

FACULTY COUNCIL

September 28, 2023

As approved October 26, 2023

Via Microsoft Teams

Attending:

Brenda Merritt, Dean, Chair

Caitlin MacArthur, School of Physiotherapy

Jamie Eliasson, School of Health Sciences

Janet Pothier, School of Social Work

Jeanna Parsons Leigh, School of Health Administration

Kelly Lackie, School of Nursing

Kimberly Sponagle, College of Pharmacy

Lauren Rehman, Director, School of Health and Human Performance

Marion Brown, Associate Dean Academic

Matthew Numer, School of Health and Human Performance

Niki Kiepek, School of Occupational Therapy

Rebecca Affoo, School of Communication Sciences and Disorders

Shaun Boe, Associate Dean Research

Cheryl Brown, Faculty Council Secretary

Regrets:

Melissa Helwig, Health Sciences Librarian

Guests:

Jaclyn Chambers Page, Copyright Librarian, Copyright Office

Lachlan MacLeod, Intellectual Property Officer, Dalhousie Legal

Scott MacPherson, Copyright and Research Data Management Specialist, Copyright Office

Michael Carew, Program Manager, Dal Innovates

MEETING NOTES

Guest Presentation: Copyright and Fair Dealing (Jaclyn Chambers Page, Lachlan MacLeod, Scott MacPherson)

Faculty Council members enjoyed a presentation from the Copyright Office regarding copyright and fair dealing. The information from the presentation is included in the following Sharepoint link:

https://dal-my.sharepoint.com/:w:/r/personal/jc572137_dal_ca/_layouts/15/doc2.aspx?sourcedoc=%7B26C01D66-DF4D-4BF8-A6D5-ABF2F124B235%7D&file=Dalhousie%20Copyright%20Office%20Key%20Resources.docx&action=default&mobileredirect=true

DECISION

1. Approval of Agenda:

MOTION: That the agenda for the September 28, 2023, meeting of the Faculty of Health Faculty Council be approved as presented.

Moved: Marion Brown; Seconded: Niki Kiepek; Motion carried.

2. **Consent Agenda:** The minutes from the June meeting of the Faculty of Health Faculty Council were approved by consent.

3. Other Decision Items:

a. Amended Terms of Reference – Director Search/Reappointment:

The terms of reference for the Director Search/Reappointment Committee were amended to include the election of a staff representative from the unit initiating a search/reappointment to the committee. Currently, the committee consists of a School/College elected representative and three Faculty Council-elected representatives (Director, External to Unit and Alumni). The addition of a staff member from the unit will bring the terms of reference into line with the University's Dean Search/Reappointment processes.

MOTION: That the Terms of Reference for Director Search/Reappointment be amended to allow for the inclusion of a staff representative from the unit for which the Director search/reappointment is initiating.

Voting was done by Teams Poll; motion was passed unanimously.

b. Academic Review Committee Recommendation for September 2023:

The School of Occupational Therapy submitted a proposal to revise the course name, pre-requisites, course description, and learning objectives of OCCU 6514.

The objective of this proposed new course is to provide equitable opportunity for success in the capstone program, meet the knowledge and resource availability of the students, and suit the individual interests and learning objectives of students situated globally.

It was moved: To recommend approval to Faculty Council the revised course name, pre-requisites, course description, and learning objectives of OCCU 6514.

(Sheri Price/ Michel Ladouceur) All in favour MOTION CARRIED

Voting was done by Teams Poll; motion and recommendation were approved unanimously.

c. College of Pharmacy Director Search Committee Approval.

The College of Pharmacy provided a roster of committee members for the upcoming search for a new Director of the College of Pharmacy. Susan Mansour, the current Director, will be retiring in 2024. The College elected an internal representative, being Dr. David Jakeman, and from the roster of nominations (in rank order) for the other positions, voting was done by Teams Poll. The results were as follows:

Director Representative: Dr. Judy MacDonald (81%)
External Representative: Dr. Barbara Hamilton-Hinch (83%)
Alumni Representative: Lisa Nodwell (100%)

DISCUSSION

Guest Presentation: Dal Innovates (Michael Carew)

Michael provided a presentation to Faculty Council regarding programs and opportunities available through Dal Innovates.

The presentation slides are available to view on the Faculty Council Teams site under Meeting Materials for September 28, 2023.

Shaun Boe also briefly updated Faculty Council regarding the Pulse Sandbox, which is coordinated by Sebastian Green.

INFORMATION

Faculty Council – General Information:

A prime responsibility for Faculty Council members is to liaise with their academic unit – report, get feedback, bring forward concerns and needs to Faculty Council.

This is a representative group; we want to hear from the units and the units want/need to know what's happening at Faculty Council. Any reports provided in the meeting package, unless marked as confidential, can be shared with units. Approved minutes are shared on the Faculty of Health website; those portions of the unapproved minutes that need action by the unit can be shared.

On-line Meeting Etiquette – there was a suggestion that we delete polls and recordings after meetings, particularly when there have been guests present. Further research shows that the polls cannot be deleted, though recordings can; in addition, guests can be removed from the access by deleting them from the relevant chat. Cheryl Brown will research other polling options that will ensure that voting will not be reflected in the chat. Recording is only done when the Faculty Secretary is unavailable and needs the recording to create the minutes.

Faculty Council Governance:

This document is a draft; we are seeking input from units. Please send [collated](#) feedback via email to Cheryl.brown@dal.ca. This will be gathered prior to the October Faculty Council meeting for discussion and, perhaps, decision.

Health Sciences Library Update:

The Health Sciences Library is seeking 1 to 2 members to join the health sciences library committee.

We have reopened in-person reference service, faculty and students can stop by either of our Kellogg Library locations Monday to Friday between 9 am and 5 pm to ask questions of the librarian on duty. We also will be continuing to offer online assistance for distributed faculty and learners by appointment.

Associate Dean Academic Report:

Marion Brown shared the menu of events being presented this fall term by the “Growing the Garden” working group.

MOTION TO ADJOURN: Marion Brown, 11:34 a.m.

ACTION ITEMS, SEPTEMBER 28, 2023:

Guest Presentations: Faculty Council members are asked to share the Sharepoint link and/or physical presentation file for today’s guests with the relevant members of their unit; there is valuable information there for everyone.

Faculty Council Governance document: Share with units; discuss; return collated feedback to Cheryl.brown@dal.ca no later than October 19, 2023, for inclusion in materials for the October 26 Faculty Council meeting.

The Kellogg Health Sciences Library Committee is seeking 1-2 members to join the committee. Please send expressions of interest to Melissa Helwig (melissa.helwig@dal.ca).