TEACHING ASSISTANT/MARKER/DEMONSTRATOR POSTING

DALHOUSIE UNIVERSITY
Halifax, Nova Scotia, Canada, B3H 4R2

POSTING DATE: 6 November 2019

APPLICATION DEADLINE: 17 November 2019

POSITION: Teaching Assistants for SUST 1001.06, A Sustainable Future. WINTER TERM 2020

DEPARTMENT/LOCATION: College of Sustainability, Mona Campbell Building Suite 1401.

PAY RATE: 130 hours as per CUPE Collective Agreement ($3173 gross pay).

WORK ASSIGNMENT: Teaching Assistants will be responsible for leading tutorials and providing support for SUST 1001.06 ‘A Sustainable Future’. This class is part of the undergraduate program in Environment, Sustainability and Society (ESS). Core courses in the ESS program draw from virtually every academic discipline on campus, and take an experiential and trans-disciplinary approach to curriculum in order to understand the realities behind complex sustainability issues.

Each Teaching Assistant will lead one 90-minute tutorial per week for one tutorial section of approximately 20 students. Tutorials are designed by the course instructors and will cover an assortment of topics in the subject area of Environment, Sustainability and Society. TAs will be required to prepare for all tutorials by reviewing the tutorial instructions, assigned readings, and course lecture materials. In addition, each TA will be responsible for preparing the resources and materials for one tutorial, in consultation with the course instructors, and will lead the associated tutorial preparation session for the TA Team.

TAs will grade tutorial/lecture assignments, written reflections on the Thursday evening lectures, a constructive assignment, a Case Study group project and student participation in tutorials. TAs will be expected to provide guidance to individual students and student teams on the Case Study project, lead students in lively discussions on a variety of topics including the Thursday evening lectures and readings, and keep accurate records of grades.

TAs must attend the Thursday evening lectures (7:00 – 9:00 pm) and must attend a weekly meeting on Thursdays 1:00 – 2:00, starting January 9th. Job offers are contingent upon availability for the scheduled weekly meetings.

It is essential that TAs work collaboratively with the course instructors and fellow teaching assistants. TAs report directly to the Course Instructors and the Program Manager in the College of Sustainability.

REQUIREMENTS OF POSITION: Applicants must be Dalhousie students or recent (2 years) Dalhousie graduates. Applicants must have experience and a background in a field related to Environment, Sustainability and Society. Experience with teaching, facilitation and marking is an asset. TAs must be reliable, energetic, and enthusiastic about the tutorial topics, proficient at writing in the English language, comfortable with basic algebra and use of Excel, and comfortable in facilitating the learning of undergraduate students. Successful applicants will be required to submit a form signed by their graduate studies supervisor (if applicable) acknowledging the TA position.

IF YOU ARE INTERESTED IN THE ABOVE POSITION, PLEASE APPLY IN WRITING BY THE APPLICATION DEADLINE. Applications must include a cover letter and a résumé with contact information for two references. Applications should be sent by email to:

Sherry Elliott
Manager of Finance and Administration
College of Sustainability, Dalhousie University
sustprog@dal.ca

All offers of employment are conditional upon sufficient student enrolment in the course and approval by the University. Dalhousie University is committed to fostering a collegial culture grounded in diversity and inclusiveness. The University encourages applications from qualified Aboriginal people, persons with a disability, racially visible persons, women, persons of minority sexual orientations and gender identities, and all qualified candidates who would contribute to the diversity of our community. For more information, please visit www.dal.ca/hiringdiversity.