



ENSURE COPY OF DEATH CERTIFICATE AND ORIGINAL BURIAL PERMIT IS SIGNED AND TRANSPORTED WITH ACCEPTED DONOR

PROCESS FOR HOSPITAL OR HEALTHCARE INSTITUTION		ACCEPTANCE / REFUSAL
BEFORE contacting the Inspector of Anatomy please have the following:	WHEN and HOW to contact Inspector of Anatomy (IOA):	ONCE A DONATION HAS BEEN ACCEPTED:
<ol style="list-style-type: none"> 1. Ensure the Death Certificate has been signed and completed by the attending physician. 2. If you are calling from a hospital or care facility, the person who is knowledgeable about the clinical condition of the deceased (either the attending physician or other clinical designate) must speak with the Inspector of Anatomy. 3. Full name of the deceased (ensure correct spelling). 4. Date, time, and place of death. 5. Cause of death. 6. Date of birth. 7. Most recent weight and height of deceased; girth size. 8. Full name, address and telephone number of next-of-kin or designate. 9. Location or address of donor for pick up. 10. After speaking with the attending physician or clinical designate, the Inspector of Anatomy will be able to determine if the body can be accepted to Dalhousie University. 	<ol style="list-style-type: none"> 1. After death has occurred and death certificate has been signed, contact should be made to the Inspector of Anatomy. 2. Call the Inspectors of Anatomy directly at 1-888-553-6667 Ask to speak to the Inspector of Anatomy on call. 3. If between the hours of 8:00am and 4:00pm, and no contact from the Inspectors of Anatomy, please call the Human Donation Program Main Line at 902-494-6850. The coordinator will take the information and pass it along to the Inspectors. <div style="border: 1px solid black; padding: 5px; margin: 10px 0; text-align: center;"> <p>NOTE</p> <p>If a donor's remains are sent to the Coroner's Office, contact the Coroner's Office (506-444-4814) to advise that the donor wishes to donate their body to science. Request Coroner's Office to contact the Inspector of Anatomy as soon they can provide a status report.</p> </div> <div style="background-color: #fff9c4; padding: 5px; margin-top: 10px;"> <p>For more information or questions, please contact us at:</p> <p>Human Donation Program Dalhousie University Dept of Medical Neuroscience Tel: 902-494-6850 Fax: 902-494-4859 hbp@dal.ca www.dal.ca/bodydonation</p> </div>	<ol style="list-style-type: none"> 1. Signed copy of the Death Certificate and one copy of original Burial Permit must accompany the body before the transfer service can transport to Dalhousie University. 2. An accepted donor could be transferred to the hospital morgue or local funeral home to await pickup. The Inspector of Anatomy will advise if this is necessary. 3. If the body is accepted, viewing will not be possible at the University. Ensure the family is aware of this arrangement. 4. If the body is refused, Dalhousie University will not be responsible in any way for funeral arrangements and/or expenses; therefore, the family should be advised to proceed with alternate funeral arrangements.
<p>NOTE – MAID PROCEDURES</p> <p>Contact to the Donation Program can be made prior to the procedure taking place to allow for pre-assessment.</p> <p>Contact to the Inspector needs to be made by the administering physician or nurse once procedure is complete.</p>		<p>PROCESS FOR HOME DEATHS</p> <ol style="list-style-type: none"> 1. Call the family or attending physician or palliative care team. 2. The attending physician will confirm the cause of death and then contact Inspector of Anatomy to see if body donation can be accepted. 3. The Inspector of Anatomy may suggest the accepted donor be transferred to the nearest hospital morgue or a local funeral home to await pick up and completed paperwork. 4. Once paperwork is complete, the Inspector will then arrange for the transportation to the University.