

# FACULTY OF ARTS AND SOCIAL SCIENCES AWARD FOR EXCELLENCE IN TEACHING

## CALL FOR NOMINATIONS

The Faculty of Arts and Social Sciences is committed to excellence in teaching. It has established a teaching award that honours, each year, a faculty member who has made an outstanding contribution to teaching, mentoring, and serving the students of the Faculty. This award is intended above all to underline the fundamental importance of effective and/or innovative pedagogy.

Candidates nominated for the award must be on-going Arts and Social Sciences members of the Dalhousie University teaching staff. Sessional and part-time lecturers will be considered but must have taught the equivalent of four half courses over at least two consecutive years. Faculty nominated for the University Alumni Award for Teaching Excellence are also eligible for nomination for the Arts and Social Sciences Award for Excellence in Teaching.

Nominations must be signed by at least three students or staff members, and must include clear evidence of teaching excellence, detailed in the nomination dossier. This evidence should include materials such as a statement of teaching philosophy, course syllabi, sample assignments, student evaluations, any publications or other scholarly writing related to the theory or practice of teaching if applicable, and letters from colleagues and students. Nominees are encouraged to include any evidence of educational leadership and service in support of teaching excellence, if available.

Nominators must work actively with the nominee to ensure the production of an accurate and complete dossier. It is recommended that one nominator take the lead role in this process. Nomination forms are available at the office of the Dean of Arts and Social Sciences. Please contact 494-1439 or [fassdean@dal.ca](mailto:fassdean@dal.ca) for more information.

The recipient will be recognized by the Faculty of Arts and Social Sciences at a reception and with the placing of a photograph and plaque in the McCain Building.

Nominations and supporting documents should be sent to the Selection Committee for the FASS Award for Excellence in Teaching, Office of the Dean, Faculty of Arts and Social Sciences, Dalhousie University, 6135 University Avenue, Suite 3030, PO Box 15000, Halifax, NS B3H 4R2. Please provide one hard copy and forward your completed application as a single pdf by email to [fassdean@dal.ca](mailto:fassdean@dal.ca).

Nominations and all supporting documents should reach the Committee no later than **JANUARY 31, 2020**.

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## Nomination Form

1. We, the undersigned wish to nominate \_\_\_\_\_ for the Arts and Social Sciences Teaching Award for 2019-2020.

Signatures (at least 3 – students, staff or faculty members):

i) \_\_\_\_\_

ii) \_\_\_\_\_

iii) \_\_\_\_\_

(Additional signatures may be included on reverse, or attached to the form.)

2. The attached dossier contains:

- A title page
- Table of contents
- Letters of nomination – a maximum of three letters, ideally reflecting the views of students, staff and faculty members on the nominee's suitability. (Maximum of 6 pages)
- CV of nominee (maximum of 8 pages)
- Statement of teaching philosophy (Maximum of 2 pages)
- List of courses taught over past three years (including data on course type and student enrolment) (Maximum of 2 pages)
- Summary of student rating of instruction data for the past three years (quantitative data presented in tabular form plus a summary of representative student comments) (Maximum of 4 pages)
- Evidence of effective and/or innovative pedagogy (description of activity, evaluation of its impact, any supporting documents such as course outlines, assignments). (Maximum of 10 pages) Nominees are encouraged to provide any evidence of contributions to the scholarship of teaching and learning, if available (pedagogical publications, scholarly articles, textbooks, conference presentations, or scholarly reviews of any of these). (Maximum of 5 additional pages)
- Evidence of educational leadership or service in support of teaching excellence within the Faculty or beyond, if available. (Maximum of 2 pages)
- Optional inclusion of additional information (Maximum of 6 pages)

Nominations and all supporting documents should reach the Selection Committee, Office of the Dean, Faculty of Arts and Social Sciences, Suite 3030, Marion McCain Arts and Social Sciences Building, no later than **JANUARY 31, 2020**.

Please provide one hard copy and forward your completed application as a single pdf by email to [fassdean@dal.ca](mailto:fassdean@dal.ca).