CRC) and Vulnerable Sector Survey (VSS) as a requirement to participate in clinical experiences throughout the program. Original documentation must be provided to Student Services.

Please provide this information in a sealed envelope with your name on the front. If you have reason to believe you have a result other than negative or clear, please bring this to the attention of the clinical coordinator immediately.

Additional checks may be required by specific clinical sites for placements at a particular hospital. Details of additional requirements for specific clinical site(s) will be shared when site assignments are confirmed. Do not request an additional CRC until instructed to do so.

[Statement Regarding Criminal Record Check](#)





## CLINICAL LEARNING EXPERIENCES

The Clinical Coordinator is responsible for arranging all clinical learning experiences, including assigning sites for clinical practicums. No student or faculty may make their own arrangements with clinical facilities, unless arranged in consultation with the Clinical Coordinator. Students will be assigned to clinical education sites based on the availability of suitable placements that meet the School's Clinical Education Site Criteria. Adherence to criteria promotes consistency and excellence in education and provides students with the opportunity to develop the knowledge, skills, and professional attitudes necessary to function as competent entry-level health care practitioners.

Students can expect to complete clinical practicums (between May and August) in years 1,2 and 3, as well as clinical education courses (between September and April) in years 3 and 4, outside of the Halifax Regional Municipality. Students will have an opportunity to identify site preferences for clinical learning experiences and every effort will be made to match students to a preferred clinical site for each placement. Students will need to spend time at multiple clinical sites in multiple locations to obtain required clinical competencies and meet discipline specific requirements throughout their Health Sciences program. All clinical placements are assigned based on availability and suitability of the clinical site and placement at a clinical site is not guaranteed to be available each year. Clinical education sites are typically located with Nova Scotia, New Brunswick and Prince Edward Island health authorities, with additional placements potentially available throughout the Atlantic Region. Clinical placements beyond the Atlantic Region are limited, however, may be included when required to accommodate learners or considered on an individual basis. All expenses and arrangements relating to accommodations and travel for clinical learning experiences are the responsibility of the student.

There are a limited number of French-speaking placements available in the Atlantic Region. Students interested in pursuing one or more of these placements must self-identify to the Clinical Coordinator as soon as possible. Please note that students may be required to connect with the site in advance of a placement to determine fluency requirements through interviews, testing or other activities.

### **Students should be aware of the following related to Clinical Practicum and the placement process:**

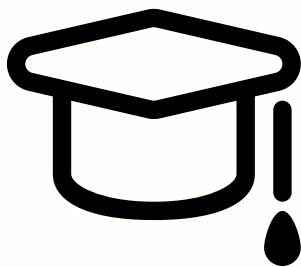
1. Clinical Practicum is a 3-credit hour course that takes place for 6-to-8 consecutive weeks between May and August. **Requests for extensions or changes to this schedule will not be considered.** Students take Clinical Practicum in the 1st, 2nd and 3rd year of their program and are required to register and pay tuition fees for the course each spring. A student failing to do so will be ineligible for clinical practicum.
2. All students must submit their Placement Request Forms by the deadline identified. These forms and additional details will be sent via email to @dal.ca accounts by the Clinical Coordinator.  
**a. Please note preferences will be considered, but submission of a Placement Request Form does not guarantee that students will be placed at any of their indicated preferred sites.**
3. Students may make a special request for a clinical placement at a site that is not typically used for clinical practicums. It is recommended that students discuss this with a faculty member and/or the Clinical Coordinator before submitting an official special request via email to the Clinical Coordinator.  
**a. Please note that efforts to place students at these sites may result in delays in arranging a suitable placement. If the availability/suitability of such a site cannot be determined by the date of selection for the cohort, the student will be placed at an alternate, available site after all classmates have been assigned.**

## CLINICAL LEARNING EXPERIENCES



4. All students will receive written notification that their clinical placement has been conditionally assigned within two weeks of the form submission deadline. 2nd and 3rd year students typically receive conditional site assignments before the end of the fall term, while 1st year students receive conditional site assignments before spring break.
5. A student who is returning following a gap in learning or clinical practice will be assigned to their clinical practicum site after all other students in their new cohort have been assigned.
6. Clinical Sites are assigned to 3rd year students first, followed by 2nd year students and finally 1st year students. 4th year students completing a Specialty Practice will be placed in consultation with their Academic Advisor/Professor of Record.
7. Most clinical sites can only accommodate one student. Please refer to the Placement Request Form for details on the number of placements available at a specific clinical site.
8. All students are assigned their first preference of site if they are the only student to select it as such. If two or more students in the same discipline and year have selected the same first preference, the assignment is determined by random draw. The process will repeat for each subsequent rank and with all remaining clinical sites until all students have a clinical placement assignment.
9. In the event that a clinical site is forced to withdraw an offer of a clinical placement due to unforeseen circumstances, the Clinical Coordinator will arrange for an alternate placement for any impacted student(s). No student may 'bump' another because of a change in circumstance at a clinical site.
10. No student will be given their clinical placement assignment until all required preclinical documentation has been submitted.
11. Students must maintain current certification in Standard First-Aid and CPR-HCP/BLS throughout the program.
12. Students are required to maintain certification for an **N95 particulate respirator**, based on the type of mask used at each clinical site. This may require annual mask fit testing, but normally allows for a two-year certification.
13. In accordance with the Dalhousie Statement of Support for Student Reservists, a student in good standing may make a special request to be placed in a location suitable for accommodation of their military service for **one placement only**. This request must be accompanied by a letter from your superior officer confirming the necessity of your request and must be submitted by the deadline indicated on the Request for Clinical Placement form.
14. Students may be required to complete additional training, interviews and/or submit specific documentation to a clinical site as a condition of their clinical placement. This information might include a criminal record check, N95 certification, immunization records and/or an application form and resume. Any additional costs related to specific clinical site requirements are the responsibility of the student.

Any student who requires, or thinks they may require, an accommodation for their clinical placement should contact the Clinical Coordinator and the Student Accessibility Centre (<http://www.dal.ca/access>) **as soon as possible**. Please review the website for more information and to book your appointment with an advisor. This should be completed no later than Thanksgiving weekend for returning students and no later than the Remembrance Day holiday for 1st year students.



## **GRADUATION: DEGREES, DIPLOMA EXITS, & CERTIFICATES**

Students must apply to graduate whether it is for their degree, diploma, or to have a completed certificate confirmed on their transcripts.

Please see the University's [convocation site](#) on convocation ceremonies. The procedure for applying to graduate with a degree, a diploma, or for certificate completion is via [DalOnline](#). Check the [important dates deadlines](#).

The Diploma Exit is an option currently available to students in the professional programs of Diagnostic Medical Ultrasound Technology and Respiratory Therapy. The University may confer a diploma after the student has successfully completed all requirements of the first three years of the program.

The parchment (the document the student receives at convocation) for the diploma clearly indicates that the document is a diploma; there is no mention of a degree.

Students in the professional programs of Diagnostic Medical Ultrasound Technology and Respiratory Therapy are eligible for certification/registry exams once they have completed requirements for a diploma exit. They are eligible regardless of if they exercise the diploma exit option. Students must be prepared to pay the examination fee for writing the professional association registration examinations.

Nuclear Medicine Technology and Radiological Technology are baccalaureate programs with no option for diploma exit.

### **How to Take a Diploma Exit**

Students who wish to exit the program with a diploma at the end of Year 3 must complete an Intent to Graduate form and submit it to the Registrar's Office. The deadline for submission of the Intent to Graduate form is July 1st for those planning to graduate at the October convocation. The forms are available at the Registrar's office and online. Students who opt for the diploma exit are not eligible for distinction.

The diploma exit is a full exit. Declaring an Intent to Graduate signals that the student intends to leave the program. To register for any 4th year courses, a student who has taken the Diploma Exit must apply for re-admission to the BHSc program.

### **Re-Admission for Students Who Have Taken the Diploma Exit**

Students who have taken a Diploma Exit and who wish to apply for re-admission to complete degree requirements must complete a Dalhousie application form and submit it to the Registrar's Office with the appropriate fee. The Admissions Committee for SHS will make admissions decisions.

# CONTACT INFORMATION

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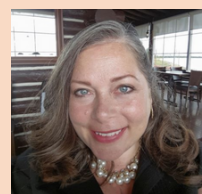
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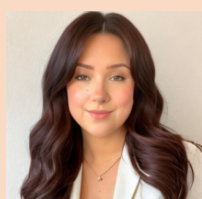
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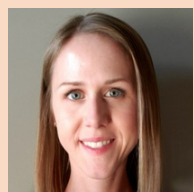
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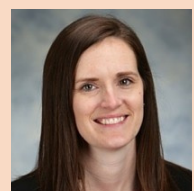
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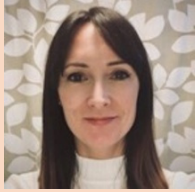
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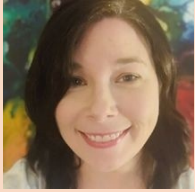
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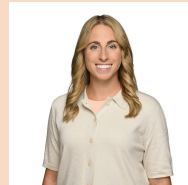
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