

AGENCY INSTRUCTOR/SUPERVISOR INFORMATION FORM

The following information is required to complete confirmation of placement.

Agency Instructor/ Supervisor Name:		Pronouns:
Agency Name:		
Agency Address: (Please indicate the physical address)		
Phone:	Email:	

Name of Student:

The school provides orientation/training for all agency instructors. For more information, view the [agency instructor modules](https://www.preceptor.ca) (<https://www.preceptor.ca>).

What is your education?	MSW	BSW	Other:
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If you **do not** have a social work degree, **please fill out the following pages.**

Are you registered with any professional association?	Yes	No	Name of Organization:
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Please list previous education.		
Name of Institution <i>Example: Dalhousie University</i>	Program <i>Diploma in Social Sciences</i>	Graduation Date <i>05/2005</i>
1.	1.	1.
2.	2.	2.
3.	3.	3.
4.	4.	4.

Please check the point(s) that best describe(s) you.	
Sufficient experience to interpret the work of the Placement Agency.	Bachelor's degree in another discipline or a diploma in Human Services from a community college with five years' experience working in the Placement Agency or a related field.

Please comment on your knowledge of the social work profession that you believe is relevant to supervising a social work student.

Please comment on the experience you have relevant to the field of practice of the Placement Agency.

Please indicate your commitment to the following:	
	Sound knowledge of the philosophy, purpose, structure, policies and services of the Placement Agency.
	An ability to interpret the work of the Placement Agency.
	Sufficient control over the workflow to be able to facilitate the placement and provide the necessary time to supervise the student in the work placement.
	Interest in supervision and social work education.
	Willingness to meet the educational objectives of the SSW Field Education program.
	Willingness to attend workshops, meetings and seminars either locally or when offered online by SSW, related to Field Education.
	Familiarity with the Canadian Association of Social Workers Code of Ethics.

Please return form to Field Education Assistant sswfield@dal.ca