



Policies and Procedures

Subject: Electives at Dalhousie for Family Medicine Residents Enrolled in another Canadian University	
Created: Sept. 2016	Revised: Feb 2018, February 2020, June 2024
Reviewed and approved by the Residency Program Committee: June 2024	Next review date: June 2027

All elective trainees are responsible to make their own elective arrangements directly with the Department in which they wish to conduct their elective training. If you are interested in a Dalhousie family medicine elective, please contact the Family Medicine site education office. After elective arrangements have been confirmed, elective trainees are required to register with Postgraduate Medical Education in the Faculty of Medicine, Dalhousie University, by completing an On-line Application for Elective Training form found at:

<https://medicine.dal.ca/departments/core-units/postgraduate/visiting-doctor-electives.html>

Upon receipt of the application, the PGME Office will send an email confirming the elective to the elective supervisor, the University Department, the Medical Staff Office of the appropriate hospital, and the College of Physicians and Surgeons (Nova Scotia, New Brunswick, or PEI).

The trainee must complete and meet all requirements of the elective request process with PGME (see requirements on-line).

Please note that the College will not issue an educational license prior to registration with the PGME Office.

Depending on the site at which the resident is placed, other documentation and/or criteria may be required.

Only when all the above has been completed will the resident be licensed, credentialed, and able to start their elective training.