

 <b>DALHOUSIE UNIVERSITY</b> FACULTY OF HEALTH	<i>Policy Sponsor:</i> Dean	<i>Approval Date:</i> Faculty Council Oct 28, 2010
<b>Process:</b>  <b>Committee Membership Nominations and Elections</b>	<i>Responsible Unit:</i> Faculty Council	<i>Amendments:</i> Formatting, March 2018

Within the Schools/College of the Faculty of Health and within the Faculty as a whole, the process of electing members to standing committees starts with a call for nominations.

1. If there is a formally constituted Nominating Committee, the committee first prepares a broadly-based list of eligible and willing nominees that is presented to the faculty members within the unit, and this is then followed by a general call by the Director (in the case of a School/College) or Dean (in the case of Faculty committees) for further nominations including self-nominations.
  - a. A formally constituted Nominating Committees within a unit shall be comprised of five members:
    - i. the Director (or Dean) as an ex-officio voting member and committee chair, two members of the unit appointed by the Director (or Dean) and two members of the unit who are nominated and elected following the procedures and conditions outlined above.
2. If there is no Nominating Committee, the election process begins with the general call for nominations by the Director (in the case of a School/College) or Dean (in the case of Faculty committees). All nominations for eligible members received by the nomination deadline as set by the Director or Dean are accepted.
3. If there are more nominees than there are positions on a committee, a ballot is held and those with the greatest number of positive votes are elected until the committee positions are all filled. Negative votes are not counted.
4. If there is the same number of nominees as there are positions on a committee, those nominated are declared elected by acclamation.
5. If there are fewer nominees than there are positions on a committee, there will be one further call by the Director (in the case of a School/College) or the Dean (in the case of

the Faculty) for nominations following which the Director or the Dean will attempt to find eligible individuals who are willing to serve and who will nominate themselves. Once the number of nominees equals the number of positions on the committee, those nominated are declared elected by acclamation.