



DALHOUSIE
University

ANNUAL REPORT 2003-2004

*Faculty of
Graduate Studies*

TABLE OF CONTENTS

DEAN'S REPORT	3
Enrolment	3
Funding and Scholarship Support	4
Programmes	8
FGS Administrative Procedures	9
FGS Regulations	10
FGS Administered Programmes	11
Closing Remarks	11
ASSOCIATE DEAN'S REPORT	14
Scholarship Committee	14
a) FGS Scholarships—Departmental Allocation	14
b) Killam Predoctoral Scholarships	15
c) Mackenzie King Scholarships	15
d) Eliza Ritchie Doctoral Scholarship for Women	15
e) James Robinson Johnston Graduate Scholarship for Black Canadians	16
Killam Postdoctoral Fellowship Committee	16
Social Sciences and Humanities Research Council (SSHRC) Doctoral Fellowships	18
Walter C. Sumner Memorial Fellowships for Doctoral Study in Chemistry, Physics or Electronics	18
Natural Sciences and Engineering Research Council (NSERC) Post-Graduate Scholarships	19
CIHR	19
Curriculum Committee	19
Theses and Defences	20
Interdisciplinary PhD Programme	20
Collective Agreement	21
Acknowledgements	21
Table 1: Departmental Allocations	22
Table 2: Killam Predoctoral Renewals	23
Table 3: New Killam Predoctoral	24
FGS STUDENT RESEARCH GRANT & CONFERENCE TRAVEL FUND	25
FINAL REPORT ON 2002 DALHOUSIE UNIVERSITY KILLAM LECTURES	26
KILLAM LECTURES—TABLE 4: THE SPEAKERS AND THEIR TOPICS	30
ACADEMIC APPEALS COMMITTEE ANNUAL REPORT 2002-2003	31
FACULTY OF GRADUATE STUDIES STAFF CONTACT LIST	32

DEAN'S REPORT

The FGS submission for the President's "Strategic Focus" presented in September, 2003, included the following statement: *"Dalhousie's graduate programmes have grown rapidly in the last five years, in spite of a climate of financial restraint, substantial tuition increases, limitations to the university's physical plant, and especially an increasingly strong national competition to attract the best graduate students. This growth attests to the success of Dalhousie's programmes and researchers to project Dalhousie University as a leading research institution, and as a leader in the development of graduate programmes, both regionally and nationally. At the same time, this strength in postgraduate education and research places Dalhousie in a different position from the other, mainly undergraduate institutions in the province; even in comparison to similar national institutions Dalhousie has a larger proportion of graduate students."*

It is clear that Dalhousie University's researchers, its graduate students and its graduate programmes make a vital contribution not just to the university's academic environment, but also to the province and to the region. Our more than 3000 graduate students in both thesis-based and in professional programmes are major contributors to the university's many research projects, they play an important role in our undergraduate teaching programmes, and their presence is what sets Dalhousie apart from other universities in the region. The Faculty of Graduate Studies maintains the administration of all graduate students from admission to convocation; through its review procedures it monitors, maintains and indeed improves academic standards; and it administers the many internal and external scholarships and other funding opportunities for graduate students. As an administrative unit, FGS cooperates closely with many other university units, in particular the Registrar's Office, Student Accounts, Financial Services, and Personnel Payroll. Above all, the role of the Faculty of Graduate Studies is that of a facilitator, serving our graduate students, faculty members and support staff in 140(!) different degree programmes with administrative and academic support, fostering Dalhousie's position as the leading graduate university in the Atlantic region as well as a highly regarded national and international graduate institution.

The report on graduate enrolment (below) will highlight the continued growth in Dalhousie's graduate population. This increase is steady but relatively modest in the traditional graduate disciplines with thesis-based programmes. There are stronger year-to-year variations in the professional course-based programmes. Our growth in graduate enrolment continues in spite of the increasing competition across Canada for graduate students and for national graduate scholarships. Clearly the university, the province and indeed the region cannot be complacent in face of the major funding initiatives for graduate studies programmes announced in other parts of the country, as exemplified by the policies initiated by a number of Canadian universities with respect to funding and tuition waivers for graduate students. In addition the university and FGS have to encourage the development of new programmes and new ways of programme delivery, by facilitating the delivery of programmes for instance through distance education and web-based courses and by cooperation with outside organizations.

1. Enrolment

The December 2003 "headcount" shows an enrolment of 3242 graduate students, an increase of 5.6% over the comparable number of 3059 registrations in December 2002. The 2003 number includes 547 international students, an increase of 23.7% over 2002 and representing 16.9% of the total graduate population. Overall, graduate students in FGS programmes make up 20.8% of the total student population at Dalhousie (excluding King's). Dalhousie's graduate programmes account for close to 50% of the total graduate student population in the four Atlantic provinces.

Beyond these global numbers, a number of trends emerge. The 5.6% increase in graduate registrations is less than the 9.8% increase in the previous year, and less than the average annual increase of 8.4%/year over the last five years. The increase of 181 students includes an increase of 225 full-time students (+11.0%), but a decrease of 44 part-time students (-4.4%). Most faculties experienced enrolment increases; the largest increase was in the Faculty of Engineering (+41 or +11.5%). The Faculty of Management was the only faculty to show a decrease in graduate enrolment (-16 or -2.0%), due to a lower enrolment in the MBA programs. Of the 3242 graduate students, 506 were in 37 PhD and programmes and 8 in the JSD programme, an increase of 54 (+11.7%) in doctoral programme enrolments over 2002.

Enrolment in "premium fee" programmes in the Faculties of Management, Engineering and Computer Science (MBA(FS), MBA(IT), MPA(M), INWK, MEC, EMEC) decreased to 536 from 593 in 2002 (-7.9%). Among these programs, only Internetworking experienced an enrolment increase (+16 or +17%). Enrolment in the "regular" programmes increased from 2466 in 2002 to 2706 in 2003, (+240 or +9.7%).

The trends in the enrolment statistics show a slow but continuing shift in gender representation. Overall, the graduate enrolment is 1681 women (51.9%) and 1561 men (48.1%). Women are still heavily represented in the part-time enrolment (566 women or 59.4% vs. 388 men or 40.6%), contributed largely by the large majority of women in the graduate programmes of the Faculty of Health Professions.

In the period 1998-2003 overall graduate enrolment increased from 2164 to 3242, an increase of 50%. The increase in full-time registrations still is very high and demonstrates our continued ability to attract highly motivated students to our many and diverse programmes. In past reports we have already noted the strains this brings to our system, to scholarship funding (discussed later in this report), but also to supervisory capacity and faculty workload, laboratory and study space needs, library and IT resources, and administrative systems. It is possible that the slightly slower rate of increase in overall enrolments in 2003 may be an indication that future increases will be more moderate. In many ways this may be a necessary trend. A large part of the increase before 2003 was in the Faculties of Computer Science and Engineering, and these programmes may have reached their supervisory capacity, while in other faculties additional supervisory capacity is limited.

As part of an enrolment capacity exercise initiated by the Vice-president Academic in the 2002, FGS canvassed all graduate units on their enrolment predictions for the next five years. Based on the results of this survey, which clearly showed the graduate enrolment pressures experienced across the university, FGS reported a enrolment prediction for 2006 varying from a low increase model of 3258 (+6.5% over 2002) to a medium increase model of 3384 (+10.7%) and a high increase model and 3518 (+15.0%). A close inspection of the 2003 enrolment data and the preliminary admission statistics for 2004 combined with the capacity views of departments and programmes expressed in the 2002 survey lead me to the conclusion that the medium increase model presents a realistic enrolment prediction for 2006.

2. Funding and scholarship support.

Detailed reports from the FGS and Killam Scholarship Committees will follow in the Associate Dean's report, at this point I will highlight some of the issues involved in scholarship allocations.

The BAC XXVII report (2003) recognized the relative deterioration (on a per student basis) of the FGS scholarship budget, and recommended a base increase of \$350,000, representing approximately 35% of the FGS scholarship base derived from the university budget. This budget base increase has now been implemented as part of the university's new initiatives budget strategy as part of the student assistance

category. It should be recognized that the FGS scholarship budget is made up of two components: a contribution directly from the university budget, to which this \$350,000 has now been added, and a contribution from the "Killam Residual Fund", the latter not to be confused with the Killam Scholarships, which are derived from a separate "Killam Advanced Studies" endowment fund, and with different conditions. The contribution to the FGS scholarship from the Killam Residual Fund is derived from investment income based on a three year rolling average. This system has allowed the contributions from this fund to remain constant in spite of the poor prevailing market conditions, however for the same reason there cannot be any increase in the coming years either. As a result, the contribution of this funding source to the overall FGS scholarship budget has actually decreased, with both the Killam Residual Fund and the university budget now contributing about equally to the FGS scholarship budget. It should be noted that there are conditions for the disbursement of scholarship funds from the Killam Residual Fund, which make it necessary for FGS to track discipline and nationality for FGS scholarships. The added scholarship budget base has allowed FGS to make a substantial increase in its departmental allocations for 2004-05, as will be reflected in the report from the FGS Scholarship Committee.

The FGS scholarship allocations in 1998-99 totaled \$2,239,059. In 2003-04 this was \$2,656,801, and in 2004-05 the total FGS allocation to departments and programmes will be \$ 3,106,798, an increase of 39% over 1998. It should be noted however that this reflects the inclusion of a larger than usual auxiliary fund due to the temporary availability of carry forward from previous years. As noted earlier in this report, over the same 1998-2003 period the enrolment has increased from 2146 to 3242, an increase of 50%. Clearly, and in spite of the BAC XXVII inspired budget increase, the pressures on the scholarship budget continue, especially when we consider that in the same period the cost of living for graduate students has increased, and graduate tuition and international student differential fees have increased considerably.

For 2003-2004 the minimum "full scholarship" levels were increased to \$12,500 (master's level) and \$15,000 (Ph.D. level). For Killam Scholarships, the awards were maintained at last year's level, i.e., \$18,000 for master's students (two years support) and \$21,000 for Ph.D. students (two or three years support). The Eliza Ritchie Scholarship also was maintained at \$20,900; this scholarship is renewable for up to two years. The Killam Postdoctoral Fellowship stipend was increased to \$40,000, with \$1,000 for conference travel and \$3,000 for research expenses over two years. The 2004-05 Killam Scholarships have been increased to \$19,000 (master's level) and \$23,000 (doctoral level), the minimum FGS scholarships have been set at \$13,500 (\$16,000 for international students at the master's level, and \$16,000 (\$18,500 for international students) at the doctoral level. These increases are in fact less than the combined impacts of CPI and tuition/differential fee increases.

All known, combined funding sources for Dalhousie graduate students for 2003-2004 add up to a total financial support for Dalhousie graduate students of \$ 19,782,994, an increase of 20% over 2002-2003. For comparison, the comparable amount in 2000-2001 was \$13,489,775.81. Substantial increases in the support from SSHRC, NSERC, and NSHRF were major contributors to this year-to-year increase in external funding.

The various funding sources for graduate scholarships of all kinds were as follows.

Funding from Dalhousie University sources

FGS scholarships	\$	2,881,303.34
<i>Includes: Departmental allocations</i>		
<i>Eliza Ritchie</i>		
<i>James Robinson Johnson</i>		
Bursaries		17,305.00
Teaching Assistantships		1,513,640.90*
Research Assistantships/Demonstrators		902,658.96*
Departmental funding		507,919.87
Killam Scholarships		920,106.59
Other internal		268,576.00
<i>Includes: APENS Scholarship, Architects Association of NB, Centre for International Business Studies Bursary, CIBS Graduate Scholarship, Dean of Engineering Scholarship, Doctoral Fellowship Supplement, Douglas M. Johnston - MASC Scholarship in Marine Affairs, Dover Mills Fellowship, Exxon Post-Graduate Scholarship, G.G. Meyerhof Graduate Fellowship, Godsoe/Ward Scholarship, Hebb Prize, International Student Funding, Katherine & Robert MacDonald Scholarship, Kirkpatrick Scholarship, Lett Fund Bursary, Mabel Goudge Scholarship, Malhotra Scholarship, Medjuck Scholarship, Northstar Trade Finance Fellowship, Reid Scholarship, Rosetti Scholarship, Stanfield Scholarship, Teaching Scholarship Award, VP Student Services,</i>		
Total internal sources:	\$	7,011,510.66

Funding from sources external to Dalhousie University

SSHRC	\$	674,700.00
NSERC		2,297,705.59
Faculty Research Grants		7,014,752.20
CIHR		205,082.39
NSHRF		1,030,402.62
Sumner		76,000.00
Other external		1,472,840.94
<i>Includes: Action Canada, Alzheimer's Society, Atlantic Aboriginal Health Research Scholarship, Atlantic Genome, Baxter & Alma Richard Scholarship, BIO, Canadian Model Forest Secretariat, Canadian Priority Setting Research Network, Cancer Research, CARE, CCLRN, CCNS, CHSRF, CIDA, CIHR, Conacyt, CRTP, Department of Surgery, DFO, DND, Douglas C. Mackay Award in money management, E.A. Baker Foundation, External Scholarship, FCAR Scholarship, Fielding Sherwood, Ford Foundation, Genome Canada, Ghana Shipper's Program, Glengary Bursary, Healthy Balance Research Program, Heart & Stroke Foundation, Hunnington Society of Canada, ITPHCR, IWK Studentship, Jcapho Education and Research Foundation, Microtek, NFLD Labrador Center for Applied Health Research, NRC, NS Law Foundation, NSAC, NSHRF Quest Award, Parks Canada, QE2 HSC, Quebec, Robbie Thompson Scholarship (IWK), Saudi Arabia, South African Student Education Project, St FX, Trudeau Foundation Scholarship, UNDP, Wildlife Habitat of Canada,</i>		
Total external sources:	\$	12,771,483.74

Total all sources: **\$ 19,782,994.40**

* The TA/RA/Demonstrator totals cover the period May 1, 2003 - April 30, 2004, all other amounts are for the academic year September 1, 2003-August 31, 2004.

The Canada Graduate Scholarships announced in the 2003 federal budget are only starting to have an impact on our enrolment and scholarship finances. The majority (60%) of CGS Scholarships will be awarded in SSHRC disciplines, with 30% awarded in the natural sciences and engineering through NSERC, and the remaining 10% in the medical sciences through CIHR. For the 2003 competition, SSHRC held a special CGS-Master's competition in June 2003. Dalhousie's quota was seven. A

competition was held on very short notice, and all seven students nominated for the SSHRC CGS-M award for 2003 were successful. SSHRC did not award CGS-Doctoral scholarships in 2003. NSERC on the other hand decided to award its CGS-M and CGS-D scholarships from its list of PGS nominations. NSERC CGS awards reached us throughout the year, the last one as late as March 2004! In total NSERC awarded 3 CGS-M and 6 CGS-D scholarships to Dalhousie students. Of course some of these students take up their awards at other universities, but net Dalhousie had a "gain" of CGS scholarships held here, because more students receiving these awards through other universities joined our programmes. The time restrictions for holding CGS-M awards place an additional level of complexity on the administration of the granting council scholarships.

For 2004 the quota for SSHRC CGS-M scholarships was 15. The internal competitions for all SSHRC and NSERC scholarships were held in the fall of 2003, as will be reported in the Scholarship Committee report. All 15 SSHRC CGS-M scholarship nominations were successful, in addition we have been notified of the award of 6 SSHRC CGS-D, 12 NSERC CGS-M, and 6 NSERC CGS-D scholarship awards for 2004-2005, for a total of 39 awards to Dalhousie students. Again, we may expect that net more CGS students will come to Dalhousie from other institutions.

CIHR informed us of their decision to hold a CGS-M scholarship competition for 2004-2005 awards very late in the year, and as a result this competition had to be organized on very short notice. Our quota of 7 nominations was submitted in time, however the CIHR results will not be announced until June.

The full impact of the CGS programme will not be felt for another two years, however we can expect that the different systems for awarding these scholarships by the three granting councils will be maintained with only slight adjustments. The different systems, and some uncertainties in the rules still persisting, have made these competitions a substantial effort for departments, for the FGS Scholarship Committee and especially for the FGS office.

Interest in the NSERC Industrial Postgraduate Scholarship (IPS) awards continues to increase. The value of these awards was increased to \$21,000/year for two years, including \$15,000 from NSERC and a minimum of \$6,000 from the industrial sponsor. Students apply individually for IPS awards, and need to have established an agreement with an industrial sponsor of their project. Part-time students are eligible for NSERC IPS awards. In addition, NSERC requires clear contractual and IP agreements between the student, supervisor(s), university, and the participating company. This requires a close coordination between the student and academic supervisor, the cooperating industrial organization, and FGS. In the 2003-2004 fiscal year there were 15 NSERC IPS grants active for a total scholarship contribution from NSERC of approximately \$225,000, approximate because of the different start dates of these 15 scholarships, and the fact they can be held part-time. As of April 2004 one new application is pending. Our experience with IPS scholarships has been very positive, both in turn-around time and (still!) a 100% success rate, easily compensating for the significant administrative tasks associated with each individual award.

The successful establishment of the *Unama'ki-Fisheries and Oceans Canada Scholarship* tenable at Dalhousie University was noted in last year's report. The first scholarship was awarded a team consisting of Shauna Barrington (MES programme) and Martin Willison, valued at \$30,000 consisting of a \$20,000 scholarship combined with a \$10,000 research grant. Ms Barrington took up the award in July 2003 and expects to complete her MES thesis this summer. A new competition was held in April 2004, the result should be known at the time of the FGS meeting. The agreement between DFO and Dalhousie University is for four years, thus awards (or renewals) are possible for a further two years. Initiatives to establish similar awards in cooperation with other government department or agencies should be strongly

encouraged. The inclusion of a research grant component in the Unama'ki DFO award is particularly beneficial. Such a research grant component was unfortunately not included when the regulations for the CGS doctoral awards were announced.

3. Programmes

New graduate programmes are reviewed by FGS, and need approval at various stages, starting with the home Faculty, FGS, Senate and Board of Governors, and finally MPHEC. The review by FGS normally includes a report from an internal review committee and from one or two external experts. In 2003-04 the following new programmes received approval at all stages.

1. PhD (Nursing): this proposal had earlier been approved by FGS, Senate and Board, and has now received MPHEC approval. The first admissions to this programme are planned for September 2004.
2. The Master of Applied Health Services Research (MAHSR), a tri-university programme of the School of Health Services Administration in co-operation with the University of New Brunswick and Memorial University had earlier been approved by FGS, Senate and Board and has now received MPHEC approval. In addition, UPEI was added as a participating university.
3. The PhD program in Biomedical Engineering was approved by the three participating faculties (Dentistry, Engineering and Medicine), by FGS, Senate and Board, and by MPHEC. The first students enrolled in the PhD programme in BME in the current 2003-04 summer term.

FGS is responsible for academic reviews of its graduate programmes. In the case of departments in the Faculty of Arts and Social Sciences and the Faculty of Science these reviews are carried out jointly with the undergraduate programme reviews. For such joint reviews, FGS appoints one or two members to the review committee. For FGS reviews, internal review committees can consist of two to four members (normally three), and at least one external reviewer is asked to visit the unit. Following receipt of the review reports and response from the unit under review, the conclusions of the review are discussed in a meeting of Faculty Council.

Reviews have been completed for the following graduate programmes:

1. School of Physiotherapy, MSc programme
2. School of Health and Human Performance, MSc and MA programmes
3. Department of Psychology, Clinical Psychology PhD programme
4. Department of International Development Studies, (joint with FASS), MA programme

Reviews for the following programmes are in progress.

5. Department of Earth Sciences (joint with Science), MSc and PhD programmes (started 2004)
6. Department of Mathematics and Statistics (joint with Science), MSc and PhD programmes
7. Department of Psychology (joint with Science), MSc and PhD programmes in experimental psychology (started 2004)
8. Department of Sociology and Social Anthropology (joint with FASS), MA and PhD programmes (started 2003)
9. Interdisciplinary PhD programme (started 2003)

10. School of Business Administration, MBA programme (started 2003, all reports completed)
11. School of Human Communication Disorders, MSc programme (started 2003, all reports completed)
12. School of Occupational Therapy, MSc programme (started 2003, all reports completed)

FGS participates in reviews of graduate departments in the Faculty of Medicine. Departmental reviews in this Faculty are combined with Headship search or midterm/survey reviews. The following reviews are in progress.

1. Department of Bioethics
2. Department of Microbiology and Immunology, MSc and PhD programmes
3. Department of Pharmacology, MSc and PhD programmes

4. FGS administrative procedures

The project of having all FGS forms web-based is very close to completion. In virtually all cases forms are placed on the web in both PDF and MS Word form, allowing for electronic submission. The FGS web site (www.dalgrad.dal.ca) is updated very frequently. The web site easily has become FGS' most important means of communication and method of transmission of new information. The site includes a full and regularly updated set of FGS regulations and policies (www.dalgrad.dal.ca/regulations), and maintains links to all units and programmes as well as to many other sites. The full graduate calendar is available via the FGS web site. Very recently we also have gained the ability to send e-mail messages to all or selected groups of graduate students.

The on-line registration system allows students to register for all three terms of the academic year at once. Nevertheless, non-registration by the published deadlines remains one of the major causes for payment problems, in particular the non-timely payment of funded graduate students. The flow of forms and information for the admissions process is more difficult to design as a fully web-based process. The Registrar's Office is exploring the possibility of an on-line application for graduate applications, but this will represent only a minor convenience in the overall process involving reference letters and transcripts, and departmental recommendations. In addition, together with other universities and in particular for international applications we experience a significant increase in various falsified documents. Already, references and transcripts are checked for authenticity, in many cases leading to protracted exchanges with various officers of the student's home university.

For the May 2004 convocation a new web-based system of checking and submitting lists of graduands by department has been developed. Although this system is used for the first time for this coming convocation, it has already proven to lead to considerable time savings in both departmental and FGS offices. Nevertheless, the convocation audits remain a major task for the FGS office as well as for individual departments and programmes.

One of the efforts over the past two years has been to develop better statistical data and reporting systems for our graduate student population and finances. As an example, in the past it had been impossible to complete "time to completion" (TTC) studies on our graduate population. With Banner entries starting in 1999, it is now possible to get virtually complete statistics for the TTC of FT master's students, while data for PhD students can be generated with increasing accuracy on a go-forward basis. In June 2003 the President's Office developed a reporting system for management indicators, which

included a request to FGS to provide a TTC study for all students admitted to graduate programmes in 1999-2000. The overall result of this study was that of 788 students entering a master's programme in that year, 564 or 72% had completed their degree programme within three years. In general, TTC studies are important especially at the doctoral level, where in some disciplines the drop out rate is very high. FGS will develop the needed mechanisms to update such TTC studies on a regular and go forward basis, using the reporting functions of Banner.

5. FGS regulations

In July 2002 Faculty Council established a task force to consider thesis format and submission procedures. Chaired by Rebecca Jamieson (Earth Sciences) the task force was widely representative of our graduate disciplines. Following extensive research, consultation and discussion, and also close cooperation with the Associate Dean, the task force reported to Council in November, 2003, and the full set of new guidelines was accepted by Council in its meeting of December 16, 2003 (FC 03/04.39). The new guidelines allow the inclusion of published papers as part of the thesis, but with strong provisions for copyright regulations and co-authorship acknowledgement and approval. In addition, the FGS thesis style and submission regulations have been considerably simplified and improved. The new Thesis Format Guidelines and Checklist went into effect in January 2004, and are available on the FGS web site.

As stated in the FGS Strategic Focus document, the regulations for awarding FGS Conference Travel Grants for graduate students and FGS Research Grants for graduate students have been reviewed and changed to reflect the need across graduate units. The increase in the scholarships and student assistance budgets allowed us to increase the maximum for a Conference Travel Grant to \$ 750, and the Research Grant to \$800 (\$1,500 for doctoral students). These grants had been constant at \$500 and 600 maximum for many years, and increased costs and needs had made an adjustment very urgent. In addition, the conditions for awarding a Research Grant were relaxed slightly. Originally, these grants were meant to recognize that students in the humanities and social sciences (basically the SSHRC disciplines) in many cases did not have access to grant resources from supervisors. Not only has this situation changed in some instances, it was also recognized that other disciplines also may not have grant support for students in independent projects either. The new regulations allow the grants to be awarded to those students who do not have scholarship or grant support, either directly or from their supervisor, to support small research expenses. At the same time, applicants and supervisors are now asked to demonstrate that such support is not available. As will be shown in a next section of this report, the total of Conference Travel Grants and Research Grants awarded has risen substantially, due both to the newly increased award limits and to a considerably heavier demand.

The regulations for graduate bursaries were also reviewed and updated. These bursaries are meant to support graduate students in case of unforeseen financial emergencies. Here also the FGS Bursary Committee experienced a sharp increase in applications, especially but not only from international students. After reviewing bursary applications from international students in consultation with the office of the Vice-president Student Services it was realized that the office of International Student Services was in a better position to assess these applications, and accordingly bursary requests from international students are now handled by that office.

The FGS web site (www.dalgrad.dal.ca) now includes the full and indexed set of regulations divided by topic into 12 sections. These pages have already proven to be extremely useful to students and faculty members. In general, the FGS web site has become the major resource for information, forms, and regulations concerning virtually all facets of graduate studies.

6. FGS administered graduate programmes

Marine Affairs

The Marine Affairs Programme (MAP) yearly admits approximately 20 students into the Master of Marine Management (MMM) programme. As many as 12 of these students are international students and are supported in full by CIDA. These students are admitted using the same criteria as other graduate applicants, however in many cases they already have considerable experience in marine affairs in their country of origin.

The Marine Affairs programme had its origins in the Faculty of Law, but was eventually placed as an academic unit in FGS. Reviews of FGS and of MAP both recommended that the administrative responsibility for MAP be transferred from FGS to an academic faculty. A Dean's Advisory Committee has now been set up to make recommendations regarding the optimum administrative and academic reporting structure for MAP. The Committee, consisting of Robert Fournier (Chair), Philip Saunders, and Ray Coté has been asked to consult widely with interested parties and with possible "home" faculties. The Committee will report to the Dean on or before May 30th of this year.

Due to the construction of new university residences, in the summer of 2003 MAP moved to considerably improved space in a house directly adjacent to the Killam Library on 1376 LeMarchant Street.

Interdisciplinary PhD

Under the leadership of the Associate Dean the Interdisciplinary PhD programme has flourished and is expected to continue its strong growth. The enrolment increased from 14 in December 2002 to 28 in December 2003, and an additional 10 students have since been admitted and started their programme. Based on the continued strong interest in the programme, enrolment is now expected to increase to well above 40 in 2004, making it one of the largest doctoral programmes at Dalhousie, and one of the few prominent interdisciplinary PhD programmes in Canada.

The ID PhD Committee chaired by the Associate Dean has designed a number of "streams" of students with similar disciplinary interests, while maintaining the need to demonstrate diverse disciplinary contributions to individual programmes and thesis research projects. The ID PhD programme cannot exist without the strong support and voluntary academic contributions from faculty members in virtually all of Dalhousie's academic faculties. The recognition of these efforts as part of a faculty member's workload has been a perennial problem in interdisciplinary programmes. At the same time, because the ID PhD programme is based in FGS, the student enrolment had not been counted in ERBA disbursements. The Vice-president Academic has now accepted a proposal from FGS to allow FGS to distribute a newly established ERBA base to departments and faculties of participating supervisors and thesis committee members. This system will be in effect in the coming academic year and should make it considerably easier for FGS to have these voluntary academic contributions supported by departments and faculties. Dr. Watters will report separately on the remarkable progress of the ID PhD programme later in this Annual Report.

7. Closing remarks

The success of our students is the most important indicator of the quality of our graduate programmes. Indeed, we celebrate the success of all our students, but the quality of our students and programmes is

especially reinforced when reviewing the files of students nominated for various internal and external awards.

Based on its increased graduate population, Dalhousie now qualifies for two Governor General Gold Medals, which we can now award to one student in the natural sciences, medical sciences and engineering, and one in the humanities and social sciences. The Gold Medals are "for the most outstanding Master's graduate (thesis or non-thesis)" in each of these two categories. The Gold Medal winners in 2003 were *Katarzina B. Tota*, who graduated with the Master of Urban and Rural Planning degree from the School of Planning in October 2002, and *Julia Kathleen Baum*, who graduated with the MSc in Biology also in October 2002. The two nominations recommended for the 2004 award by the FGS Prize Panel (for students convocating in October 2003 and May 2004) were announced earlier in this meeting. These two nominations were selected from a truly impressive and outstanding group of eleven students submitted to the Prize Panel by their units.

The Prize Panel selected the thesis of *Carrie-Ann Whittle* (Biology, thesis defence June 5, 2003, convocation October, 2003) as Dalhousie's nomination for the 2004 NSERC Doctoral Prize in the Natural Science category. In last year's report we already reported that *David Bryce*, who defended his PhD thesis in Chemistry in September 2002 was Dalhousie's second winner of the NSERC Doctoral Prize in the Natural Sciences in 2003. In addition, he had also been selected as Dalhousie's nomination for the CAGS/UMI Distinguished Dissertation Award in Engineering, Medical and Natural Sciences, and in June 2003 we were informed that he had been selected as the national winner of this highly selective award. David accepted his award at the October 2003 CAGS conference in Vancouver. Dalhousie's nominee for the 2003 CAGS/UMI Award in the humanities and social sciences category was *J. Allan Mitchell* (English). Allan defended his PhD thesis in July 2002. The Prize Panel selected the dissertation of *Lesley Deanne Dunfield* (Pharmacology) as our nominee for the 2004 CAGS/UMI Award in Engineering, Medical and Natural Sciences. Again the one countrywide winner will be announced later this summer. Finally, the Northeastern Association of Graduate Studies (NAGS) requests nominations for thesis awards at both the master's and doctoral level with a rotating schedule of categories and degree level and eligibility period. Dalhousie's nominee for the 2004 NAGS Master's Thesis Award was *David K. Anderson* (MA English, thesis defence October, 2002), for his thesis "Image and Ritual in the Devotional Poetry of John Donne, George Hebert, and Henry Vaughan". With nominations from more than 100 schools in the USA and Canada, obviously this is a very selective competition.

These, and the many other examples of excellence we could mention, demonstrate the vitality of our graduate programmes, and our ability to challenge the best students in our academic and research programmes.

As reported separately, the Killam Predoctoral scholarships allow us to attract and support a large group of outstanding students. In 2003-2004, 48 new and 37 renewal predoctoral scholarships were awarded. Of these, as many as 55 were honorary awards, to students who had received an external scholarship from one of the granting councils or other agencies. 17 were for international students, in which case the Killam Scholarship also pays the substantial differential fee. Five new Killam postdoctoral fellowships were awarded following a highly selective competition for these highly recognized awards; one of these was possible as an added award when a renewal award holder requested a leave for personal reasons. Five Killam Fellows continued in various stages of the second year of their award. In the last few years, funding has been available for four new awards per year; the total number in residence at any time during the academic year may be larger due to the carrying start and end dates. Both predoctoral scholarships and postdoctoral fellowships are funded from the Killam Advanced Studies endowment.

The Killam Lecture Series, also reported separately, serves both the university and the community at large, and gives considerable visibility to our Dalhousie's graduate programmes. By exception, the 2003 Killam Lectures were presented in May 2003 in conjunction with the Congress on the Social Sciences and Humanities, and with four rather than the traditional three lectures. The 2004 Killam Lecture series will be back to its usual fall schedule. The theme of the 2004 lectures is "*Behind the Mask: Mexico, Our Other Neighbour*" with Dr. John Kirk of the Department of Spanish chairing the organizing committee.

In October of 2003, the Faculty of Graduate Studies hosted the traditional Killam Dinner, attended by approximately 240 recipients of Killam Scholarships and Fellowships and their guests, and other invitees. Special guests included the Killam Trustees, Mr. George Cooper (Managing Trustee), Mr. John Matthews and Ms. Ann McCaig. The President of Dalhousie University, Dr. Traves opened the evening and introduced the Trustees. Mr. Cooper spoke on behalf of the Killam Trustees. Guest dinner speaker was Dr. Mary Ann White, Professor of Chemistry and Physics and Director of the newly established Institute for Materials Research.

The long-promised complete review of the FGS Governance Manual is almost complete. With all FGS regulations now available from our web site, this document no longer has the same function as before, however it continues to serve as the basis for the governance of FGS, and any changes in governance, policies, committee structure and tasks, need to be discussed in and approved by Faculty Council in order to come into effect and be documented in the Manual.

Establishing an IP policy for graduate students has been a priority for many years, but had been stalled following an initial attempt some years ago by Dean Ricketts. In the absence of a general IP policy for the university, this will have to be a self-standing policy for FGS. In consultation with the Associate Dean the plan is to establish a relatively concise set of principles, combined with an explanatory Q&A part that will describe the application of such principles to the variety of situations that may be encountered. An early version of such a document has already been presented to the Dalhousie Research Advisory Committee chaired by Vice-president Breckenridge. The same document will be discussed in Faculty Council, and following early input from these bodies will be available for general comments before bringing it to Council for adoption as an FGS policy.

I wish to express my appreciation to the many department and programme offices across the university that make our graduate enterprise possible. Graduate Coordinators supported by administrative staff play a vital and often under-appreciated role in guiding and facilitating the study and research programmes of students in their unit. I thank all these many colleagues and staff for their many and important contributions. I am extremely grateful to the office staff of FGS for their efforts in managing an increasingly complex Faculty. Equally, I express my thanks to the members of Faculty Council, the elected and appointed members of the many FGS committees, faculty members serving on a variety of programme and proposal review committees for their dedicated service on behalf of the many graduate programmes of our university, and for their substantial contribution to the development and improvement of regulations and policies for FGS necessary to maintain and improve both the administrative efficiency and the academic quality of our programmes.

Submitted May 11, 2004

*Jan C.T. Kwak, Dean
Faculty of Graduate Studies*

ASSOCIATE DEAN'S REPORT

The 2003-2004 academic year has been active for scholarship activities, curriculum changes, and thesis defences in the Faculty of Graduate Studies. I thank the staff and committee members for their help in making the system work smoothly.

1. Scholarship Committee

The Scholarship Committee makes recommendations for departmental funding allocations to graduate programs and predoctoral scholarships (Killam Predoctoral Scholarships, Mackenzie King Scholarship, Eliza Ritchie Doctoral Scholarship for Women, and James Robinson Johnston Graduate Scholarship for African Canadians) and, where applicable, their renewals. The departmental allocation occurred in the Fall Term and the Scholarship meetings occurred in the Winter Term, chaired by R. Brown.

Committee Membership: R. Brown (Psychology), P. Girard (Law), K. Beazley (SRES), C. Putnam (Health & Human Performance), B. Grindley (Chemistry), P. Gardner-Barber (SOSA), J. Gu (Elec & Comp Engineering), J. Grant (Planning), C. Neville (History), C. Watters (Associate Dean, FGS), M. Wood (Administrator, FGS).

FGS Scholarships-Departmental Allocations

In the Fall Term of 2003, the system was simplified for the allocation of Faculty of Graduate Studies Scholarship Funds to departments and other units with graduate programs for the 2004-2005 academic year. The goal was to reduce the paper work of the graduate coordinators and to improve the consistency of the allocation of points. The graduate coordinators were asked to submit the names of students for consideration. FGS staff then referred to the individual student files to determine eligibility based on four year undergraduate degree with an admission GPA of 3.70 or higher.

The total amount of funding allocated for 2004-2005 was \$3,106,798 compared to \$2,656,801 for 2003-2004.

For information, First Round Allocations to each department or unit are based on 80% of their first and second round allocation from the preceding year. A department's second round allocation is calculated from the number of points it earned multiplied by the point value. Points are based on the number of first class students as follows: one point for each new Master's degree student, two points for each student who has transferred to a Doctoral program without completing the Master's degree, and three points for each new Doctoral student. In some years there may be money, called "auxiliary funds" that are available for allocation in the next fiscal year.

The committee considered a total of 492 applications for the 2004-2005 year up from 433 for the 2003-2004 academic year. Students were considered to be first class if they had a minimum grade point average (GPA) of 3.7/4.3 over either the last 20 full credits or the last 10 full credits, and a four year undergraduate degree.

The total number of points awarded by the Committee for the 2004-2005 allocation was 510, compared to 423 in 2003-2004. These point allocations were used to compute the departmental allocations. The Departmental Allocations for the 2004-2005 academic year can be found in Table 1, page 22.

Killam Predoctoral Scholarships**Renewals**

The Committee met on February 4, 2004 to consider 57 candidates for renewal, 8 at the Masters level and 49 at the Doctoral level. The Committee recommended that all of the Killam Predoctoral Scholarships be renewed. The list of renewals can be found in Table 2, page 23.

New and Continuing Applications

New nominations are for students not yet at Dalhousie, and new/continuing are for students currently enrolled in graduate programs at Dalhousie who do not currently hold Killam Predoctoral Scholarships.

The committee members reviewed and rated all the files and the committee met on March 11, 2004 to consider 119 nominations from 32 academic units (Faculties, Departments, Schools and Interdisciplinary Studies). An initial ranking, using averages and variances, was generated in advance of the meeting and used as the basis for discussion to generate a ranked list. From the ranked list, 24 students were awarded Killam Predoctoral Scholarships and 19 were put on the reserve list. The list of new Killam awards can be found in Table 3, page 24.

Killam Trustees: George Cooper, M. Ann McCaig, John Matthews, Robert Wyman
Killam Administrator: Margaret Wood

Mackenzie King Scholarships

The Mackenzie King Scholarships are for graduates of Canadian universities to undertake postgraduate study in any field, anywhere ("open" scholarship) or in the USA or UK in the field of international relations or industrial relations ("Traveling" scholarship).

For the 2004-2005 Academic Year, 3 applications were reviewed and forwarded to the national committee: 3 for the Open Scholarship and 2 of these for the Traveling Scholarship as well.

Eliza Ritchie Doctoral Scholarship for Women

The purpose of this award is to attract outstanding female students into PhD programmes at Dalhousie. The applicants must be Canadian citizens or permanent residents and preference is given to candidates from the Atlantic Provinces. One new award is made each year. The scholarships are renewable to a maximum three years, upon application and demonstration of continued high academic achievement.

On the authority of the Scholarship Committee, R. Brown and C. Watters reviewed the files of 3 candidates and made recommendations for the renewal and new Eliza Ritchie Scholarships. The Committee made the following recommendations for the 2004 Eliza Ritchie Doctoral Scholarships.

New	Heather O'Brien	Interdisciplinary PhD programme
Renewal	Eluned Jones	PhD English (2nd renewal, honorary award)
	Dalya Abdulla	PhD Pharmacology (2nd renewal)

Ms. Jones also is a SSHRC and Killam Scholar.

James Robinson Johnston Scholarship

The James Robinson Johnston Scholarship provides a renewable (1 year at the master's level, one or two years at the doctoral level) graduate level scholarship to a promising Black Canadian student with the opportunity to pursue studies at the graduate level in the arts, sciences, health professions and management, as well as the professions of law, dentistry and medicine. With these scholarships, the Faculty of Graduate Studies honours the legacy of James Robinson Johnston, Dalhousie's first African Canadian graduate in Law (1898), by supporting African Canadian scholars in graduate studies and the professions.

2003-2004 recipients were:

New:	Tamara Franklin	MSc Anatomy and Neurobiology
Renewal	Eluned Jones	PhD English (1st renewal, honorary award)

2004-2005 recipients are:

New	Lilian A. Aladejebi	MSc Clinical Vision Science
Renewal	Eluned Jones	PhD English (2nd renewal, honorary award)

2. The Killam Postdoctoral Fellowship Committee

This committee met to select candidates for the Killam Postdoctoral Fellowship Awards and for the waitlist.

Committee Membership: J. Baxter (English), I.Oore (French), B. Grindley (Chemistry), D. Grujic (Earth Science), D. Rasmusson (Physiology & Biophysics), R. Nowakowski (Mathematics & Statistics), A. Cox (Computer Science), P.Yuet (Chemical Engineering), J. Robert (Philosophy) and C. Watters, Chair (Associate Dean), M. Wood (Killam Administrator, FGS).

Killam Trustees: George Cooper, M. Ann McCaig, John Matthews, Robert Wyman

Each member of the Killam Postdoctoral Fellowship Committee reviewed the files and submitted their ratings to FGS before the meet on February 5, 2004. A ranked list, based on individual ratings by the committee members along with a summary of the individual Committee members' rankings, was used as the basis of discussion at the meeting.

Committee members considered the files of 42 candidates (19 female, 23 male) recommended by 24 departments or schools from a total of 87 applications received by the university. The Committee made their recommendations to the Dean and the Killam Trustees:

Offers

1.	Sigbjorn Hervik	Mathematics & Statistics
2.	Adam Maloof	Earth Sciences
3.	Naomi Siew	Biochemistry
4.	Cherif Matta	Chemistry

Waitlist

1.	Gabor Lukacs	Mathematics & Statistics
2.	Wenhong Wang	Physics
3.	Matthew Bolek	Anatomy & Neurobiology
4.	Claire Anna Currie	Oceanography
5.	Enoki Ryosuke	Physiology
6.	Stephanie Kienast	Oceanography
7.	Vivek Bidiganaville	Civil Engineering
8.	Todd Barsby	Chemistry
9.	Russell Syeth	Physiology
10.	Letitia Meynell	Philosophy
11.	Lien Luong	Psychology
12.	David Matheson	Philosophy
13.	David Tabachnick	Bioethics

The following candidates have accepted Killam Postdoctoral Fellowships:

1.	Sigbjorn Hervik	Mathematics & Statistics
2.	Naomi Siew	Biochemistry
3.	Cherif Matta	Chemistry
4.	Gabor Lukacs	Mathematics & Statistics

A total of 73 KPDPs have been awarded from 1993 to 2004. The following table outlines the cumulative totals of the distribution by discipline of new Killam Post Doctoral Fellowships:

YEAR	TOTAL HELD	F/M	SCIENCE AND ENGINEERING	DISCIPLINE	HUMANITIES & SOCIAL SCIENCES	DISCIPLINE
2004-2005	4	1/3	4	Biochemistry, Chemistry, Math (2)	0	N/A
2003-2004	5	2/3	2	Biology, Biochemistry	3	English, History, Music
2002-2003	4	0/4	3	Pharmacy, Chem., Earth Sciences	1	English
2001-2002	6	1/5	4	Biochemistry, Chemistry, Physics (2)	2	Philosophy, Political Science
2000-2001	7	2/5	5	Chemistry, Earth Sciences, Eng Mathematics, Math/Statistics, Neuroscience/Psychology	2	Philosophy, Sociology and Social Anthropology
1999-2000	5	1/4	4	Chemistry, Math, Pharmacology, Biology	1	English
1998-1999	5	2/3	2	Chemistry, Physics	3	Political Science (2), Economics
1997-1998	7	3/4	3	Biochemistry, Earth Sciences, Biology	4	French, Philosophy (2), History
1996-1997	6	2/4	4	Chemistry, Earth Sc, Pharmacology, Psychology	2	English, Political Science
1995-1996	8	1/7	5	Chemistry, Oceanography (2), Physics, Microbiology	3	Political Science, Music, Law
1994-1995	10	3/7	8	Anatomy/Neurobiology, Biology, Biochemistry, Chemistry, Math, Oceanography, Physics, Psychology	2	French, Sociology and Social Anthropology
1993-1994	6	1/5	4	Chemistry (2), Math, Physics	2	History, Sociology and Social Anthropology
TOTALS	73	19/54	48		25	

3. Social Sciences and Humanities Research Council (SSHRC) Doctoral Fellowships Competition Committee

This committee prepared a list of eligible candidates for SSHRC scholarships, doctoral and the new masters level scholarships.

In August, a committee consisting of C.Putnam (HAHP), P. Schotch (Philosophy), P. O'Brien (Classics), P. De Meo (French), P. Zachernuk (History), C.Watters Chair (FGS), and M.Wood (SSHRC Scholarships Liaison Officer, FGS) was formed to review applications for new SSHRC masters scholarships. 52 applications were reviewed, 15 put forward, and 15 were awarded scholarships for 2003-2004.

In January two committees were formed, one for CGS-M (masters awards) and the other for the SSHRC Doctoral awards. The committee members for the CGS-M were T. Li (SOSA), C. Putnam (HAHP), P. O'Brien (Classics) and C.Watters (FGS). The committee members for the Doctoral awards were P.DeMeo (French), P. Zachernuk (History), P. Schotch (Philosophy), and D. Waschbusch (Psychology). M. Wood (SSHRC Scholarships Liaison Officer, FGS) was a de facto member of both committees.

A total of 31 files for the SSHRC CGS-M and 49 files for the SSHRC/CGS Doctoral awards were reviewed by members of the Committees prior to the meetings, and a summary of the reviews were prepared by FGS, which served as the basis of discussions. The Master's committee met on January 12, 2004. The committee prepared two alphabetical lists for submission to SSHRC, List A comprised of the candidates ranked in the top 15, and a List B for the remaining 16 candidates. The Doctoral committee met on January 9, 2004. The committee prepared two alphabetical lists for submission to SSHRC, List A comprised of the candidates ranked in the top 25 and List B for the remaining 24 candidates. At the end of April, SSHRC announced that 15 CGS Master's Scholarships were awarded and at the Doctoral level, six (6) CGS and three (3) SSHRC scholarships were awarded, with two (2) other candidates recommended but not funded.

4. Walter C. Sumner Memorial Fellowships for Doctoral Studies in Chemistry, Physics or Electronics Committee

This committee prepared a ranked list of applicants for the Sumner Foundation.

Committee Membership: R. Dunlap (Physics), Jason Gu (Electrical and Computer Engineering), N. Burford (Chemistry), C. Watters, Chair (Associate Dean), M. Wood (Administrator, FGS).

The guidelines require that Canadian applicants must be engaged in or committed to commence doctoral studies in the fields of chemistry, physics or electronics. Candidates were required to hold a degree from a Canadian university other than the university proposed for their doctoral program. Preference was given to qualified applicants who were firstly, natives of the Province of Nova Scotia, secondly, natives of one of the other three Atlantic Provinces, and thirdly, natives of any other province of Canada.

22 files were reviewed, compared to 27 last year, and ranked by each member prior to the meeting, and the rankings were collated in FGS. The Committee met on February 26, 2004, to determine the final rankings, which were forwarded to the Foundation.

Fellowships for \$6,000 each were awarded to the following students:

Michael Carter	Faylene Lunn
Louis LaPierre	Jeremy Hughes
Corey Besharra	Shannon Timmons
Adam Dyker	Lekha Sleno
Adam Timmons	Belquis Mothana

5. Natural Sciences and Engineering Research Council (NSERC) Post-Graduate Scholarships Competition Committee

The NSERC Scholarship committee reviewed both PGS-M (Master's) and PGS-D (Doctoral) applications and prepared ranked lists forwarded to NSERC for scholarships to be awarded for 2004-2005.

Committee Membership: A. Cox (Computer Science), N. Schepp (Chemistry), D. Ruzzante (Biology), T. Little (Electrical and Computer Engineering), P. Torkkeli, Co-Chair (Physiology and Biophysics), A. Fraser (Mathematics and Statistics), A. Kalamkorov (Mechanical Engineering), C. Watters Co-Chair (Associate Dean), M. Wood (NSERC Scholarships Liaison Officer).

Two sub-committees were formed. One to provide the ranking for the PGS-M, chaired by C. Watters, and the other for the PGS-D, chaired by P. Torkkeli. Each committee member read and rated all applications for that committee before the final meeting to produce the ranked list. The two committee chairs then met to finalize the lists. A total of 72 candidates (PGS-M 35, PGS-D 37) were recommended for Scholarships. 63 scholarships were awarded by NSERC (compared to 45 last year), 14 PGS-M, 21 PGS-D, 12 CGS-M and 6 CGS-D.

6. CIHR

A committee was struck to evaluate applications for the new CIHR CGS-M awards. The committee members were J. Rutherford (Anat & Neur), D. Hoskins (Micro & Immun), T. Perrot-Sinal (Psych), G. Turnball (Health Prof), C. Watters, Chair (FGS), and M. Wood (Administrator, FGS). The committee met on February 25, 2004 to consider 16 applications, from which 7 were sent forward to CIHR. The announcement of award recipients is pending.

7. Curriculum Committee

The Curriculum Committee met monthly to review and approve new graduate courses and changes to graduate courses, including cross listings.

Membership: S. Guppy (Arch & Planning), P. Tyedmers (SRES), V. Lolordo (Psychology), M. Satish (Associate Dean, Faculty of Engineering), M. Furrow (English), B. Sutherland (Kellogg Library), M. Greenwood (DAGS), C. Watters, Chair (Associate Dean), and W. Fletcher, Secretary (Programme Officer, FGS).

For the period of June 2003 to April 2004, the Committee approved the following:

	June 2003 to April 2004	2002-2003
New Classes Approved	52	70
Cross Listings	15	18
Minor Changes*	32	40

* title changes, number changes, prerequisites, removal of cross listings & deleted classes.

8. Theses and Defences

Revisions to the thesis format guidelines were approved in 2004. These revisions were the result of the work of the Thesis Format Working Group established by Council in April 2002. The committee, chaired by Dr. Rebecca Jamieson (Earth Sciences), included M.Moosberger (Killam Library), A.Speer (Food Science), L.Spiteri (Library and Information Studies), S.Srinivas (Computer Science), S.Parcell (Architecture and Planning), and F.Elgar (DAGS). The committee met regularly and recommended changes to the thesis format guidelines. The most notable change is the inclusion of publication style theses in the guidelines.

Masters and PhD Theses for all programs except those in Engineering or Architecture and Planning are format checked and accepted by FGS. PhD defences for all programs except Engineering are processed by FGS. Each PhD defence is chaired by a member of the FGS Defence Panel.

From July 1, 2003 to date, 60 PhD defences have been held, compared to 52 in the same period of the previous year.

9. Interdisciplinary PhD Programme

The Interdisciplinary PhD (ID PhD) program at Dalhousie provides the opportunity for students to pursue doctoral work in areas that are not confined within single disciplines. The ID PhD program started at Dalhousie in 1984 and is now one of the largest such programs in Canada.

Committee: R. Klein (Psychology), Neil MacKinnon (Pharmacy), and K. Thompson (Oceanography), C. Watters, Graduate Coordinator, (Associate Dean, FGS), Marsha Scott (Graduate Secretary).

The demand for this program is intense. In September, 2003, 14 new students were accepted into the program for a total of 25 students and 2 students have completed the program this year. Seven (7) new students were accepted for January 2004 start and 10 for May or September starts. Eleven out of 14 faculties have faculty members on one or more committee. The students are well funded with NSERC, SSHRC, Killam, CIHR, NSHRF, and one Eliza Ritchie awards.

During the fall of 2003 the ID PhD program underwent a FGS Review. The review committee members were David Sutherland, Dick Sutherland, and Lorna Butler with the external reviewer Dr Margo Crago from McGill University.

We continue to build up an infrastructure to support this program in the form of budget, ID PhD courses, and work on a strategic plan to manage growth. The program inaugurated an Interdisciplinary Speaker Series with three invited speakers over the past year: Dr. Karen Berkely (University of Florida) Gender and Pain, Dr. Gary Latham (University of Toronto) Motivation and Collaboration, and Dr. Anita Unruh (Dalhousie) Spirituality and Health Care.

10. Collective Agreement

FGS manages implementation of clauses 32.16, 30.28b, 30.22 and 30.32f of the DFA Collective Agreement. This includes the reduction of salary for a research grant, sabbatical leave grants, supplemental sabbatical/special leave grants, and supplemental educational leave grants.

Acknowledgements

The generosity of the Killam Trusts, the Mackenzie King Scholarship Board of Trustees and the Walter C Sumner Foundation is recognized and greatly appreciated.

The various committees also wish to thank the staff of Graduate Studies, particularly Brad McRae (Scholarship Coordinator), Danielle Walsh (Financial Coordinator), Jason Sweeney (Information Coordinator), Judy Armstrong (Thesis Coordinator), and Marsha Scott (Interdisciplinary PhD Programme Graduate Secretary) for their assistance.

Finally, many thanks to all committee members and chairs for the considerable time and tremendous effort that they have given over the past year. Their contributions to these vital activities are deeply appreciated.

Submitted May 11, 2004

*Carolyn Watters, Associate Dean
Faculty of Graduate Studies*

ASSOCIATE DEAN'S REPORT—TABLE 1: DEPARTMENTAL ALLOCATIONS

DEPARTMENT	2002 - 2003 DEPARTMENT ALLOCATION	2003 - 2004 DEPARTMENT ALLOCATION	2004 - 2005 1ST ROUND	2004 - 2005 POINTS	2004 - 2005 2ND ROUND	2004 - 2005 1ST+2ND ROUND	2004 - 2005 AUXILIARY	2004 - 2005 DEPARTMENT ALLOCATION
Anatomy & Neurobiology	57016	52733	44568	9	9906	54475	5822	60297
Architecture	32549	38551	32582	9	9906	42488	4541	47030
Biochemistry	59246	60025	50731	3	3302	54033	5775	59808
Biological Engineering	19062	23579	19928	0	0	19928	2130	22058
Biology	187908	184131	155622	32	35223	190844	20398	211242
Business Administration	67265	71973	60829	19	20913	81742	8737	90479
Chemical Engineering	29604	27935	23610	4	4403	28013	2994	31007
Chemistry	134989	162183	137071	26	28618	165690	17709	183399
Civil Engineering	50854	62896	53158	14	15410	68567	7329	75896
Classics	24467	25178	21280	4	4403	25682	2745	28427
Community Health & Epidemiology	23284	21477	18152	9	9906	28058	2999	31057
Computer Science	184930	232591	196578	60	66042	262621	28070	290690
Earth Sciences	45135	43177	36492	11	12108	48599	5194	53794
Economics	29148	31692	26785	10	11007	37792	4039	41831
Electrical Engineering	40836	46591	39377	16	17611	56989	6091	63080
Electronic Commerce	12345	25049	21170	2	2201	23372	2498	25870
Engineering Mathematics	8898	12655	10696	7	7705	18401	1967	20367
English	162936	154424	130514	24	26417	156931	16773	173704
Environmental Studies	48266	49819	42105	16	17611	59716	6383	66099
Food Science	16505	14650	12382	0	0	12382	1323	13705
French	40095	36374	30742	4	4403	35145	3756	38901
German	33456	33783	28552	4	4403	32955	3522	36477
Health & Human Performance	38128	37541	31728	7	7705	39433	4215	43648
Health Informatics				4	4403	4403	471	4873
Health Services Administration	21666	22925	19375	5	5504	24879	2659	27538
History	70396	66244	55988	12	13208	69196	7396	76592
Human Communication Disorders	49211	46455	39262	6	6604	45867	4902	50769
Industrial Engineering	18500	16255	13738	0	0	13738	1468	15207
Interdisciplinary PhD	12345	12679	10716	27	29719	40435	4322	44756
International Development Studies	22522	23613	19957	13	14309	34267	3663	37929
Law	51591	52493	44365	16	17611	61977	6624	68601
Library & Information Studies	61853	59373	50180	8	8806	58986	6305	65290
Marine Affairs	43425	39052	33006	8	8806	41811	4469	46280
Mathematics	59920	60567	51189	6	6604	57793	6177	63971
Mechanical Engineering	24168	27686	23400	5	5504	28903	3089	31992
Microbiology & Immunology	63881	65127	55044	9	9906	64950	6942	71892
Mining & Metallurgical Engineering	16500	13272	11217	0	0	11217	1199	12416
Nursing	9288	10220	8637	0	0	8637	923	9561
Occupational Therapy	9829	9280	7844	3	3302	11146	1191	12337
Oceanography	69033	62399	52738	8	8806	61543	6578	68121
Pathology	13623	12332	10423	6	6604	17027	1820	18847
Pharmacology	49423	49375	41730	7	7705	49435	5284	54719
Philosophy	68422	67405	56969	12	13208	70177	7501	77678
Physics	51337	49540	41869	9	9906	51776	5534	57310
Physiology & Biophysics	25243	24428	20645	6	6604	27250	2913	30162
Physiotherapy	7389	5943	5023	0	0	5023	537	5560
Planning	15936	18316	15480	3	3302	18782	2008	20790
Political Science	76755	74108	62634	7	7705	70339	7518	77857
Psychology	175655	177024	149615	21	23115	172730	18462	191192
Public Administration	29537	25133	21241	6	6604	27845	2976	30822
Social Work	22562	27769	23469	4	4403	27872	2979	30851
Sociology & Social Anthropology	52086	54266	45864	7	7705	53568	5726	59294
Statistics	34367	34515	29171	2	2201	31373	3353	34726
Women's Studies	9156	0	0	0	0	0	0	0
Total	\$ 2,582,541	\$ 2,656,800	\$ 2,245,440	510	\$ 561,361	\$ 2,806,801	\$ 300,000	\$ 3,106,801

ASSOCIATE DEAN'S REPORT—TABLE 2: KILLAM PREDOCTORAL RENEWALS

Department	Last Name	Given Names	Gender	Deg	Killam Start Date	Citizenship	Ext. Funding Source	Net Killam Award
Anatomy and Neurobiology	Dolcos-Bazgan	Calin Emanoil	M	PhD	Sep-03	Visa (Romanian)		\$27,800.00
Biological Engineering	Mahmoud	Nesreen Samir	F	PhD	Sep-02	Visa (Egypt)		\$23,000.00
Biology	Bradbury	Ian Robert	M	PhD	Sep-03	Canadian		\$23,000.00
Biology	Hardie	David C.	M	PhD	Sep-02	Canadian		\$23,000.00
Biology	Kehler	Daniel Gordon	M	PhD	Sep-03	Canadian		\$23,000.00
Biology	Thiemann	Gregory	M	PhD	Sep-02	Canadian		\$23,000.00
Chemistry	Carter	Michael	M	PhD	Sep-03	Canadian	Alzheimer's Society	\$9,646.67
Chemistry	Cheng	Karen	F	PhD	Sep-02	Canadian	NSERC CGS	\$0.00
Chemistry	Mothana	Belquis	F	PhD	Sep-03	Canadian	NSERC PGSA	\$9,000.00
Chemistry	Ovans	Robyn	F	PhD	Sep-03	Canadian	NSERC PGS B	\$2,000.00
Chemistry	Rankin	Matthew	M	MSc	Sep-03	Canadian	NSERC PGS A	\$1,700.00
Chemistry	Rodriguez Evora	Yan	M	PhD	Sep-03	Visa (Cuba)		\$27,800.00
Chemistry	Wood	Tabitha Eden	F	PhD	Sep-02	Canadian	NSERC PGSD2	\$2,000.00
Chemistry	Zhao	Liang	M	PhD	Sep-03	Permanent Resident		\$23,000.00
Civil Engineering	Hu	Zhifei	M	PhD	Sep-03	Visa (China)		\$27,800.00
Civil Engineering	Mustafiz	Shabbir	M	PhD	Sep-03	Visa (Bangladesh)		\$27,800.00
Classics	Russell	Stephen	M	MA	Sep-03	Canadian	SSHRC Masters	\$1,500.00
Comm Health and Epid	Talbot	Pamela	F	MSc	Sep-03	Canadian		\$19,000.00
Computer Science	Tang	Bin	M	PhD	Sep-03	Canadian		\$23,000.00
Computer Science	Wilson	Garnett	M	PhD	Sep-03	Canadian	NSERC PGS B	\$2,000.00
Earth Sciences	Erdmann	Saskia	F	PhD	Sep-03	Visa (German)		\$27,800.00
Earth Sciences	Rygel	Michael C.	M	PhD	Sep-03	Visa (USA)		\$23,000.00
Earth Sciences	Willenbring Staiger	Jane	F	PhD	Sep-02	Visa (USA)		\$23,000.00
Electrical & Computer Eng	Ma	Changning	M	PhD	Sep-02	Visa (China)		\$7,666.66
English	Jones	Eluned	F	PhD	Sep-03	Canadian	SSHRC	\$4,000.00
English	Marshall	Susanne	F	PhD	Sep-03	Canadian	SSHRC Doctoral	\$3,000.00
English	Meek	Heather	F	PhD	Sep-02	Canadian		\$23,000.00
English	Owen	Corey Alec	M	PhD	Sep-03	Canadian	SSHRC	\$4,000.00
English	Rothenburger	Sunnie	F	PhD	Sep-03	Canadian		\$23,000.00
Environmental Studies	Mailloux	Julie	F	MES	Sep-03	Canadian		\$19,000.00
Environmental Studies	O'Neill	Daniel Walton	M	MES	Sep-03	Canadian	NSERC PGSA	\$1,700.00
French	Mboudjeke Nzale	Jean Guy	M	PhD	Sep-03	Visa (Cameroon)		\$23,000.00
Health & Human Perf	Huybers	Sherry	F	MA	Sep-03	Canadian	NSHRF	\$1,176.00
History	Brown	Ralph Blake	M	PhD	Sep-01	Canadian	SSHRC	\$4,000.00
History	Fabian	Steven	M	PhD	Sep-03	Canadian		\$23,000.00
Interdisciplinary PhD	Lipp	Judith	F	PhD	Sep-03	Canadian	SSHRC	\$4,000.00
Law	Batongbacal	Jay	M	JSD	Sep-03	Visa (Philippines)	Trudeau Foundation	\$0.00
Mathematics	He	Yanjing	F	PhD	Sep-03	Visa (China)		\$23,000.00
Mathematics	Hoshino	Richard	M	PhD	Sep-02	Canadian	NSERC CGS	\$0.00
Mathematics	Yue	Jin	M	PhD	Sep-02	Visa (China)		\$23,000.00
Mechanical Engineering	Saha	Gobinda	M	PHD	Sep-03	Visa (Bangladesh)		\$9,266.66
Oceanography	Kelly	Noreen	F	PhD	Sep-02	Canadian	NSERC PGSD2	\$2,000.00
Pharmacology	Gomez	Geraldine	F	PhD	Sep-03	Canadian	NSERC PGSD2	\$2,000.00
Pharmacology	Richard	Cynthia	F	PhD	Sep-02	Canadian	NSERC CGS	\$0.00
Philosophy	Anderson	James A.	M	PhD	Sep-03	Canadian	SSHRC	\$4,000.00
Philosophy	Bahr	Peter	M	PhD	Sep-01	Canadian	SSHRC	\$4,000.00
Philosophy	Kretz	Lisa	F	PhD	Sep-03	Canadian	SSHRC CGS Doc	\$0.00
Philosophy	Seaville Klein	Victoria	F	PhD	Sep-02	Canadian	SSHRC	\$4,000.00
Philosophy	Woodrow	Jennifer	F	PhD	Sep-01	Canadian	SSHRC	\$4,000.00
Physics	Bonakdarpour	Arman	M	PhD	Sep-03	Canadian	NSERC PGS B	\$16,000.00
Physics	Fleischauer	Michael	M	PhD	Sep-03	Canadian	NSERC CGS	\$0.00
Physics	Hanke	Felix	M	MSc	Sep-03	Visa (German)		\$23,800.00
Physics	Hatchard	Timothy	M	PhD	Sep-02	Canadian		\$23,000.00
Physics	Jakubinek	Michael	M	MSc	Sep-03	Canadian	NSERC PGSA	\$1,700.00
Physiology & Biophysics	Osmond	Allison L.	F	PhD	Sep-03	Canadian		\$19,000.00
Psychology	Harker	Kenneth Troy	M	PhD	Sep-02	Canadian	NSERC CGS	\$0.00
Psychology	MacPherson	Amy Christine	F	PhD	Sep-02	Canadian		\$23,000.00

ASSOCIATE DEAN'S REPORT—TABLE 3: NEW KILLAM PREDOCTORAL

Dept	Last Name	Given Name	Gender	Deg	Year of Award	Citizen	External Funding Source	Net Killam
Civil Engineering	Shahin	Khaled	M	PhD	1 of 3	Permanent Resident	NSERC CGSD2	0.00
English	Bassnett	Madeline	F	PhD	1 of 3	Canadian	SSHRC	4,000.00
Psychology	Goldwater-Adler	Samantha	F	PhD	1 of 3	Canadian		23,000.00
Intl Development Studies	Erten	Bilge	F	MA	1 of 2	Visa (Turkey)		23,800.00
Earth Sciences	Ings	Steven	M	PhD	1 of 3	Canadian	NSERC CGSD2	0.00
Physics	Chevrier	Vincent	M	MSc	1 of 2	Canadian	NSERC PGSM	1,700.00
Pathology	Renault	Nisa	F	MSc	1 of 2	Permanent Resident		19,000.00
Psychology	Grant	Valerie	F	PhD	1 of 3	Canadian		23,000.00
Chemistry	Sleno	Lekha	F	PhD	1 of 2	Canadian	NSERC PGSA	5,700.00
Interdisciplinary PhD	Qi	Quifen	F	PhD	1 of 3	Permanent Resident		23,000.00
Computer Science	Tougas	Jane	F	MCSC	1 of 2	Canadian	NSERC CGSM	1,500.00
Sociology and Social Anthro	Sherratt	Marian	F	MA	1 of 2	Visa (Bermuda)		23,800.00
Earth Sciences	Barresi	Tony	M	MSc	1 of 2	Canadian		19,000.00
Intl Development Studies	Bezaire	Danielle	F	MA	1 of 2	Canadian	SSHRC Masters	1,500.00
Psychology	Moon	Erin	F	PhD	1 of 3	Canadian		23,000.00
Biology	Baum	Julia	F	PhD	1 of 3	Canadian	NSERC Julie Payette	14,666.67
English	Collins	Andrea N	F	PhD	1 of 3	Canadian		23,000.00
English	Byrne	Tammy	F	MA	1 of 2	Canadian		19,000.00
Biology	Schulz	Tyler	M	PhD	1 of 3	Canadian	NSERC PGSB	16,000.00
History	Eaton	David	M	PhD	1 of 3	Canadian		23,000.00
Computer Science	Whalen	Tara	F	PhD	1 of 2	Canadian		23,000.00
Health and Human Performance	Woodman	Tessah	F	MA	1 of 2	Canadian		19,000.00
Law	Mensah	Oboshie	F	LLM	1 of 2	Visa (Ghana)		23,800.00
Biology	Drummond	Brie	F	MSc	1 of 2	Visa (USA)		23,800.00

FGS STUDENT RESEARCH GRANT & CONFERENCE TRAVEL FUNDING

FGS grants for small research expenses and conference travel expenses for graduate students are awarded to support, or support in part, the research and conference travel expenses for students who do not have other sources of support for these important aspects of their graduate programme. Both grants are available only to students in thesis programmes. Detailed guidelines and application forms are available on the FGS web site. Students are required to submit a signed application to FGS together with supporting letters from their supervisor and department, unit or programme.

As mentioned earlier in this Annual Report, the maximum awards for conference travel grants and research grants were raised to \$750 for conference travel grants and of \$800 (master's students) and \$1,500 (doctoral students) for research grants. However, each award is assessed based on need as explained in the budget submission, and the maximum amount is not necessarily awarded. In past years Research Grants were awarded only in SSHRC-based disciplines. This is no longer the case, the award is now based on need and absence of other forms of support only, therefore the totals reported below are no longer by discipline as in earlier reports. Note however that the large majority of research grants are still in the humanities and social sciences. The total assistance provided to students by these two grant programs has increased substantially (up 33%) in the last year

2003-2004 FGS Research Grant and Conference Travel Grant funding summary ¹

	Number of awards	Total expenses
Conference travel grants	148	\$ 83,249.67
Research grants	33	\$ 16,751.94
Total		\$ 100,001.61

¹ Total expenses are for the fiscal year period April 1, 2003- March 31, 2004.

FINAL REPORT ON 2003 DALHOUSIE UNIVERSITY KILLAM LECTURES

1. Introduction

The 2003 lecture series was unusual in a number of respects, but principally because we shifted from the usual time period in the fall of the year to late May-early June. This was done in order to have the lecture series coincide with the Congress of the Social Sciences and Humanities. The change in dates was not an easy decision to make. It was clear that the shift would benefit the Congress and Dalhousie's overall effort, especially because plans for the Congress itself to attract high profile speakers did not materialize as originally intended. However, the down side was the concern that the distinct identity of the Killam Lectures could be lost amid the publicity for the Congress, that Congress delegates would not attend the lectures because they were in the evenings and would follow a long day of disciplinary-specific events (not to mention the President's Reception), and that we would lose our student audience because regular classes would not be in session. There was also concern that we might have audience (and organizer!) burnout because the four lectures would be compressed into a very short time frame, with the first beginning on May 29 and the last finishing on June 4.

As it turned out, all of the four lectures and especially the last three were very well attended and Congress delegates were especially in evidence for the presentations by Margaret MacMillan and Roy Romanow. Some graduate students were attracted to the lectures as well, although we may receive some expressions of disappointment from students that the lectures will not be available this fall. The distinct identity of the Killam Lectures was reasonably well maintained – they had their own publicity materials and distribution mechanisms, and the media interviews of the speakers generally mentioned both the Congress and the Killam Lecture Series – but in retrospect it would have been better not to have used the Congress colour scheme on the brochures and posters.

2. The Theme

A committee advising the organizer for the Congress recommended the theme of “Conflict and Cooperation: Local, National and International Dimensions” to him. For consistency, a variation on this topic was adopted for the Killam Lectures, which proceeded under the rubric of “New Perspectives on Conflict and Cooperation”. While a very broad title compared to the more tightly defined topics of other years, it did seem to work reasonably well. This is perhaps due to the unsettled times in which we live and the interest people have in understanding conflict and finding new models of cooperation at the local, national and international levels. Each of the lectures dealt with an aspect of the theme, from the development and control of aggression among children to the negotiation of peace and security among nations and the incorporation of human rights into the globalization process. Mr. Romanow's address basically dealt with issues arising from his Royal Commission report, but a central theme was his defense of a public health care system under attack from those who would increase the level of private sector involvement.

3. The Speakers

The four speakers and their topics are summarized in Table 4, page 30. Two of the speakers are primarily academics (Richard Tremblay and Margaret MacMillan) while the two others have made very substantial contributions as elected and appointed public officials (Roy Romanow and Mary Robinson).

The process of identifying and securing commitments from speakers was difficult and time-consuming, and indeed the final slate of speakers was not completely identified until March of 2003. We had set a

high standard, wanting a mix of both prominent academics and public figures. Especially with the latter category, the list of potential speakers is not a long one, and of course everyone looking for presenters has the same people on the list. Thus a great deal of time and effort was taken up identifying speakers, checking them out and waiting for their responses, which could take as long as two or three weeks. Indeed with Mr. Romanow, the original invitation was communicated in October 2002 and a final acceptance did not arrive until mid-February 2003. In this instance, the key virtue was patience, aided by the fact that the Killam Lecture Series is recognized as a prestigious event and one that speakers would like to participate in if their schedules permit.

We did not set out to have four speakers (the usual is three), but we made a conscious decision to proceed with multiple invitations extended at the same time and we got lucky with Mary Robinson. In this sense, she was a great and unexpected bonus for the lecture series, one that cemented the success of the enterprise. Others had tried and failed to attract her to Halifax on other occasions, so we recognized that we would have to make an unusual offer in order to be successful. The strategy was to combine an invitation to speak in the Killam Lecture Series with the offer of an honorary degree from Saint Mary's University. The latter took some time to arrange – not the honorary degree itself, which had been offered at an earlier date by Saint Mary's, but rather the timing of the convocation. If Mary Robinson was to speak at Dalhousie within the time frame of the Congress, it would mean that Saint Mary's would have to organize a special convocation in her honour. Fortunately, the university was already planning an event to celebrate the end of its 200-year anniversary celebration, so the special convocation enhanced an event that fell within the Congress time frame. Mary Robinson did her part by squeezing in the trip to Halifax between two other demanding commitments.

4. Publicity and Attendance

The strategy for inviting particular speakers was, in each case, to identify a speaker who would appeal to a major segment of Congress delegates while at the same time also being of interest to a major constituency in the Halifax and surrounding area. Hence, the invitation to Richard Tremblay was extended, for example, because of the large number of delegates expected for the education societies and in recognition of the prominence of the education sector in the Halifax area.

This strategy worked out well, by and large, although it was not always possible to have the speakers come at the time that made the most sense. Margaret MacMillan, for example, had great appeal to the large number of historians attending the Congress but could not come during the time when the historians were actually at Dalhousie/Kings. Nevertheless, delegates from other societies filled the gap, and indeed the biggest surprise in terms of attendance was the fact that she attracted an audience that filled the Ondaatje Auditorium (some 550 people).

Our estimate of actual attendance is 200 persons for Richard Tremblay, 500 for Roy Romanow, 550 for Margaret MacMillan and some 600 for Mary Robinson. In the case of the latter, overflow arrangements were made that involved filming the lecture and making it available simultaneously in the Scotiabank Auditorium. The quality of the video was not high until a technical adjustment was made late in the proceedings, and this is an area that can be improved in future. Audio-visual personnel had a curious resistance to providing for overflow and to come up with a technical solution that was both visually attractive and cost-effective. However, once it became clear to them that a solution was required, they found an answer relatively quickly.

A considerable effort was made on the publicity front. It took the following forms:

1. Printing 100 posters and 1500 brochures. The posters were put up in various parts of the university and the brochures were made available primarily in locations such as the Student Union Building where Congress delegates were likely to gather. We also made available single page flyers featuring each of the speakers except Mary Robinson, who spoke on the very last day of the Congress
2. Electronic messages on Notice Digest to reach staff and faculty at Dalhousie University, and similar notices at other universities in Nova Scotia
3. Paid newspaper advertisements in the Coast (2 successive weeks) and in the Halifax Chronicle Herald (on four occasions)
4. A paid video/print/voice insert on the T.V. Guide service offered by Halifax Cablevision, of dubious value
5. The usual press releases and public service announcements designed to stimulate not only audience attendance but also media interviews with the speakers
6. An extensive series of mailings of e-mail messages to members of special interest organizations or other initiatives who would be interested in hearing the speakers (e.g., the safe schools project; the international development community; the health sector; etc.). This is one of the more effective ways of reaching a potential audience, at minimal cost, and should feature more prominently in the publicity strategies in the future.

Publicity for the Killam Lectures was somewhat hampered by the fact that the Congress made special demands on the public relations staff at the same time as the Killam Lectures, and there was some instability in the persons assigned the Killam file. In the end, however, the job got done and Charles MacDonald and Sarah Lyon were particularly notable for their contribution.

The Halifax-area media also took advantage of the speakers being in Halifax to conduct media interviews, and these served to increase the profile of the Killam lectures.

5. The Workshops

An added component of this year's Killam Lectures was the organization of an informal seminar featuring each of the speakers except Mary Robinson, whose schedule did not permit an additional event. These workshops, to which persons with a particular interest in meeting the speaker were invited, were especially successful with Margaret MacMillan and Roy Romanow. In the former case, it was mostly historians and political scientists from Dalhousie and the Mount who attended. With Mr. Romanow, a cross-section of leaders in the health field from government, Dalhousie and from community organizations spent a stimulating two hours learning more about the Royal Commission report and understanding the rationale for the inclusion or exclusion of particular items.

6. Physical Arrangements

Arrangements for rooms, audio-visual services, security, refreshments for the workshops and other practical arrangements were very capably handled by Housing and Conferencing Services at Dalhousie

University. We are especially grateful to Ms. Jennie Baetchler for her assistance in this regard. Budgetary and financial matters were handled by Margaret Wood (FGS), Pauline Peters (MSSW) and Cheryl Lord (Financial Services).

6. The Budget

\$20,000 was available from the Killam Trust for this year's lectures, a small increase from the previous year. In addition, we were able to obtain an additional \$3,000 from the Canada Research Chairs Program, the Networks of Centres of Excellence of Canada, and the Canadian Language and Literacy Research Network. These organizations co-sponsored the lecture by Richard Tremblay. In addition, Saint Mary's University has assumed responsibility for the travel and accommodation costs for Mary Robinson.

While co-sponsorship arrangements involve a considerable amount of work, they do generate additional income. The profile of the Killam Lectures is quite high, and they do offer an attractive opportunity for other organizations to become associated with one or more lectures and to obtain publicity because of that association. There is considerable potential for co-sponsorship arrangements, and it would be a good idea for this to be pursued more systematically and with the assistance of the office of external relations at Dalhousie.

Through the co-sponsorship arrangements, we were able to accommodate the honoraria and other expenses for four speakers rather than three.

Recommendations

1. The Ondaatje Auditorium is a very suitable venue for these lectures and is made available without cost to the Killam budget. Its size is quite adequate even for very high profile speakers, yet is comfortable even when only half full. Booking the Ondaatje was not a problem this year because the Killam Lectures fell outside the period of heaviest demand for classes, but it is recommended that the space be set aside well in advance of future lectures, and that this use be made a priority for the university even if some classes are disrupted.
2. Getting the word out about the Killam Lectures through electronic e-mail lists of organization members is recommended as a low cost way of obtaining publicity. The T.V. Guide service of Halifax cablevision is not recommended. While it is claimed that it reaches a wide audience, the chances of someone actually seeing the advertisement (which appears roughly once every 30 minutes) is quite small.
3. There is potential for expanding the use of co-sponsorship arrangements to raise additional revenues for the Killam lectures. It is recommended that this be done with the assistance of External Relations at Dalhousie.
4. If the Ondaatje is the venue of choice for the lectures, audio-visual services linking this site with the Scotiabank Auditorium need to be improved so that those unable to find a seat in the Ondaatje are able to follow the lecture in the other auditorium.
5. If speakers are willing, it is recommended that the practice of offering special workshops with them be continued. It is attractive not only to academic specialists in the same discipline, but also a means by which Dalhousie can bring persons from government and the community to the university for a stimulating discussion about important issues of the day.

Respectfully submitted: July 13, 2003
Fred Wien
Professor

KILLAM LECTURES—TABLE 4: THE SPEAKERS AND THEIR TOPICS***New Perspectives on Conflict and Cooperation: The 2003 Killam Lectures at Dalhousie University
May 29-June 4, 2003***

To coincide with the Congress of the Social Sciences and Humanities, the 2003 Killam Lectures will be held from May 29-June 4. Congress participants, members of the university community and the interested public are cordially invited to attend. There is no admission fee.

(1) Thursday, May 29, 2003. Dr. Richard Tremblay:
Explaining When, How and Why Humans Learn to Fight and Reconcile

Richard Tremblay is Canada Research Chair in Child Development and professor of pediatrics, psychiatry, and psychology at the University of Montreal. His presentation is co-sponsored by the Canada Research Chairs Program, the Networks of Centres of Excellence Program, and the Canadian Language and Literacy Research Network.

(2) Monday, June 2, 2003. Margaret MacMillan:
Peacemaking Then and Now: Lessons of the Paris Peace Conference of 1919.

Margaret MacMillan is the Provost of Trinity College. Her most recent book is the bestseller "Paris 1919: Six Months that Changed the World" (2002).

(3) Tuesday, June 3, 2003. Roy Romanow:
The Future of Health Care in Canada: Reflections on a Royal Commission

Mr. Romanow is the former premier of Saskatchewan who headed the recent Commission on the Future of Health Care in Canada.

(4) Wednesday, June 4, 2003. Mary Robinson:
Making Globalization Work for All

Mary Robinson is the first woman President of Ireland (1990-1997) and more recently United Nations High Commissioner for Human Rights (1997-2002).

All sessions are at 8:00 pm in the Ondaatje Auditorium, McCain Arts and Social Science Building. For further information, see www.dal.ca/killam2003 or contact frederic.wien@dal.ca.

ACADEMIC APPEALS COMMITTEE ANNUAL REPORT 2003-2004

The Academic Appeals Committee considered three new appeals, all three initiated in the 2002-03 academic year but not yet completed at the time of last year's annual report. In addition, the Dean represented FGS on a Senate appeal case arising out of a decision of the FGS Appeals Committee in 2002-03. A number of other cases were not considered eligible under the criteria for appeals, or were resolved informally between the Dean of FGS and the parties involved. Appeals Committees were set up for these three cases, also mentioned below, drawing on members of the Academic Appeals Committee.

In one case the Appeals Committee considered an appeal by a student in a course-based programme requesting that a failing grade for a course be overturned because of bias, procedural irregularity and procedural unfairness when the case was considered in the unit involved. The FGS Appeals Committee denied the appeal. A second appeal also concerned a case of a failing grade in a course-based programme, based on procedural unfairness. In this case the FGS Appeals Committee agreed that the appellant should have been given the option of either a formal re-read of the original examination by an independent expert, or should be given a new examination composed by an external expert. The student selected the second option, arrangements for a new examination were made, and the student subsequently passed the examination and the course. The third appeal concerned a student in a Master's level thesis programme, requesting a passing grade or re-examination in a course the student had failed, based on procedural irregularity and unfairness. The Appeals Committee concluded that the student's grade should not be changed, but that the student should be given an opportunity to re-take the examination under more appropriate conditions. A new examination was arranged, which was subsequently failed by the student, leading to dismissal from the programme.

In the case of the appeal of a decision by the FGS Appeals Committee and the Dean of FGS to the Senate Appeals Committee, the Senate Committee upheld the decision of FGS, but in its decision instructed the Faculty of Graduate Studies to revise its manner of conducting its proceedings in similar cases, in particular by giving appellants the right to present their case in person to the Appeals Committee at a hearing, even in cases where in the opinion of the FGS Appeals Committee the criteria for an appeal at the FGS level (bias, procedural irregularity or procedural unfairness) were not met. This instruction from SAAC clearly indicates the need for FGS to revise its appeals procedures, as already noted but not yet acted upon in last year's annual report. A committee to advise the Dean and Council on this matter will be set up in the near future.

In its meeting of June 2003, Faculty Council decided to change the composition of the Appeals Committee and Appeals Panel (FC 02/03.82). The FGS Academic Appeals Committee now consists of six members serving three years on a rotating basis, while the Reserve Panel will consist of all members of Faculty Council, who can be called to serve on specific Appeals Committees as and when needed when members of the FGS Academic Appeals Committee are not available.

Membership of the Appeals Committee for 2003-2004 is as follows: Michael Deturbide (Law), Brian Hall (Biology), Ted Hubbard (Mechanical Engineering) Michael Hymers (Philosophy), Sherry Stewart (Psychology), Peter Tyedmers (SRES). I express my gratitude to the members of the Academic Appeals Committee for their efforts in resolving what are often complex questions of jurisdiction and regulations.

Submitted May 11, 2004

*Jan C.T. Kwak, Dean
Faculty of Graduate Studies*



FACULTY OF GRADUATE STUDIES—CONTACT INFORMATION

Mailing Address: Faculty of Graduate Studies
Dalhousie University
Room 314, Henry Hicks Academic Administration Building
6299 South Street
Halifax, NS, Canada B3H 4H6

Tel: 902-494-2485
Fax: 902-494-8797
E-Mail: graduate.studies@dal.ca
Web: <http://dalgrad.dal.ca/>

Staff Contact List

Jan C. T. Kwak
Dean
Phone: 494-6723
E-Mail: jan.kwak@dal.ca

Carolyn Watters
Associate Dean
Phone: 494-6721
E-Mail: carolyn.watters@dal.ca

Margaret J. Wood
Administrator
Phone: (902) 494-2772
E-Mail: margaret.wood@dal.ca

Wendy Fletcher
Programme Officer
Phone: (902) 494-6724
E-Mail: programme.officer@dal.ca

Barb McLennan
Admissions and Convocation Officer
Phone: (902) 494-7178
E-Mail: admissions.convocation@dal.ca

Marsha Scott
Administrative Assistant to the Deans
Phone: (902) 494-6722
E-Mail: marsha.scott@dal.ca

Jason Sweeney
Information Coordinator
Phone: (902) 494-2485
E-Mail: graduate.studies@dal.ca

Heather Nowlan
Scholarship Coordinator
Phone: (902) 494-6725
E-Mail: scholarship.coordinator@dal.ca

Danielle Walsh
Financial Coordinator
Phone: (902) 494-6246
E-Mail: financial.coordinator@dal.ca

vacant
Senior Admissions and Thesis Clerk
Phone: (902) 494-6726
E-Mail: thesis@dal.ca