

FACULTY COUNCIL

November 22, 2018

Forrest Room 322

MINUTES

<i>November 22, 2018</i>	
1.	<p><u>Attendance:</u> Mohammad Hajizedeh, Health Administration Karen Gallant, Health & Human Performance Jennifer Williams, Health Sciences Jian Wang, Communication Sciences and Disorders Cathy Sheffers, Nursing Brenda Beagan, Occupational Therapy Pollen Yeung, Pharmacy Rebecca Moyer, Physiotherapy Marjorie Johnstone, Social Work Shaun Boe, Associate Dean Research (Acting) Erna Snelgrove-Clarke, Associate Dean Academic (Acting) Cheryl Kozey, Dean (Acting) Cheryl Brown, Faculty Secretary</p> <p><u>Regrets:</u> Laurene Rehman, Director Rep. Lynn Shaw, Director Rep Robin Campbell, Non-ETP Graduate Student Rep. Ann Barratt, Health Sciences Librarian</p>
2.	<p><u>Agenda:</u> MOTION: That the agenda for the November 22, 2018 meeting of the Faculty of Health Faculty Council be approved as presented. Moved: Brenda Beagan Seconded: Cathy Sheffer Motion carried.</p>
3.	<p><u>Minutes – October 25, 2018:</u> MOTION: That the minutes for the October 25, 2018 meeting of the Faculty of Health Faculty Council be approved as presented. Moved: Mohammad Hajizadeh Seconded: Karen Gallant Motion carried.</p>

<p>4.</p>	<p><u>Faculty of Health Teaching Awards Committee:</u> Members of the Teaching Awards Committee (2018-2020) are as follows:</p> <ol style="list-style-type: none"> 1. Two elected faculty members for a two-year term <ol style="list-style-type: none"> a. Dr. Parisa Ghanouni – Occupational Therapy b. Dr. Michael Kieft – Communication Sciences and Disorders 2. One alternate faculty member, for a one-year term; <ol style="list-style-type: none"> a. Dr. Holly Richardson – Nursing 3. One member from outside the Faculty of Health, appointed by the Faculty of Health Associate Dean Academic, for a two-year term <ol style="list-style-type: none"> a. TBD 4. One Senior undergraduate or Senior graduate student of the Faculty of Health, for a one-year term <ol style="list-style-type: none"> a. Alexandra Fox, MScOT program 5. One Teaching Award recipient from the previous year, for a one-year term <ol style="list-style-type: none"> a. Dr. Karen Gallant – Health and Human Performance 6. Associate Dean Academic, as an ex-Officio member <ol style="list-style-type: none"> a. Dr. Erna Snelgrove-Clarke
<p>5.</p>	<p><u>Dean’s Report – Cheryl Kozey:</u></p> <p><u>Search Committees:</u></p> <ul style="list-style-type: none"> • Underway – Nursing/Pharmacy/Health Administration • Pending – Communication Sciences Disorders/Physiotherapy <p><u>Social Work Clinic:</u></p> <ul style="list-style-type: none"> • Cheryl K. attended opening of new clinic on Quinpool Road • Clinic demonstrates the power of passion, service, volunteerism • Strong link to Faculty of Health Strategic Plan areas of citizenship, partnership, teaching and research, as well as the University’s strategic plan. • In addition to Social Work students, the clinic includes staff from OT, Nursing, Pharmacy, nutritionists from MSVU, psychologists <p><u>For the Health of It:</u></p> <ul style="list-style-type: none"> • Cheryl K. attended as a judge • Group raised \$17,000 for the SeaStar Child and Youth Advocacy Centre • Very interprofessional approach to skits presented • Exhibited service, citizenship, responsibility to community, which fits with Faculty and University strategic plans <p><u>Conflict of Interest:</u></p> <ul style="list-style-type: none"> • John Hope, Dalhousie’s new legal counsel, presented to Dean’s Council • Low number of registered conflicts of interest • Professors do appear to be bringing conflicts to their Directors • Question regarding policy for Faculty – process for registering <p><u>Risk Management Policy:</u></p> <ul style="list-style-type: none"> • New policy regarding international travel.

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	<ul style="list-style-type: none"> • Policy will now cover students as well as staff and faculty. • Cheryl K. will share the policy when it is formally released • Restrictions on travel, particularly for students, may be put into place depending on the risk level of the country to be visited; extenuating circumstances may apply (home country, etc.) • Purpose is to mitigate risk to University • Feedback was provided by Dean’s Council on the document <p><u>Unpaid Employees:</u></p> <ul style="list-style-type: none"> • Cheryl K. sent information out to Faculty Council • Asked that people discuss volunteerism versus unpaid employees • Labour laws do not allow for unpaid labour, but when does volunteerism become unpaid labour? • Action: Look at inviting Laura Neal and Karin MacClay to a meeting <p><u>Workload:</u></p> <ul style="list-style-type: none"> • Task Force has completed a report and sent to Cheryl K. • Integrate with groups in Strategic Direction 5 that are examining Tenure & Promotion and Uniweb
6.	<p><u>Strategic Plan Update – Suzie Officer:</u></p> <ul style="list-style-type: none"> • Suzie provided a high-level update on work done to date since the launch 18 months ago • 17 major initiatives and 58 key results to move forward (Suzie will provide these in a word document for Faculty Council) • Achievelt software was acquired to track progress; allows for reports to be generated • All strategic direction teams have been organized with Assistant and Associate Deans as team leads • As an example, the Partnership team has engaged in two “think tanks” to develop a plan; Supports for Innovation (SD5) has broken into small working groups to achieve their goals • Plan is for all go-forward plans to be in place by the end of 2018. • More volunteers are always needed, particularly in Partnership/Citizenship.
7.	<p><u>Associate Dean Academic Report – Erna Snelgrove-Clarke:</u></p> <p><u>Student Appeals (Faculty-wide):</u></p> <ul style="list-style-type: none"> • People are needed for the committee – two-year commitment • Currently there is a member each from the following: <ul style="list-style-type: none"> ○ Pharmacy ○ Health and Human Performance ○ Occupational Therapy

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	<ul style="list-style-type: none"> ○ Graduate student ○ Undergraduate student ● Cheryl B. will forward the newly updated Terms of Reference/Procedures. ● Isabelle French (Legal) is available to talk to faculty members and staff/Director regarding process ● School-level processes need to be moved from web sites and students re-directed to the Faculty web site, which is being updated with the new procedure <p><u>Banner:</u></p> <ul style="list-style-type: none"> ● Upgrading to version 9 in the next year – will not support X/Y courses ● Schools are being asked to move X/Y courses to two courses ● Permission must be requested from the Registrar’s Office to allow “no grade” for the first course and the final grade on the second ● Erna will get clarification on the roll-out dates, etc., from the Registrar’s Office and share ● Concern expressed regarding administrative processes involved <p><u>Associate Dean Research – Shaun Boe:</u></p> <p><u>IHRIS:</u></p> <ul style="list-style-type: none"> ● There is a focus on health data – provincial health databases – so researchers can link databases and have free access. ● Computer Science is hosting workshops on December 11 – provide names to and Shaun, who will pass on to Computer Science; they are issuing the invitations. ● A representative is needed from Health for data analytics – email Shaun <p><u>Research Ethics:</u></p> <ul style="list-style-type: none"> ● Faculty of Health provides the highest number of submissions to REB’s ● We need to have representatives ● More representatives mean less work for each member of the committee ● Good opportunity to learn about faculty, process, meet people
8.	<p><u>Senate Report:</u> No meeting since last meeting of Faculty Council.</p>
9.	<p>Meeting Adjourned. <u>Next meeting:</u> December 20 – Forrest Room 322, 10:00 a.m.</p>

STRATEGIC PLAN PILLARS—FACULTY OF HEALTH:

