



CHECKLIST – Tenure Deferral (Tenure Stream)

The following documentation constitutes a complete application. **Only complete applications will be accepted by the Dean's Office.**

Please submit applications via [upload to SharePoint](#) (see instructions [here](#)), with each document saved individually (with the same name and in the order below).

Documentation:

- ☐ 1. Dept head letter ⁽¹⁾
- ☐ 2. Candidate Statement ⁽²⁾
- ☐ 3. CV ⁽²⁾
- ☐ 4. Faculty payroll profile form
- ☐ 5. Copy of completed checklist

I confirm that all the required documents above are included to complete this application.

Name:
Title/Dept:

Date

*(1) In the case of **joint** appointments, **both** departments must submit recommendations*

(2) Documentation submitted by candidate to dept