# TEACHING ASSISTANT/MARKER/DEMONSTRATOR POSTING

DALHOUSIE UNIVERSITY

Halifax, Nova Scotia, Canada, B3H 4R2

**POSTING DATE:** 11 June 2024

**APPLICATION DEADLINE:** 2 July 2024

**POSITION:** Teaching Assistant for **ESS Lecture Series**, FALL TERM 2024

**EMPLOYMENT PERIOD:** 3 Sept. 2024 – 28 Nov. 2024

**DEPARTMENT/LOCATION:** College of Sustainability, 1401 Mona Campbell

**PAY RATE:** 45 hours as per CUPE Collective Agreement ($1352 gross pay).

**WORK ASSIGNMENT:** Teaching Assistant will be responsible for supporting the online delivery of the ESS Lecture Series during the Fall 2024 term.

The ESS Lecture Series features diverse guests speaking about sustainability from all perspectives. The Lecture Series will be delivered in-person with live-streaming online to facilitate a wider audience. The TA will provide in-class technical support to live-stream the lectures; collect online questions from students and members of the public; and facilitate online discussion. When available/applicable the TA will also post lecturers’ slides to Brightspace in advance of the live lecture. When the edited videos of the lectures are available for asynchronous viewing (usually on the subsequent Monday to the Thursday lecture) the TA will post an announcement to the relevant SUST courses with a link to the College’s Vimeo channel. The TA will also be responsible for curating the AV equipment which is shared by other SUST courses.

The successful applicant must be comfortable with AV equipment (specific training will be provided), Zoom, Teams, Vimeo, and BrightSpace. Excellent English communication skills and background related to Environment, Sustainability and Society are required to effectively moderate student questions.

It is essential that the TA work collaboratively with the College of Sustainability Communications and Outreach Manager and other staff, faculty and TAs. The TA reports directly to the Communications and Outreach Manager and the Academic Advisor and Program Manager in the College of Sustainability.

**REQUIREMENTS OF POSITION:** Successful applicants must be current Dalhousie students or recent (2 years) Dalhousie graduates. The TA must be available on Thursday evenings from 6:30 – 9:30 pm. Experience with MS Teams, Zoom, plus Brightspace (Panopto) is required. Experience with Vimeo an asset. The College of Sustainability will request an acknowledgment of the TA position from grad supervisors by email before the start of term.

**If you are interested in the above position, please apply by completing the application form:**

<https://forms.office.com/r/a4VgtyWT3N>

Applicants must sign in with their Dalhousie Net ID and Password to access the form. Applicants must upload a cover letter and resume (in one file with your name in the file name) and include contact information for two references. If you are interested in more than one SUST TA or Marker position, please complete the application form ONCE for all positions.

**Questions?** Contact: College of Sustainability Program Secretary [cos.secretary@dal.ca](mailto:cos.secretary@dal.ca)

All offers of employment are conditional upon sufficient student enrolment in the course and approval by the University.

*Dalhousie University commits to achieving inclusive excellence through continually championing equity, diversity, inclusion, and accessibility. The university encourages applications from Indigenous persons (especially Mi’kmaq), persons of Black/African descent (especially African Nova Scotians), and members of other racialized groups, persons with disabilities, women, persons identifying as members of 2SLGBTQ+ communities, and all candidates who would contribute to the diversity of our community. For more information, please visit* [***www.dal.ca/hiringfordiversity***](http://www.dal.ca/hiringfordiversity)*.*