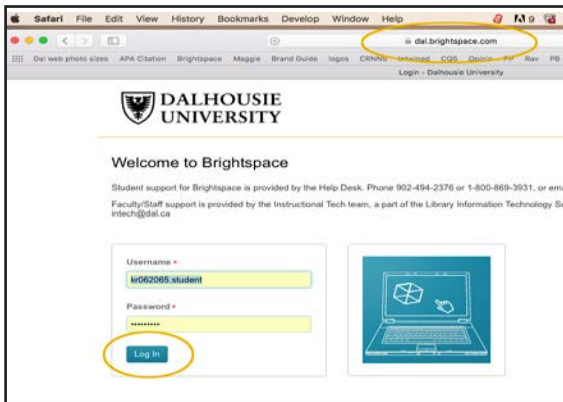
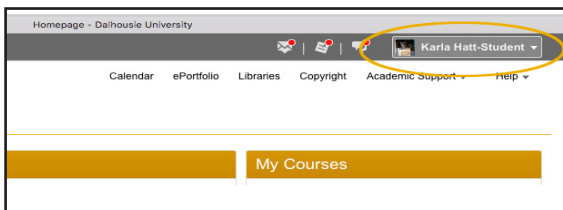


Getting Started in Brightspace



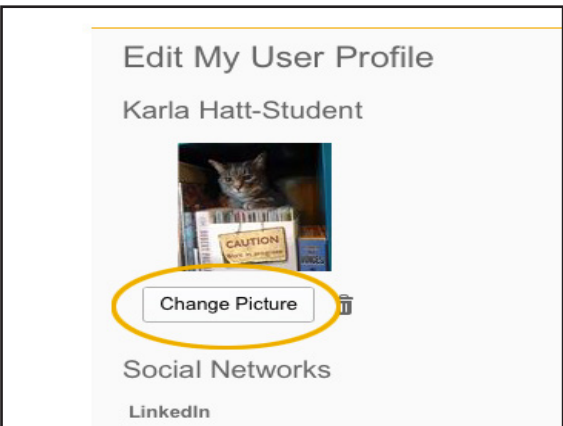
- 1 Go to dal.brightspace.com, enter your username and password, and click the “Log In” button.



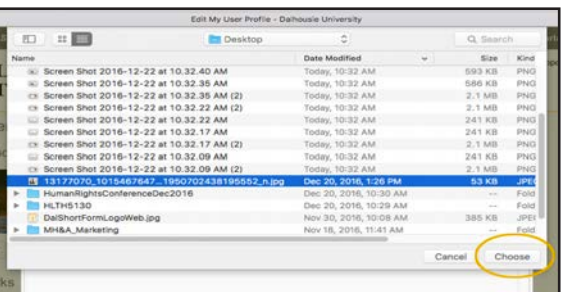
- 2 To add or change your profile photo, click on the arrow next to your name at the upper right corner of your screen.



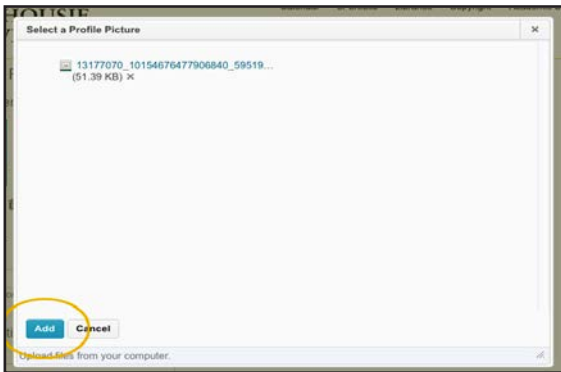
- 3 Select “Profile” in the drop-down menu.



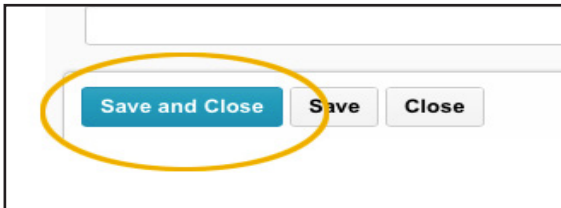
- 4 Click the “Change Picture” button.



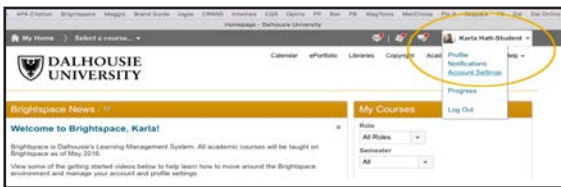
- 5 Click the “Upload” button, and navigate to the location where you have saved your photo. Select it, and click the “Choose” button.



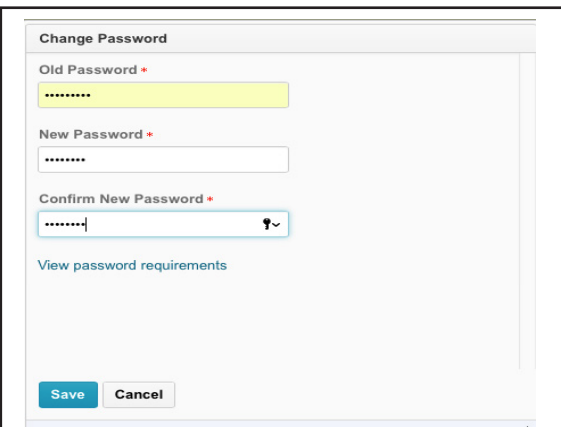
6 When the upload is complete, click the “Add” button.



7 Click the “Save and Close” button.



8 To change your password, click the arrow at the upper right of your screen, and select “Account Settings” from the drop-down menu.



9 Type your new password. Type it again to confirm, and then click the “Save” button.



10 Click the “Save and Close” button to set your new password.



11 Click on the title of your course to enter the course space.

If you require technical assistance, please contact Karla at coned@dal.ca (Monday through Friday, 9 AM - 4:30 PM Atlantic), or the Dalhousie University Help Desk at helpdesk@dal.ca or 1-800-869-3931.