

**KILLAM POSTDOCTORAL FELLOWSHIP COMPETITION  
COMPLETE APPLICATION CHECKLIST**

- TO BE ATTACHED TO THE FRONT OF THE ORIGINAL AND EACH COPY TO CONFIRM ALL REQUIRED ELEMENTS OF THE APPLICATION HAVE BEEN COMPLETED AND ATTACHED

SURNAME OF APPLICANT:
GIVEN NAMES OF APPLICANT:
FACULTY/DEPARTMENT/SCHOOL/PROGRAM:

<b>THE ORIGINAL AND ALL COPIES ARE TO BE PLACED IN THE FOLLOWING ORDER:</b>	
<input type="checkbox"/>	COMPLETE TWO-PAGE APPLICATION FORM WITH ORIGINAL SIGNATURE OF APPLICANT.
<input type="checkbox"/>	OPTIONAL STATEMENT, COMPLETED BY THE APPLICANT, EXPLAINING INTERRUPTIONS OR EXTENUATING CIRCUMSTANCES THAT IMPACTED ON THEIR ACADEMIC RECORDS (MAXIMUM 1 PAGE).
<input type="checkbox"/>	RELEVANT EMPLOYMENT EXPERIENCE. INCLUDING DATES, EMPLOYER, AND POSITION. IF THE APPLICANT IS PRESENTLY EMPLOYED THEY MUST HAVE CLEARLY STATED WHETHER THEY HOLD A PERMANENT POSITION. ALSO LIST INFORMATION ON SCHOLARSHIPS, AWARDS AND CONFERENCE PRESENTATIONS. (MAXIMUM SIX (6) PAGES).
<input type="checkbox"/>	NAMES AND ADDRESSES OF THREE REFEREES. THESE REFEREES CANNOT HOLD AN APPOINTMENT AT DALHOUSIE UNIVERSITY. THESE NAMES CAN BE INCLUDED ON PAGE 2 OF THE APPLICATION FORM OR ATTACHED ON A SEPARATE SHEET.
<input type="checkbox"/>	THREE CONFIDENTIAL LETTERS OF REFERENCE (NOT HOLDING DALHOUSIE UNIVERSITY APPOINTMENTS). MAX 2 PAGES/REFEREE LETTER.
<input type="checkbox"/>	CONFIRMATION OF COMPLETION. OFFICIAL CONFIRMATION OF COMPLETION FROM DOCTORAL UNIVERSITY (THIS CAN ALSO BE SHOWN WITH TRANSCRIPTS); OR OFFICIAL CONFIRMATION OF ENROLLMENT IF YOU HAVE NOT YET COMPLETED YOUR PHD.
<input type="checkbox"/>	PUBLICATIONS LIST. INDICATING CO-AUTHORS, TITLES, JOURNAL OR PUBLISHER, AND DATE OF PUBLICATIONS. DO NOT INCLUDE COPIES OF PUBLICATIONS!
<input type="checkbox"/>	RESEARCH PROPOSAL. A DESCRIPTION OF THE APPLICANTS RESEARCH PROPOSAL CONCLUDING WITH A PARAGRAPH DESCRIBING THE SIGNIFICANCE OF THE RESEARCH OR PROJECTS THEY WOULD LIKE TO CARRY OUT AT DALHOUSIE UNIVERSITY AND HOW THEIR RESEARCH RELATES TO RESEARCH ACTIVITIES IN THE FACULTY/DEPARTMENT/SCHOOL/PROGRAM TO WHICH THEY ARE APPLYING (MAXIMUM FOUR (4) PAGES).
<input type="checkbox"/>	RESEARCH PROPOSAL-LAY SUMMARY. MUST BE WRITTEN AT A LEVEL UNDERSTANDABLE TO THE GENERAL PUBLIC READING IT IN A NEWSPAPER (MAXIMUM 1 PAGE).
<input type="checkbox"/>	LETTER OF SUPPORT FROM PROPOSED SUPERVISOR. THE LETTER MUST INCLUDE, BUT IS NOT LIMITED TO: <ol style="list-style-type: none"> <li>1. BENEFITS THAT WOULD ACCRUE TO THE UNIVERSITY, FACULTY/DEPARTMENT/SCHOOL/PROGRAM, AND THE APPLICANT.</li> <li>2. JUDGMENT OF THE CANDIDATE'S PUBLISHED PAPERS.</li> <li>3. JUDGMENT OF THE CANDIDATE'S UNPUBLISHED PAPERS AND/OR CONFERENCE PRESENTATIONS.</li> </ol>
<input type="checkbox"/>	DEAN/CHAIR/DIRECTOR/HEAD (OR DESIGNATE) REPORT FOR EACH RECOMMENDED CANDIDATE. THIS REPORT MUST INCLUDE: <ol style="list-style-type: none"> <li>1. BRIEF RATIONALE WHY APPLICANT WAS SELECTED.</li> <li>2. JUDGMENT OF THE WORTH OF THE PROPOSED RESEARCH.</li> <li>3. JUDGMENT OF THE CANDIDATE'S CAPACITY TO CARRY OUT THE RESEARCH PROPOSED DURING THE FELLOWSHIP.</li> <li>4. CONFIRMATION THAT FACILITIES EXIST AND WILL BE MADE AVAILABLE FOR THE CANDIDATE TO DO THE PROPOSED RESEARCH OR PROJECT.</li> </ol>

NAME	TITLE
EMAIL	TELEPHONE
SIGNATURE	DATE