



Izaak Walton Killam

Postdoctoral Fellowship
Competition Guidelines
2020/2021



GENERAL QUALIFICATIONS

The intention of the Izaak Walton Killam Postdoctoral Fellowship program is to attract recently graduated scholars of superior research ability to Dalhousie University, and to provide the recipients with the opportunity to establish themselves as productive members of the academic community. The doctoral degree is understood to be a degree awarded primarily for the completion of independent research, which is publishable in the normal, refereed scholarly manner that is characteristic of a discipline.

Those persons who meet the above qualification but hold a permanent academic position to which they will return, will not as a rule be considered in this competition. Exceptions may be made in the case of individuals who, for example, are substantially changing their field of research or who come from countries in which immediate employment is guaranteed to all competent PhD holders.

Applicants are not required to have completed their doctorate at the time of application; however, they must do so prior to taking up the fellowship.

There are no restrictions regarding nationality of applicants, but successful candidates must meet all Canadian Immigration requirements.

Since these Fellowships are intended to attract new scholars to Dalhousie, those scholars already at Dalhousie are not eligible to apply. You are **not eligible to apply** if you:

- a) hold a PhD or JSD degree from Dalhousie or are currently completing a PhD or JSD degree at Dalhousie.
- b) have held previously or hold as of the application deadline (December 15), an academic or research appointment of any kind at Dalhousie or King's College.
- c) fulfilled all PhD requirements prior to September 15, 2017, unless you qualify for an eligibility window extension based on the criteria applied for the Banting PDF competition.

Questions of eligibility for these Fellowships are decided by the Associate Dean, Faculty of Graduate Studies, to whom any inquiries may be directed. Please see Appendix III for allowable extensions to eligibility.

If a Fellow holds another award valued at less than the Killam Postdoctoral Fellowship, the external award will be supplemented to the full Killam value as an "Honorary Killam Postdoctoral Fellowship".

TENURE

Fellowships are awarded for a term of two years. If an honorary Fellow holds external funding for less than two years, a full Killam Fellowship will be awarded for the remainder of the two-year period. A fellowship may be taken up at any time between May 1st, 2021 and January 15th, 2022 but preferably by September 15th, 2021.

VALUE

Approximately 4 to 5 new fellowships are awarded annually. The fellowships are valued at **up to** \$55,000 annually including a \$45,000 taxable stipend, full benefits and a travel allowance for transportation to and from Halifax, a one-time research allowance (\$3,000) and a conference travel grant (\$1,000).

RELOCATION ALLOWANCE

Travel grants are provided to meet the cost of transportation to Halifax, by the most direct route, from the place of residence at the time of being offered the award. Grants will not exceed the cost of economy airfare for the Fellow and spouse. Unfortunately, we are not able to provide an allowance for children's travel or for personal effects.

TEACHING

Fellows may engage in teaching or other similar duties in the University. Such activities must not involve more than three hours per week of the Fellow's time. No other paid work at Dalhousie or elsewhere may be undertaken by a Fellow without the permission of the Dean, Faculty of Graduate Studies.

DEADLINE FOR RECEIPT OF COMPLETED APPLICATIONS

The deadline is December 15, 2020 for receipt of completed applications and all supporting documents. Applications and supporting documentation must be submitted through the [FGS Online Scholarship Platform](#).

NOTIFICATION OF RESULTS

Submitted applications are initially pre-screened by individual Departments, with only the top two candidates put forward for consideration by the University Killam Postdoctoral Fellowship Committee. Non-supported applicants will have their application status updated in the [FGS Online Scholarship Platform](#). The results of the competition are generally announced in February, and all applicants recommended to the Dalhousie University Killam Postdoctoral Fellowship Committee are notified of the results by the Dean, Faculty of Graduate Studies. The successful candidates are notified by email and through the portal. The waitlisted and unsuccessful candidates are notified by email.

ADDITIONAL INFORMATION

Additional information is available at:

[Killam Laureates](#)

[Dalhousie University](#)

[City of Halifax](#)

[Province of Nova Scotia](#)

[Government of Canada](#)

[Working in Canada](#)

[Nova Scotia Medical Services Insurance \(MSI\)](#)

APPLICATION INSTRUCTIONS

As a first step in the application process, you should contact the Department to which you intend to apply to discuss the feasibility of your application and the potential for support from a faculty member. To complete the application, please adhere to the following guidelines:

Applications must be submitted through the FGS Online Scholarship Portal.

When completing the application and associated documents, please note the following requirements:

1. Use plain language and avoid technical jargon when preparing the Lay Summary
2. Use the Dalhousie email address of your prospective supervisor when sending the Supervisor Information and Support Letter request in the portal. It is important to follow up with your prospective supervisor to ensure that the letter is submitted by the application deadline.
3. When preparing your CV, note relevant employment experience, dates, employer, and position. If presently employed, state clearly whether this is a permanent position (see General Qualifications). Also include scholarships and awards and conference presentations. Maximum of six (6) pages. Documents exceeding 6 pages will be deemed ineligible. You do not need to include your publication list within the CV, as a bibliography-style publication list is uploaded as a separate document.
4. Provide names and addresses of **three referees** who do NOT hold an appointment at Dalhousie University. Referees should be familiar with your work and in a position to evaluate your research potential and able to provide a substantive evaluation of your ability. **Please contact these people** in advance to provide them with a copy of your CV/proposal and ensure that they are aware of the deadline to submit their reference letter (Dec. 15th). Email addresses of referees must be institutional/company/government addresses, not personal email accounts. Please note that FGS departments reserve the right to contact referees to confirm references.

5. If you have completed your PhD, we require a confirmation of completion from your Doctoral University. If you have not yet completed your PhD, we require a confirmation of enrollment from your Doctoral University.
6. For your publication list, indicate co-authors, title, journal or publisher, and date of publications. **Do not send copies of publications.** Do not include content which is unrelated to your publication record (Such as extended elements of your CV or literature reviews tied to your research proposal).
7. When preparing your research proposal, note that it will be reviewed by academics from a wide range of disciplines. Use plain language and avoid the use of discipline-specific technical jargon. Be sure to highlight the significance of your intended activities and its relationship to the intended supervisor's research activity/network. There is a four (4) page limit **including references**. Proposals must be single spaced, with size 12 font and 1" margins. Attachments with more than 4 pages or with condensed font will be deemed ineligible.

Applicants assume total responsibility for ensuring that their applications are complete and received in the portal by the deadline of December 15th.

Applicants should not submit any additional documentation except when specifically requested by the Department. Only the documentation submitted in the portal will be forwarded to the University Killam Postdoctoral Fellowship Committee.

For further information, please contact:

Scholarships Liaison Officer
Faculty of Graduate Studies
Dalhousie University
Room 314, Henry Hicks Building
6299 South Street
PO BOX 15000
Halifax, NS, B3H 4R2
Canada
Email: fgs.slo@dal.ca

APPENDIX I – MSI COVERAGE

Please visit the [MSI website](#) for full details on MSI coverage. The following is a summary only of coverage for employees who come to work at Dalhousie from outside the province:

A: Out of Province:

If you are a Canadian or "Permanent Resident" **moving permanently to Nova Scotia from another part of Canada**, coverage will generally begin on the first day of the third month following the date you established residency here. For example, if you established residency in Nova Scotia on September 27th, MSI would provide coverage on December 1st. Contact your previous province to ensure your coverage is maintained until your Nova Scotia coverage begins.

B Out of Country:

If you are a returning Canadian Citizen or a returning "Permanent Resident" moving permanently to Nova Scotia from outside Canada, MSI will provide first day coverage. People moving to Nova Scotia from outside the country, who hold a **Work Permit**, are eligible to apply for MSI upon their arrival in Nova Scotia, provided they will be remaining in Nova Scotia for at least one full year and have signed a declaration. The worker cannot be absent from Nova Scotia for more than 31 days, except during employment. Coverage will begin on the date of arrival in Nova Scotia or the date the Work Permit was issued, whichever is the later date. For continuous coverage, a copy of the renewed Work Permit must be submitted, and a new declaration form must be signed each year.

Children under the age of 19 are granted coverage on the same basis as their parents once the applicant has gained entitlement.

APPENDIX II – Allowable Extensions to Eligibility

The window of eligibility can be extended by a cumulative maximum of two years if the applicant had their career interrupted for one or more of the following reasons:

- parental leave
- illness
- health-related family responsibilities
- mandatory military service
- disruptions due to war, civil conflicts and/or natural disasters in the country of residence

"Career interruption" refers to a period when the applicant was not working (full-time or part-time) and when their research output was completely interrupted.

Additionally, for health professionals who have engaged in post-degree non-research-related clinical training (e.g., residency), the eligibility window can be extended by the duration of this training.

For other professions that require post-degree, non-research-related training to be certified by a professional body, please consult the Killam Administrator to confirm whether an extension to the eligibility window is allowable.

No other exceptions will be allowed.

Interruptions used to extend the eligibility window for degree completion must have occurred after the fulfilment of your degree requirements and before the application submission deadline.

"Fulfilled all requirements of the degree" refers to the date that the applicant completed all the steps required for obtaining their degree. Although these requirements may vary by institution and degree type, they normally include thesis defense corrections and thesis deposition. Note that convocation is not considered a degree requirement.