

12.0 FACULTY AWARDS COMMITTEE

12.1 ROLE

The purpose of the Faculty Awards Committee is to grant awards and other forms of recognition to be awarded to members of ~~the Faculty of Medicine or the medical profession~~ where the underlying award terms of reference require the decision to be made by the Faculty of Medicine. ~~The Faculty Awards Committee also oversees the nomination of members of the Faculty of Medicine for other (e.g., university or external) awards, at the request of the Dean.~~

The Faculty Awards Committee is a Standing Committee of the Faculty of Medicine and shall operate as per the terms and conditions outlined in Section 3.0 – “Standing Committees” of the Faculty’s procedural framework unless otherwise stated in these terms of reference. Section 3.0 provides information on the establishment of standing committees, accountability to Faculty Council, delegation to sub-committees, membership, etc. The Chair is responsible for ensuring the procedural framework is followed.

12.2 MEMBERSHIP

a) Elected Voting Members

- ~~i))~~ ~~Four~~ ~~Three~~ ~~faculty~~ ~~members~~ ~~of~~ ~~Faculty~~ ~~with~~ ~~a~~ ~~primary~~ ~~appointment~~ ~~in~~ ~~the~~ ~~Faculty~~ ~~of~~ ~~Medicine~~, including one ~~member~~ ~~of~~ ~~Faculty~~ whose primary geographic appointment is in New Brunswick and who participates in the Dalhousie Medical Education Program in New Brunswick;
- ~~ii))~~ ~~Up to two members from outside the University;~~
- ~~iii))~~ ~~One~~ medical student nominated by the Dalhousie Medical Students Society; and,
- ~~iv))~~ ~~One~~ resident nominated by Maritime Resident Doctors (MarDocs).

b) Ex Officio Non-Voting Members

- ~~i))~~ ~~Associate~~ ~~Dean~~, Undergraduate Medical Education;
- ~~ii))~~ ~~Associate~~ ~~Dean~~, Postgraduate Medical Education;
- ~~iii))~~ ~~Associate~~ ~~Dean~~, Continuing Professional Development & Medical Education;
- ~~iv))~~ ~~Associate~~ ~~Dean~~, Research;
- ~~v))~~ ~~Associate~~ ~~Dean~~, Dalhousie Medicine New Brunswick;
- ~~vi))~~ ~~Associate~~ ~~Dean~~ ~~Academic~~ ~~(Basic~~ ~~Sciences)~~
- ~~vii))~~ ~~Director~~ ~~of~~ ~~Medical~~ ~~Humanities~~.

~~c) Term of voting members: Voting members shall be appointed to 4-year staggered~~

Formatted: Font: (Default) Arial

Formatted: List Paragraph, Numbered + Level: 1 + Numbering Style: i, ii, iii, ... + Start at: 1 + Alignment: Left + Aligned at: 2.68 cm + Indent at: 3.95 cm

Formatted: Font: (Default) Arial

Formatted: List Paragraph, Numbered + Level: 1 + Numbering Style: i, ii, iii, ... + Start at: 1 + Alignment: Left + Aligned at: 2.68 cm + Indent at: 3.95 cm

Formatted: Indent: Left: 2.68 cm, Hanging: 1.13 cm

Formatted: Indent: Left: 0 cm

Formatted: Font: (Default) Arial

Formatted: List Paragraph, Numbered + Level: 1 + Numbering Style: i, ii, iii, ... + Start at: 1 + Alignment: Left + Aligned at: 2.72 cm + Indent at: 3.99 cm

Formatted: Font: (Default) Arial, Condensed by 0.2 pt

Formatted: Font: (Default) Arial

Formatted: Font: (Default) Arial

Formatted: Font: (Default) Arial, Condensed by 0.05 pt

Formatted: List Paragraph, Numbered + Level: 1 + Numbering Style: i, ii, iii, ... + Start at: 1 + Alignment: Left + Aligned at: 2.72 cm + Indent at: 3.99 cm

Formatted: List Paragraph, Space Before: 0 pt, Line spacing: Exactly 12.6 pt, Numbered + Level: 1 + Numbering Style: i, ii, iii, ... + Start at: 1 + Alignment: Left + Aligned at: 2.72 cm + Indent at: 3.99 cm

Formatted: Font: Bold

Formatted: Font: Bold

improvements to our awards process.

Formatted: Font: (Default) Arial

12.4 MEETING PROCEDURES

a) **Meeting frequency:** The committee shall normally meet 3-4 times per year.

Formatted: Font: Bold

b) **Quorum:** Quorum shall consist of two-thirds of the voting members (excluding those recused for conflict of interest reasons), rounded to the nearest whole. Deliberations shall not proceed without quorum, the Chair, and at least one other member among the non-voting (ex officio) group.

Formatted: Indent: Left: 2.08 cm, No bullets or numbering

c) **Administration:** Administrative support shall be provided by the Dean's Office.

Formatted: Font: Bold

Formatted: Indent: Left: 2.08 cm, No bullets or numbering

12.54 REPORTING

The Faculty Awards Committee (normally via the Chair) shall report annually to Faculty Council and the Dean, and shall report the annual selection of Chair of the Faculty Awards Committee to the Chair of Faculty Council and to the Dean.

Formatted: Font: (Default) Arial, Bold

Formatted: List Paragraph, Numbered + Level: 1 + Numbering Style: a, b, c, ... + Start at: 1 + Alignment: Left + Aligned at: 1.45 cm + Indent at: 2.08 cm