

Visiting Graduate Research Students (VGRS)

The VGRS process can take 3-6 months

Action to be taken by: **Blue:** Visiting Graduate Research Students (VGRS)

Green: Supervisors **Gold:** Faculty of Graduate Studies (FGS) **Red:** Dalhousie International Centre

1

Prospective VGRS and prospective supervisor connect

2

Prospective VGRS submits:

- Application form
- \$115 CAD application fee to the Registrar's Office

3

Prospective VGRS requests:

- Dalhousie Supervisor reference letter
- Home University Supervisor reference letter

4

Supervisors' reference letters:

- Supervisor from home university provides letter stating their support. Prospective Dalhousie Supervisor provides letter using template. Both letters go to Faculty of Graduate Studies (FGS)

5

If VGRS is international:

- Dalhousie Prospective Supervisor submits "Supervisor's form for inviting a Visiting International Graduate Student Researcher/Intern" to FGS

6

If VGRS is international:

- FGS will forward copies of all documentation to the Dalhousie International Centre

7

If VGRS is international:

- Dalhousie International Centre submits the appropriate immigration documentation to the VGRS and FGS

8

FGS will make admission decision and inform the VGRS via the email address they used to apply

9

Prospective international VGRS applies for visa/permit

10

Before arriving at Dalhousie, VGRS must:

- Complete immigration requirements (if relevant)
- Arrange accommodations
- Understand applicable Dalhousie fees (see admissions letter)
- Plan finances

11

Once at Dalhousie VGRS must:

- Register as a Dalhousie student by emailing grstrecc@dal.ca
- Connect with Supervisor
- Pick up Dal ID (Dal Card office)
- Pay fees (Student Accounts Office)
- Visit Dalhousie International Centre, if they are an international student
- Visit Dalhousie Student Union Health Plan Office

12

VGRS requires these documents when arriving at Dalhousie University:

- Visa/Permit, if they are an international student
- Proof of personal Health Insurance, if applicable