# TEACHING ASSISTANT/MARKER/DEMONSTRATOR POSTING

DALHOUSIE UNIVERSITY

Halifax, Nova Scotia, Canada, B3H 4R2

**POSTING DATE:** 11 June 2024

**APPLICATION DEADLINE:** 02 July 2024

**POSITION:** Teaching Assistant for **SUST 2000.06**, *Local Governance, Citizen Engagement and Sustainability,* FALL TERM 2024 Lecture component (technical assistance)

**EMPLOYMENT PERIOD:** 3 Sept. 2024 – 4 Dec. 2024

**DEPARTMENT/LOCATION:** College of Sustainability, 1401 Mona Campbell

**PAY RATE:** 90 hours as per CUPE Collective Agreement ($2705 gross pay).

**WORK ASSIGNMENT: Lecture component** Teaching Assistant will be responsible for supporting the online delivery of SUST 2000.06 “Local Governance, Community Engagement and Sustainability”, during the Fall 2024 term.

In Fall 2024, students have the option to take SUST 2000 online. The in-person lectures will be delivered synchronously by live-stream, giving online students the opportunity to participate in the lecture in real-time. The Lecture-TA will work as a facilitator between the online and the in-person audience during all classes on **Mondays and Wednesdays 4:00 – 5:30 pm**. The Lecture-TA will

* provide in-class technical support to live-stream the lectures
* curate online student questions and discussion
* create and manage online breakout rooms and collect online student questions and discussion posts
* post the recorded lectures for asynchronous viewing by online students

The Lecture-TA must be comfortable with video recording (MS Teams and Zoom) and post-production using Panopto, for dissemination *via* BrightSpace. Excellent English communication skills and background related to Environment, Sustainability and Society are required to effectively moderate student questions.

It is essential that TAs work collaboratively with the course instructors. TAs report directly to the course instructors and the Academic Advisor and Program Manager in the College of Sustainability.

**REQUIREMENTS OF POSITION:** Successful applicants must be Dalhousie students or recent (2 years) Dalhousie graduates. TAs must be available during the class lecture time on **Monday and Wednesday 4:00 – 5:30 pm**. Experience with MS Teams and Zoom plus Brightspace (Panopto) is required. Experience with Brightspace is an asset. The College of Sustainability will request an acknowledgment of the TA position from grad supervisors by email before the start of term.

**If you are interested in the above position please apply by completing the application form:**

<https://forms.office.com/r/a4VgtyWT3N>

Applicants must sign in with their Dalhousie Net ID and Password to access the form. Applicants must upload a cover letter and resume (in one file with your name in the file name) and include contact information for two references. If you are interested in more than one SUST TA or Marker position, please complete the application form ONCE for all positions.

**Questions?** Contact: College of Sustainability Program Secretary [cos.secretary@dal.ca](mailto:cos.secretary@dal.ca)

All offers of employment are conditional upon sufficient student enrolment in the course and approval by the University.

*Dalhousie University commits to achieving inclusive excellence through continually championing equity, diversity, inclusion, and accessibility. The university encourages applications from Indigenous persons (especially Mi’kmaq), persons of Black/African descent (especially African Nova Scotians), and members of other racialized groups, persons with disabilities, women, persons identifying as members of 2SLGBTQ+ communities, and all candidates who would contribute to the diversity of our community. For more information, please visit* [***www.dal.ca/hiringfordiversity***](http://www.dal.ca/hiringfordiversity)*.*