

BSW APPLICANT CHECK LIST

NAME: _____ EMAIL: _____

***Steps must be completed by the February 15th deadline.**

STEP 1: Complete the online undergraduate application form (and submit fee per instructions) or complete a paper copy of the undergraduate application form and submit with fee to:

Registrar's Office, Dalhousie University,
PO Box 15000 Halifax, NS Canada B3H 4R2

STEP 2: Mail (we do not accept faxed or emailed documents) **the following supporting documents to:**

School of Social Work, Dalhousie University,
1459 LeMarchant Street, Suite 3201 PO Box 15000
Halifax NS B3H 4R2 Canada

- Applicant Check List
- Social Work Statement Cover Sheet with signed Social Work Statement
- Work and Volunteer Summary Forms (do not replace with a resume)
- Two Reference Forms in envelopes sealed by the referee (if referee is not sending directly to the School of SW)
- Official University Transcripts (must be in envelopes sealed by the university, can be mailed directly from the university or included with your package) * high school transcripts are not required

It is the applicant's responsibility to ensure that official transcripts and references are received post marked by the School of Social Work as of Feb 15th. Please use paperclips instead of staples.

Please indicate your previous name on transcripts, if different from your current name: _____

Please list University transcripts being sent (official college transcripts should be sent for your file but it is not used in the BSW admission process):

1. _____ 2. _____

3. _____ 4. _____

- Please check the box if you are a Dalhousie University student past or present.**
Official Dalhousie University transcripts do NOT need to be ordered and sent to the School of Social Work.

Please indicate the names of your two referees (choose two from academic, work or volunteer, must be two different types, no exceptions)

Referee Name	Institution	Reference Type (academic or work or volunteer)
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1. _____

2. _____