

STUDENT

LEARNING CONTRACT COVER PAGE

Please indicate if the MSW Field placement is through:

Campus Delivery

1) Please note: It is the **student's responsibility** to print and bring the Learning Contract Cover Page (**this document**) to the **first meeting** so all the arrangement can be agreed to and signed off.

2) Specific learning goals and objectives must be completed and brought to the first meeting. Please explicitly address the 4 components of goals and objectives:

- **Placement context**
- **Personal and professional development**
- **Practice content**
- **Agency expectations**

3) This document must be signed by the end of week 4 (part-time placement) or the end of week 2 (block placement).

Name of Student: _____

Student Email Address: _____

Name of Agency Instructor: _____

Agency Instructor Email Address: _____

Name of Faculty Advisor: _____

Anticipated Absences of Agency Instructor and Replacement: _____

Dates of Practicum: _____ to _____

Time Arrangement: Days of the week: _____

Hours: _____ to _____

_____ to _____

Placement Agency: _____

Address of Agency (Street Address & Office Location): _____

1. Learning Goals and Objectives

- For more detail, please refer to the MSW Field Program Manual.
- Draft goals and objectives must be specific to the placement and written in communication with the Agency Instructor.
- In preparation for the meeting it is often useful for the student to e-mail a draft of the learning goals and objectives to the Faculty Advisor and Agency Instructor.

2. Supervision

Who is responsible for the day to day assignment of work? _____

The Student and Agency Instructor will meet for supervision:

____ Weekly ____ Bi-weekly on _____ at _____

The mid-term meeting will be held: Date _____ Time _____

The meeting for **final evaluation** will be held: Date _____ Time _____

Signatures

Student

Agency Instructor

Faculty Advisor

Date

Date

Date