



**DALHOUSIE
UNIVERSITY**

Medicine

Continuing Professional Development & Medical Education

Application for Clinical Traineeship

(please print)

Surname: _____ Given Names: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Phone: Office _____ Fax _____ Home _____

Email _____

Licensed in Province of: _____

Provincial Registration Number: _____ *enclose copy* CMPA: _____ *enclose copy*

Social Insurance Number: _____

Hospital Privileges at: _____

Year of Medical Graduation: _____ Name of School: _____

Family Practice Specialist Certification in: _____

General area in which training is required:

*(Please complete **Objectives** in detail, overleaf.)*

Preferred Duration: _____

Proposed Starting Date: * _____

Signed: _____ Date: _____

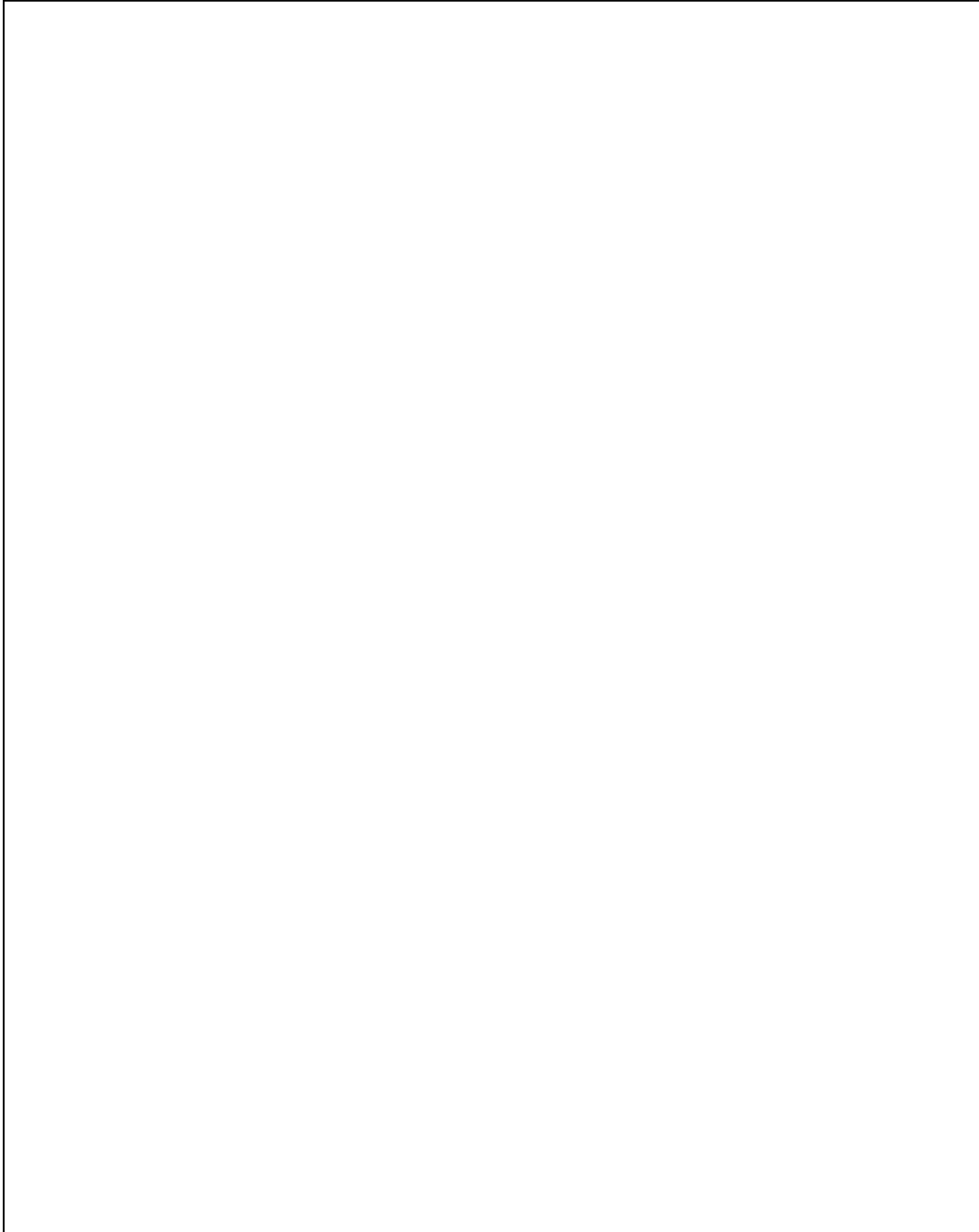
***Please send application to Dalhousie CPD at least two months before proposed starting date.**

Please return to:

Mary Ann Robinson. Email: mary.ann.robinson@dal.ca,

A non-refundable deposit of \$50.00 must accompany each application

Clinical Traineeship Objectives

A large, empty rectangular box with a thin black border, centered on the page. It is intended for the user to list their clinical traineeship objectives.

Clinical Traineeships Guidelines for Success

*Clinical Traineeships are eligible for MAINPRO+ credits from the College of Family Physicians of Canada. In addition, because Clinical Traineeships have the potential to be based on the principles of **reflective learning**, they are eligible for MAINPRO+ credits. In order to obtain MAINPRO+ credits the trainee must add the **bolded requirements** to the MAINPRO+ requirements below:*

- 1) Identify their own learning needs: be able to answer, “As specifically as possible, what do you hope to accomplish?” The trainee must develop specified learning objectives. **This can be accomplished through practice reflection, or practice audit. The objectives could cover any aspect of the four principles of family medicine: assessment and enhancement of problem solving skills, clinical assessment skills, decision making and management skills and procedural skills.***
- 2) Learning activities are planned, through a university CPD office (Dalhousie CPD), according to the educational objectives. This would generally include some supervised patient contact, the opportunity for assessment and discussion of clinical skills, opportunities for self corrected learning and reflection, and access to education resources such as medical library and the medical literature. **There should be some critical review of appropriate literature and reflection on the clinical case experience.***
- 3) Evaluation of the traineeship must be done **at two points** and can be coordinated through Dalhousie CPD. First, at the end of the traineeship, there should be a review and documentation of the experience in relation to the educational objectives by both the trainee and the facilitator. The planners (Dal CPD) will receive this formative feedback from the trainee and the facilitator. The trainee should reflect on how well their educational objectives were met and **decide and document how to change their practice based on their experience. Then, a minimum of two months following the traineeship, the trainee should reflect and record how their practice has actually changed. This could be done through a self audit or other form of assessment of clinical practice change.***
- 4) Once all of the above steps are completed and recorded and the time taken to accomplish the traineeship is documented, the trainee: 1) MAINPRO+ credits; retain the information and send it with membership renewal asking for credit for the number of hours they believe it took to accomplish the traineeship, or 2) **send all this information to the Director of Continuing Medical Education, The College of Family Physicians of Canada, 2630 Skymark Avenue, Mississauga, ON, L4W 5A4, for consideration and assignment of their MAINPRO+ credits.** In either case, Dal CPD will provide confirmation of participation in the traineeship.*

If you have any questions, please don't hesitate to ask.