

**Division of EMS  
Research Knowledge Translation Grant  
Request for Funds**

\*\*Applicants are reminded that they can only be awarded this grant once per project\*\*

\*\*Rates such as per diem/mileage, etc. are based on Dalhousie University

Travel Policy

<https://www.dal.ca/dept/financial-services/policies/Travel-and-entertainment.html>\*\*

\*\*Incomplete applications will not be reviewed\*\*

<b>Department:</b> Emergency Medicine, Division of EMS		<i>Shaded areas for administrative purposes</i>	
<b>Name:</b>		<b>Account Number:</b>	
<b>Banner Number:</b>		<b>Position and Employer:</b>	
<b>Address:</b>		<b>Phone Number:</b>	
		<b>Email:</b>	
<b>Event Title:</b>			
<b>Location (city/country):</b>		<b>Date(s):</b>	
<b>Estimated expenses:</b>			
<b>Airfare (submit boarding passes if no hotel booking)</b>	\$		
<b>Mileage (per Dalhousie policy)</b>	\$		
<b>Accommodations</b>	\$		
<b>Taxis/Car Rental/Parking</b>	\$		
<b>Meals (Receipts or per diem)</b>	\$		
<b>Registration (early bird)</b>	\$		
<b>Room booking</b>	\$		
<b>Catering</b>	\$		
<b>Materials</b>	\$		
<b>IT</b>	\$		
<b>Open access fees</b>	\$		
<b>Other</b>	\$		
<b>Total</b>	\$		
<b>Signatures:</b>			
<b>Applicant:</b>		<b>Date:</b>	
<b>Approved by:</b>		<b>Date:</b>	

**Please submit this with the other required application documents as outlined in bursary information sheet.**