TEACHING ASSISTANT/MARKER/DEMONSTRATOR POSTING

DALHOUSIE UNIVERSITY
Halifax, Nova Scotia, Canada, B3H 4R2

POSTING DATE: 6 November 2019

APPLICATION DEADLINE: 17 November 2019

POSITION: Teaching Assistant for SUST 1400.03, Exploring Sustainability. WINTER TERM 2020

DEPARTMENT/LOCATION: College of Sustainability, Mona Campbell Building Suite 1401.

PAY RATE: 90 hours as per CUPE Collective Agreement ($2197 gross pay)

WORK ASSIGNMENT: The Teaching Assistant (TA) will be responsible for leading online learning and providing support for SUST 1400.03 ‘Exploring Sustainability’. This online course is a part of the undergraduate program in Environment, Sustainability and Society (ESS) within the College of Sustainability. Core courses in the ESS program draw from a number of academic disciplines on campus and take an experiential and trans-disciplinary approach to curriculum in order to understand the realities behind complex sustainability issues.

Each TA will guide 30 students through all components of the online course, and will facilitate their learning of an assortment of topics in the subject area of ESS. TAs will be required to view all online lecture videos and complete all course readings; moderate online discussions; and grade online participation, short quizzes, a research assignment, and reflective papers. TAs will be required to monitor the course learning site (Brightspace) on a daily basis (Mon-Fri) and will require personal access to a computer and high-speed internet. TAs will be expected to provide guidance to individual students on the research assignment, respond to student emails in a timely and professional manner, and keep accurate records of grades. A mandatory training session will be held at the start of the semester, to be scheduled in consultation with successful applicants.

It is essential that TAs work collaboratively with each other and the course instructor. TAs report directly to the Course Instructor and the Program Manager in the College of Sustainability.

REQUIREMENTS OF POSITION: Applicants must be Dalhousie students or graduates. Applicants must have experience and a background in a field related to ESS. Experience with teaching, facilitation and marking is an asset. TAs must be highly proficient in written communication in the English language; experienced using Brightspace learning software as a part of a course teaching team; reliable, energetic, and enthusiastic about the tutorial topics; and comfortable in facilitating the learning of undergraduate students. Successful applicants will be required to submit a form signed by their graduate studies supervisor (if applicable) acknowledging the TA position.

IF YOU ARE INTERESTED IN THE ABOVE POSITION, PLEASE APPLY IN WRITING BY THE APPLICATION DEADLINE. Applications must include a cover letter and a résumé with contact information for two references. Applications should be sent by email to:

Sherry Elliott
Manager of Finance and Administration
College of Sustainability, Dalhousie University
sustprog@dal.ca

All offers of employment are conditional upon sufficient student enrolment in the course and approval by the University. Dalhousie University is committed to fostering a collegial culture grounded in diversity and inclusiveness. The University encourages applications from qualified Aboriginal people, persons with a disability, racially visible persons, women, persons of minority sexual orientations and gender identities, and all qualified candidates who would contribute to the diversity of our community. For more information, please visit www.dal.ca/hiringdiversity.