

**DALHOUSIE UNIVERSITY
FACULTY OF GRADUATE STUDIES
FACULTY COUNCIL**

These minutes have been approved.

A regular meeting of Faculty Council was held at 11:30 am, Tuesday, April 22, 2014 in the Lord Dalhousie Room, Henry Hicks Building.

Present: H. Andreas, J. Armstrong, W. Barker, S. Bearne, K. Beazley, P. Bodorik, B. Boudreau, E. Denovan-Wright, P. Ellis, S. Faridi, A. Fenety, L. Fitting, M. Gibson, J. Kozey, R. Martin-Misener, N. Morgunov, D. Patterson, D. Pelzer, M. Scott (FGS), R. Singer (Chair), S. Theriault (Secretary), Y. Zhao

Regrets: S. Kimber, F. Palermo, S. Parcell, S. Ponomarenko, G. Scherkoske, I. Sharma, R. Stadnyk, D. Tamlyn, B. Taylor, O. Theou, A. Vidovic, H. Whitehead

FC13/14.66 Call to Order and Approval of Agenda

The Chair called the meeting to order.

It was moved by A. Fenety, seconded by M. Gibson: to approve the Faculty Council agenda for April 22, 2014 as circulated. The motion carried.

FC13/14.67 Approval of the Minutes of previous Faculty Council meeting

It was moved by J. Kozey, seconded by P. Bodorik: to approve the minutes of March 25, 2014 as circulated. The motion carried.

Matters arising from the minutes

R. Singer reported that two faculty representatives on the Board of Governors, Dr. John Baxter and Dr. Gail Tomblin Murphy, were contacted regarding graduate funding concerns. Dr. Baxter raised the issue at the last Board of Governor's meeting.

J. Kozey advised that a short-list has been established for the Dean of FGS position. Public presentations are scheduled to be held on May 15. A detailed notice will be sent out from the VP Academic and Provost's office.

FC 13/14.68 Reports

i) Dean (B. Boudreau)

a) Faculty Council Nominations – B. Boudreau advised that nominations for Faculty Council and standing committees are due May 2. There are 13 vacancies for Faculty Council

and nominations are slow coming in. Any members wishing to renew their term for 1, 2 or 3 years were asked to contact S. Theriault.

b) Full Faculty Meeting – B. Boudreau advised that the FGS Full Faculty meeting will be held on Thursday May 8 at 2:30 pm, in room 1011 of the Kenneth C. Rowe Building.

c) 3MT Eastern Regional Competition – B. Boudreau advised that the first ever Eastern Regional 3MT competition will be hosted by Dalhousie on Thursday April 24 at 7 pm. The event will be held in room 1020 of the Kenneth C. Rowe Building and will include competitors from Concordia University, Dalhousie University, McGill University, Memorial University of Newfoundland, Mt. Allison University, Saint Mary's University, Université de Montréal, and the University of Prince Edward Island. The top three winners will move on to the virtual national competition being hosted by the Canadian Association of Graduate Studies.

d) NS Government Scholarships – B. Boudreau advised that the government is expected to make an announcement regarding the graduate scholarships by the end of April. FGS will be sending a memo to Graduate Coordinators on April 23 with details of the nomination process and eligibility criteria. It was noted that time lines will be tight for this competition, and members of Faculty Council were asked to serve as the selection committee. A brief discussion followed regarding evaluation criteria, the volume of applications expected, the review period and the composition of the two selection committees (masters and doctoral).

It was moved by K. Beazley, seconded by J. Kozey: that Faculty Council members serve as the review committee for the Nova Scotia Graduate Scholarships for the first year of the competition and continue with this process until so modified. The motion carried.

ii) Associate Dean (Dieter Pelzer)

a) Tri-Council CGS-M Competition – D. Pelzer provided the following statistics from the CGS-M competitions: 79 CIHR applications received, 14 initial offers made, 13 accepted, 1 declined, 1 offer outstanding; 174 NSERC applications received, 30 initial offers made, 25 awards accepted, 11 declined, 5 offers outstanding; 119 SSHRC applications received, 20 initial offers made, 15 awards accepted, 10 declined, 5 outstanding offers.

b) NSHRF – D. Pelzer advised that the recommendations for the NSHRF awards have been forwarded to NSHRF. Offers are expected to be made on May 1.

c) Killam Predoctoral Scholarships – D. Pelzer advised that the results from this competition would be known on April 23, with offers being made by the end of the week.

iii) Associate Dean (Eileen Denovan-Wright)

a) Academic Integrity Course – E. Denovan-Wright advised that a module is being created for use by incoming students. The module will include standardized information regarding expectations and will also provide students with information on the resources and policies in place to assist students encountering difficulties in their programs. FGS is working with the Writing Centre on this initiative, and the module will be distributed to all Academic Integrity Officers, and then to Faculty Council for endorsement or revisions.

b) Postdoc Appreciation and Research Day – E. Denovan-Wright advised that FGS and representatives from the Dalhousie Postdoc Society continue to meet on a monthly basis and are planning two events for the Postdoc appreciation and research days. The first event will be the appreciation day family-friendly barbeque taking place on June 20. The second event will be a full day dedicated to showcasing research, with more opportunities for interaction. The date for the second event is to be determined.

iv) PDF Report (Josh Armstrong)

J. Armstrong advised that the information regarding the Postdoc appreciation and research days had already been reported by E. Denovan-Wright, and so he had nothing further to add.

v) DAGS (Ishika Sharma)

I. Sharma was not present.

FC 13/14.69 Faculty of Agriculture Convocation List

R. Singer welcomed Ms. Leanne Flynn, FGS Admission and Convocation Officer, to the meeting and invited her to distribute the list of students on the convocation list for the Faculty of Agriculture. Ms. Flynn explained that the list would remain confidential until approved by Senate. Members were invited to review the list and inform Ms. Flynn if they had any concerns with the names listed.

It was moved by D. Patterson, seconded by M. Gibson: that the list of candidates for receipt of graduate degrees for the Dalhousie Faculty of Agriculture be approved as distributed. The motion carried.

It was moved by E. Denovan-Wright, seconded by P. Bodorik: that the Dean of FGS be given authority, in consultation with the Registrar's Office and Senate, to make additions or corrections as appropriate to the list of candidates prior to submission to Senate. The motion carried.

FC 13/14.70 Concept Paper – Major Modification to Master of Planning Studies

R. Singer welcomed Dr. Muhammad Habib to the meeting and invited him to provide the rationale for the major modification to the Master of Planning Studies program.

Dr. Habib explained that the changes proposed are intended to emphasize the research nature of the degree. The modified degree cannot be completed in one year as initially anticipated, so the program length will be changed to two years. The admission requirements will be changed to enable the recruitment of students from affiliated professional programs (i.e., engineering, architecture, etc.). The thesis will be treated as a degree requirement, rather than specified by credit hours to be completed in a single term. These changes would make this degree equivalent to other research-based programs.

A discussion followed in which members questioned if it was expected that the changes proposed would affect enrolments. Members also sought clarification on the reduction of the total number of credit hours from 30 to 9. Dr. Habib explained that under the new proposal there would be 9 credit hours, plus the thesis, plus any coursework deemed necessary by the supervisory committee.

R. Singer thanked Dr. Habib for attending. There was no further discussion.

It was moved by E. Denovan-Wright, seconded by B. Boudreau: that Faculty Council recommend that the concept paper for the major modification to the Master of Planning Studies program proceed to SAPRC for consideration. The motion carried.

FC13/14.71 Concept Paper – Major Modification of Master of Applied Computer Science

R. Singer welcomed Dr. Michael Shepherd to the meeting and invited him to provide the rationale for the major modification to the Master of Applied Computer Science program.

Dr. Shepherd explained that the Faculty of Computer Science currently has two masters programs: the Master of Computer Science, which is thesis based, and the Master of Applied Computer Science (MACS), which is project based.

The Faculty of Computer Science would like to revise the MACS program by creating three streams. The project stream would remain, and a co-op work-term stream and an entrepreneurship stream would be introduced. All streams would remain 30 credit hours.

Dr. Shepherd explained that the unemployment rate for the ICT sector is at a low of 2-3%, and that faculty are regularly approached by industry representatives who are looking to recruit graduates.

A discussion followed in which members asked for clarification on what students in the entrepreneurship stream would be doing. Dr. Shepherd explained that the students in this stream would start by taking the Management course 'Starting Lean', and would work with their faculty and industry mentors to develop a business plan. The Faculty of Computer Science has an ICT 'sandbox' which is a pre-incubator space where students can develop ideas and concepts. It was noted that the work-term experience is different from the development of an individual business plan.

Members also questioned the market for the program and the presentation format, and who would retain any Intellectual Property. Dr. Shepherd responded that there is market interest, and with proper marketing they could double acceptances into the MACS program. The presentation of projects will be public, and all co-op work-term reports will be read by Faculty members and the industry partner. As per the Dalhousie Intellectual Property policy, the inventor owns the IP.

R. Singer thanked Dr. Shepherd for attending. There was no further discussion.

It was moved by P. Bodorik, seconded by K. Beazley: that Faculty Council recommend the concept paper for the major modification to the Master of Applied Computer Science program proceed to SAPRC for consideration. The motion carried.

FC13/14.72 Concept Paper – Major Modification to Master of Public Administration (Management)

R. Singer welcomed Dr. Martine Durier-Copp to the meeting and invited her to provide the rationale for the major modification to the Master of Public Administration (Management) program.

Dr. Durier-Copp explained that this program has an online and blended delivery method. Students in the program are predominantly working professionals. The program underwent a year-long review, and the changes being proposed are a result of recommendations made in that review.

The changes would see a reduction from 14 courses to 13 courses. Of those 13 courses, nine would be core courses, and students would choose four additional courses from a suite of electives. A new MPA

(M) graduate diploma option is also being proposed, in which students would be required to complete seven courses (six mandatory and one elective) to obtain the diploma. There is also a proposed fee increase.

A discussion followed in which members questioned why the School was suggesting a fee increase. Dr. Durier-Copp explained that the intent is to only recover costs. Digital media, videos, the in-person components of the intensives, etc., are more costly and therefore they are requesting an increase in fees to cover the costs.

R. Singer thanked Dr. Durier-Copp for attending. A brief discussion followed regarding the approval of fee increases. D. Pelzer explained that Faculty Council approves the academic components, not the fee structure. The issue of the fee increase will be considered by the Board of Governors.

It was moved by A. Fenety, seconded by D. Pelzer: that Faculty Council recommend that the concept paper for the major modification to the Master of Public Administration (Management) program proceed to SAPRC for consideration. The motion carried.

FC13/14.73 Proposal – Certificate in Advanced MHA Studies: Legal Matters in Health Administration and Curriculum Request

R. Singer welcomed Dr. Michael Hadskis to the meeting and invited him to provide the rationale for the new Certificate in Advanced MHA Studies: Legal Matters in Health Administration.

Dr. Hadskis explained that the new certificate would only be earned as part of the MHA degree. The four law-related courses will be completed concurrently with the MHA degree. The School of Health Administration is proposing the addition of three new law course (HESA 6361 Business Law for Health Administrator, HESA 6362 Advanced Healthcare Law, and HESA 6363 Healthcare Law and Policy: Current Issues) to the pool of elective courses. There is one health law course already required to be taken by all MHA students (HESA 6360 Healthcare Law). This certificate will provide the healthcare administrator with a considerable expertise in the legal matters pertinent to the practice of health administration.

Discussion followed in which it was noted that specialty certificates do not get announced at convocations, but they can be noted on transcripts. Members questioned who evaluates the student and when feedback would be given. Dr. Hadskis responded that the course instructor will provide the feedback. If a student isn't performing well they will be informed in private, early in the course.

R. Singer thanked Dr. Hadskis for attending. A brief discussion followed in which members questioned whether international students would be recruited for this program, given that the content is Canadian Law. It was noted that the program has U.S. accreditation, but there are not a lot of international students enrolled in the MHA.

It was moved by K. Beazley, seconded by P. Bodorik: that Faculty Council, on behalf of APCC, approve the proposal for the Certificate in Advanced MHA Studies: Legal Matters in Health Administration, following successful approval by the Faculty of Health Professions. The motion carried.

Curriculum Requests:

HESA 6361.03: Business Law for Health Administrators

HESA 6362.03: Advanced Healthcare Law

HESA 6362.03: Health Law and Policy: Current Issues

It was moved by A. Fenety, seconded by P. Ellis: that Faculty Council approve the new courses listed above, pending approval by the Faculty of Health Professions. The motion carried.

FC13/14.74 Policy of Remote PhD Defences (E. Denovan-Wright)

Due to time constraints, it was decided that an e-vote would be distributed asking members to indicate if they endorse the policy, or have particular issues they want to have discussed.

FC13/14.75 Guidelines for Unit Reviews (D. Pelzer)

Due to time constraints this agenda item was deferred to a future meeting.

FC13/14.76 Other Business

D. Pelzer clarified that in the CGS-M competition, FGS cannot tell whether Dalhousie is listed as the applicant's first, or perhaps fifth, choice.

FC13/14.77 Next meeting - Tuesday, June 24, 2014, Lord Dalhousie Room.

Motion to adjourn from S. Bearne.

The meeting adjourned at 1:07 p.m.

R. Singer, Chair

S. Theriault, Recording Secretary